

Wisconsin Department of Safety and Professional Services

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MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING, AND SOCIAL WORK EXAMINING BOARD

SOCIAL WORKER TRAINING CERTIFICATE REQUIRED SOCIAL WORK COURSEWORK

APPLICANT: Complete the top portion of this form and forward to your professional school. Form must be returned <u>directly from the school</u> to the Department.			
Last Name	First Name	MI	Former / Maiden Name(s)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address (street)		(city)	(state) (zip code)
<input type="text"/>		<input type="text"/>	<input type="text"/>
Date of Birth	Social Security Number (voluntary-for use by school to locate your records)		Application Number
<input type="text"/>	<input type="text"/>		<input type="text"/>
<p>ATTESTATION OF APPLICANT: I declare that I am the person referred to on this form and that all information required to be completed by me (the applicant for a credential), is complete and accurate to the best of my knowledge and belief. Furthermore, I declare that after completing the information that was required by me (and only that information) the form was forwarded to the relevant third-party for completion of the information asked of them. I also declare that to the best of my knowledge the completed form was provided to the Department of Safety and Professional Services by the relevant third-party (and not by me, the applicant). Finally, I declare that I understand that failure to provide the requested information, making any materially false statement and/or giving any materially false information in connection with my application for a credential may result in credential application processing delays; denial, revocation, suspension, or limitation of my credential; or any combination thereof; or such other penalties as may be provided by law. By signing below, I am signifying that I have read and understand the above declarations. I hereby authorize the school named below to provide the Department with the information requested below.</p>			
<input type="text"/>		<input type="text"/>	
Applicant Signature (If unable to provide a digital signature, print and sign form.)		Date	

Applicants holding the Social Worker Training Certificate and seeking social work degree equivalency must list the courses successfully completed below. Each of these courses may be taken during or after the applicant's undergraduate degree program and shall consist of at least 3 semester hours or 4-quarter hours. **Coursework Content Requirements for Social Work Training Certificate can be found on Page 3 of this document.**

Option #1: This course is on the [list of courses previously approved by the Section](#) and was approved when taken or was taken through a CSWE-accredited social work degree program.

Option #2: This course is not on the [list of courses previously approved by the Section](#) or was not taken through a CSWE-accredited social work degree program. **This option requires a school to complete the School Certification listed on Page 2 of this document. Course descriptions must also be submitted.**

Continued on next page.

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You must indicate either Option #1 or Option #2 for each subject area listed below:

Required Course Subject Area	Option	School	Course Number/Title on Transcript	# of Credits	For Section Use
Social Welfare Policy and Services	<input type="checkbox"/> #1 <input type="checkbox"/> #2	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
Social Work Practice Methods: (Individuals)	<input type="checkbox"/> #1 <input type="checkbox"/> #2	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
Social Work Practice Methods: (Groups and Families)	<input type="checkbox"/> #1 <input type="checkbox"/> #2	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
Social Work Practice Methods: (Communities, Organizations, and Social Institutions)	<input type="checkbox"/> #1 <input type="checkbox"/> #2	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
Human Behavior in the Social Environment Including: (Human Growth and Development and Social Systems Theory)	<input type="checkbox"/> #1 <input type="checkbox"/> #2	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved

OPTION #2 APPLICANTS ONLY

SCHOOL CERTIFICATION: (Must be completed by school.) Complete this section for the above-named applicant and return directly to the Department using the License Third-Party* Upload Portal at license.wi.gov. You will need the application number shown above. (*For form completion purposes, the term "Third-Party" refers to any non-applicant or non-DSPS individual or entity submitting required documentation in support of a credential application.)

This is to certify that,

Applicant's Name:

completed the above course(s), which were taught by an instructor who holds a master's degree or a PhD in social work from an institution accredited by the Council on Social Work Education and used a textbook written by a social work educator for social work courses as a primary text.

ATTESTATION OF THIRD-PARTY PROVIDING INFORMATION RELATED TO APPLICANT I declare, on behalf of the third-party asked to provide information related to the applicant identified on this form, that the information provided is true and correct to the best of my knowledge and belief. I further declare that after completing the form I, or other third-party staff, will provide the completed form directly to the Wisconsin Department of Safety and Professional Services for review. By signing below, I am signifying that I have read, understand, and have complied with the above declarations.

/ /

Signature of Dean or Department Head

Date

(If unable to provide a digital signature, please print and sign form.)

- - *Ext* _____

Printed Name

Phone

Title

Wisconsin Department of Safety and Professional Services

COURSE WORK CONTENT REQUIREMENTS FOR SOCIAL WORK TRAINING CERTIFICATE:

Social Welfare and Policy and Services:

Content included the history, mission and philosophy of the social work profession, the impact of social policy on health and well-being, the effect of social policy on social work practice, current social policy analysis, political and organizational processes used to influence policy, the process of policy formulation, and the framework for current social policy analysis in light of the principles of social and economic justice.

Social Work Methods: (Individuals/Groups and Families/Communities, Organizations, and Social Institutions)

- A course in each of the following: Focus on social work practice with individuals; focus on social work practice with groups and families and social work practice with communities, organizations, and social institutions.
- The methods taught were evidence-based and emphasized client strengths. The course had infused throughout the curriculum significant course content on social work values, ethics, approaches, and skills for practice with clients from differing social, cultural, racial, religious, spiritual and class backgrounds, and systems of all sizes.
- Practice content, which emphasizes professional relationships that are characterized by mutuality, collaboration, respect for the client system, and incorporates use of professional social work supervision. Coursework shall prepare a student to do all of the following:
 - Use empathy and other interpersonal skills with clients.
 - Develop with the client a mutually agreed upon focus of work and desired outcomes.
 - Collect, organize, and interpret client data.
 - Develop mutually agreed upon intervention goals and objectives.
 - Select appropriate intervention strategies.
 - Initiate actions to achieve organizational goals.
 - Implement prevention interventions that enhance client capacities.
 - Help clients resolve problems.
 - Negotiate, mediate, and advocate for clients.
 - Facilitate transitions and endings.
 - Critically analyze, monitor, and evaluate interventions.
- Practice assessment, which focuses on the examination of client strengths and problems in the interaction among individuals and between people and their environments.
- Knowledge, values, and skills to enhance human well-being and amelioration of the environmental conditions that affect people adversely.
- Approaches and skills for practice with clients from differing social, cultural, racial, religious, spiritual and class backgrounds, and with systems of all sizes.
- Differential assessments and intervention skills to serve diverse at-risk populations.
- An evaluation of the student's ability to demonstrate competence in interviewing, using empathy and interpersonal skills. The student shall be able to demonstrate skill in collecting, organizing, and interpreting client data; assessing client strengths and limitations; developing mutually agreed upon intervention goals and objectives; and selecting appropriate intervention strategies.
- Social work values and ethics including the application of the standards of the National Association of Social Workers Code of Ethics to Social Work practice.
- Cultural competence in social work practice, based on the National Association of Social Workers Standards for Cultural Competence in Social Work Practice.

Human Behavior in the Social Environment:

Include theories and knowledge of human biological, sociological, cultural, psychological, and spiritual development across the life span; the range of social systems, including individual, family, group, organizational, and community, in which people live and the ways social systems promote or deter people in maintain or achieving health and well-being.