

12th Annual
Boiler Safety - Industry Days
April 13-14, 2016

Country Springs Hotel
2810 Golf Road
Pewaukee, WI 53072



Mike Verhagen
262-548-8617



DSPS “Credentials”

Professional and Trades Category

Professional:

Engineers

Doctors

Lawyers

Barbers

Nurses

Boxing

Trades: (72)

Licenses

Certifications

Registrations

**All Credentials are
processed in Madison WI**
Credential Questions @ 608-266-2112

DSPS Credentials Brief

■ Trades Credential Requirements

Found Chapter SPS 305



- Blasters /Fireworks
- **Structural Welders / Weld test Conductors**
- Electricians
- Fire Sprinkler Contractors, Journeyman
- Inspectors – **Boiler**, Building Elevator, POWTs
- Mechanical **HVAC**, Qualifier, **LP Gas Suppliers**
- Plumbing, Master, Journeyman etc
- Conveyances, elevator contractor, installer, mechanic

SPS 305, Credentials

- **Subchapter I — General Requirements**
- SPS 305.01 Application.
- SPS 305.02 Fees.
- SPS 305.03 Petitions for variance.
- SPS 305.04 Processing times.
- SPS 305.05 Mailing.
- SPS 305.06 Terms.
- SPS 305.07 Renewal.
- SPS 305.08 Continuing education.
- SPS 305.09 Examinations administered by the Dept.
- SPS 305.10 Denial, suspension and revocation.
- SPS 305.11 Responsibilities.
- SPS 305.12 Penalties.
- SPS 305.125 Administrative forfeitures



SPS 305.01 Application

- **SPS 305.01 Application.**
- (1) Application for a license, **certification** or registration or the license, **certification** or registration **examination** covered under this chapter shall be submitted on a form prescribed by the department.



Application 3-pages

Application

New



Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 78780
Milwaukee, WI 53293-0780
FAX #: (608) 267-0592
Phone #: (608) 266-2112

Office Location: 1400 E. Washington Avenue
Madison, WI 53703
E-Mail: DSPSCredTrades@wi.gov
Website: <http://dps.wi.gov>

DIVISION OF PROFESSIONAL CREDENTIALING PROCESSING INSTRUCTIONS FOR BOILER-PRESSURE VESSEL INSPECTOR APPLICATION

Requirements for Credential

Per [Wis. Admin. Code § SPS 305.66](#), no person may inspect a boiler or pressure vessel for the purpose of determining compliance with [Wis. Admin. Code § SPS 341](#) or submit an inspection report to the Department documenting compliance or noncompliance with [Wis. Admin. Code § SPS 341](#) (unless the person holds a certification issued by the Department as a certified Boiler-Pressure Vessel Inspector or a certified in-service field inspector working under the general supervision of a certified Boiler-Pressure Vessel Inspector who has assumed responsibility for the inspection or the report).

A person who inspects boilers and pressure vessels as a certified Boiler-Pressure Vessel Inspector shall:

- Maintain a record of the inspections made including the dates and the findings of the inspections;
- Provide a copy of the inspection report to the property owner or his or her agent;
- Make available to the Department upon request or as required under [Wis. Admin. Code § SPS 341](#), his or her inspection records.

AN APPLICATION IS NOT COMPLETE UNTIL ALL OF THE FOLLOWING DOCUMENTS HAVE BEEN RECEIVED:

1. **Application and Fee:** The fee consists of a \$15 application fee and a \$120 prorated credential fee, based on a 4 year term from December 31st.
2. **Competency Examination:** A person applying for a Boiler-Pressure Vessel Inspector certification shall have passed the competency examination by the National Board of Boiler and Pressure Vessel Inspectors. **Attach a copy of one of the following documents from the National Board of Boiler and Pressure Vessel Inspectors:**
 - a. A letter stating that you have passed the competency examination
 - b. A copy of the certificate of competency
 - c. A copy of a National Board commission

If the competency examination was performed in a state other than Wisconsin, or the certificate of competency was issued by a state other than Wisconsin, **complete the Experience Table on Page 2. Attach a copy of transcripts, if applicable.**

If you need to take the competency examination, you must apply to the National Board of Boiler and Pressure Vessel Inspectors. Wisconsin's representative of the National Board of Boiler and Pressure Vessel Inspectors is Mike Vesthagen, (262) 548-8617. Wisconsin's representative will require you to submit proof of a degree and/or experience prior to taking the exam.

3. **Prerequisite Experience:** A person applying for a Boiler-Pressure Vessel Inspector certification shall have completed one of the following:
 - a. A degree in engineering from an accredited college or university and at least 1,000 hours for one year of experience in the design, construction, operation or inspection of boilers or pressure vessels.
 - b. An associate degree in mechanical technology from an accredited college or school and at least 1,800 hours per year for at least two years of experience in the design, construction, operation or inspection of boilers or pressure vessels.
 - c. At least 1,000 hours per year for at least three years of experience in the design, construction, operation, or the inspection of boilers or pressure vessels.

Complete the Experience Table on Page 2. Attach a copy of transcripts, if applicable.

Application

Easy



Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 78780
 Milwaukee, WI 53293-0780
 FAX #: (608) 267-0592
 Phone #: (608) 266-2112

Office Location: 1400 E. Washington Avenue
 Madison, WI 53703
 E-Mail: DSPSCredTrades@wi.gov
 Website: <http://dps.wi.gov>

DIVISION OF PROFESSIONAL CREDENTIALING PROCESSING

APPLICATION FOR BOILER-PRESSURE VESSEL INSPECTOR CERTIFICATION

Under Wisconsin law, the Department must deny your application if you are liable for delinquent State Taxes or Child Support (Wis. Stat. § 440.12).

PLEASE TYPE OR PRINT IN INK Your name and address are available to the public. Check box to withhold street address/PO Box number from lists of 10 or more credential holders (Wis. Stat. § 440.14).

Last Name	First Name	MI	Date of Birth
Address (street, city, state, zip)		Daytime Telephone Number	
Social Security #		Your Social Security Number or Employer Identification Number must be submitted with your application on this form. If you do not have a Social Security Number, you must complete Form #1051. The Department may not disclose the Social Security Number collected except as authorized by law.	
Have you ever held a Trades credential in WI? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, list your credential number: _____			
Email Address _____			

APPLICATION FEES: Please check applicable box. Make check payable to DSPS and attach to this application.

- I am seeking a Veterans Fee Waiver (for Initial Credential Fee only, see further information below)
- Initial Credential Fee (see Prorated Credential Fee Table below)
- Reinstatement Fee (credential expired more than 4 years) (\$25.00 Late Renewal Fee + Prorated Credential Fee below)

APPLICATION IS NOT COMPLETE UNTIL ALL OF THE FOLLOWING DOCUMENTS HAVE BEEN RECEIVED:

- Fee and Application (including signature on Page 2)
- Supporting Documentation (see Page 1 for instruction, i.e. document from the National Board of Boiler and Pressure Vessel Inspectors, copy of transcript)
- In cases on all credentials the same? If not, list former/trades name(s): _____

Select the month the application is mailed. The fee below includes both the application and credential fee.			
<input type="checkbox"/> January - \$135.00	<input type="checkbox"/> February - \$132.50	<input type="checkbox"/> March - \$130.00	<input type="checkbox"/> April - \$127.50
<input type="checkbox"/> May - \$125.00	<input type="checkbox"/> June - \$122.50	<input type="checkbox"/> July - \$120.00	<input type="checkbox"/> August - \$117.50
<input type="checkbox"/> September - \$115.00	<input type="checkbox"/> October - \$112.50	<input type="checkbox"/> November - \$110.00	<input type="checkbox"/> December - \$107.50

ARE YOU A VETERAN? If yes, please view the Department website at <http://dps.wi.gov> under "Licenses, Permits, and Registrations" and select "Military Benefits Related to Licenses for Eligible Veterans Services Members and Spouses" for eligibility requirements.

If you qualify, are you requesting a waiver of your initial credentialing fee? Yes No

If Yes, provide a copy of your Department of Veterans Affairs voucher code and list your DVA Voucher Code Number: _____

You may contact the DVA at 1-800-WiVets or www.WiDVETS.com for assistance in obtaining your DVA Voucher Code and/or documents related to your training.

#3120 (Rev. 2/16)
 Class Code 8258

Committed to Equal Opportunity in Employment and Licensing

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Application

Revised
2-2016



Wisconsin Department of Safety and Professional Services

EXPERIENCE TABLE

Document at least 1,000 hours per year of experience in the design, construction, operation, or the inspection of boilers or pressure vessels. Use a separate row for each 12 month period. The witness must have observed or had knowledge of the number for work hours performed in the design, construction, operation, or the inspection of boilers or pressure vessels. Copies of this page may be made to mail to witnesses to sign. (attach additional sheet(s) if necessary)

Month/Year Began	Month/Year Ended	Hours	Signature of Witness	Phone # of Witness
□□/□□	□□/□□	□□	□□□□□□	□□□-□□□-□□□□
□□/□□	□□/□□	□□	□□□□□□	□□□-□□□-□□□□
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CONTINUING EDUCATION AND RENEWAL REQUIREMENTS: Please view the Department website at <http://dps.wis.gov> under "Licensing, Permits, and Registrations" and select "Trades Professions."

CERTIFICATION OF LEGAL STATUS:

I declare under penalty of law that I am (check one):

- A citizen or national of the United States, or
- A qualified alien or nonimmigrant lawfully present in the United States who is eligible to receive this professional license or credential as defined in the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, as codified in 8 U.S.C. §1061 et. Seq. (PRWORA). For questions concerning PRWORA status, please contact the U.S. Citizenship and Immigration Services in the Department of Homeland Security at 1-800-375-5283 or online at <http://www.uscis.gov>.

Should my legal status change during the application process or after a credential is granted, I understand that I must report this change to the Wisconsin Department of Safety and Professional Services immediately.

CONTINUING DUTY OF DISCLOSURE

I understand that I have a continuing duty of disclosure during the application process. If information I have provided in this application becomes invalid, incorrect or outdated, I understand that I am obliged to provide any necessary information to ensure the information on my application remains current, valid, and truthful. I understand that Credentialing authorities may view acts of omission as dishonesty and that my duty of disclosure during the application process exists until licensure is granted or denied.

AFFIDAVIT OF APPLICANT

I declare that I am the person referred to on this application and that all answers set forth are each and all strictly true in every respect. I understand that failure to provide requested information, making any materially false statement and/or giving any materially false information in connection with my application for a credential or for renewal or reinstatement of a credential may result in credential application processing delays, denial, revocation, suspension or limitation of my credential, or any combination thereof, or such other penalties as may be provided by law. I further understand that if I am denied a credential, or renewal, or reinstatement thereof, failure to comply with the statutes and/or administrative code provisions of the licensing authority will be cause of disciplinary action.

By signing below, I am signifying that I have read the above statements (Certification of Legal Status, Continuing Duty of Disclosure, and Affidavit of Applicant) and understand the obligation I have as an applicant or credential-holder should information I've provided to the Department of Safety and Professional Services change.

Signature: _____ Date: □□/□□/□□□□

#3120 (Rev. 2/16)
Class Code 8258

Committed to Equal Opportunity in Employment and Licensing

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SPS 305.02 Fees



- **SPS 305.02 Fees.**
- (1) (a) Fees required for the various license, certification or registration and their processing under this chapter shall be determined in accordance with Table 305.02 Exceptions for plumbers omitted.
- (2) Fees required under this chapter for the various licenses, **certifications** or registrations or their processing examinations **shall not be refundable.**






SPS 305.02 Fees – cont.

- **SPS 305.02 Fees. (3)** The department shall prorate a license, **certification** or registration fee on a monthly basis for the initial issuance of a license, certification or registration which is issued for less than the full license, certification or registration period.
- **(4) (a)** The fee for a petition for variance submitted for a rule relative to this chapter shall be \$200.00, except as provided in par. (b). **(b)** The fee for a petition for variance submitted and requested by the submitter to be reviewed on a priority basis shall be \$400.00.
- **(5)** A fee of \$15.00 shall be **charged to replace a lost or destroyed** license, **certification** or registration.

SPS 305.02 Fees - Table 305.02

-Subchapter VI, Item 33

- **“Certification”** Credential 
- Boiler-PV Inspector
- Application fee \$15.00
- Examination Fee NA
- Certification fee..... \$120.00

Next slide

(Pass NB Commission exam WI ~ \$250.00)

Table 305.02 Fees- **Item #33** Boiler Inspector

Table 305.02 (Continued)					
FEES					
	License, Certification or Registration Category	Type	Application Fee	Examination Fee	License, Certification or Registration Fee
Subchapter III					
9.	Dwelling Contractor	Certification	\$15	NA	\$25
10.	Dwelling Contractor Qualifier	Certification	\$15	NA	\$30
11.	Dwelling Contractor — Restricted	Certification	\$15	NA	\$25
12.	Manufactured Home Manufacturer	License	\$15	NA	\$900
13.	Manufactured Home Dealer — Main Business	License	\$15	NA	\$200
14.	Manufactured Home Dealer — Branch	License	\$15	NA	\$200
15.	Manufactured Home Salesperson	License	\$15	NA	\$16
16.	Manufactured Home Installer	License	\$15	NA	\$100
17.	Soil Tester	Certification	\$35	\$75	\$300
18.	Welder	Registration	\$15	NA	\$35
19.	Weld Test Conductor	Certification	\$15	\$20	\$80
21.	POWTS Maintainer	Registration	\$15	NA	\$90
Subchapter IV					
22.	Electrical Contractor	License	\$35	NA	\$200
Subchapter VI					
33.	Boiler-Pressure Vessel Inspector	Certification	\$15	NA	\$120
34.	In-Service Field Inspector	Certification	\$15	NA	\$120
35.	Commercial Building Inspector	Certification	\$15	\$25	\$40



SPS 302.11 Boiler Fee Schedule

- SPS 302.11 (8) NATIONAL BOARD EXAM. The fee for the application for and the administration of the National Board of Boiler and Pressure Vessel inspectors competency examination shall be \$250.00.

Note: “H R Block” sites may proctor NB exams in their select offices or contact other area State Chiefs, IL, IA, MI or MN.

SPS 305.04 Processing Times

- **SPS 305.04 Processing times.** (1) An application for a license, **certification** or registration covered under this chapter shall be granted or denied by the department within 21 calendar days after the department receives all of the application materials necessary to obtain the license, certification or registration.





SPS 305.04 Processing Times

- **SPS 305.04 (2)** (a) If the license, **certification** or registration application information is insufficient, the department shall request additional information within 21 calendar days of receipt of the application.
- (b) If an applicant does not respond to a request by the department for additional information within 3 months after the date of the request, the department shall make a determination on the application based upon the information on hand.

SPS 305.05 Mailing



- SPS 305.05 Mailing. (1) Unless otherwise provided by law, all orders, notices and other papers may be served by the department by first class mail at the address on file with the department.
- (2) A license, **certification** or registration holder shall be responsible for notifying the department of any change in mailing address.

SPS 305.06 Terms



- **SPS 305.06 Terms. (1)** A license, **certification** or registration issued under this chapter shall be valid for a period of time no longer than that specified in Table 305.06.
- **(2)** A license, **certification** or registration issued under this chapter shall expire at midnight on the day or date of expiration of the term specified in Table 305.06.

SPS 305.06 Terms Table 305.06

Subchapter VI, Item #28

- “Certification”
- Boiler - Pressure Vessel Inspector
 - 4 year Term
- Inservice Field Inspector
 - 4 year Term
- Boiler Inspector Requirements
- Details @ **SPS 305.60**





SPS 305.60

Boiler Pressure Vessel Inspector

- **SPS 305.60 Boiler – pressure vessel inspector.**
- (1) GENERAL. No person may inspect, as required under ch. SPS 341, a boiler or pressure vessel for the purpose of determining compliance with ch. SPS 341 or submit an inspection report to the department documenting compliance or noncompliance with ch. SPS 341 unless the person holds a certification issued by the department as a
 - Certified boiler–pressure vessel inspector... or
 - Certified In-service Field Inspector

SPS 305.60

Boiler Pressure Vessel Inspectors

SPS 305.60 Boiler – pressure vessel inspector.

- (2) Application for Certification. A person applying for a boiler–pressure vessel inspector certification or an in–service field inspector certification shall submit all of the following:
 - (a) An application per s. SPS 305.01.
 - (b) An application fee and a certification fee per SPS 305.02, Table 305.02.





SPS 305.60

Boiler Pressure Vessel Inspectors

SPS 305.60 Boiler – pressure vessel inspector.

- **(3) Qualifications for Certification.** (a) A person applying for a boiler–pressure vessel inspector certification shall have:
 - 1. Passed the competency examination by the national board of boiler and pressure vessel inspectors; and
 - 2. a. A degree in engineering from an accredited college and at least 1,000 hours in one year of experience in the design, construction, operation or inspection of boilers or pressure vessels. + Associate degree, ... +experience



SPS 305.60

Boiler Pressure Vessel Inspectors

SPS 305.60 Boiler & pressure vessel Inspector.

(4) RESPONSIBILITIES. A person who inspects boilers and pressure vessels as a certified boiler–pressure vessel inspector shall:

- (a) Maintain a record of the inspections made including the dates and the findings of the inspections;
- (b) Provide a copy of the inspection report to the property owner or his or her agent; and
- (c) Make available to the department upon request or as required under ch. SPS 341, his or her inspection records.

SPS 305.60

Boiler Pressure Vessel Inspectors

SPS 305.60 Boiler – pressure vessel inspector.

(5) RENEWAL. (a) A person may renew his or her certification as a boiler–pressure vessel inspector or an in–service field inspector.

(b) A boiler–pressure vessel inspector certification and an in–service field inspector certification shall be renewed in accordance with s. SPS 305.07.





SPS 305.60

Boiler Pressure Vessel Inspectors

SPS 305.60 Boiler – pressure vessel inspector.

(5) (c) 1. The renewal of a certification as a certified boiler–pressure vessel inspector or certified in–service field inspector shall be contingent upon the boiler–pressure vessel inspector or in–service field inspector obtaining at least 24 hours of acceptable continuing education prior to the expiration date of the certification as specified in s. SPS 305.08 and Table 305.06



SPS 305.60

Boiler Pressure Vessel Inspectors

SPS 305.60 Boiler – pressure vessel inspector.

- (5) (c) 2. A person who holds a certification as a certified boiler– pressure vessel inspector may apply to the department for waiver of the continuing education requirements under subd. 1. on the grounds of prolonged illness or disability or similar circumstances. The department shall consider each application for waiver individually on its merits.

Table 305.06 Terms- **Item #28** Boiler Inspector

Table 305.06 (Continued)
TERMS

	License, Certification or Registration Category	Term	Expiration Date
21s.	Residential Electrical Apprentice	1 year	Date of Issuance
	Subchapter V		
22.	Automatic Fire Sprinkler Contractor	4 years	June 30
23.	Journeyman Automatic Fire Sprinkler Fitter	4 years	June 30
24.	Automatic Fire Sprinkler System Apprentice	1 year	Date of Issuance
25.	Automatic Fire Sprinkler Contractor-Maintenance	4 years	June 30
26.	Automatic Fire Sprinkler Fitter-Maintenance	4 years	June 30
27.	Automatic Fire Sprinkler System Tester	4 years	Date of Issuance
27m.	Automatic Fire Sprinkler System Tester Learner	1 year	Date of Issuance
	Subchapter VI		
28.	Boiler-Pressure Vessel Inspector	4 years	December 31
29.	In-Service Field Inspector	4 years	December 31
30.	Commercial Building Inspector	4 years	June 30
31.	Commercial Electrical Inspector	4 years	June 30
32.	Commercial Plumbing Inspector	4 years	June 30
33.	UDC-Construction Inspector	4 years	June 30
34.	UDC-Electrical Inspector	4 years	June 30
35.	UDC-HVAC Inspector	4 years	June 30
36.	UDC-Plumbing Inspector	4 years	June 30
37.	UDC Inspection Agency	4 years	Date of Issuance

SPS 305.07 Renewal

- SPS 305.07 Renewal. (1) (a) a notice of renewal shall be mailed by the department to a certification holder at least 30 calendar days prior to the expiration of the certification.





SPS 305.07 Renewal

- SPS 305.07 Renewal. (1) (b) Failure to receive a notice for renewal of a certification shall not be considered as an excuse or good cause for failure to renew a certification **prior to the expiration** of the certification.
- Note: I have shortened words at underline removed “license, certification or registration.”

SPS 305.07 Renewal

- SPS 305.07 Renewal. (2) (a) Upon receipt of the renewal from the department, a person may apply to renew his or her certification provided an application, a certification fee and evidence of all renewal obligations are submitted to the department prior to the expiration date of the certification. “December 31”



SPS 305.08 Continuing Education

- SPS 305.08 Continuing education.
- (1) PROGRAM SPECIFICATIONS. (a) Only courses, programs and seminars approved in writing by the department shall be used for credit to fulfill continuing education requirements.





SPS 305.08 Continuing Education

- SPS 305.08 Continuing education.
- (b) 1. Requests for a course, program or seminar to be recognized for approval shall be submitted in writing to the department.
- 2. Requests for approval shall include sufficient information to determine if the course, program or seminar complies with this subsection.
- 3. The department shall review and make a determination on a request for approval within 21 calendar days of receipt of the request and information necessary to complete the review.



SPS 305.08 Continuing Education

- SPS 305.08 Continuing education.
- (c) 1. Thirty minutes of attendance in an approved course, program or seminar shall be deemed equal to 0.5 hours of acceptable continuing education.
- 2. Continuing education credit for attendance in approved continuing education courses, programs or seminars in other than 30 minute increments shall be rounded down to the next half hour.



SPS 305.08 Continuing Education

- SPS 305.08 Continuing education.
- (d) Courses, programs and seminars to be considered for approval towards continuing education credit shall relate to the skills and knowledge of one or more license, certification or registration categories.

Boiler Related Training



SPS 305.08 Continuing Education

- SPS 305.08 Continuing education.
- (e) 1. The department may limit credit approval to specific license, [certification](#), or registration categories when approving a course, program, or seminar for continuing education credit.



SPS 305.08 Continuing Education

- SPS 305.08 Continuing education.
- (e) 2. a. Except as provided in subd. 2. c., the approval of a course, program or seminar for continuing education credit shall expire 5 years after the date of approval.
- b. Approval of courses, programs or seminars for continuing education credit may be renewed. Renewal shall be in accordance with par. (b).
- c. An approval of a course, program or seminar for continuing education credit under s. SPS 305.68 or subch. VIII shall expire either 3 years after the date of approval, or as otherwise specified in the approval.

Note: **SPS 305.68 = Tank system Inspectors ATCP 93**



SPS 305.08 Continuing Education

- SPS 305.08 Continuing education.
- (e) 3. The department may revoke the approval of a course, program or seminar for continuing education credit for any false statements, misrepresentation of facts or violation of the conditions on which the approval was based. The department may not revoke the approval of a course, program or seminar less than 30 calendar days prior to the course, program or seminar being held.



SPS 305.08 Continuing Education

- SPS 305.08 Continuing education.
- (f) 1. The individual or organization which had obtained the course, program or seminar approval shall maintain an attendance record of those individuals who have attended and completed the course - seminar for at least 5 years from the date of the course, program or seminar.



SPS 305.08 Continuing Education

- SPS 305.08 Continuing education.
- (f) 2. The attendance record shall include all of the following:
 - a. The course name.
 - b. Course ID number assigned by the department.
 - c. The date or dates the course was completed.
 - d. The name of each attendee.
 - e. The name each certification held by the attendee for which the course applies.
 - f. Cert number assigned by Dept to each attendee.

SPS 305.08 Continuing Education

- SPS 305.08 Continuing education.
- (f) 3. A copy of the attendance record shall be forwarded by the person or organization which had obtained the course, program or seminar approval to the department within 14 calendar days after completion of the course or program.





SPS 305.08 Continuing Education

- SPS 305.08 Continuing education.
- (2) EVIDENCE OF COMPLIANCE. Each certification holder shall retain evidence of compliance with continuing education requirements throughout the certification period for which continuing education credit was required for renewal of the certification.



SPS 305.08 Continuing Education

- SPS 305.08 Continuing education.
- (3) CONTINUING EDUCATIONAL CYCLE. Certifications which require continuing educational credit for renewal, the certification holder shall obtain the necessary amount of continuing educational credit prior to the expiration date of the certification as specified in Table 305.06.



SPS 305.09 Examinations

Administered by the Department

- SPS 305.09 Examinations administered by the department
- (1) For those license, certification or registration categories which require examination, the department shall conduct at least 4 license, certification or registration examinations annually for each license, certification or registration category at times and locations specified by the department.

SPS 305.09 Examinations

Administered by the Department

- SPS 305.09 Examinations administered by the department
- (2) Application at least 30 days prior to exam
- (3) Depart to notify of Exam Date, Time and Location
- (4) Applicant shall provide photo ID





SPS 305.09 Examinations

Administered by the Department

- SPS 305.09 Examinations administered by the department
- (5) Exam consistent with trade practices and activities
- (6) A grade of 70% or greater to pass
- (7) Department will inform applicant in writing of grade /results within 21 calendar days
- (8) Applicant may request to review exam

SPS 305.10 Denial, Suspension and Revocation

- SPS 305.10, Department may deny, suspend or revoke with reason
- Request for Hearing is allowed

License





SPS 305.10 Denial, Suspension and Revocation

- Reasons: (1 to #11)
- 1. Fails to meet the qualifications for certification.
- 2. Obtained certification through fraud or deceit.
- 3. Demonstrated negligence in fulfilling the responsibilities of the certification.
- 4. A conflict of interest in fulfilling responsibilities under the certification.
- 5. demonstrated misconduct under the certification



SPS 305.10 Denial, Suspension and **Revocation**

- Reasons: (1 to #11)
- **6.** Arrested or convicted for a crime substantially related to the license, certification or registration.
- **7.** Physical or mental impairment which prevents the holder from fulfilling the obligations of certification.
- **8.** Violated state, federal or local laws relating to the conduct of the activities under the certification



SPS 305.10 Denial, Suspension and Revocation

- Reasons: (1 to #11)
- **9.** Certified by the department of revenue under s.73.0301, Stats., to be liable for taxes.
- **10.** Delinquent in making court–ordered payments relating to the support of a child or former spouse pursuant to s. 101.02 (21) (a), (c) and (d), Stats.
- **11.** Failed to comply with a subpoena or warrant issued by the department of workforce development or a county child support agency relating to paternity or child support proceedings pursuant to s. 101.02 (21) (a), (c) and (d), Stats..



SPS 305.11 Responsibilities

- SPS 305.11 Responsibilities. (#1-3)
- (1) A person who holds a license, **certification** or registration under this chapter shall carry on his or her person the license, certification or registration issued by the department while performing or conducting the activity or activities permitted under the certification.

Audience Check ?



SPS 305.11 Responsibilities

- SPS 305.11 Responsibilities. (#1-3)
- (2) A person who holds a certification under this chapter shall upon request of the department or its representative present the license, certification or registration for identification.



SPS 305.11 Responsibilities

- SPS 305.11 Responsibilities. (#1-3)
- (3) The requirements of this section apply to licenses, **certifications** or registrations issued to an individual and not to a business.

Note: Most companies pay for credential,

Why send card to Inspector ?



SPS 305.12 Penalties

- **SPS 305.12 Penalties.**
- Penalties for violations of the provisions of this chapter may be assessed in accordance with the respective penalty provisions in the statutes, depending upon the license, certification or registration category or activity involved.

Mechanical Credential-HVAC

- **Heating, Ventilation & AC Service**
- **SPS 305, Subchapter VII, Mechanical**
 - **SPS 305.70, HVAC Contractor**
 - **SPS 305.71, HVAC Qualifier**
 - **SPS 305.72, RHT repealed**
- **Only Applicable to:**
 - **Equipment for Human Comfort**
 - **Equipment w/ Ozone-depleting Refrigerants**



Mechanical Credentials

- **HVAC Contractor**
- **SPS 305.70** (a) pursuant to s. 101.178 (2), Stats., no person, entity, or business may engage or offer to engage in installing or servicing heating, ventilating, or air conditioning equipment, unless the person, entity, or business holds a registration issued by the department as a registered HVAC contractor.



SPS 305, HVAC Credentials

Applicable Term and Fees

- SPS 305.70, HVAC Contractors
 - 4 YR Renewal \$160, New Appl Fee \$15
- SPS 305.71, HVAC Qualifier (Voluntary)
 - 4 YR renewal \$60, Appl Fee \$15, Exam \$25
- SPS 305.72, Refrigerant Handling Technician
 - Repealed No longer issued
 - Need copy of Federal 608 EPA certification

All Inspectors may assist w/ enforcement of HVAC.



HVAC Contractor

- Code Exemption
- SPS305.70(1)(b) 1. A person, entity or business is not required to hold a registration as a registered HVAC contractor to service existing heating, ventilating or air conditioning equipment or systems within facilities or properties owned by the person or entity.
- SPS 305.70(1)(b) 2. A person, entity or business is not required to hold a registration as a registered HVAC contractor for electrical or plumbing work associated with the installation or servicing of HVAC equipment or systems.



Mechanical Credentials

■ HVAC Qualifier

- SPS305.71 (1) HVAC qualifiers. GENERAL. (a) Pursuant to s. 101.178 (3), Stats., an individual “*may*” obtain in accordance with this section an HVAC qualifier certification from the department relative to the business of installing or servicing heating, ventilating or air conditioning equipment.
- Voluntary Not Mandatory Credential



HVAC Qualifier



- **Exemption at local authority**
- SPS 305.71(1)(b) (b) A person or entity who utilizes a person who holds an HVAC qualifier certification under this section shall be deemed to be a certified HVAC business and pursuant to s. 101.178 (3) (c), Stats., may not be required to obtain a local certification, license or other approval in order to engage in the business of installing or servicing heating, ventilating or air conditioning equipment.

SPS 340

Gas Systems and NH₃

Brochure

SBD-10790-P



GAS SYSTEMS AND Anhydrous Ammonia (CNG - H₂ - LNG - LPG - NH₃)

Division of Industry Services
1400 E. Washington Avenue
Madison WI 53703



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Copies
Available

On our
Website

SPS 341

Boiler & Pressure Vessel

Brochures

SBD-7833

Copies Available
on our Website

BOILER PRESSURE VESSEL PROGRAM



Division of Industry Services
1400 E Washington Ave
Madison WI 53703



1- District Lead Water Clara.Leech@dnr.wisconsin.gov Phone: 765-884-8177 Fax: 608-262-7433
 2- Temporary Assignment See Below
 3- Michael J. Schmitt Michael.Schmitt@dnr.wisconsin.gov 800-255-2560 608-262-7433
 4- Timmer Verbiest Timmer.Verbiest@dnr.wisconsin.gov 414-222-8233 608-262-7433
 Inspector: Kim Schmitt Kim.Schmitt@dnr.wisconsin.gov 262-624-4288
 District general questions to: David.Dubinski@dnr.wisconsin.gov


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Temporary assignment:	Beth Ann Thompson/Archie	Diane Lantz	Debra J.
	Alison Brown-Ford	Shirley Schmidt	Debra J.
	Ta Chou/Timothy Stover/William Christoffel		Timmer Quality Stop



HISTORICAL-HOBBY BOILERS

Division of Industry Services
1400 E Washington Ave
Madison WI 53703




A L CASE TRACTOR ENGINE

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SOLID FUEL-FIRED WATER-HEATING APPLIANCES

Division of Industry Services
1400 E Washington Ave
Madison WI 53703



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SPS 345

Mechanical Refrigeration

Brochure

SBD-10811-P



MECHANICAL REFRIGERATION

Division of Industry Services
1400 E Washington Ave
Madison WI 53703



Inspection Districts

- | | | |
|----|---------------------|--------------|
| 1. | Duane Leetch | 715-559-8817 |
| 2. | Dean Yourchuck, Jr. | 608-235-0607 |
| 3. | Michael J Schmidt | 920-360-2193 |
| 4. | Terence Waldbillig | 414-303-8575 |

 Damarc Quality Inspection, LLC 866-361-4321

Copies
Available
On our
Website

SPS 362

Structural Welding

Amusement Rides

Buildings

Elevators

Brochure

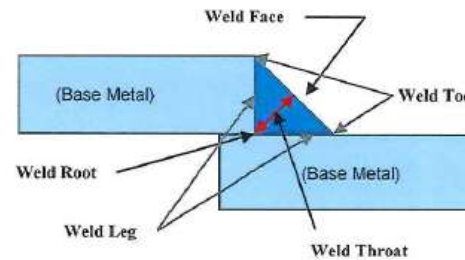
SBD-10823



STRUCTURAL WELDING

Department of Safety and
Professional Services

Division of Industry Services
1400 E Washington Ave
Madison WI 53703



Details of a Fillet Weld

Copies
Available
On our
Website

Check Credential & CEU status .. (Start)

<https://app.wi.gov/licensesearch>

Wisconsin Department of Safety and Professional Services
Credential/Licensing Search

Wisconsin Credential/License Search

ATTENTION: If a renewal payment is received on time, the credential/license holder is eligible to practice while the credential/license is being processed.

Health/Business Individual Credential/License Search

Organizational Credentials/Licenses

Trades Credential/License Search

Trades Credential/License Advanced Search

Multiple Credential Search (excludes Trades credentials)

WI cert # is known

Last name is known

Two search Methods !

Login | Application Status | Payment Inquiry | PIN Lookup

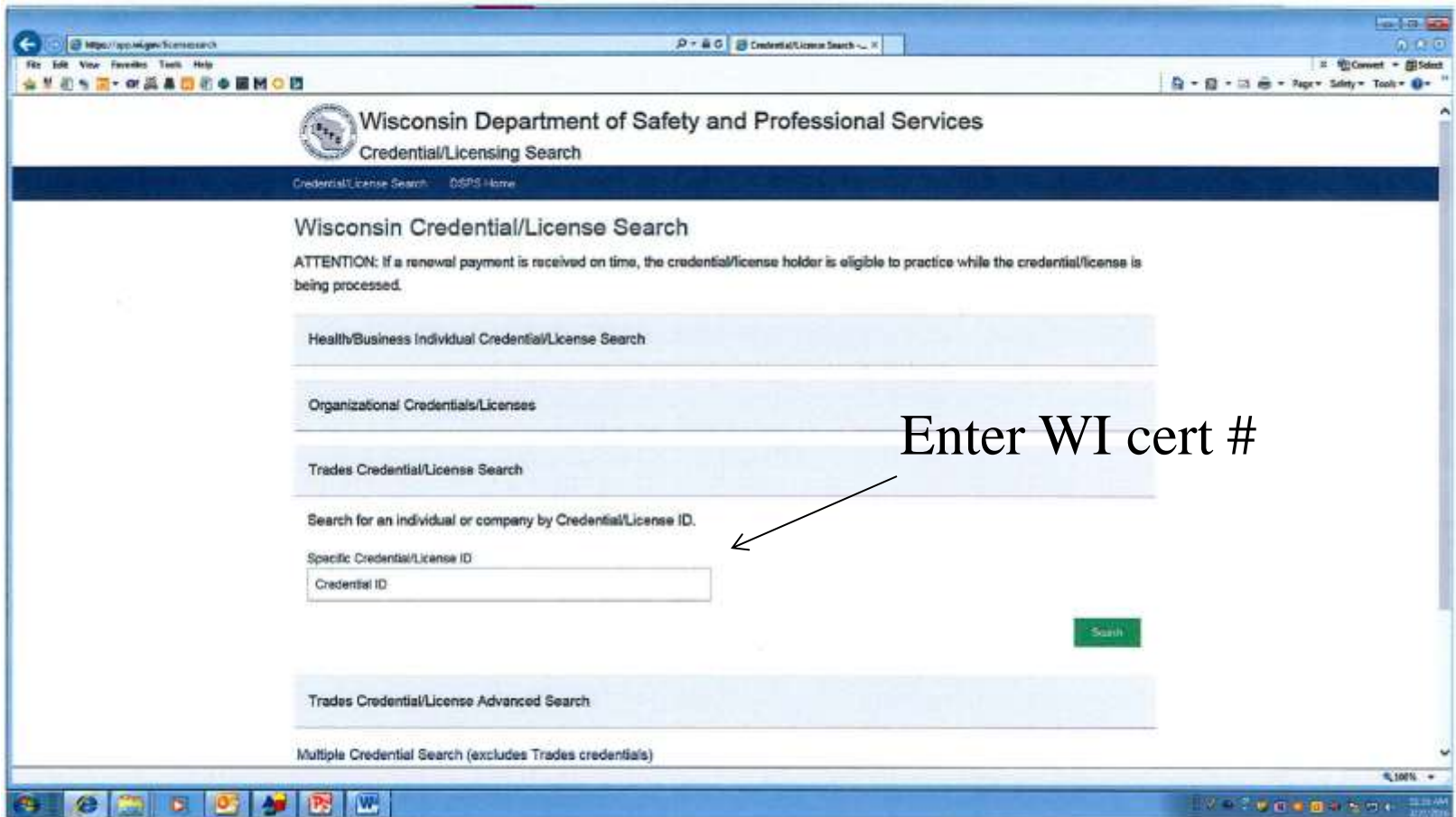
Consistent with The Joint Commission and NCOA standards for primary source verification. Data on this page is refreshed hourly.

Send questions or comments to dps@wisconsin.gov

wi.gov

Check Credential & CEU status (Cert # entry)

<https://app.wi.gov/licensesearch>



Check Credential & CEU status (Advance search entry)

<https://app.wi.gov/licensesearch>

The screenshot shows the 'Wisconsin Credential/License Search' web application. The page title is 'Wisconsin Credential/License Search'. Below the title is an attention notice: 'ATTENTION: If a renewal payment is received on time, the credential/license holder is eligible to practice while the credential/license is being processed.' The main search area is divided into several sections: 'Health/Business Individual Credential/License Search', 'Organizational Credentials/Licenses', 'Trades Credential/License Search', and 'Trades Credential/License Advanced Search'. The 'Trades Credential/License Advanced Search' section contains the following fields: 'Credential/License Type' (a dropdown menu with 'Boiler-Pressure Vessel Inspector' selected), 'Credential/License Status (required)' (a dropdown menu with 'Any' selected), 'Zip (5 digits or partial)' (a text input field with 'Zip Code' as a placeholder), and 'Last or Business Name' (a text input field with 'Ver' as a placeholder). A green 'Search' button is located below the 'Last or Business Name' field. Annotations include: '1. Enter "Boiler pressure-vessel inspector" from the list' with an arrow pointing to the 'Boiler-Pressure Vessel Inspector' dropdown; '2. "Any" Expired Not expired' with a bracket pointing to the 'Any' dropdown; and 'Enter first few letters of last name' with an arrow pointing to the 'Last or Business Name' input field.

Wisconsin Credential/License Search

ATTENTION: If a renewal payment is received on time, the credential/license holder is eligible to practice while the credential/license is being processed.

Health/Business Individual Credential/License Search

Organizational Credentials/Licenses

Trades Credential/License Search

Trades Credential/License Advanced Search

Credential/License Type
Boiler-Pressure Vessel Inspector

Credential/License Status (required)
Any

Zip (5 digits or partial)
Zip Code

Last or Business Name
Ver

Search

Multiple Credential Search (excludes Trades credentials)

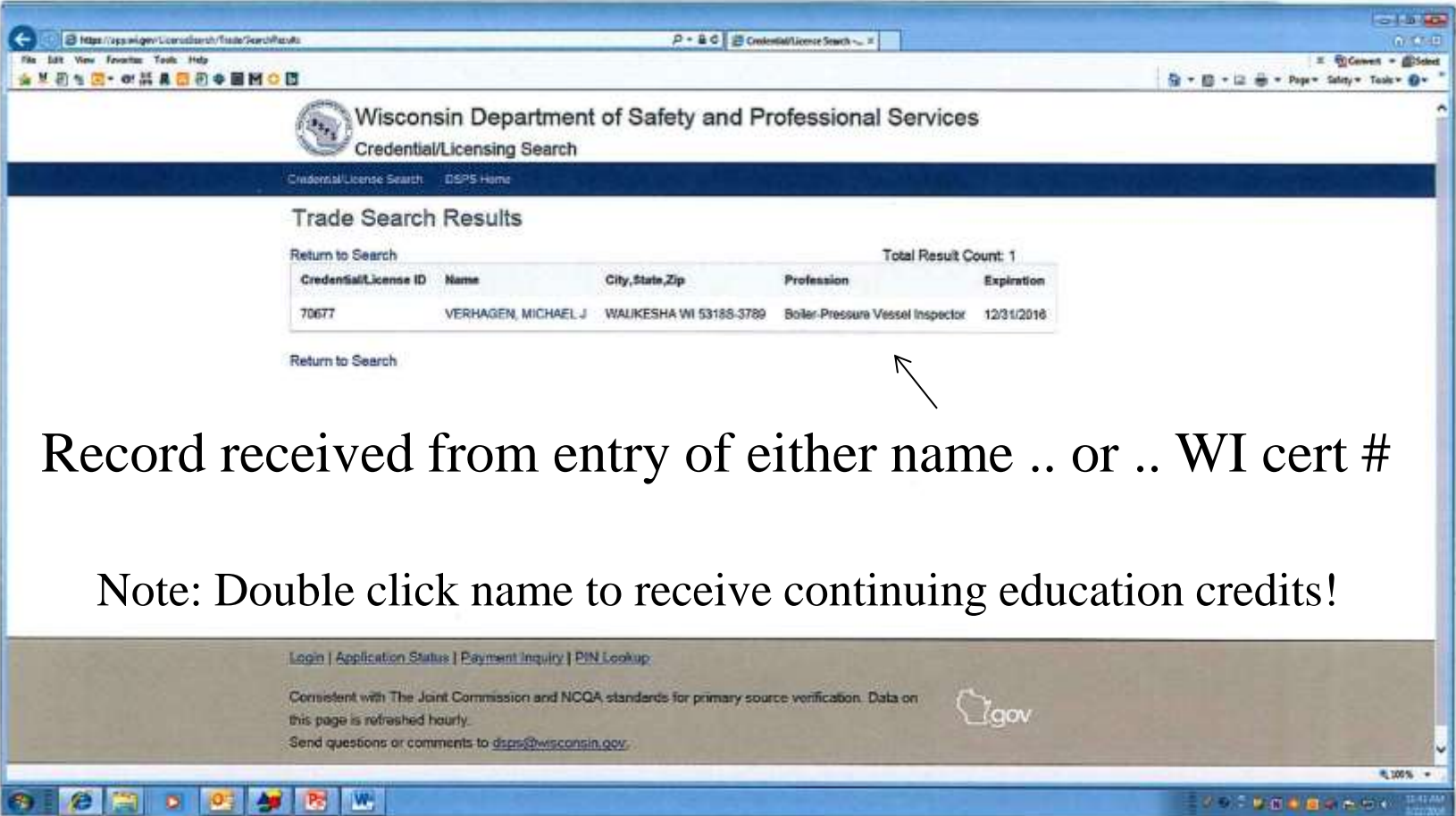
1. Enter "Boiler pressure-vessel inspector" from the list

2. "Any" Expired Not expired

Enter first few letters of last name

Check Credential & CEU status (Cert Record)

<https://app.wi.gov/licensesearch>



Wisconsin Department of Safety and Professional Services
Credential/Licensing Search

Trade Search Results

Return to Search Total Result Count: 1

Credential/License ID	Name	City,State,Zip	Profession	Expiration
70677	VERHAGEN, MICHAEL J.	WALIKESHA WI 53188-3789	Boiler-Pressure Vessel Inspector	12/31/2016

Return to Search

Record received from entry of either name .. or .. WI cert #

Note: Double click name to receive continuing education credits!

[Login](#) | [Application Status](#) | [Payment Inquiry](#) | [PIN Lookup](#)

Consistent with The Joint Commission and NQA standards for primary source verification. Data on this page is refreshed hourly.

Send questions or comments to dps@wisconsin.gov.

Check Credential & CEU status (Record)

<https://app.wi.gov/licensesearch>

Trade Search Results

Name	Contact info
VERHAGEN, MICHAEL J	WAUKESHA WI 53188-3789

Continuing Education Credit Info

The continuing education information displayed here may not be accurate due to reporting, entry, or web retrieval errors. It is a credential/license holder's responsibility to keep track of their continuing education credits.

Black=Approved. The credential/license is currently valid and is not ready for renewal.

Blue=Renewal Application Sent. A renewal application has been sent to the credential/license holder. This does not guarantee that the credential/license is currently valid.

Red=Expired or Other. The credential/license has expired, the application is pending or the record has been locked. The credential/license holder should contact the credential unit if they wish to reinstate the credential/license.

Click on credential/license name to display the actual courses recorded for this continuing education cycle.

Credential/License Type	Expiration	CE Hours Required to Renew	CE Hours Accumulated	CE Hours Still Needed	CE Needed By
Boiler-Pressure Vessel Inspector	12/31/2016	24	36	0	12/31/2016
UDC-Construction Inspector	6/30/2017	24	9.50	14.50	6/30/2017
UDC-HVAC Inspector	6/30/2017	24	9.50	14.50	6/30/2017
Commercial Building Inspector	6/30/2017	24	47	0	6/30/2017

[Return to Search Results](#)

Regulated Object search (Boilers & pressure vessels)

<http://dsps.wi.gov/Online-Services/Industry-Services/>

The screenshot shows the website for the Wisconsin Department of Safety and Professional Services (DPS). The page is titled "TECHNICAL AND FIELD SERVICES ONLINE RESOURCES" and is organized into three columns of links:

- Plan Review Related:** Commercial Buildings Plan Review Scheduler, Plumbing Plan Review Scheduler, Fire Protection Systems Plan Review Scheduler, Plan Review Availability, Plan Review Status, Plan Review Address Change.
- Product Related:** Cross Connection Control Assembly, Plumbing Products Search, Manufactured Homes Search, **Regulated Object Search**.
- Other Services:** Email List Sign Up, Open Records & Information Access, Industry Services Electronic Payment Services.

Navigation links at the top include "Boards and Councils", "Licenses/Permits/Registrations", "Online Services", "Plan Review", and "Complaints & Inspection". At the bottom, there is a "DPS Home | About Us | Contact Us | Site Map | Accessibility" footer and a circular logo for the Wisconsin Department of Safety and Professional Services (DPS).

← Email sign-up for code & updates

← Regulated Objects Search

Regulated Object search (Reg. Obj. Detailed search)

<http://dsps.wi.gov/Online-Services/Industry-Services/>

The screenshot shows a web browser window titled "Regulated Objects Database". The page content includes a disclaimer, a "Select Object Type" dropdown menu, a "Download Data Files by Object Type" section, and a "Database Search for Specific Records" section. In the search section, the "Choose Object Type" dropdown is set to "Boilers and Pressure Vessels". A button labeled "Go to detailed search" is visible. Two arrows point from the text "Enter Boiler & PV" to the dropdown menu, and another arrow points from the text "Then click 'Go to detailed search'" to the corresponding button.

DISCLAIMER FOR REGULATED OBJECT DATABASE INFORMATION

This web site contains information from the plan review and inspection database of some object types regulated by the Wisconsin Department of Safety and Professional Services, Industry Services Division. This information is provided as a convenience to assist the public in knowing what information is in the division's computer files. The information on this web site is from the active files, except for some standardized data lists which are refreshed on a weekly schedule.

The Department does not and cannot guarantee nor certify the accuracy of this information. The information at this web site is provided "as is" without representations or warranties of any kind, either express or implied. Each person obtaining information from this resource assumes full responsibility and all risks arising from the use of and reliance on the information contained on this web site.

Download Data Files by Object Type

Available here are lists of information in active records, sorted by object type. The lists are updated daily. The list files are in a tab-delimited column format usable with many database and spreadsheet applications. The lists are compressed, zip-format files, reduced in size from the standard format, resulting in significantly faster downloads. You will need a program to unzip the downloaded data files. Links to sites to obtain "unzip" software are provided at the bottom of this page for your convenience.

In addition to these prepared data list files, specific lists can be prepared for service agents related to the object types available. Please [contact us](#) if your firm/agency wishes to consider having custom files.

Object Type:

Database Search for Specific Records

First, you must choose an object type for each search. Once you have chosen the object here, another window will open to provide you for a detailed search. Then, following retrieval from that more detailed search, you will have the opportunity to view and download information about individual objects or groups of objects.

Choose Object Type:

Zip/Unzip Utility Programs

Shareware from a Wisconsin based company: [WinZip](#)

Freeware: [Info-ZIP](#)

For More Information:

Enter Boiler & PV

Then click "Go to detailed search"

Regulated Object search (Enter B# or U#)

<http://dsps.wi.gov/Online-Services/Industry-Services/>

Boiler and Pressure Vessel Detail Search

Specific Object Search
Enter an ID for one of the options below and then submit. If you enter multiple IDs, the top most ID will be selected.

Tag No.
Regulated Object ID
National Board Number

Search Reset

General Search
Enter any number of the options below and then submit. At least one of the starred (*) options must be selected. All Counties is used only with Owner name, Owner Customer ID and/or City searches. For a full list of objects see Download Data Files by Object Type from the previous page.

Object Type: All Boiler and Pressure Vessels
Owner Customer ID*
Owner name*
Building Name
County*
City*
Street Name
Zip Code
Manufacturer
Status: Active
Service Agent: <All Service Agents>
Permit to Operate Expiration Date*
Locked and Vacant*

Search Reset

One can do →
“General search”
by county →

Enter B or U #

Then click search

DSPS Madison Credential Office

Contact / mailing for Trades Credentials

Contact and Mailing Information

Email: DSPSCredTrades@wi.gov

Phone: **(608) 266-2112**

Monday-Friday (7:45 a.m. to 4:30 p.m. Central Time)

In Person: 1400 East Washington Ave., Madison, WI 53703

Mail Order Form to:

Department of Safety & Professional Services

Attn: Trades Credentialing

P.O. Box 78780

Milwaukee, WI 53293-0780





QUESTIONS ?



THANKS

DSPS BOILER SAFETY PROGRAM

Mike Verhagen

262-548-8617

mike.verhagen@wi.gov

