

# Wisconsin Department of Safety and Professional Services

Office Location: 4822 Madison Yards Way  
 Madison, WI 53705  
 Phone Number: (608) 266-2112

LicensE Portal: [License.wi.gov](http://license.wi.gov)  
 Email: [dsps@wisconsin.gov](mailto:dsps@wisconsin.gov)  
 Website: <http://dsps.wi.gov>

## MEDICAL EXAMINING BOARD HOSPITAL, FACILITY, AND EMPLOYER VERIFICATION Interstate Medical Licensure Compact (IMLC)

**APPLICANT:** Please forward this form to all hospitals, facilities, and employers in the state of Wisconsin where 25% of your practice occurs. Form must be returned directly from the hospital, facility, or employer to the Department.

<b>Last Name</b>	<b>First Name</b>	<b>MI</b>	<b>Former / Maiden Name(s)</b>
<b>Application Number</b>	<b>Phone Number</b>	<b>E-mail Address</b>	

**ATTESTATION OF APPLICANT:** I declare that I am the person referred to on this form and that all information required to be completed by me (the applicant for a credential), is complete and accurate to the best of my knowledge and belief. Furthermore, I declare that after completing the information that was required by me (and only that information) the form was forwarded to the relevant third-party for completion of the information asked of them. I also declare that to the best of my knowledge the completed form was provided to the Department of Safety and Professional Services by the relevant third-party (and not by me, the applicant). Finally, I declare that I understand that failure to provide the requested information, making any materially false statement and/or giving any materially false information in connection with my application for a credential may result in credential application processing delays; denial, revocation, suspension, or limitation of my credential; or any combination thereof; or such other penalties as may be provided by law. By signing below, I am signifying that I have read and understand the above declarations.

<b>Applicant Signature</b> (If unable to provide a digital signature, print and sign form.)	<b>Date</b>
	____ / ____ / ____

**HOSPITAL/FACILITY/EMPLOYER:** The Medical Examining Board requests that you complete this form concerning the above-named individual. Complete this section and return directly to the Department using the LicensE Third-Party\* Upload Portal at [license.wi.gov](http://license.wi.gov). You will need the application number shown above. (\*For form completion purposes, the term "Third-Party" refers to any non-applicant or non-DSPS individual or entity submitting required documentation in support of a credential application.) You must answer all of the following questions and provide any additional information in order for this form to be considered complete.

<b>Name of Hospital/Facility/Employer</b>	<b>Hospital/Facility/Employer Daytime Phone</b>
<b>Address</b> (number/street, city, state, zip code)	

1. What position does this Physician hold at your facility or under your employment?  
 \_\_\_\_\_
2. How often does this physician practice at your facility or provide services to patients located in Wisconsin (i.e., telemedicine)?  
 \_\_\_\_\_

**ATTESTATION OF THIRD-PARTY PROVIDING INFORMATION RELATED TO APPLICANT:** I declare, on behalf of the third-party asked to provide information related to the applicant identified on this form, that the information provided is true and correct to the best of my knowledge and belief. I further declare that after completing the form I, or other third-party staff, will provide the completed form directly to the Wisconsin Department of Safety and Professional Services for review. By signing below, I am signifying that I have read, understand, and have complied with the above declarations.

<b>Signature</b> (If unable to provide a digital signature, print and sign form.)	<b>Date</b>
	____ / ____ / ____
<b>Printed Name</b>	<b>Phone</b>
<b>Title</b>	