# Wisconsin Department of Safety and Professional Services LicensE Portal: License.wi.gov

Office Location: 4822 Madison Yards Wav

Madison, WI 53705 Email: dsps@wisconsin.gov Phone Number: (608) 266-2112 Website: http://dsps.wi.gov

#### DIVISION OF PROFESSIONAL CREDENTIAL PROCESSING

# APPLICATION INFORMATION FOR CEMETERY WAREHOUSE APPROVAL

Anyone who is storing cemetery merchandise in Wisconsin for more than 6 months needs a warehouse keeper's license.

## **Approval Information**

- In-State Cemetery Warehouses are required to obtain approval by Wisconsin Department of Agriculture, Trade and Consumer Protection pursuant to Wis. Stat. ch. 99 and Department of Safety and Professional Services approval Wis. Stat. § 440.92(7).
- Out-of-State Cemetery Warehouses must be approved by state in which located and must submit the Warehouse Keeper Bond furnished by a surety company authorized to do business in Wisconsin. The bond must be in the amount of at least 100% of the wholesale value of the cemetery merchandise that is stored and to be transported to Wisconsin. See Warehouse Keeper Bond, https://dsps.wi.gov/Credentialing/Business/BondWarehouseKeeper.pdf.

### Requirements for Approval (related Statutes and Administrative Code)

- 1. Application for Cemetery Warehouse Approval Apply online via LicensE, https://license.wi.gov/.
- 2. Fee No Wisconsin Department of Safety and Professional Services (DSPS) fee is required.
- 3. Warehouse Keeper's License (Upload **one** of the following into your online LicensE application:
  - A copy of a current warehouse keeper's license from the Wisconsin Department of Agriculture, Trades, and Consumer Protection (DATCP), or
  - A copy of a current warehouse keeper's credential or other document by another state. The document should indicate that the warehouse has been approved to store cemetery merchandise in such state. You will be asked to list the wholesale value of the cemetery merchandise that is stored and to be transported to Wisconsin as of the date of the Wisconsin application (#1 above).
- 4. Out-of-State Warehouse If applicant is applying for approval of a warehouse located in a state other than Wisconsin, applicant must submit a bond, furnished by a surety company authorized to do business in Wisconsin. It must be in an amount of at least 100% of the wholesale value of the cemetery merchandise that is stored and to be transported to Wisconsin as of the date of this application. The bond must be payable to the State of Wisconsin for the benefit of purchasers of stored property or their assignees. This Department must approve the amount of the bond before the warehouse will be approved. See Warehouse Keeper Bond, https://dsps.wi.gov/Credentialing/Business/ BondWarehouseKeeper.pdf.

#1788 (Rev. 5/8/2023) Page 1 of 1