

Wisconsin Department of Safety and Professional Services

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Website: <http://dps.wi.gov>

DIVISION OF PROFESSIONAL CREDENTIAL PROCESSING

VERIFICATION REQUEST FORM

The Department does not complete external verification forms. Credential verifications are provided electronically to other boards only. Request a verification online at <https://app.wi.gov/LicenseVerification> or submit form below. Allow 7 to 10 business day for processing.

Credential Holder Name (First)		(Middle)	(Last)	(Maiden/Former)	
Credential Holder Date of Birth		License or Credential Number		Profession	
<input type="text"/> / <input type="text"/> / <input type="text"/>					
Credential Holder Address (number/street)			(city)	(state)	(zip code)
Daytime Phone Number (type)			Daytime Phone Number (include country code if not U.S.)		
<input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell Phone <input type="checkbox"/> Other:					
I would like to verify: <input type="checkbox"/> Exam Scores (Check here <u>only</u> if you are an Engineer, Architect, or Land Surveyor. All other professions should contact the national exam office where they registered and took the exam).					
Exam type(s)			Month/Year taken		
To receive email notification when verification is processed, list your email below				Comments	
Entity/State to Receive Verification (Limit 3 states/entities/countries per form.) Verifications are sent to certified boards ONLY . Credential holders or third-parties may search credentials under the DSPS Self-Service tab: License Look-Up .					
1.		2.		3.	
Provide the email and/or mailing address for the corresponding board(s) below. Please verify email/ mailing address. Failing to do so may delay or prevent verification receipt.					SEND BY M=Mail E=Email
1.	List application/reference number (if applicable)				
2.	List application/reference number (if applicable)				
3.	List application/reference number (if applicable)				
COMMENTS					
COMPLETE PAYMENT INFORMATION ON PAGE 2.				For Receipting Purposes	

