

Wisconsin Department of Safety and Professional Services

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DIVISION OF PROFESSIONAL CREDENTIAL PROCESSING

LIFT APPRENTICE REGISTRATION APPLICATION INFORMATION

Requirements for Credential

Per [Wis. Admin. Code § SPS 305.991](#), the activities that may be undertaken by a person who holds license or registration as a licensed Lift Mechanic, a registered Lift Apprentice, or a registered Lift Helper shall be limited to the erection, construction, alteration, replacement, maintenance, repair, remove or dismantling of conveyances covered under ASME A18.1 and ASME A17.1 sections 5.2, 5.3, 5.4, 7.1, 7.2, 7.3, and 7.8.

Per [Wis. Admin. Code § SPS 305.998](#), the activities of an individual who holds a registration by the Department as a registered Lift Apprentice to erect, construct, alter, replace, maintain, repair, remove or dismantle conveyances shall be performed under the general supervision of a person who is a licensed Lift Mechanic or a licensed Elevator Mechanic. A registered Lift Apprentice may also maintain and repair conveyances covered under the scope of ASME A18.1 and ASME A17.1 sections 5.2, 5.3, 5.4, 7.1, 7.2, 7.3, and 7.8 under the general supervision of a person who is a licensed Lift Mechanic, a licensed Elevator Mechanic, or a licensed Elevator Mechanic Restricted.

AN APPLICATION IS NOT COMPLETE UNTIL ALL OF THE FOLLOWING DOCUMENTS HAVE BEEN RECEIVED:

1. **Application and Fees:** Apply and pay fees online in LicensE, <https://license.wi.gov>. Fees will be calculated in LicensE. If needed, you can save your application and complete and submit it later. **NOTE:** If DSPS requests additional documents they must be uploaded within three (3) months from the date they were requested. Failure to do so may result in having to submit a new application and pay fees.
2. **Elevator Apprenticeship:** A person applying for a Lift Apprentice registration shall be indentured in an apprenticeship program recognized under [Wis. Stat. ch. 106](#) or the Federal Department of Labor. **Upload** a copy of the apprenticeship contract or proof of elevator indentureship from the Wisconsin Bureau of Apprenticeship Standards or the Federal Department of Labor. If you have any questions about apprenticeship standards, please contact the Wisconsin Bureau of Apprenticeship Standards at: <http://dwd.wisconsin.gov/apprenticeship/contacts.htm> or 608-733-3930.