



**VIRTUAL/TELECONFERENCE
CHIROPRACTIC EXAMINING BOARD
Virtual, 4822 Madison Yards Way, Madison
Contact: Valerie Payne (608) 266-2112
October 29, 2020**

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Board.

AGENDA

8:30 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-4)**
- B. Approval of Minutes of August 13, 2020 (5-9)**
- C. Conflicts of Interest
- D. Introductions, Announcements and Recognition
- E. Administrative Matters – Discussion and Consideration**
 - 1) Department, Staff, and Board Updates
 - 2) 2021 Meeting Dates
 - 3) Board Members – Term Expiration Dates
- F. 8:30 A.M. PUBLIC HEARING: Clearinghouse Rule (CR) 20-037 – Chir 3, Relating to Reciprocal Credentials for Service Members, Former Service Members, and Their Spouses (9-17)**
 - 1) Review and Respond to Public Comments and Clearinghouse Report
- G. Administrative Rule Matters – Discussion and Consideration (9)**
 - 1) Preliminary Rule Draft: Chir 4, Relating to Chiropractic Practice (**18-20**)
 - 2) Preliminary Rule Draft: Chir 5, Relating to Continuing Education (**21-36**)
 - 3) Preliminary Rule Draft: Chir 10, Relating to Courses of Study for and Delegation to Chiropractic Technicians and Chiropractic Radiological Technicians (**37-39**)
 - 4) Administrative Rules Reporting Requirement Under 2017 Wisconsin Act 108 (**40-42**)
 - a. Review of 2019 Report
 - b. Proposals for 2021 Report
 - 5) Pending and Possible Rulemaking Projects
- H. Education and Examination Matters – Discussion and Consideration**

- 1) Requests for Approval of Courses of Study
 - a. Moraine Park Technical College – Chiropractic Technician and Chiropractic Radiological Technician **(43-68)**
 - b. Chiropractic Society of Wisconsin – Additional Course Delivery Request **(69-78)**
- 2) Extension of CPR Requirement for Renewal **(79)**

I. CBD Oil – Discussion and Consideration

J. COVID-19 – Discussion and Consideration

K. Discussion and Consideration of Items Added After Preparation of Agenda

- 1) Introductions, Announcements and Recognition
- 2) Administrative Matters
- 3) Election of Officers
- 4) Appointment of Liaisons and Alternates
- 5) Delegation of Authorities
- 6) Education and Examination Matters
- 7) Credentialing Matters
- 8) Practice Matters
- 9) Legislative and Policy Matters
- 10) Administrative Rule Matters
- 11) Preceptor Approvals
- 12) Liaison Reports
- 13) Board Liaison Training and Appointment of Mentors
- 14) Informational Items
- 15) Division of Legal Services and Compliance (DLSC) Matters
- 16) Presentations of Petitions for Summary Suspension
- 17) Petitions for Designation of Hearing Examiner
- 18) Presentation of Stipulations, Final Decisions and Orders
- 19) Presentation of Proposed Final Decisions and Orders
- 20) Presentation of Interim Orders
- 21) Petitions for Re-Hearing
- 22) Petitions for Assessments
- 23) Petitions to Vacate Orders
- 24) Requests for Disciplinary Proceeding Presentations
- 25) Motions
- 26) Petitions
- 27) Appearances from Requests Received or Renewed
- 28) Speaking Engagements, Travel, or Public Relation Requests, and Reports

L. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

M. Deliberation on DLSC Matters

- 1) **Administrative Warnings**
 - a. 19 CHI 009 – M.L.J. **(80)**

- b. 19 CHI 017 – J.T.F. **(83)**
- 2) **Case Closings**
 - a. 17 CHI 019 – M.L.J. **(85-88)**
 - b. 18 CHI 006 & 18 CHI 007 – M.L.J. **(89-98)**
 - c. 18 CHI 008 – M.L.J. **(99-103)**
 - d. 19 CHI 027 – S.V. **(104-106)**
 - e. 20 CHI 021 – A.M.H. **(107-113)**

N. Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) DLSC Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petitions for Summary Suspensions
- 7) Petitions for Designation of Hearing Examiner
- 8) Proposed Stipulations, Final Decisions and Orders
- 9) Proposed Interim Orders
- 10) Administrative Warnings
- 11) Review of Administrative Warnings
- 12) Proposed Final Decisions and Orders
- 13) Matters Relating to Costs/Orders Fixing Costs
- 14) Case Closings
- 15) Board Liaison Training
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

O. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

- P. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate
- Q. Open Session Items Noticed Above Not Completed in the Initial Open Session
- R. Delegation of Ratification of Examination Results and Ratification of Licenses and Certificates

ADJOURNMENT

NEXT MEETING: JANUARY 28, 2021 (TENTATIVE)

 MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 4822 Madison Yards Way, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to

request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreters for the deaf or hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer, 608-266-2112, or the Meeting Staff at 608-266-5439.

**TELECONFERENCE/VIRTUAL
CHIROPRACTIC EXAMINING BOARD
MEETING MINUTES
AUGUST 13, 2020**

PRESENT: Scott Bautch, James Damrow, James Fortier, Bryan Gerondale, Carl Kugler

STAFF: Christian Albouras, Executive Director; Yolanda McGowan, Legal Counsel; Dale Kleven, Administrative Rules Coordinator; Daniel Betekhtin, Bureau Assistant; Megan Glaeser, Bureau Assistant-Advanced; and other Department Staff

CALL TO ORDER

Bryan Gerondale, Vice Chairperson, called the meeting to order at 8:31 a.m. A quorum was confirmed with five (5) board members present.

ADOPTION OF AGENDA

MOTION: James Fortier moved, seconded by Carl Kugler, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF JUNE 25, 2020

MOTION: Scott Bautch moved, seconded by James Damrow, to approve the Minutes of June 25, 2020 as published. Motion carried unanimously.

INTRODUCTIONS, ANNOUNCEMENTS AND RECOGNITION

Recognition of Jeffrey A. King, Chiropractic Member

MOTION: James Damrow moved, seconded by James Fortier, to recognize and thank Jeffrey A. King for his years of dedicated service to the Board and State of Wisconsin. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Election of Officers

Chairperson

NOMINATION: James Fortier nominated Bryan Gerondale for the Office of Chairperson. Nomination accepted.

Christian Albouras, Executive Director, called for nominations three (3) times.

Bryan Gerondale was elected as Chairperson by unanimous voice vote.

Vice Chairperson

NOMINATION: Bryan Gerondale nominated James Damrow for the Office of Vice Chairperson. Nomination accepted.

Christian Albouras, Executive Director, called for nominations three (3) times.

James Damrow was elected as Vice Chairperson by unanimous voice vote.

Secretary

NOMINATION: James Damrow nominated Scott Bautch for the Office of Secretary. Nomination accepted.

Christian Albouras, Executive Director, called for nominations three (3) times.

Scott Bautch was elected as Secretary by unanimous voice vote.

ELECTION RESULTS	
Chairperson	Bryan Gerondale
Vice Chairperson	James Damrow
Secretary	Scott Bautch

Appointments of Liaisons and Alternates

LIAISON APPOINTMENTS	
Credentialing Liaison	Scott Bautch <i>Alternate: James Damrow</i>
Exams, Education and Continuing Education Liaison	Scott Bautch, James Damrow, Bryan Gerondale <i>(Rotate CE Approvals to D.C. Members)</i>
Monitoring Liaison	James Damrow <i>Alternate: Carl Kugler</i>
Professional Assistance Procedure (PAP) Liaison	James Fortier <i>Alternate: Carl Kugler</i>
Legislative Liaison	Bryan Gerondale <i>Alternate: James Damrow</i>
Travel Liaison	James Damrow <i>Alternate: Carl Kugler</i>
Rules Liaison	Scott Bautch <i>Alternate: Bryan Gerondale</i>
Preceptor Liaison	Scott Bautch <i>Alternate: James Damrow</i>
SCREENING PANEL APPOINTMENTS	

Screening Panel	James Fortier, Bryan Gerondale, Carl Kugler <i>Alternate: Scott Bautch</i>
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EDUCATION AND EXAMINATION MATTERS

Requests for Approval of Courses of Study

Wisconsin Chiropractic Association - Chiropractic Radiological Technician

MOTION: James Damrow moved, seconded by James Fortier, to approve the course as submitted. Motion carried unanimously.

Chiropractic Society of Wisconsin - Chiropractic Radiological Technician and Chiropractic Technician

MOTION: James Damrow moved, seconded by Bryan Gerondale, to approve the course as submitted. Motion carried unanimously.

ADMINISTRATIVE RULE MATTERS

Preliminary Rule Draft: Chir 3, Relating to Reciprocal Credentials for Service Members, Former Service Members, and Their Spouses

MOTION: James Damrow moved, seconded by James Fortier, to approve the preliminary rule draft of Chir 3, relating to reciprocal credentials for service members, former service members, and their spouses, for posting for economic impact comments and submission to the Clearinghouse. Motion carried unanimously.

CLOSED SESSION

MOTION: James Damrow moved, seconded by James Fortier, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1)(a), Stats.); to consider licensure or certification of individuals (§ 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (§§ 19.85(1)(b), and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85(1)(f), Stats.); and to confer with legal counsel (§ 19.85(1)(g), Stats.). Bryan Gerondale, Chairperson, read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Scott Bautch-yes; James Damrow-yes; James Fortier-yes; Bryan Gerondale-yes; and Carl Kugler-yes. Motion carried unanimously.

The Board convened into Closed Session at 11:26 a.m.

DELIBERATION OF ITEMS ADDED AFTER PREPARATION OF THE AGENDA

Case Closing

20 CHI 014 – S.C.

MOTION: James Damrow moved, seconded by Bryan Gerondale, to close DLSC Case Number 20 CHI 014, against S.C., for No Violation. Motion carried. Abstained: Fortier.

Stipulation and Interim Order

20 CHI 003 – Paul W. Mergen, D.C.

MOTION: James Fortier moved, seconded by James Damrow, to adopt the Findings of Fact, Conclusions of Law and Interim Order in the matter of disciplinary proceedings against Paul W. Mergen, D.C., DLSC Case Number 20 CHI 003. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Carl Kugler moved, seconded by James Fortier, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 11:44 a.m.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION,
IF VOTING IS APPROPRIATE**

MOTION: Carl Kugler moved, seconded by James Fortier, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

**DELEGATION OF RATIFICATION OF EXAMINATION RESULTS AND RATIFICATION
OF LICENSES AND CERTIFICATES**

MOTION: James Damrow moved, seconded by James Fortier, to delegate ratification of examination results to DSPS staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

ADJOURNMENT

MOTION: James Damrow moved, seconded by James Fortier, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:54 a.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dale Kleven Administrative Rules Coordinator		2) Date When Request Submitted: 10/19/20 Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Chiropractic Examining Board			
4) Meeting Date: 10/29/20	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? 8:30 A.M. Public Hearing: CR 20-037 – Chir 3, Reciprocal Credentials for Service Members, Former Service Members, and Their Spouses 1. Review and Respond to Public Comments and Clearinghouse Report Administrative Rule Matters – Discussion and Consideration 1. Preliminary Rule Draft – Chir 4 – Chiropractic Practice 2. Preliminary Rule Draft – Chir 5 – Continuing Education 3. Preliminary Rule Draft – Chir 10 – Courses of Study for and Delegation to Chiropractic Technicians and Chiropractic Radiological Technicians 4. Administrative Rules Reporting Requirement Under 2017 Wisconsin Act 108 a. Review of 2019 Report b. Proposals for 2021 Report 5. Pending and Possible Rulemaking Projects	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: 			
11) Authorization			
Signature of person making this request <i>Dale Kleven</i>		Date <i>October 19, 2020</i>	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

STATE OF WISCONSIN
CHIROPRACTIC EXAMINING BOARD

IN THE MATTER OF RULEMAKING	:	PROPOSED ORDER OF THE
PROCEEDINGS BEFORE THE	:	CHIROPRACTIC EXAMINING
CHIROPRACTIC EXAMINING	:	BOARD
BOARD	:	ADOPTING RULES
	:	(CLEARINGHOUSE RULE)

PROPOSED ORDER

An order of the Chiropractic Examining Board to create Chir 3.025, relating to reciprocal credentials for service members, former service members, and their spouses.

Analysis prepared by the Department of Safety and Professional Services.

ANALYSIS

Statutes interpreted:

Section 440.09, Stats.

Statutory authority:

Sections 15.08 (5) (b) and 440.09 (5), Stats.

Explanation of agency authority:

Section 15.08 (5) (b), Stats., provides that an examining board “[s]hall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains, and define and enforce professional conduct and unethical practices not inconsistent with the law relating to the particular trade or profession.”

Section 440.09 (5), Stats., provides that “[t]he department or credentialing board, as appropriate, may promulgate rules necessary to implement this section.”

Related statute or rule:

Section 440.09, Stats., specifies the requirements for issuing reciprocal credentials to service members, former service members, and the spouses of service members and former service members.

Plain language analysis:

The proposed rule creates a provision to implement s. 440.09, Stats., as created by 2019 Wisconsin Act 143. Section 440.09, Stats., specifies the requirements for issuing reciprocal credentials to service members, former service members, and the spouses of service members and former service members.

Summary of, and comparison with, existing or proposed federal regulation:

None.

Comparison with rules in adjacent states:

Illinois:

The Illinois Statutes provide for the expedited licensure of service members and their spouses (20 ILCS 5/5-715). “Service member” includes a person whose active duty service concluded within the 2 years preceding application for licensure. A license issued to a service member or the spouse of a service member may be renewed.

Iowa:

Rules of the Professional Licensure Division of the Iowa Department of Public Health provide for the expedited reciprocal licensure of a veteran or a spouse of an active duty service member (645 IAC 645.20.3). A reciprocal license issued to a veteran or a spouse of an active duty service member may be renewed.

Michigan:

The Michigan Statutes provide for temporary licensure of the spouse of an active duty service member (MCL 339.213). A temporary license is valid for 6 months and may be renewed for one additional 6-month term if it is determined the licensee continues to meet the requirements for temporary licensure and needs additional time to fulfill the requirements for initial licensure.

Minnesota:

The Minnesota Statutes provide for temporary licensure of an individual who is an active duty military member, the spouse of an active duty military member, or a veteran who has left service in the 2 years preceding the date of license application (2019 Minnesota Statutes, Section 197.4552). A temporary license allows a qualified individual to perform regulated professional services for a limited length of time as determined by the applicable licensing board. During the temporary license period, the individual must complete the full application procedure as required by applicable law.

Summary of factual data and analytical methodologies:

The proposed rules were developed by reviewing the provisions of s. 440.09, Stats., as created by 2019 Wisconsin Act 143, and obtaining input and feedback from the Chiropractic Examining Board.

Analysis and supporting documents used to determine effect on small business or in preparation of economic impact analysis:

The proposed rules were posted for a period of 14 days to solicit public comment on economic impact, including how the proposed rules may affect businesses, local government units, and individuals. No comments were received.

Fiscal Estimate and Economic Impact Analysis:

The Fiscal Estimate and Economic Impact Analysis document is attached.

Effect on small business:

These proposed rules do not have an economic impact on small businesses, as defined in s. 227.114 (1), Stats. The Department’s Regulatory Review Coordinator may be contacted by email at Daniel.Hereth@wisconsin.gov, or by calling (608) 267-2435.

Agency contact person:

Dale Kleven, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Policy Development, P.O. Box 8366, Madison, Wisconsin 53708-8306; telephone 608-261-4472; email at DSPSAdminRules@wisconsin.gov.

Place where comments are to be submitted and deadline for submission:

Comments may be submitted to Dale Kleven, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Policy Development, P.O. Box 8366, Madison, WI 53708-8366, or by email to DSPSAdminRules@wisconsin.gov. Comments must be received at or before the public hearing to be held at 8:30 a.m. on October 29, 2020, to be included in the record of rule-making proceedings.

TEXT OF RULE

SECTION 1. Chir 3.025 is created to read:

Chir 3.025 Reciprocal credentials for service members, former service members, and their spouses. A reciprocal license to practice chiropractic shall be granted to a service member, former service member, or the spouse of a service member or former service member who the board determines meets all of the requirements under s. 440.09 (2), Stats. Subject to s. 440.09 (2m), Stats., the board may request verification necessary to make a determination under this section.

SECTION 2. EFFECTIVE DATE. The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin Administrative Register, pursuant to s. 227.22 (2) (intro.), Stats.

(END OF TEXT OF RULE)

ADMINISTRATIVE RULES Fiscal Estimate & Economic Impact Analysis

1. Type of Estimate and Analysis <input checked="" type="checkbox"/> Original <input type="checkbox"/> Updated <input type="checkbox"/> Corrected	2. Date August 31, 2020
3. Administrative Rule Chapter, Title and Number (and Clearinghouse Number if applicable) Chir 3	
4. Subject Reciprocal credentials for service members, former service members, and their spouses	
5. Fund Sources Affected <input type="checkbox"/> GPR <input type="checkbox"/> FED <input checked="" type="checkbox"/> PRO <input type="checkbox"/> PRS <input type="checkbox"/> SEG <input type="checkbox"/> SEG-S	6. Chapter 20, Stats. Appropriations Affected 20.165 (1) (g)
7. Fiscal Effect of Implementing the Rule <input type="checkbox"/> No Fiscal Effect <input type="checkbox"/> Increase Existing Revenues <input checked="" type="checkbox"/> Increase Costs <input type="checkbox"/> Decrease Costs <input type="checkbox"/> Indeterminate <input type="checkbox"/> Decrease Existing Revenues <input checked="" type="checkbox"/> Could Absorb Within Agency's Budget	
8. The Rule Will Impact the Following (Check All That Apply) <input type="checkbox"/> State's Economy <input type="checkbox"/> Specific Businesses/Sectors <input type="checkbox"/> Local Government Units <input type="checkbox"/> Public Utility Rate Payers <input type="checkbox"/> Small Businesses (if checked, complete Attachment A)	
9. Estimate of Implementation and Compliance to Businesses, Local Governmental Units and Individuals, per s. 227.137(3)(b)(1). \$0	
10. Would Implementation and Compliance Costs Businesses, Local Governmental Units and Individuals Be \$10 Million or more Over Any 2-year Period, per s. 227.137(3)(b)(2)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
11. Policy Problem Addressed by the Rule The proposed rule creates a provision to implement s. 440.09, Stats., as created by 2019 Wisconsin Act 143. Section 440.09, Stats., specifies the requirements for issuing reciprocal credentials to service members, former service members, and the spouses of service members and former service members.	
12. Summary of the Businesses, Business Sectors, Associations Representing Business, Local Governmental Units, and Individuals that may be Affected by the Proposed Rule that were Contacted for Comments. The proposed rule was posted on the Department of Safety and Professional Services' website for 14 days in order to solicit comments from businesses, representative associations, local governmental units, and individuals that may be affected by the rule. No comments were received.	
13. Identify the Local Governmental Units that Participated in the Development of this EIA. No local governmental units participated in the development of this EIA.	
14. Summary of Rule's Economic and Fiscal Impact on Specific Businesses, Business Sectors, Public Utility Rate Payers, Local Governmental Units and the State's Economy as a Whole (Include Implementation and Compliance Costs Expected to be Incurred) The proposed rule will not have a significant impact on specific businesses, business sectors, public utility rate payers, local governmental units, or the state's economy as a whole. The Department estimates one-time administrative costs of \$375.78. These costs may be absorbed in the agency budget.	
15. Benefits of Implementing the Rule and Alternative(s) to Implementing the Rule The benefit to implementing the rule is reflecting s. 440.09, Stats., as created by 2019 Wisconsin Act 143. If the rule is not implemented, it will not reflect current requirements for issuing reciprocal credentials to service members, former service members, and the spouses of service members and former service members.	
16. Long Range Implications of Implementing the Rule The long range implication of implementing the rule is reflecting the requirements for issuing reciprocal credentials to service members, former service members, and the spouses of service members and former service members.	

ADMINISTRATIVE RULES Fiscal Estimate & Economic Impact Analysis

17. Compare With Approaches Being Used by Federal Government
None

18. Compare With Approaches Being Used by Neighboring States (Illinois, Iowa, Michigan and Minnesota)
Illinois:

The Illinois Statutes provide for the expedited licensure of service members and their spouses (20 ILCS 5/5-715). “Service member” includes a person whose active duty service concluded within the 2 years preceding application for licensure. A license issued to a service member or the spouse of a service member may be renewed.

Iowa:

Rules of the Professional Licensure Division of the Iowa Department of Public Health provide for the expedited reciprocal licensure of a veteran or a spouse of an active duty service member (645 IAC 645.20.3). A reciprocal license issued to a veteran or a spouse of an active duty service member may be renewed.

Michigan:

The Michigan Statutes provide for temporary licensure of the spouse of an active duty service member (MCL 339.213). A temporary license is valid for 6 months and may be renewed for one additional 6-month term if it is determined the licensee continues to meet the requirements for temporary licensure and needs additional time to fulfill the requirements for initial licensure.

Minnesota:

The Minnesota Statutes provide for temporary licensure of an individual who is an active duty military member, the spouse of an active duty military member, or a veteran who has left service in the 2 years preceding the date of license application (2019 Minnesota Statutes, Section 197.4552). A temporary license allows a qualified individual to perform regulated professional services for a limited length of time as determined by the applicable licensing board. During the temporary license period, the individual must complete the full application procedure as required by applicable law.

19. Contact Name

Dale Kleven

20. Contact Phone Number

(608) 261-4472

This document can be made available in alternate formats to individuals with disabilities upon request.

ADMINISTRATIVE RULES
Fiscal Estimate & Economic Impact Analysis

ATTACHMENT A

1. Summary of Rule's Economic and Fiscal Impact on Small Businesses (Separately for each Small Business Sector, Include Implementation and Compliance Costs Expected to be Incurred)

2. Summary of the data sources used to measure the Rule's impact on Small Businesses

3. Did the agency consider the following methods to reduce the impact of the Rule on Small Businesses?

- Less Stringent Compliance or Reporting Requirements
 - Less Stringent Schedules or Deadlines for Compliance or Reporting
 - Consolidation or Simplification of Reporting Requirements
 - Establishment of performance standards in lieu of Design or Operational Standards
 - Exemption of Small Businesses from some or all requirements
 - Other, describe:
-

4. Describe the methods incorporated into the Rule that will reduce its impact on Small Businesses

5. Describe the Rule's Enforcement Provisions

6. Did the Agency prepare a Cost Benefit Analysis (if Yes, attach to form)

- Yes No
-



WISCONSIN LEGISLATIVE COUNCIL RULES CLEARINGHOUSE

Scott Grosz
Clearinghouse Director

Anne Sappenfield
Legislative Council Director

Margit S. Kelley
Clearinghouse Assistant Director

CLEARINGHOUSE REPORT TO AGENCY

[THIS REPORT HAS BEEN PREPARED PURSUANT TO S. 227.15, STATS. THIS IS A REPORT ON A RULE AS ORIGINALLY PROPOSED BY THE AGENCY; THE REPORT MAY NOT REFLECT THE FINAL CONTENT OF THE RULE IN FINAL DRAFT FORM AS IT WILL BE SUBMITTED TO THE LEGISLATURE. THIS REPORT CONSTITUTES A REVIEW OF, BUT NOT APPROVAL OR DISAPPROVAL OF, THE SUBSTANTIVE CONTENT AND TECHNICAL ACCURACY OF THE RULE.]

CLEARINGHOUSE RULE **20-037**

AN ORDER to create Chir 3.025, relating to reciprocal credentials for service members, former service members, and their spouses.

Submitted by **CHIROPRACTIC EXAMINING BOARD**

09-04-2020 RECEIVED BY LEGISLATIVE COUNCIL.

09-28-2020 REPORT SENT TO AGENCY.

SG:BL

LEGISLATIVE COUNCIL RULES CLEARINGHOUSE REPORT

This rule has been reviewed by the Rules Clearinghouse. Based on that review, comments are reported as noted below:

1. STATUTORY AUTHORITY [s. 227.15 (2) (a)]

Comment Attached YES NO

2. FORM, STYLE AND PLACEMENT IN ADMINISTRATIVE CODE [s. 227.15 (2) (c)]

Comment Attached YES NO

3. CONFLICT WITH OR DUPLICATION OF EXISTING RULES [s. 227.15 (2) (d)]

Comment Attached YES NO

4. ADEQUACY OF REFERENCES TO RELATED STATUTES, RULES AND FORMS
[s. 227.15 (2) (e)]

Comment Attached YES NO

5. CLARITY, GRAMMAR, PUNCTUATION AND USE OF PLAIN LANGUAGE [s. 227.15 (2) (f)]

Comment Attached YES NO

6. POTENTIAL CONFLICTS WITH, AND COMPARABILITY TO, RELATED FEDERAL
REGULATIONS [s. 227.15 (2) (g)]

Comment Attached YES NO

7. COMPLIANCE WITH PERMIT ACTION DEADLINE REQUIREMENTS [s. 227.15 (2) (h)]

Comment Attached YES NO

STATE OF WISCONSIN
CHIROPRACTIC EXAMINING BOARD

IN THE MATTER OF RULEMAKING	:	PROPOSED ORDER OF THE
PROCEEDINGS BEFORE THE	:	CHIROPRACTIC EXAMINING
CHIROPRACTIC EXAMINING	:	BOARD
BOARD	:	ADOPTING RULES
	:	(CLEARINGHOUSE RULE)

PROPOSED ORDER

An order of the Chiropractic Examining Board to amend Chir 4.02 (1m) (c), relating to chiropractic practice.

Analysis prepared by the Department of Safety and Professional Services.

ANALYSIS

Statutes interpreted:

None.

Statutory authority:

Sections 15.08 (5) (b) and 227.11 (2) (a), Stats.

Explanation of agency authority:

Section 15.08 (5) (b), Stats., provides an examining board, such as the Chiropractic Examining Board, “[s]hall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains . . .”

Section 227.11 (2) (a), Stats., sets forth the parameters of an agency’s rule-making authority, stating an agency “may promulgate rules interpreting provisions of any statute enforced or administered by the agency . . .”

Related statute or rule:

None.

Plain language analysis:

The Chiropractic Examining Board evaluated dry needling treatment as it relates to the scope of the practice of chiropractic, and determined no updates to ch. Chir 4 are needed based on the results of their evaluation.

As specified in the objective of the proposed rule described in scope statement SS 022-20, the definition of “examination” under s. Chir 4.02 (1m) has been revised to clarify that lab analysis includes drawing blood and blood analysis.

Summary of, and comparison with, existing or proposed federal regulation:

None.

Comparison with rules in adjacent states:

Illinois: Rules of the Illinois Department of Financial and Professional Regulation regulate the practice of chiropractic in Illinois. The rules do not address dry needling as it relates to the scope of practice of chiropractic.

Iowa: Rules of the Iowa Board of Chiropractic regulate the practice of chiropractic in Iowa. The rules do not address dry needling as it relates to the scope of practice of chiropractic.

Michigan: The practice of chiropractic in Michigan does not include the performance of any procedure that cuts or punctures the skin (Section 333.16401, Public Health Code). Acupuncture is defined as the insertion and manipulation of needles through the surface of the human body, and by definition includes dry needling (Section 333.16501, Public Health Code).

Minnesota: Rules of the Minnesota Board of Chiropractic Examiners regulate the practice of chiropractic in Minnesota. The rules do not address dry needling as it relates to the scope of practice of chiropractic.

Summary of factual data and analytical methodologies:

The Chiropractic Examining Board evaluated dry needling treatment as it relates to the scope of the practice of chiropractic. This included a review of how adjacent states address dry needling treatment as part of the scope of the practice of chiropractic and how the Wisconsin Physical Therapy Examining Board addresses dry needling treatment as part of the scope of the practice of physical therapy. The Board determined no updates to ch. Chir 4 are needed based on the results of their evaluation.

Analysis and supporting documents used to determine effect on small business or in preparation of economic impact analysis:

The proposed rules will be posted for a period of 14 days to solicit public comment on economic impact, including how the proposed rules may affect businesses, local government units, and individuals.

Effect on small business:

These proposed rules do not have an economic impact on small businesses, as defined in s. 227.114 (1), Stats. The Department’s Regulatory Review Coordinator may be contacted by email at Daniel.Hereth@wisconsin.gov, or by calling (608) 267-2435.

Agency contact person:

Dale Kleven, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Policy Development, P.O. Box 8366, Madison, Wisconsin 53708-8306; telephone 608-261-4472; email at DSPSAdminRules@wisconsin.gov.

TEXT OF RULE

SECTION 1. Chir 4.02 (1m) (c) is amended to read:

Chir 4.02 (1m) (c) Lab analysis, including drawing blood and blood analysis.

SECTION 2. EFFECTIVE DATE. The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin Administrative Register, pursuant to s. 227.22 (2) (intro.), Stats.

(END OF TEXT OF RULE)

Chapter Chir 5 CONTINUING EDUCATION

Chir 5.01 Continuing education requirements for credential renewal.

(1)

- (a) Every chiropractor shall complete at least 40 continuing education credit hours in approved continuing education programs during each 2-year license registration period ending on December ~~14~~ 15 of each even-numbered year, except as specified in s. Chir 3.02 (1) (c).
- (b) Continuing education requirements for license renewal apply to the first full 2-year period in which a chiropractor is licensed.
- (c) The board may grant a waiver, partial waiver, or postponement of the continuing education requirements in cases of hardship.
- (d) Course work completed in pursuit of the educational requirements of ch. Chir 12 may be counted on an hour-for-hour basis.
- (e) Of the 40 continuing education credit hours in par. (a), a chiropractor holding a nutritional counseling certificate issued under ch. Chir 12 shall complete at least 4 continuing education hours in nutrition.
- (f) One credit of course work completed to become proficient in the use of an automated external defibrillator as required in ss. Chir 2.02 (6) (c), 3.02 (1) (e), and 3.03 (1) (i), may be counted as a continuing education credit hour.
- (g) Beginning with the license registration period ending on December 15, 2024, up to 8 of the continuing education credit hours required under par. (a) may be acquired through participation in online continuing education programs approved under s. Chir 5.02.**

(1g)

- (a) Every chiropractic radiological technician shall complete at least 12 continuing education credit hours in approved continuing education programs during each 2-year certificate registration period ending on December ~~14~~ 15 of each even-numbered year. A chiropractic radiological technician who receives an initial certificate during a licensing biennium is not required to satisfy the continuing education requirement from the date of that certificate to the end of that licensing biennium.
- (b) The board may grant a waiver, partial waiver, or postponement of the continuing education requirements in cases of hardship.
- (c) Beginning with the certificate registration period ending on December 15, 2024, up to 2 of the continuing education credit hours required under par. (a) may be acquired through participation in online continuing education programs approved under s. Chir 5.02.**

(1r)

- (a) Every chiropractic technician shall complete at least 6 continuing education credit hours in approved continuing education programs during each 2-year certificate registration period ending on December ~~14~~ 15 of each even-numbered year. A chiropractic technician who receives an initial certificate during a licensing biennium is not required to satisfy the continuing education requirement from the date of that certificate to the end of that licensing biennium.
- (b) The board may grant a waiver, partial waiver, or postponement of the continuing education requirements in cases of hardship.
- (c) Beginning with the certificate registration period ending on December 15, 2024, up to 2 of the continuing education credit hours required under par. (a) may be acquired through participation in online continuing education programs approved under s. Chir 5.02.**
- (2)** Continuing education credit hours may apply only to the 2-year license period in which the credit hours are acquired, unless either of the following applies:

- (a) The continuing education credit hours required of a particular chiropractor, chiropractic radiological technician, or chiropractic technician as a consequence of a disciplinary proceeding, informal settlement conference, or resolution of an investigation into the conduct or competence of the chiropractor, chiropractic radiological technician, or chiropractic technician may not be counted towards the fulfillment of generally applicable continuing education requirements.
- (b) If the chiropractor, chiropractic radiological technician, or chiropractic technician has failed to meet the credential renewal requirement during the period, continuing education hours acquired on or after December ~~14~~ 15 of any even-numbered year will apply to the preceding period only if the chiropractor, chiropractic radiological technician, or chiropractic technician has failed to meet the credential renewal requirement during that period, and will not apply to any other period or purpose.
- (3) To obtain credit for completion of continuing education programs, a chiropractor, chiropractic radiological technician, or chiropractic technician shall certify on ~~his or her~~ the application for credential renewal that ~~he or she has completed~~ all continuing education credits have been completed as required ~~in under~~ this section ~~for the previous 2-year credential registration period. A chiropractor, chiropractic radiological technician, or chiropractic technician shall retain for a minimum period of 4 years, and shall make available to the board or its agent upon request, certificates of attendance issued by the program sponsor for all continuing education programs for which he or she claims credit for purposes of renewal of his or her credential. Chiropractors, chiropractic radiological technicians, or chiropractic technicians attending a program for credit shall be present in the room where a program is being presented in order to claim credit. A chiropractor, chiropractic radiological technician, or chiropractic technician may claim credit hours for continuing education for which he or she was in actual attendance in the room, except for authorized break periods or to attend to personal hygiene needs.~~
- (4) A chiropractor, chiropractic radiological technician, or chiropractic technician shall retain a certificate or other evidence of attendance issued by the program sponsor for a minimum of 4 years from the date of completion of a continuing education program.
- (5) The board shall require any chiropractor, chiropractic radiological technician, or chiropractic technician who is under investigation by the board for alleged misconduct to submit evidence of compliance with the continuing education requirements under this section.
- (6) Except as provided under subs. (1) (g), (1g) (c), and (1r) (c), credit may only be claimed for completing a program in which an instructor employs an in person, classroom-type presentation and the chiropractor, chiropractic radiological technician, or chiropractic technician is in attendance in the same room as the instructor. A home study or other distance learning program may be approved for credit only in cases of extreme hardship, as determined by the board.

Chir 5.02 Approval of continuing education programs.

- (1) The board may approve a continuing education program ~~which that~~ meets all of the following ~~minimum~~ requirements:
 - (a) The program is sponsored by ~~the Wisconsin chiropractic association, the American chiropractic association, the international chiropractors association, a college of chiropractic approved by the board, or a college of medicine or osteopathy accredited by an agency recognized by the United States department of education. one of the following:~~
 1. The Wisconsin Chiropractic Association.
 2. The International Chiropractors Association.
 3. A college of chiropractic with accreditation that is in good standing from the Council on Chiropractic Education or another accrediting agency whose recognition by the United States department of education is current.
 4. A college of medicine or osteopathy with accreditation that is in good standing from an accrediting agency whose recognition by the United States department of education is current.

- (b) ~~Chiropractors. The~~ For a continuing education program required under s. Chir 5.01 (1) (a), the program subject matter ~~relates~~ contributes to ~~improving the clinical skills of a chiropractor and is generally taught at the undergraduate or postgraduate level of a chiropractic college meeting the requirements of s. Chir 2.02 (6) (b)~~ the advancement, extension, and enhancement of the clinical skills of a chiropractor and fosters the enhancement of general or specialized practice and values. ~~The board will not approve credit for continuing education regarding a technique or practice which the board has determined to be unsafe or ineffective.~~
- (bm) ~~Chiropractic radiological technician and chiropractic technician. The~~ For a continuing education program required under s. Chir 5.01 (1g) (a) or (1r) (a), the program subject matter relates to improving the clinical skills of a chiropractic radiological technician or chiropractic technician, as applicable.
- (c) The program sponsor agrees to provide a responsible person to monitor and verify the attendance of each registered chiropractor, chiropractic ~~radiologic~~ radiological technician, or chiropractic technician, as applicable, ~~at participating in~~ the program, and the program sponsor agrees to keep the records of attendance for 3 years from the date of the program and to furnish each participant with evidence of having attended the program. This paragraph does not apply to an online continuing education program.
- (cm)** For an online continuing education program, the program meets all of the following requirements:
1. The program requires two-way real-time interactive communication between the participant and the instructor.
 2. The program includes a written assessment instrument that is designed to ensure the chiropractor, chiropractic radiological technician, or chiropractic technician, as applicable, actively participated in the presentation of material and derived a measurable benefit from participation.
 3. The program includes means to furnish each participant with evidence of having attended the program.
- (d) A program sponsor shall not assign or delegate its responsibilities to monitor or record attendance, provide evidence of attendance, validate course content, or provide information on instructors or other aspects of the program unless the assignment or delegation is specifically identified in the application for approval and approved by the board.
- (e) The program sponsor has reviewed and validated the program's course content to ensure its compliance with pars. (b) and (bm).
- (f) ~~When~~ If a course instructor of the program is on the undergraduate or postgraduate faculty of a chiropractic college, the program sponsor has provided written verification that the course instructor has been appointed in accordance with the accreditation standards of the ~~council on chiropractic education~~ Council on Chiropractic Education, and that the chiropractic college exercises sufficient supervision over a faculty member's course content.
- (g) The program offers significant professional educational benefit for participants, as determined by the board.
- (h) ~~The~~ A course instructor ~~is qualified to present of the program has qualifications appropriate for presenting~~ the course.
- ~~(i) For an online continuing education program, the program includes a written assessment instrument that is designed to ensure the chiropractor, chiropractic radiological technician, or chiropractic technician, as applicable, actively participated in the presentation of material and derived a measurable benefit from participation, and also includes means to furnish each participant with evidence of having attended the program.~~
- (1m) The board shall approve a continuing education program that is approved under s. 46.03 (38), Stats., to provide instruction in the use of an automated external defibrillator. Subsections (1) to (4) and (6) do not apply to programs approved under this section.
- (2) (a) Continuing education programs may include subject material ~~other than that which relates to improving the clinical skills of a chiropractor and is generally taught at the undergraduate or postgraduate level of a chiropractic college, meeting the requirements of s. Chir 2.02 (6) (b)~~ that does not meet the requirements under sub. (1) (b). However, only the parts of the program ~~which relate to improving the clinical skills of~~

~~a chiropractor and are generally taught at the undergraduate or postgraduate level of a chiropractic college that include subject material that meets the requirements under sub. (1) (b) are eligible for credit.~~

~~(am)~~ Continuing education programs may include subject material other than that which relates to improving the clinical skills of a chiropractic radiological technician or chiropractic technician. However, only the parts of the program which relate to improving the clinical skills of a chiropractic radiological technician or chiropractic technician, as applicable, are eligible for credit.

~~(b)~~ Any presentation, program content, materials or displays for the advertising, promotion, sale or marketing of equipment, devices, instruments or other material of any kind or purpose shall be kept separate from the program content and presentation for which approval is applied and granted.

~~(c)~~ Programs shall be approved for one hour of continuing education for every 50 minutes of instruction.

~~(3)~~ Home study programs may be approved for credit only in cases of extreme hardship, as determined by the board.

~~(4) (a)~~ An application for approval of a continuing education program shall:

~~1.~~ Be on a form provided by the board.

~~Note:~~ Application forms are available on request from the Department of Safety and Professional Services, 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53708.

~~2.~~ Identify the name and address of the program sponsor and describe how the program sponsor qualifies under this section.

~~3.~~ Describe the time and place of the program.

~~4.~~ Be complete as prescribed in this subsection and filed with the board no later than 75 days prior to the program date. An application is not considered complete until such time as all information required to be submitted with the application, and any supplementary information requested by the board, is received by the board.

~~5.~~ Include evidence of the program sponsor's verification showing to the satisfaction of the board that the subject matter is generally taught at the undergraduate or postgraduate level of a chiropractic college meeting the requirements of s. Chir 2.02 (6) (b) and relates to improving the clinical skills of a chiropractor. A detailed course outline or syllabus describing the subject matter of the program, and the amount of time devoted to each section of the outline or syllabus shall be attached to the application.

~~5m.~~ Include evidence of the program sponsor's verification showing to the satisfaction of the board that the subject matter relates to improving the clinical skills of a chiropractic radiological technician or a chiropractic technician, as applicable. A detailed course outline or syllabus describing the subject matter of the program, and the amount of time devoted to each section of the outline or syllabus shall be attached to the application.

~~6.~~ Describe the names and qualifications of all instructors, and if applicable, whether an instructor of the program who is an undergraduate or postgraduate faculty member of a sponsoring college was appointed in accordance with accreditation standards of the Council on Chiropractic Education (CCE) or by an agency approved by the United States Office of Education or its successor.

~~7.~~ Identify whether the program sponsor intends to assign or delegate any of its responsibilities to another person or entity, and if so, include each of the following:

~~a.~~ A specific description of the assignment or delegation.

~~b.~~ The person or entity who is assigned or delegated to perform the responsibility, including name, address and qualification to perform the responsibility.

~~c.~~ The method by which the program sponsor intends to assure that the delegated or assigned responsibility is performed.

~~(b)~~ If necessary in order to determine whether an applicant meets the requirements of this chapter, the board may require that the applicant submit information in addition to that described in this section.

~~(5)~~ Continuing education credit may not be awarded for meals or break periods.

- (6) The sponsor of an approved program shall ensure that the program is carried out and presented as represented to and approved by the board, and that all responsibilities of the program sponsor, an instructor, and any person or entity delegated or assigned a responsibility relating to a program approved by the board are fulfilled.

~~Note: Continuing education approval request forms are available upon request from the Department of Safety and Professional Services, 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53708.~~

~~**Chir 5.03—Application denials.** The board may deny approval of an application for any of the following reasons:~~

- ~~(1) The program or program sponsor does not meet requirements established in this chapter.~~
~~(2) The emphasis of the program is on the business, management, or insurance aspects of a chiropractic practice rather than on improving the clinical skills of the chiropractor, chiropractic radiological technician, or chiropractic technician, as applicable.~~
~~(3) The board determines that the program sponsor has not provided adequate assurance that responsibilities delegated or assigned to others will be satisfactorily performed.~~
~~(4) The program sponsor, an instructor, or a person delegated or assigned a responsibility has a financial, personal or professional interest which conflicts directly with the performance of responsibilities in this chapter.~~
~~(5) Failure on the part of a program sponsor, an instructor, or a person delegated or assigned a responsibility to carry out a program as represented to and approved by the board or as provided in this chapter.~~

Chir 5.04 Application for approval of a continuing education program. (1) An application for approval of a continuing education program shall be on a form provided by the board and include all of the following:

- (a) The name and address of the program sponsor and a description of how the program sponsor qualifies under s. Chir 5.02.
(b) A description of the time and place of the program.
(c) Evidence of the program sponsor's verification showing to the satisfaction of the board that the subject matter meets the requirements under s. Chir 5.02 (1) (b) or (bm), as applicable.
(d) A detailed course outline or syllabus describing the subject matter of the program, and the amount of time devoted to each section of the outline or syllabus.
(e) The names and a description of the qualifications of all instructors including, if applicable, whether an instructor of the program who is an undergraduate or postgraduate faculty member of a sponsoring college was appointed in accordance with accreditation standards of the Council on Chiropractic Education or by an agency approved by the United States department of education.
(f) If the program sponsor intends to assign or delegate any of its responsibilities to another person or entity, all of the following:
1. A specific description of the assignment or delegation.
2. The name and address of the person or entity who is assigned or delegated to perform the responsibility, and a description of the qualifications of that person or entity to perform the responsibility.
3. A description of the method by which the program sponsor intends to assure that the delegated or assigned responsibility is performed.

Note: Application forms are available on the department's website at dps.wi.gov, or by request from the Department of Safety and Professional Services, P. O. Box 8935, Madison, Wisconsin 53708, or call (608) 266-2112.

- (2) An application shall be complete as required under sub. (1) and filed with the board no later than 60 days prior to the program date or, for an online continuing education program, the date on which the program will first be eligible for continuing education credit. An application is not considered complete until such time as all information required to be submitted with the application is received by the board.

- (3)** The board may require an applicant to submit information in addition to that described in sub. (1) that is necessary to determine if the applicant meets the requirements of this chapter.
- (4)** The board shall grant approval of an application if one of the following applies:
 - (a)** The board determines the program and program sponsor meet the requirements under this chapter.
 - (b)** The board determines the application meets the requirements under sub. (2) and all of the following apply:
 - 1.** The program is sponsored as required under s. Chir 5.02 (1) (a)
 - 2.** The program sponsor had a minimum of 20 continuing education programs approved for the previous 2-year registration period.
 - 3.** A review of a random selection of 20 percent of the program sponsor's continuing education programs approved for the previous 2-year registration period found that all of the selected programs meet all of the requirements under s. Chir 5.02 (1) and awarded continuing education credit as provided under s. Chir 5.02 (2) and (5).
- (5)** The board shall deny approval of an application for any of the following reasons:
 - (a)** The program or program sponsor does not meet requirements established in this chapter.
 - (b)** The emphasis of the program is on the business, management, or insurance aspects of a chiropractic practice rather than on improving the clinical skills of the chiropractor, chiropractic radiological technician, or chiropractic technician, as applicable.
 - (c)** The board determines the program sponsor has not provided adequate assurance that responsibilities delegated or assigned to others will be satisfactorily performed.
 - (d)** The program sponsor, an instructor, or a person delegated or assigned a responsibility has a financial, personal or professional interest which conflicts directly with the performance of responsibilities in this chapter.
 - (e)** Failure on the part of a program sponsor, an instructor, or a person delegated or assigned a responsibility to carry out a program as represented to and approved by the board or as provided in this chapter.
 - (f)** The program subject matter relates to practice that is prohibited under s. Chir 4.05.

STATE OF WISCONSIN
CHIROPRACTIC EXAMINING BOARD

IN THE MATTER OF RULEMAKING	:	PROPOSED ORDER OF THE
PROCEEDINGS BEFORE THE	:	CHIROPRACTIC EXAMINING
CHIROPRACTIC EXAMINING	:	BOARD
BOARD	:	ADOPTING RULES
	:	(CLEARINGHOUSE RULE)

PROPOSED ORDER

An order of the Chiropractic Examining Board to **repeal** Chir 5.02 (1) (b) (title) and (bm) (title), (3), (4), and (6) (Note) and 5.03; to **renumber and amend** Chir 5.02 (1) (a); to **amend** Chir 5.01 (1) (a), (1g) (a), (1r) (a), (2) (b), and (3) and 5.02 (1) (intro.), (b), (bm), (c), (f), and (h) and (2) (a); and to **create** Chir 5.01 (1) (g), (1g) (c), (1r) (c), and (4) to (6), 5.02 (1) (a) 1. to 4. and (cm), and 5.04, relating to continuing education.

Analysis prepared by the Department of Safety and Professional Services.

ANALYSIS

Statutes interpreted:

Sections 440.035 (2) and 446.028, Stats.

Statutory authority:

Sections 15.08 (5) (b), 446.025 (3) (b), and 446.026 (3) (b), Stats.

Explanation of agency authority:

Section 15.08 (5) (b), Stats., provides that examining boards, such as the Chiropractic Examining Board, “[s]hall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains . . .”

Section 446.025 (3) (b), Stats., provides “[a] chiropractic radiological technician shall, at the time that he or she applies for renewal of a certificate . . .submit evidence satisfactory to the examining board that he or she has completed at least 12 continuing educational credit hours in programs established by rules promulgated by the examining board.”

Section 446.026 (3) (b), Stats., provides “[a] chiropractic technician shall, at the time that he or she applies for renewal of a certificate . . .submit evidence satisfactory to the examining board that he or she has completed at least 6 continuing educational credit hours in programs established by rules promulgated by the examining board.”

Related statute or rule:

Chapter Chir 3 provides the requirements for license renewal, which include the completion of continuing education.

Plain language analysis:

The Chiropractic Examining Board conducted a comprehensive review of ch. Chir 5, including 1) the requirements for approval of continuing education programs, 2) circumstances under which online continuing education may be permitted, and 3) the current process of reviewing and approving continuing education programs and how that process may be expedited. As a result of this review, the following updates have been made:

- Beginning with the license registration period ending on December 15, 2024, chiropractors, chiropractic technicians, and chiropractic radiological technicians will be able to acquire a portion of their required continuing education credit hours through participation in online continuing education programs approved by the Board.
- A provision under s. Chir 5.01 (3) concerning the Board's ability to request verification of attendance at a continuing education program has been revised to reflect s. 440.035 (2), Stats., as created by 2017 Wisconsin Act 59, which specifies that, except as otherwise permitted in chs. 440 to 480, Stats., an examining board may require a credential holder to submit proof of completion of continuing education programs or courses only if a complaint is made against the credential holder.
- The American Chiropractic Association (ACA) has been removed from s. Chir 5.02 (1) (a) as an allowable continuing education program sponsor, as the ACA is not one of the allowable program sponsors enumerated in s. 446.028, Stats.
- An additional requirement has been added in order for a college of chiropractic, medicine, or osteopathy to be considered an approved continuing education program sponsor under s. Chir 5.02 (1) (a). Specifically, the college must have accreditation that is in good standing from an accrediting agency whose recognition by the United States Department of Education is current.
- The requirement under s. Chir 5.02 (1) (b) that program subject matter be generally taught at the undergraduate or postgraduate level of a chiropractic college and relate to improving the clinical skills of a chiropractor is revised. The revised requirement is that program subject matter contributes to the advancement, extension, and enhancement of the clinical skills of a chiropractor and fosters the enhancement of general or specialized practice and values.
- Requirements that specifically pertain to online continuing education programs have been created under s. Chir 5.02 (1) (cm). Specifically, an online continuing education program must require two-way real-time interactive communication between the participant and the instructor, and include a written assessment instrument and means to furnish each participant with evidence of having attended the program.
- Provisions from ss. Chir 5.02 and 5.03 concerning an application for approval of a continuing education program have been removed and consolidated into a new s. Chir 5.04. Section Chir 5.04 as created reduces the lead time required for submission of an application from 75 days to 60 days. It also provides an expedited approval process for program sponsors who successfully complete a compliance review of a random sample of continuing education programs that were approved for the previous 2-year registration period.

- Other provisions throughout ch. Chir 5 have been revised to correct references to the registration period end date, provide clarity, and conform to current drafting standards.

Summary of, and comparison with, existing or proposed federal regulation:

None.

Summary of public comments and feedback on the statement of scope and the Board's responses:

The Board held a public comment period and conducted a public hearing on April 2, 2020. The Board received testimony concerning the statement of scope from the following individuals:

- Dr. Steven Conway, representing the Chiropractic Society of Wisconsin – Dr. Conway expressed support for the objective of conducting a comprehensive review and update of the current process of reviewing and approving continuing education programs, and opposition to online continuing education for chiropractors.
- Dr. Paul Powers, representing ChiroCredit.com – Dr. Powers expressed strong support for online continuing education for chiropractors.

After consideration of the testimony provided, the Board approved the scope statement for implementation without modification.

Comparison with rules in adjacent states:

Illinois: Rules of the Illinois Department of Financial and Professional Regulation regulate continuing medical education (CME) for chiropractic physicians practicing in Illinois [68 Ill. Adm. Code 1285.110]. The rules address CME hours requirements, acceptable CME programs and activities, requirements for CME sponsors and formal CME programs, certification of compliance with CME requirements, CME earned in other jurisdictions, and the waiver of CME requirements.

The Illinois Emergency Management Agency accredits chiropractic radiographers, who are defined as persons other than a licensed practitioner who perform medical radiation procedures and apply x-radiation to the human body for diagnostic evaluation of skeletal anatomy, while under the general supervision of a licensed chiropractor [32 Ill. Adm. Code 401.20]. The rules of the Agency address continuing education requirements for renewal of accreditation as a chiropractic radiographer [32 Ill. Adm. Code 401.140 b)].

Illinois does not have an equivalent license classification for chiropractic technicians.

Iowa: Rules of the Iowa Board of Chiropractic regulate continuing education (CE) for chiropractors practicing in Iowa [645 IAC 44]. The rules address required CE hours, standards for CE activities, and exemptions from CE requirements.

Iowa does not have an equivalent license classification for chiropractic radiological technicians or chiropractic technicians.

Michigan: Rules of the Michigan Department of Licensing and Regulatory Affairs regulate continuing education (CE) for chiropractors practicing in Michigan [Mich Admin Code, R 338.12037 to R 338.12042]. The rules address required CE hours, acceptable CE programs and activities, and approval of CE programs.

Michigan does not have an equivalent license classification for chiropractic radiological technicians or chiropractic technicians.

Minnesota: Rules of the Minnesota Board of Chiropractic Examiners regulate continuing education (CE) for chiropractors practicing in Minnesota [Minnesota Rules, parts 2500.1200 to 2500.2000]. The rules address required CE hours, CE program approval and approval criteria, approval of CE sponsors, and the waiver or deferment of CE requirements.

The Minnesota Department of Health registers chiropractic radiologic technologists [Minn. R. 4732.0570 to 4732.0585]. There are no continuing education requirements for maintaining registration.

Minnesota does not have an equivalent license classification for chiropractic technicians.

Summary of factual data and analytical methodologies:

The rules were developed by reviewing the provisions of ch. Chir 5 to ensure the rules are consistent with current practices and applicable Wisconsin statutes, and that the Board’s review and approval of continuing education programs is completed as efficiently as possible.

Analysis and supporting documents used to determine effect on small business or in preparation of economic impact analysis:

The proposed rules will be posted for a period of 14 days to solicit public comment on economic impact, including how the proposed rules may affect businesses, local government units, and individuals.

Effect on small business:

These proposed rules do not have an economic impact on small businesses, as defined in s. 227.114 (1), Stats. The Department’s Regulatory Review Coordinator may be contacted by email at Daniel.Hereth@wisconsin.gov, or by calling (608) 267-2435.

Agency contact person:

Dale Kleven, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Policy Development, P.O. Box 8366, Madison, Wisconsin 53708-8306; telephone 608-261-4472; email at DSPSAdminRules@wisconsin.gov.

TEXT OF RULE

SECTION 1. Chir 5.01 (1) (a) is amended to read:

Chir 5.01 (1) (a) Every chiropractor shall complete at least 40 continuing education credit hours in approved continuing education programs during each 2-year

license registration period ending on December ~~14~~ 15 of each even-numbered year, except as specified in s. Chir 3.02 (1) (c).

SECTION 2. Chir 5.01 (1) (g) is created to read:

Chir 5.01 (1) (g) Beginning with the license registration period ending on December 15, 2024, up to 8 of the continuing education credit hours required under par. (a) may be acquired through participation in online continuing education programs approved under s. Chir 5.02.

SECTION 3. Chir 5.01 (1g) (a) is amended to read:

Chir 5.01 (1g) (a) Every chiropractic radiological technician shall complete at least 12 continuing education credit hours in approved continuing education programs during each 2-year certificate registration period ending on December ~~14~~ 15 of each even-numbered year. A chiropractic radiological technician who receives an initial certificate during a licensing biennium is not required to satisfy the continuing education requirement from the date of that certificate to the end of that licensing biennium.

SECTION 4. Chir 5.01 (1g) (c) is created to read:

Chir 5.01 (1g) (c) Beginning with the certificate registration period ending on December 15, 2024, up to 2 of the continuing education credit hours required under par. (a) may be acquired through participation in online continuing education programs approved under s. Chir 5.02.

SECTION 5. Chir 5.01 (1r) (a) is amended to read:

Chir 5.01 (1r) (a) Every chiropractic technician shall complete at least 6 continuing education credit hours in approved continuing education programs during each 2-year certificate registration period ending on December ~~14~~ 15 of each even-numbered year. A chiropractic technician who receives an initial certificate during a licensing biennium is not required to satisfy the continuing education requirement from the date of that certificate to the end of that licensing biennium.

SECTION 6. Chir 5.01 (1r) (c) is created to read:

Chir 5.01 (1r) (c) Beginning with the certificate registration period ending on December 15, 2024, up to 2 of the continuing education credit hours required under par. (a) may be acquired through participation in online continuing education programs approved under s. Chir 5.02.

SECTION 7. Chir 5.01 (2) (b) and (3) are amended to read:

Chir 5.01 (2) (b) If the chiropractor, chiropractic radiological technician, or chiropractic technician has failed to meet the credential renewal requirement during the period, continuing education hours acquired on or after December ~~14~~ 15 of any even-numbered year will apply to the preceding period only if the chiropractor, chiropractic radiological technician, or chiropractic technician has failed to meet the credential renewal requirement during that period, and will not apply to any other period or purpose.

(3) To obtain credit for completion of continuing education programs, a chiropractor, chiropractic radiological technician, or chiropractic technician shall certify on ~~his or her~~ the application for credential renewal that ~~he or she has completed~~ all continuing education credits have been completed as required ~~in~~ under this section ~~for the previous 2-year credential registration period.~~ A chiropractor, chiropractic radiological technician, or chiropractic technician shall retain for a minimum period of 4 years, and shall make available to the board or its agent upon request, ~~certificates of attendance issued by the program sponsor for all continuing education programs for which he or she claims credit for purposes of renewal of his or her credential. Chiropractors, chiropractic radiological technicians, or chiropractic technicians attending a program for credit shall be present in the room where a program is being presented in order to claim credit. A chiropractor, chiropractic radiological technician, or chiropractic technician may claim credit hours for continuing education for which he or she was in actual attendance in the room, except for authorized break periods or to attend to personal hygiene needs.~~

SECTION 8. Chir 5.01 (4) to (6) are created to read:

Chir 5.01 (4) A chiropractor, chiropractic radiological technician, or chiropractic technician shall retain a certificate or other evidence of attendance issued by the program sponsor for a minimum of 4 years from the date of completion of a continuing education program.

(5) The board shall require any chiropractor, chiropractic radiological technician, or chiropractic technician who is under investigation by the board for alleged misconduct to submit evidence of compliance with the continuing education requirements under this section.

(6) Except as provided under subs. (1) (g), (1g) (c), and (1r) (c), credit may only be claimed for completing a program in which an instructor employs an in person, classroom-type presentation and the chiropractor, chiropractic radiological technician, or chiropractic technician is in attendance in the same room as the instructor. A home study or other distance learning program may be approved for credit only in cases of extreme hardship, as determined by the board.

SECTION 9. Chir 5.02 (1) (intro.) is amended to read:

Chir 5.02 (1) (intro.) The board may approve a continuing education program ~~which that~~ meets all of the following ~~minimum~~ requirements:

SECTION 10. Chir 5.02 (1) (a) is renumbered Chir 5.02 (1) (a) (intro.) and amended to read:

Chir 5.02 (1) (a) (intro.) The program is sponsored by ~~the Wisconsin chiropractic association, the American chiropractic association, the international chiropractors association, a college of chiropractic approved by the board, or a college of medicine or osteopathy accredited by an agency recognized by the United States department of education.~~ one of the following:

SECTION 11. Chir 5.02 (1) (a) 1. to 4. are created to read:

Chir 5.02 (1) (a) 1. The Wisconsin Chiropractic Association.

2. The International Chiropractors Association.

3. A college of chiropractic with accreditation that is in good standing from the Council on Chiropractic Education or another accrediting agency whose recognition by the United States department of education is current.

4. A college of medicine or osteopathy with accreditation that is in good standing from an accrediting agency whose recognition by the United States department of education is current.

SECTION 12. Chir 5.02 (1) (b) (title) is repealed.

SECTION 13. Chir 5.02 (1) (b) is amended to read:

Chir 5.02 (1) (b) ~~The~~ For a continuing education program required under s. Chir 5.01 (1) (a), the program subject matter relates contributes to improving the clinical skills of a chiropractor and is generally taught at the undergraduate or postgraduate level of a chiropractic college meeting the requirements of s. Chir 2.02 (6) (b) the advancement, extension, and enhancement of the clinical skills of a chiropractor and fosters the enhancement of general or specialized practice and values. The board will not approve credit for continuing education regarding a technique or practice which the board has determined to be unsafe or ineffective.

SECTION 14. Chir 5.02 (1) (bm) (title) is repealed.

SECTION 15. Chir 5.02 (1) (bm) and (c) are amended to read:

Chir 5.02 (1) (bm) ~~The~~ For a continuing education program required under s. Chir 5.01 (1g) (a) or (1r) (a), the program subject matter relates to improving the clinical skills of a chiropractic radiological technician or chiropractic technician, as applicable.

(c) ~~The program sponsor agrees to provide a responsible person to monitor and verify the attendance of each registered chiropractor, chiropractic radiologic radiological technician, or chiropractic technician, as applicable, at participating in the program, and the program sponsor agrees to keep the records of attendance for 3 years from the date of the program and to furnish each participant with evidence of having attended the program. This paragraph does not apply to an online continuing education program.~~

SECTION 16. Chir 5.02 (1) (cm) is created to read:

Chir 5.02 (1) (cm) For an online continuing education program, the program meets all of the following requirements:

1. The program requires two-way real-time interactive communication between the participant and the instructor.

2. The program includes a written assessment instrument that is designed to ensure the chiropractor, chiropractic radiological technician, or chiropractic technician, as applicable, actively participated in the presentation of material and derived a measurable benefit from participation.

3. The program includes means to furnish each participant with evidence of having attended the program.

SECTION 17. Chir 5.02 (1) (f) and (h) and (2) (a) are amended to read:

Chir 5.02 (1) (f) ~~When~~ If a course instructor of the program is on the undergraduate or postgraduate faculty of a chiropractic college, the program sponsor has provided written verification that the course instructor has been appointed in accordance with the accreditation standards of the ~~council on chiropractic education~~ Council on Chiropractic Education, and that the chiropractic college exercises sufficient supervision over a faculty member's course content.

(h) ~~The~~ A course instructor is qualified to present of the program has qualifications appropriate for presenting the course.

(2) (a) Continuing education programs may include subject material ~~other than that which relates to improving the clinical skills of a chiropractor and is generally taught at the undergraduate or postgraduate level of a chiropractic college, meeting the requirements of s. Chir 2.02 (6) (b)~~ that does not meet the requirements under sub. (1) (b). However, only the parts of the program ~~which relate to improving the clinical skills of a chiropractor and are generally taught at the undergraduate or postgraduate level of a chiropractic college~~ that include subject material that meets the requirements under sub. (1) (b) are eligible for credit.

SECTION 18. Chir 5.02 (3), (4), and (6) (Note) are repealed.

SECTION 19. Chir 5.03 is repealed.

SECTION 20. Chir 5.04 is created to read:

Chir 5.04 Application for approval of a continuing education program.

(1) An application for approval of a continuing education program shall be on a form provided by the board and include all of the following:

(a) The name and address of the program sponsor and a description of how the program sponsor qualifies under s. Chir 5.02.

(b) A description of the time and place of the program.

(c) Evidence of the program sponsor's verification showing to the satisfaction of the board that the subject matter meets the requirements under s. Chir 5.02 (1) (b) or (bm), as applicable.

(d) A detailed course outline or syllabus describing the subject matter of the program, and the amount of time devoted to each section of the outline or syllabus.

(e) The names and a description of the qualifications of all instructors including, if applicable, whether an instructor of the program who is an undergraduate or postgraduate faculty member of a sponsoring college was appointed in accordance with accreditation standards of the Council on Chiropractic Education or by an agency approved by the United States department of education.

(f) If the program sponsor intends to assign or delegate any of its responsibilities to another person or entity, all of the following:

1. A specific description of the assignment or delegation.
2. The name and address of the person or entity who is assigned or delegated to perform the responsibility, and a description of the qualifications of that person or entity to perform the responsibility.
3. A description of the method by which the program sponsor intends to assure that the delegated or assigned responsibility is performed.

Note: Application forms are available on the department's website at dsps.wi.gov, or by request from the Department of Safety and Professional Services, P. O. Box 8935, Madison, Wisconsin 53708, or call (608) 266-2112.

(2) An application shall be complete as required under sub. (1) and filed with the board no later than 60 days prior to the program date or, for an online continuing education program, the date on which the program will first be eligible for continuing education credit. An application is not considered complete until such time as all information required to be submitted with the application is received by the board.

(3) The board may require an applicant to submit information in addition to that described in sub. (1) that is necessary to determine if the applicant meets the requirements of this chapter.

(4) The board shall grant approval of an application if one of the following applies:

(a) The board determines the program and program sponsor meet the requirements under this chapter.

(b) The board determines the application meets the requirements under sub. (2) and all of the following apply:

1. The program is sponsored as required under s. Chir 5.02 (1) (a)
2. The program sponsor had a minimum of 20 continuing education programs approved for the previous 2-year registration period.
3. A review of a random selection of 20 percent of the program sponsor's continuing education programs approved for the previous 2-year registration period found that all of the selected programs meet all of the requirements under s. Chir 5.02 (1) and awarded continuing education credit as provided under s. Chir 5.02 (2) and (5).

(5) The board shall deny approval of an application for any of the following reasons:

(a) The program or program sponsor does not meet requirements established in this chapter.

(b) The emphasis of the program is on the business, management, or insurance aspects of a chiropractic practice rather than on improving the clinical skills of the chiropractor, chiropractic radiological technician, or chiropractic technician, as applicable.

(c) The board determines the program sponsor has not provided adequate assurance that responsibilities delegated or assigned to others will be satisfactorily performed.

(d) The program sponsor, an instructor, or a person delegated or assigned a responsibility has a financial, personal or professional interest which conflicts directly with the performance of responsibilities in this chapter.

(e) Failure on the part of a program sponsor, an instructor, or a person delegated or assigned a responsibility to carry out a program as represented to and approved by the board or as provided in this chapter.

(f) The program subject matter relates to practice that is prohibited under s. Chir 4.05.

SECTION 21. EFFECTIVE DATE. The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin Administrative Register, pursuant to s. 227.22 (2) (intro.), Stats.

(END OF TEXT OF RULE)

STATE OF WISCONSIN
CHIROPRACTIC EXAMINING BOARD

IN THE MATTER OF RULEMAKING	:	PROPOSED ORDER OF THE
PROCEEDINGS BEFORE THE	:	CHIROPRACTIC EXAMINING
CHIROPRACTIC EXAMINING	:	BOARD
BOARD	:	ADOPTING RULES
	:	(CLEARINGHOUSE RULE)

PROPOSED ORDER

An order of the Chiropractic Examining Board to amend Chir 10.02 (3) (g) 6., relating to courses of study for and delegation to chiropractic technicians and chiropractic radiological technicians.

Analysis prepared by the Department of Safety and Professional Services.

ANALYSIS

Statutes interpreted:

Sections 446.02 (7) (d), 446.025 (2) (a) 3., and 446.026 (2) (a) 3., Stats.

Statutory authority:

Sections 15.08 (5) (b) and 446.02 (7) (c), Stats.

Explanation of agency authority:

Section 15.08 (5) (b), Stats., provides an examining board “[s]hall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains. . .”

Section 446.02 (7) (c), Stats., provides “[a] chiropractor who delegates the performance of a service that is adjunctive to the practice of chiropractic to a person who is not licensed under this chapter shall verify, according to standards and procedures established by the examining board by rule, that the person has adequate education, training and experience to perform the delegated service safely, and is responsible for that person’s performance of the delegated service.”

Related statute or rule:

Sections Chir 10.023 and 10.03 provide the requirements for delegation of adjunctive and x-ray services to a health care professional, as defined under s. 446.01 (1v), Stats.

Plain language analysis:

The Chiropractic Examining Board conducted a review of the provisions under ch. Chir 10 related to the required course of study for certification as a chiropractic technician, the required course of study for certification as a chiropractic radiological technician, and the requirements for delegation of adjunctive and x-ray services to these technicians. As a result of this review, the length of the didactic and clinical training program required for delegation of mechanical therapy and decompression adjunctive services to a chiropractic technician is being reduced from 4 hours to 3 hours.

Summary of, and comparison with, existing or proposed federal regulation:

The Consumer-Patient Radiation Health and Safety Act of 1981, 42 USCS 10001, et seq. establishes federal guidelines for standards of accreditation of educational programs for certain occupations that administer radiologic procedures. The standards are in place to protect the public from excessive exposure to radiation by health care professionals who use radiation in the treatment of disease or other medical conditions. The regulations are directed towards radiologic technologists, dental hygienists, nuclear medicine technologists and radiation therapy technologists.

42 USCS §10003 (5) defines, “persons who administer radiologic procedures means any person, other than a practitioner, who intentionally administers radiation to other persons for medical purposes, and includes medical radiologic technologists (including dental hygienists and assistants), radiation therapy technologists, and nuclear medicine technologists.” 42 CFR 75.2 defines radiation therapy technologist as “a person other than a licensed practitioner who utilizes ionizing radiation-generating equipment for therapeutic purposes on human subjects.” Although chiropractic radiological technicians are not specifically addressed, they could be captured under the broad definition of radiation therapy technologists. The federal statute and regulations are comparable to s. Chir 10.025, which establishes the requirements for a chiropractic radiological technician course of study, in that they both set forth a course of study for persons who administer radiologic procedures.

Comparison with rules in adjacent states:

Illinois: Illinois defines a chiropractic radiographer as a person other than a licensed practitioner who performs medical radiation procedures and applies x-radiation to the human body for diagnostic evaluation of skeletal anatomy, while under the general supervision of a licensed chiropractor [32 Ill. Adm. Code 401.20]. Persons seeking accreditation as a chiropractic radiographer must take the exam administered by the American Chiropractic Registry of Radiologic Technologists (ACRRT) [32 Ill. Adm. Code 401.70 b) 4)].

Illinois does not have a license classification for chiropractic technicians.

Iowa: Iowa does not have a license classification for chiropractic radiological technicians or chiropractic technicians.

Michigan: Michigan does not have a license classification for chiropractic radiological technicians or chiropractic technicians.

Minnesota: Minnesota issues a registration for chiropractic radiologic technologist after the applicant has passed the radiography examination of the American Chiropractic Registry of Radiologic Technologists (ACRRT) [Minn. R. 4732.0585].

Minnesota does not have a license classification for chiropractic technicians.

Summary of factual data and analytical methodologies:

The proposed rules were developed by reviewing the provisions of ch. Chir 10 related to the required course of study for certification as a chiropractic technician, the required course of study for certification as a chiropractic radiological technician, and the requirements for delegation of adjunctive and x-ray services to these technicians, and obtaining input and feedback from the Chiropractic Examining Board and instructors of courses of study for chiropractic technicians and chiropractic radiological technicians.

Analysis and supporting documents used to determine effect on small business or in preparation of economic impact analysis:

The proposed rules will be posted for a period of 14 days to solicit public comment on economic impact, including how the proposed rules may affect businesses, local government units, and individuals.

Effect on small business:

These proposed rules do not have an economic impact on small businesses, as defined in s. 227.114 (1), Stats. The Department’s Regulatory Review Coordinator may be contacted by email at Daniel.Hereth@wisconsin.gov, or by calling (608) 267-2435.

Agency contact person:

Dale Kleven, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Policy Development, P.O. Box 8366, Madison, Wisconsin 53708-8306; telephone 608-261-4472; email at DSPSAdminRules@wisconsin.gov.

TEXT OF RULE

SECTION 1. Chir 10.02 (3) (g) 6. is amended to read:

Chir 10.02 (3) (g) 6. Instruction in the performance of mechanical therapy and decompression shall comprise 4 3 hours and may not include instruction in manual traction or manipulation.

SECTION 2. EFFECTIVE DATE. The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin Administrative Register, pursuant to s. 227.22 (2) (intro.), Stats.

(END OF TEXT OF RULE)

Patricia A. Schumacher
Chairperson

Jeffrey A. King
Vice Chairperson

Bryan R. Gerondale
Secretary

CHIROPRACTIC EXAMINING BOARD



4822 Madison Yards Way
PO Box 8935
Madison WI 53708-8935

Email: dsps@wisconsin.gov
Voice: 608-266-2112
FAX: 608-267-3816

March 19, 2019

Senator Stephen Nass, Senate Co-Chairperson
Joint Committee for Review of Administrative Rules
Room 10 South, State Capitol
Madison, WI 53702

Representative Joan Ballweg, Assembly Co-Chairperson
Joint Committee for Review of Administrative Rules
Room 210 North, State Capitol
Madison, WI 53702

RE: Report Submitted in Compliance with s. 227.29 (1), Stats.

Dear Senator Nass and Representative Ballweg:

This report has been prepared and submitted in compliance with s. 227.29 (1), Stats.

I. Unauthorized rules, as defined in s. 227.26 (4) (a), Stats.:

After careful review of the Board's administrative rules, the Board has determined that no promulgated rules are unauthorized.

II. Rules for which the authority to promulgate has been restricted:

Rule	Description of the legislation that restricted the authority	Action taken to address or reason for not taking an action
Chir 5.01 (3)	The Board's authority to request verification of compliance with continuing education requirements has been restricted by 2017 Act 59, s. 1929.	The Board is in the process of drafting rules that, in part, revise s. Chir 5.01 (3).

III. Rules that are obsolete or that have been rendered unnecessary:

Rule	Description of why the rule is obsolete or has been rendered unnecessary.	Action taken to address or reason for not taking an action
Chir 2.01 Chir 2.12	These provisions relate to a practical examination that is no longer required for licensure.	Final draft rule (CR 18-015) pending approval from the Legislature

IV. Rules that are duplicative of, superseded by, or in conflict with another rule, a state statute, a federal statute or regulation, or a ruling of a court of competent jurisdiction:

After careful review of the Board’s administrative rules, the Board has determined that no promulgated rules are duplicative of, superseded by, or in conflict with another rule, a state statute, a federal statute or regulation, or a ruling of a court of competent jurisdiction.

V. Rules that are economically burdensome:

After careful review of the Board’s administrative rules, the Board has determined that no promulgated rules are economically burdensome.

Thank you.

Sincerely,

Patricia A. Schumacher
Chairperson
Chiropractic Examining Board

on which the petition and proposed rule were submitted to the committee.

3. Following receipt of the petition and proposed rule submitted by the legislative council staff under subd. 2., the joint committee for review of administrative rules shall review the petition and proposed rule and may do any of the following:

a. Approve the agency’s petition if the committee determines that the proposed rule would repeal an unauthorized rule.

b. Deny the agency’s petition.

c. Request that the agency make changes to the proposed rule and resubmit the petition and proposed rule under subd. 1.

4. The committee shall inform the agency in writing of its decision as to the petition.

(c) If the joint committee for review of administrative rules approves a petition to repeal an unauthorized rule as provided in par. (b) 3. a., the agency shall promulgate the proposed rule by filing a certified copy of the rule with the legislative reference bureau under s. 227.20, together with a copy of the committee’s decision.

SECTION 7. 227.29 of the statutes is created to read:

227.29 Agency review of rules and enactments. (1)

By March 31 of each odd-numbered year, each agency with any rules published in the code shall submit a report to the joint committee for review of administrative rules listing all of the following rules promulgated or otherwise administered by that agency:

(a) Unauthorized rules, as defined in s. 227.26 (4) (a), together with a description of the legislation that eliminated the agency’s authority to promulgate any such rule.

(b) Rules for which the authority to promulgate has been restricted, together with a description of the legislation that restricted that authority.

(c) Rules that are obsolete or that have been rendered unnecessary, together with a description of why those rules are obsolete or have been rendered unnecessary.

(d) Rules that are duplicative of, superseded by, or in conflict with another rule, a state statute, a federal statute or regulation, or a ruling of a court of competent jurisdiction, together with a citation to or the text of any such statute, regulation, or ruling.

(e) Rules that the agency determines are economically burdensome.

(2) The report under sub. (1) shall also include all of the following:

(a) A description of the agency’s actions, if any, to address each rule listed in the report. If the agency has not taken any action to address a rule listed in the report, the agency shall include an explanation for not taking action.

(b) A description of the status of each rule listed in the previous year’s report not otherwise listed.

(c) If the agency determines that there is no rule as described under sub. (1) (a), (b), (c), (d), or (e), a statement of that determination.

(3) If an agency identifies an unauthorized rule under sub. (1) (a) and is not otherwise in the process of promulgating a rule that repeals the unauthorized rule, the agency shall, within 30 days after the agency submits the report, submit a petition to the legislative council staff under s. 227.26 (4) (b) 1. to repeal the unauthorized rule if the agency has not previously done so.

(4) (a) In this subsection, “enactment” means an act or a portion of an act that is required to be published under s. 35.095 (3) (a).

(b) Each agency shall review enactments to determine whether any part of an enactment does any of the following:

1. Eliminates or restricts the agency’s authority to promulgate any rules promulgated or otherwise administered by that agency.

2. Renders any rules promulgated or otherwise administered by that agency obsolete or unnecessary.

3. Renders, for any reason, any rules promulgated or otherwise administered by that agency not in conformity with or superseded by a state statute, including due to statutory numbering or terminology changes in the enactment.

4. Requires or otherwise necessitates rule making by the agency.

(c) If an agency determines that any consequence specified in par. (b) 1. to 4. results from an enactment or part of an enactment, within 6 months after the applicable effective date for the enactment or part of the enactment, the agency shall do one or more of the following, as applicable, to address the consequence identified by the agency and notify the joint committee for review of administrative rules of its action:

1. Submit a statement of the scope of a proposed rule under s. 227.135 (2), unless the enactment requires otherwise or unless the agency submits a notice to the committee explaining why it is unable to submit the statement of scope within that time period and an estimate of when the agency plans to submit the statement of scope.

2. In the case of an affected rule that the agency determines is an unauthorized rule, as defined in s. 227.26 (4) (a), submit a petition to the legislative council staff under s. 227.26 (4) (b) 1.

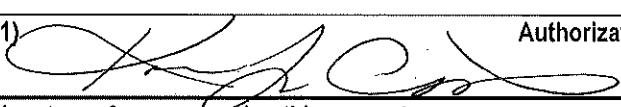
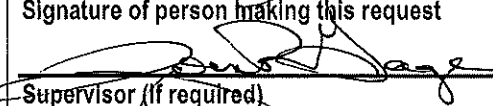
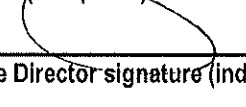
3. In the case of a consequence specified under par. (b) 3. that can be addressed by the legislative reference bureau using its authority under s. 13.92 (4) (b), submit a request to the legislative reference bureau to use that authority.

SECTION 8. Initial applicability.

(1) The treatment of section 227.29 (4) of the statutes first applies to enactments published by the legislative

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Kristin Carlton Licensing Examination Specialist - Senior		2) Date when request submitted: 10/16/20 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Chiropractic Examining Board			
4) Meeting Date: 10/29/20	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Moraine Park Request for Approval of CT & CRT Courses of Study	
7) Place item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: Determine approval status of attached Courses of Study.			
11) Authorization <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 60%;">  Signature of person making this request </div> <div style="width: 35%; text-align: right;"> 10/16/20 Date </div> </div> <hr/> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 60%;">  Supervisor (if required) </div> <div style="width: 35%; text-align: right;"> 10.16.20 Date </div> </div> <hr/> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 80%;">  Executive Director signature (indicates approval to add post agenda deadline item to agenda) </div> <div style="width: 15%; text-align: right;"> Date </div> </div>			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline Items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8935
Madison, WI 53708-8935
FAX #: (608) 266-2602
Phone #: (608) 266-2112

Ship To: 4822 Madison Yards Way
Madison, WI 53705
E-Mail: dsps@wisconsin.gov
Website: <http://dsps.wi.gov>

REQUEST FOR APPROVAL OF A CHIROPRACTIC RADIOLOGICAL TECHNICIAN or CHIROPRACTIC TECHNICIAN PRE-CERTIFICATION COURSE OF STUDY

Completion of this form is required for all providers applying for approval of a Chiropractic Technician or Chiropractic Radiological Technician pre-certification course of study. You must submit a proposal of the course of study with this form which will be used by the Chiropractic Examining Board to determine whether to approve the course of study.

Chiropractic Technician/Chiropractic Radiological Technician pre-certification course of study information:

School/Provider Name: Moraine Park Technical College
Street Address: 2151 N Main St
City, State, Zip Code: West Bend WI 53090
School/Provider Administrator: Elizabeth McLean, D.C., CCSP
Contact Telephone: 262-335-5751
Contact Email Address: emclean@morainepark.edu

*Please attach the written course of study proposal including course outline, description/rationale, measured outcomes, instructor qualifications, etc.

You will be contacted if additional information is required. If the course of study is approved by the Chiropractic Examining Board, the school/provider is required to inform the Department in advance of any changes to the course of study or instructor qualifications to determine if the change will require review for re-approval.

NOTE: You may make no plans for admission of students or release publicity until you have received notice in writing from the Department that the chiropractic radiological technician or chiropractic technician course of study has been approved.

Elizabeth McLean
Signature of CT or CRT Educational Program Administrator

10/16/2020
Date

Moraine Park Technical College

546-124 Chiropractic Technician

Course Outcome Summary

Course Information

Description	Explores therapeutic procedures most common to chiropractic practice including essential theory as well as indications and contraindications for their use. Modalities studied are electrical muscle stimulation; ultrasound; thermotherapy; cryotherapy; light therapy; traction; and therapeutic exercise relating to stretching, strengthening and proprioception enhancement. Measuring vital signs and taking case history are also covered. All competencies will have a practical and written evaluation component.
Career Cluster	Health Science and Human Services
Instructional Level	Associate Degree
Total Credits	3.00
Total Hours	72.00

Instructor: Doctor of Chiropractic

Instructional Delivery: Classroom (face-to-face), Hybrid, Online

Types of Instruction

Instruction Type	Credits/Hours
Lecture	36 Hours
Lab	36 Hours

Course hours appropriated as follows:

- 5 hours Introduction to Therapeutic Overview
- 5 hours Patient History
- 5 hours Vital Signs
- 4 hours thermotherapy/cryotherapy
- 4 hours electrotherapy
- 4 hours therapeutic ultrasound
- 4 hours light therapy
- 4 hours mechanical therapy and decompression
- 26+ hours exercise and rehabilitation
- Additional Lab Training, Practical evaluations, and written quizzes/exams.

ATTENDANCE: You are required to attend all class sessions. A missed class must be made up during instructor office hours. Office hour attendance cannot take the place of class more than twice per semester to maintain eligibility to pass this course. If missed class time is not made-up during instructor office hours, the student is ineligible to pass this course.

Students must meet all course hour requirements as well as satisfactorily pass all assessments to be eligible to pass this course.

Learner Supplies

3-ring binder to store course reading and study materials.

Pen and pencil.

Lose fitting clothes or sweats to complete exercises and therapies in class.

Core Abilities

1. Act Responsibly

Status Active

Criteria

- 1.1. You follow directions
- 1.2. You follow safety procedures
- 1.3. You meet standards for participation
- 1.4. You meet deadlines
- 1.5. You present a professional image in your work and your appearance
- 1.6. You are accountable for your actions

2. Adapt to Change

Status Active

Criteria

- 2.1. You modify thoughts and actions as situations change
- 2.2. You anticipate changes coming to, or affecting, the situation
- 2.3. You approach change calmly and rationally
- 2.4. You use positive behaviors to foster continual growth

3. Work Productively

Status Active

Criteria

- 3.1. You stay on task
- 3.2. You work independently, as needed, to complete work
- 3.3. You ask for assistance when needed
- 3.4. You set and attain goals
- 3.5. You manage time effectively
- 3.6. You prioritize work to meet deadlines
- 3.7. You strive for continuous improvement in your work
- 3.8. You use resources efficiently

Course Competencies

1. Explore the application of therapeutic modalities in the chiropractic healthcare setting.

Linked Core Abilities

Act Responsibly
Work Productively

Criteria

- 1.1. you describe the anatomical position.
- 1.2. you identify body parts and regions by anatomical name.
- 1.3. you identify terms of location and position.
- 1.4. you describe superior, inferior, anterior, posterior, ventral, dorsal, medial and lateral.
- 1.5. you differentiate between internal and external, superficial and deep, and proximal and distal
- 1.6. you describe the chiropractic approach to health care.
- 1.7. you explore the effectiveness of chiropractic care.
- 1.8. you describe the specialized training of a chiropractor.
- 1.9. you explore the physiological process of healing.
- 1.10. you explore the factors that promote and the factors that inhibit healing.
- 1.11. you identify the signs of inflammation.
- 1.12. you explore the physiology of pain.
- 1.13. you examine influences on pain perception.
- 1.14. you identify therapeutic modalities common to chiropractic practice.
- 1.15. you explore the basis of electric stimulation therapy application in terms of waveform, frequency, intensity and duration.
- 1.16. you explore the transfer of thermal energy in the application of cryotherapy and thermotherapy.
- 1.17. you examine the transfer of ultrasound energy in therapeutic modalities.
- 1.18. you explore mechanized traction.
- 1.19. you explore light therapy.
- 1.20. you examine the role of therapeutic modalities in symptom relief.
- 1.21. you associate modality selection with chiropractic treatment considerations.
- 1.22. you explore strategies to ensure patient safety.
- 1.23. you identify the role of the certified CT in the administration of therapeutic modalities in the chiropractic health setting.
- 1.24. you identify Wisconsin delegation rules that guide chiropractor delegation to certified staff.
- 1.25. you define deconditioning.
- 1.26. you describe how exercise is adapted over the lifespan.
- 1.27. you assist in administering the doctor's exercise protocol for the patient.
- 1.28. you earn at least 75% or higher on related quiz.
- 1.29. you earn at least a 75% or higher on the final course examination.

Learning Objectives

- 1.a. Describe the anatomical position
- 1.b. Identify nomenclature for body parts and regions.
- 1.c. Identify terms of location and position.
- 1.d. Explore the effectiveness of chiropractic care.
- 1.e. Recognize the unique and specialized training of a chiropractor.
- 1.f. Explore the physiological process of healing.
- 1.g. Explore the factors that promote and the factors that inhibit healing.
- 1.h. Identify the signs of inflammation.
- 1.i. Explore the physiology of pain.
- 1.j. Examine influences on pain perception.
- 1.k. Identify therapeutic modalities common to chiropractic practice.
- 1.l. Explore the basis of electric stimulation therapy application in terms of waveform, frequency, intensity and duration.
- 1.m. Explore the transfer of thermal energy in the application of cryotherapy and thermotherapy.
- 1.n. Examine the transfer of ultrasound energy in therapeutic modalities.
- 1.o. Explore mechanized traction.
- 1.o. Explore light therapy.
- 1.q. Examine the role of therapeutic modalities in symptom relief.
- 1.r. Associate modality selection with chiropractic treatment considerations.
- 1.s. Explore strategies to ensure patient safety.
- 1.t. Describe Wisconsin delegation rules that guide chiropractor delegation to certified staff.
- 1.u. Identify the role of the certified CT in the administration of therapeutic modalities in the chiropractic health setting.
- 1.v. Explore therapeutic exercise modification for at-risk patients.

- 1.w. Examine the role of the CT regarding therapeutic exercise in the chiropractic health setting.
- 1.x. Explore exercise considerations across the lifespan.
- 1.y. Explain the role of therapeutic exercise in the chiropractic care setting.

2. Measure vital signs.

Linked Core Abilities

Act Responsibly
Work Productively

Criteria

- 2.1. you identify the unit of measure associated with each vital sign.
- 2.2. you identify the location and name of arteries used in the determination of arterial pulse and blood pressure.
- 2.3. you palpate the radial artery to determine pulse as directed in class.
- 2.4. you calculate a 15 second and 30 second pulse rate to determine pulse per minute.
- 2.5. you utilize a scale to measure weight in pounds and kilograms.
- 2.6. you utilize a thermometer to measure temperature.
- 2.7. you tell the patient what you are doing as you do it.
- 2.8. you positively direct the patient to each vital sign activity you perform.
- 2.9. you use a stethoscope and sphygmomanometer to determine blood pressure.
- 2.10. you use a scale to determine height in feet/inches and in centimeters.
- 2.11. you observe and count respiration.
- 2.12. you calculate a 15 and 30 second respiratory rate to determine breaths per minute.
- 2.13. you identify normal values for each vital sign.
- 2.14. you document vital sign findings.
- 2.15. you earn at least 75% or higher on related quiz.
- 2.16. you earn at least 75% or higher on the vital signs worksheet.
- 2.17. you earn at least 75% or higher on the Midterm Modality/Vital Signs Practical Evaluation.

Learning Objectives

- 2.a. Identify the unit of measurement associated with each vital sign.
- 2.b. Describe the procedure used to determine pulse per minute.
- 2.c. Examine the use of a scale to determine weight.
- 2.d. Describe the procedure used to determine temperature.
- 2.e. Examine the procedure used to determine height.
- 2.f. Identify the location and name of arteries associated with the determination of arterial pulse and blood pressure.
- 2.g. Explore the use of a stethoscope in listening to arterial sounds.
- 2.h. Determine the correct blood pressure cuff size for different patient upper arm circumference.
- 2.i. Describe the steps to ensure accurate blood pressure measurement.
- 2.j. Identify the physiological basis for Korotkoff sounds.
- 2.k. Investigate the measurement of respiration.
- 2.l. Demonstrate the use of a stethoscope and sphygmomanometer in the determination of blood pressure at the brachial artery.
- 2.m. Demonstrate the measurement of weight.
- 2.n. Demonstrate the measurement of height.
- 2.o. Demonstrate the measurement of temperature.
- 2.p. Demonstrate the measurement of respiration.
- 2.q. Demonstrate the measurement of pulse.

3. Perform a preliminary patient history.

Linked Core Abilities

Act Responsibly
Work Productively

Criteria

- 3.1. you examine the seven attributes of a symptoms
- 3.2. you differentiate between qualitative and quantitative data.
- 3.3. you explore the patient subjective.

- 3.4. you describe objective documentation.
- 3.5. you differentiate between subjective and objective data.
- 3.6. you examine assessment documentation.
- 3.7. you describe the plan category of documentation.
- 3.8. you document your gathered information in a narrative format.
- 3.9. you gather medical and family history.
- 2.10. you obtain identifying data.
- 2.11. you establish rapport with the patient.
- 2.12. you invite the patient's story.
- 2.13. you identify the chief complaint.
- 2.14. you establish the date of onset.
- 2.15. you document the seven attributes of a symptom.
- 2.16. you quantify subjective data whenever possible.
- 2.17. you utilize the techniques of skilled interviewing.
- 2.18. you adapt to the patient presentation.
- 2.19. you include the patient's perspective in the history.
- 2.20. you earn at least 75% or higher on the Brief History Narrative.
- 2.21. you earn at least 75% or higher on the SOAP Note Worksheet.
- 2.22. you earn at least 75% or higher in the final modality/vital signs/history practical evaluation.

Learning Objectives

- 2.a. Examine the establishment of rapport with the patient.
- 2.b. Invite the patient's story.
- 2.c. Explore identifying data.
- 2.d. Identify the chief complaint.
- 2.e. Establish the date of onset.
- 2.f. Examine the seven attributes of a symptom.
- 2.g. Differentiate between qualitative and quantitative data.
- 2.h. Explore the patient's perspective.
- 2.i. Describe the techniques of skilled interviewing.
- 2.j. Adapt your interview to different patient presentation situations.
- 2.k. Explore SOAP format.
- 2.l. Examine the gathering of family history information.
- 2.m. Obtain medical history.

4. Apply electrical stimulation therapy.

Linked Core Abilities

Act Responsibly
Work Productively

Criteria

- 4.1. you identify the physiological effects of the electrical stimulation therapies.
- 4.2. you identify the indication of electrical stimulation therapies.
- 4.3. you describe the contraindications to the application of the electric stimulation therapy.
- 4.4. you differentiate between one channel and two channel electric stimulation therapies.
- 4.5. you examine communication strategies to use with patients to help them anticipate what the therapy should feel like.
- 4.6. you review pad placement options.
- 4.7. you explore optimal conduction strategies.
- 4.8. you identify strategies to solicit patient feedback and ensure patient safety.
- 4.9. you identify situations in which a therapy is to be stopped immediately.
- 4.10. ELECTRIC STIMULATION APPLICATION:
- 4.11. you prepare the therapy area for your practical.
- 4.12. you introduce yourself to the patient and establish rapport.
- 4.13. you screen the patient for contraindications to electrical stimulation therapy.
- 4.14. you obtain patient consent to receiving electric stimulation therapy.

- 4.15. you direct the patient to the appropriate position to receive the therapy (as assigned by the instructor).
- 4.16. you select electric stimulation pad size that is optimal for the body part assigned.
- 4.17. you place electric stimulation pads on the patient according to instructor direction.
- 4.18. you tell the patient what you are doing as you do it.
- 4.19. you guide the patient to the position required for the assigned therapy.
- 4.20. you select the assigned therapy on the control panel.
- 4.21. you select the duty cycle.
- 4.22. you set the duration of treatment.
- 4.23. you set the therapeutic frequency.
- 4.24. you set the therapeutic intensity to within patient comfort.
- 4.25. you ensure optimal conductance.
- 4.26. you start the therapy.
- 4.27. you deliver the precautionary statement to the patient ("If at any time you feel uncomfortable with your therapy today, please let me or any of the other staff know right away so we can make sure you are comfortable.")
- 4.28. you elicit patient response.
- 4.29. you apply interferential current.
- 4.30. you apply high volt (galvanic) current.
- 4.31. you earn at least 75% or higher on related quiz.
- 4.32. you earn at least 75% or higher on the midterm Modality/Vital Signs Practical Evaluation.
- 4.33. you earn at least a 75% or higher on the final course examination.
- 4.34. you earn at least 75% or higher in the final modality/vital signs/history practical evaluation.

Learning Objectives

- 4.a. Explore the physiological effects of electric stimulation therapies.
- 4.b. Identify the contraindications to electrical stimulation therapies.
- 4.c. Examine the indications to electrical stimulation therapies.
- 4.d. Establish optimal electrical stimulation conduction.
- 4.e. Explore duty cycle settings.
- 4.f. Associate frequency settings with therapy goals.
- 4.g. Examine duration settings.
- 4.h. Explore intensity settings.
- 4.i. Describe the use of a ramp.
- 4.j. Explore pad settings associated with therapeutic applications.
- 4.k. Explore strategies to optimize safety.
- 4.l. Utilize communication strategies to optimize the patient experience.
- 4.m. Explore one channel and two channel electrical stimulation therapies.
- 4.n. Differentiate between interferential current and high volt (galvanic) current therapies.
- 4.o. Explain how electric stimulation therapy works.
- 4.p. Explore the incorporation of electrical stimulation in combination therapy applications.

5. Apply therapeutic ultrasound.

Linked Core Abilities

Act Responsibly
Work Productively

Criteria

- 5.1. you explore the piezoelectric effect as it applies to therapeutic ultrasound.
- 5.2. you examine the transmission of therapeutic ultrasound through human tissue.
- 5.3. you explore the physiological effects of therapeutic ultrasound.
- 5.4. you identify the contraindications to therapeutic ultrasound.
- 5.5. you examine the indications to therapeutic ultrasound.
- 5.6. you explore power and intensity settings.
- 5.7. you associate frequency settings with therapy goals.
- 5.8. you explore duty cycle settings.
- 5.9. you examine duration settings.
- 5.10. you establish optimal therapeutic ultrasound conduction.
- 5.11. you explore strategies to optimize safety
- 5.12. you utilize communication strategies to optimize the patient experience.
- 5.13. you explain how the therapy works.
- 5.14. ULTRASOUND APPLICATION:

- 5.15. you prepare the ultrasound therapy area for your practical 'patient.'
- 5.16. you greet the patient and establish rapport.
- 5.17. you screen the patient for contraindications to ultrasound therapy.
- 5.18. you obtain patient consent to receiving ultrasound therapy.
- 5.19. you direct the patient to the appropriate position to receive the therapy (assigned by your instructor).
- 5.20. you drape the body region as needed.
- 5.21. you select the duty cycle on the control panel.
- 5.22. you set the frequency for the treatment.
- 5.23. you select the power/intensity on the control panel.
- 5.24. you set the duration of treatment.
- 5.25. you utilize a conducting agent.
- 5.26. you establish optimal conductance.
- 5.27. you start the therapy.
- 5.28. you ensure patient comfort with the treatment setting.
- 5.29. you deliver the precautionary statement to the patient ("If at any time you feel uncomfortable with your therapy today, please let me or any of the other staff know right away so we can make sure you are comfortable").
- 5.30. you elicit patient feedback.
- 5.31. you earn at least 75% or higher on related quiz.
- 5.32. you earn at least 75% or higher on the midterm modality/vital signs practical evaluation.
- 5.33. you earn at least a 75% or higher on the final course examination.
- 5.34. you earn at least 75% or higher in the final modality/vital signs/history practical evaluation.

Learning Objectives

- 5.a. Explore the piezoelectric effect as it applies to therapeutic ultrasound.
- 5.b. Examine the transmission of ultrasound through human tissue.
- 5.c. Explore the physiological effects of therapeutic ultrasound.
- 5.d. Identify the contraindications to therapeutic ultrasound.
- 5.e. Examine the indications to therapeutic ultrasound.
- 5.f. Explore power and intensity settings.
- 5.g. Associate frequency settings with therapy goals.
- 5.h. Explore duty cycle settings.
- 5.i. Examine duration settings.
- 5.j. Establish optimal therapeutic ultrasound conduction.
- 5.k. Explore strategies to optimize safety.
- 5.l. Utilize communication strategies to optimize the patient experience.
- 5.m. Explain how ultrasound works.
- 5.n. Explore the incorporation of therapeutic ultrasound in combination therapy applications.

6. Apply cryotherapy.

Linked Core Abilities

Act Responsibly

Work Productively

Criteria

- 6.1. you explore the methods of applying cryotherapy therapy in the chiropractic health setting.
- 6.2. you examine the physiological effects of cryotherapy.
- 6.3. you identify the contraindications to cryotherapy.
- 6.4. you explore the indications for cryotherapy.
- 6.5. you describe four sensations of cryotherapy.
- 6.6. you examine allergic responses to cryotherapy.
- 6.7. you differentiate between ice massage and a cold gel pack application.
- 6.8. you explore strategies to optimize safety.
- 6.9. you utilize communication strategies to optimize the patient experience.
- 6.10. CRYOTHERAPY APPLICATION:
- 6.11. you prepare the therapy area for a cryotherapy treatment.
- 6.12. you introduce yourself to the patient and establish rapport.
- 6.13. you verify the patient identity.
- 6.14. you ask if the patient has ever had cold therapy before.
- 6.15. you tell the patient the benefits of cold therapy.
- 6.16. you obtain patient consent for treatment.

- 6.17. you position the patient appropriately for the therapy assigned by your instructor.
- 6.18. you make sure the patient is comfortable.
- 6.19. you inspect the body part to be treated for contraindications.
- 6.20. you apply the gel pack to the regions assigned by your instructor.
- 6.21. you tell the patient what the therapy should feel like.
- 6.22. you set the timer for the assigned treatment time.
- 6.23. you check the treatment area (skin) in 3-5 minutes.
- 6.24. you stop the therapy if you notice any skin sensitivity reactions or if the patient asks for the therapy to be stopped.
- 6.25. you tell the patient everything you are doing as you are about to do it.
- 6.26. you check to ensure the patient is comfortable with the therapy.
- 6.27. you remove the cryotherapy when time is over while visually inspecting the area.
- 6.28. you follow up with the patient on how they are feeling.
- 6.29. you direct the patient to the front office or to wait as the Dr. will be with them shortly.
- 6.30. you earn at least 75% or higher on related quiz.
- 6.31. you earn at least 75% or higher on the midterm modality/vital signs practical evaluation.
- 6.32. you earn at least a 75% or higher on the final course examination.
- 6.33. you earn at least 75% or higher in the final modality/vital signs/history practical evaluation.

Learning Objectives

- 6.a. Explore the methods of applying cryotherapy therapy in the chiropractic health setting.
- 6.b. Examine the physiological effects of cryotherapy therapy.
- 6.c. Identify the contraindications to cryotherapy therapy.
- 6.d. Explore the indications for cryotherapy therapy.
- 6.e. Describe the four sensations of cryotherapy.
- 6.f. Examine the allergic response to cryotherapy.
- 6.g. Differentiate between ice massage and a cold gel pack application
- 6.h. Explore strategies to optimize safety.
- 6.i. Utilize communication strategies to optimize the patient experience.
- 6.j. Explore the incorporation of cryotherapy in combination therapy applications.

7. Apply thermotherapy.

Linked Core Abilities

Act Responsibly
Work Productively

Criteria

- 7.1. you explore the methods of applying thermotherapy common to the chiropractic health setting.
- 7.2. you examine the physiological effects of thermotherapy.
- 7.3. you identify the contraindications to thermotherapy.
- 7.4. you explore the indications for thermotherapy.
- 7.5. you describe the sensations the patient will experience during thermotherapy.
- 7.6. you examine the use of an hydrocollator for thermotherapy.
- 7.7. you explore strategies to optimize safety.
- 7.8. you utilize communication strategies to optimize the patient experience.
- 7.9. THERMOTHERAPY APPLICATION:
- 7.10. you prepare the therapy area for a thermotherapy treatment.
- 7.11. you introduce yourself to the patient and establish rapport.
- 7.12. you verify the patient identity.
- 7.13. you ask if the patient has ever had thermotherapy before.
- 7.14. you tell the patient the benefits of thermotherapy.
- 7.15. you obtain patient consent for treatment.
- 7.16. you position the patient appropriately for the therapy assigned by your instructor.
- 7.17. you make sure the patient is comfortable.
- 7.18. you inspect the body part to be treated for contraindications.
- 7.19. you place the hydrocollator pack within gray toweling securing Velcro.
- 7.20. you ensure provide 6 layers of toweling/clothing to protect the patient and an additional 1-2 layer on top of the hydrocollator pack for insulation.
- 7.21. you apply the hydrocollator pack to the region assigned by your instructor.
- 7.22. you tell the patient what the therapy should feel like.
- 7.23. you set the timer for the assigned treatment time.

- 7.24. you check the treatment area (skin) in 3-5 minutes.
- 7.25. you stop the therapy if you notice any skin sensitivity reactions or if the patient asks for the therapy to be stopped.
- 7.26. you tell the patient everything you are doing as you are about to do it.
- 7.27. you check to ensure the patient is comfortable with the therapy.
- 7.28. you remove the thermotherapy when time is over while visually inspecting the treatment area.
- 7.29. you follow up with the patient on how they are feeling.
- 7.30. you direct the patient to the front office or to wait as the Dr. will be with them soon.
- 7.31. you earn at least 75% or higher on related quiz.
- 7.32. you earn at least 75% or higher on the midterm modality/vital signs practical evaluation.
- 7.33. you earn at least a 75% or higher on the final course examination.
- 7.34. you earn at least 75% or higher in the final modality/vital signs/history practical evaluation.

Learning Objectives

- 7.a. Explore the methods of applying thermotherapy common to the chiropractic health setting.
- 7.b. Examine the physiological effects of thermotherapy.
- 7.c. Identify the contraindications to thermotherapy.
- 7.d. Explore the indications for thermotherapy.
- 7.e. Describe the sensations the patient will experience during thermotherapy.
- 7.f. Examine the use of an hydrocollator for thermotherapy.
- 7.g. Explore strategies to optimize safety.
- 7.h. Utilize communication strategies to optimize the patient experience.
- 7.i. Explore the incorporation of thermotherapy in combination therapy applications.

8. Apply light therapy.

Linked Core Abilities

Act Responsibly
Work Productively

Criteria

- 8.1. you associate different light therapies with their wavelength.
- 8.2. you identify the contraindications to light therapy.
- 8.3. you describe the indications of light therapy.
- 8.4. you explore what light therapy feels like.
- 8.5. you identify when to use protective eye wear for the patient and technician.
- 8.6. you explore patient placement for light therapy for various body regions.
- 8.7. you differentiate between scanning, gridding and continuous light therapy.
- 8.8. you explain how light therapy works.
- 8.9. LIGHT THERAPY APPLICATION:
- 8.10. you prepare the therapy area for a light therapy treatment.
- 8.11. you introduce yourself to the patient and establish rapport.
- 8.12. you verify the patient identity.
- 8.13. you ask if the patient has ever had light therapy before.
- 8.14. you tell the patient the benefits of light therapy.
- 8.15. you tell the patient what the light therapy should feel like.
- 8.16. you set the timer for the assigned treatment time.
- 8.17. you set the intensity/power and light type setting.
- 8.18. you obtain patient consent for treatment.
- 8.19. you tell the patient everything you are doing as you are about to do it.
- 8.20. you position the patient appropriately for the light therapy assigned.
- 8.21. you make sure the patient is comfortable.
- 8.22. you inspect the body part to be treated for contraindications.
- 8.23. you apply the light therapy to the region assigned by your instructor.
- 8.24. you stop the light therapy if you notice any skin sensitivity reactions or if the patient asks for the therapy to be stopped.
- 8.25. you check to ensure the patient is comfortable with the therapy.
- 8.26. you remove the light therapy when time is over while visually inspecting the treatment area.
- 8.27. you follow up with the patient on how they are feeling.
- 8.28. you direct the patient to the front office or to wait as the Dr. will be with them shortly.
- 8.29. you earn at least 75% or higher on related quiz.
- 8.30. you earn at least 75% or higher in the final modality/vital signs/history practical evaluation.

8.31. you earn at least a 75% or higher on the final course examination.

Learning Objectives

- 8.a. Explore the nature of light therapy.
- 8.b. Explore the methods of applying light therapy common to the chiropractic health setting.
- 8.c. Examine the physiological effects of light therapy.
- 8.d. Describe the sensations the patient will experience during light therapy.
- 8.e. Explore strategies to optimize safety.
- 8.f. Utilize communication strategies to optimize the patient experience.
- 8.g. Examine patient placement according to delegation direction.
- 8.h. Explore strategies to optimize patient and technician safety.
- 8.i. Explain how light therapy works.

9. Apply mechanical therapy and decompression.

Linked Core Abilities

Act Responsibly
Adapt to Change
Work Productively

Criteria

- 9.1. you define spinal traction.
- 9.2. you describe the types of therapeutic traction.
- 9.3. you differentiate between continuous and intermittent traction.
- 9.4. you identify the contraindications to traction.
- 9.5. you examine the indications to mechanical traction.
- 9.6. you explore duty cycle settings.
- 9.7. you examine angle of pull settings.
- 9.8. you examine tension settings.
- 9.9. you investigate duration settings.
- 9.10. you utilize the off-switch setting.
- 9.11. you investigate cervical traction application set-up.
- 9.12. you investigate lumbar traction application set-up.
- 9.13. you associate patient position with the objectives of mechanical traction.
- 9.14. you associate angle of pull with the objective of mechanical traction.
- 9.15. you utilize scripts to optimize patient safety.
- 9.16. you explain the use of the off-switch to the patient.
- 9.17. you describe how the therapy works.
- 9.18. you explore the use of light therapy in combination with traction therapy.
- 9.19. MECHANICAL TRACTION APPLICATION:
- 9.20. you prepare the therapy area for a mechanical traction treatment.
- 9.21. you introduce yourself to the patient and establish rapport.
- 9.22. you verify the patient identity.
- 9.23. you ask if the patient has ever had mechanical traction before.
- 9.24. you tell the patient the benefits of mechanical traction.
- 9.25. you tell the patient what the mechanical traction should feel like.
- 9.26. you obtain patient consent for treatment.
- 9.27. you tell the patient everything you are doing as you are about to do it.
- 9.28. you screen the patient for contraindications.
- 9.29. you position the patient appropriately for the mechanical traction assigned.
- 9.30. you apply the traction harnesses appropriate for the assigned therapy.
- 9.31. you make sure the patient is comfortable.
- 9.32. you give the patient the off-switch.
- 9.33. you instruct the patient in the use of the off-switch.
- 9.34. you set the mechanical traction machine for the type of traction.
- 9.35. you set the timer for the assigned treatment time.
- 9.36. you set the assigned angle of pull.
- 9.37. you set the amount of pull.
- 9.38. you stop the mechanical traction when treatment is completed.
- 9.39. you remove the mechanical traction when treatment is completed.
- 9.40. you follow up with the patient on how they are feeling.
- 9.41. you direct the patient to the front office or to wait as the Dr. will be with them shortly.

- 9.42. you earn at least 75% or higher on related quiz.
- 9.43. you earn at least 75% or higher in the final modality/vital signs/history practical evaluation.
- 9.44. you earn at least a 75% or higher on the final course examination.

Learning Objectives

- 9.a. Explore the principles of mechanical traction.
- 9.b. Describe the types of therapeutic spinal traction.
- 9.c. Explore the physiological effects of mechanical traction.
- 9.d. Examine mechanical traction therapeutic settings.
- 9.e. Differentiate between cervical and lumbar mechanical traction.
- 9.f. Associate patient position with the objectives of the mechanical traction.
- 9.g. Investigate the application of the traction harness(es).
- 9.h. Examine strategies to maximize patient comfort.
- 9.i. Utilize communication strategies to optimize the patient experience.
- 9.j. Explore strategies to optimize patient safety.
- 9.k. Explain how mechanical traction works.
- 9.l. Explore the incorporation of mechanical traction in combination therapy applications.

10. Explore therapeutic anatomy.

Linked Core Abilities

Act Responsibly
Work Productively

Criteria

- 10.1. you identify the anatomical position.
- 10.2. you identify the regions of the body.
- 10.3. you describe the planes of the body.
- 10.4. you explore locational terminology.
- 10.5. you explore positional terminology.
- 10.6. you identify the anatomy of a sarcomere.
- 10.7. you describe the sliding filament theory.
- 10.8. you describe synergists and antagonists in muscle function.
- 10.9. you differentiate between isotonic and isometric exercise.
- 10.10. you explain muscle tone.
- 10.11. you differentiate between muscle fiber types.
- 10.12. you identify the major skeletal muscles of the body.
- 10.13. you associate each skeletal muscle with its action.
- 10.14. you describe muscle fatigue.
- 10.15. you describe proprioception.
- 10.16. you explain the role of the sensory system in motor control.
- 10.17. you identify the benefits to exercise.
- 10.18. You identify normal posture.
- 10.19. You identify lateral view postural distortions.
- 10.20. You differentiate between normal and abnormal posture.
- 10.21. You describe A-P postural distortions.
- 10.22. you identify abnormal responses to exercise.
- 10.23. you earn at least 75% or higher on related quiz.
- 10.23. you earn at least a 75% or higher on the final course examination.
- 10.24. you earn at least 75% or higher on the exercise practical.

Learning Objectives

- 10.a. Explore anatomical terminology.
- 10.b. Examine the regions of the body.
- 10.c. Describe the planes of the body.
- 10.d. Explore the anatomy of muscle.
- 10.e. Describe the sliding filament mechanism of muscle contraction.
- 10.f. Differentiate between synergistic and antagonistic muscles.
- 10.g. Differentiate between isotonic and isometric exercise.
- 10.h. Describe muscle fiber types.
- 10.i. Examine proprioception.
- 10.j. Associate the major muscles of the body with their action.

- 10.k. Examine the body's responses to exercise.
- 10.l. Identify normal posture.
- 10.m. Describe the importance of posture.
- 10.n. Evaluate posterior to anterior view posture.
- 10.o. Evaluate posture from the lateral view.
- 10.p. Differentiate between four postural types.
- 10.q. Identify postural distortions.

11. Explore therapeutic approaches to promote balance.

Linked Core Abilities

Act Responsibly
Work Productively

Criteria

- 11.1. you define balance.
- 11.2. you describe the relationship between center of gravity and base of support.
- 11.3. you describe the sensory components of balance.
- 11.4. you identify three sensory systems that send information to the CNS.
- 11.5. you explore sensory organization training.
- 11.6. you describe the key muscle groups that control the body's center of gravity during standing.
- 11.7. you identify the biomechanical deficits to address in improving balance.
- 11.8. you describe sensory and musculoskeletal deficits that impede balance.
- 11.9. you explore musculoskeletal exercises to promote balance.
- 11.10. you differentiate between static and dynamic balance.
- 11.11. you identify therapeutic balance activities to promote balance.
- 11.12. you describe balance activity progressions.
- 11.13. you describe development of balance and coordination in children.
- 11.14. you identify the development of balance and coordination in adults of advanced age.
- 11.15. you earn at least 75% or higher on related quiz.
- 11.16. you earn at least a 75% or higher on the final course examination.
- 11.17. You earn at least 75% or higher on the exercise practical.

Learning Objectives

- 11.a. Define balance.
- 11.b. Identify the biomechanical components of balance.
- 11.c. Describe the sensory components of balance.
- 11.d. Identify the musculoskeletal components of balance.
- 11.e. Examine static vs. dynamic surfaces in balance training.
- 11.f. Differentiate between static and dynamic balance.
- 11.g. Explore how biomechanical deficits can affect balance.
- 11.h. Explore common progressions in balance training.
- 11.i. Differentiate between pediatric and geriatric clinical perspectives on balance.

12. Examine range of motion exercise.

Linked Core Abilities

Act Responsibly
Work Productively

Criteria

- 12.1. you define range of motion.
- 12.2. you identify the intrinsic factors that limit joint flexibility.
- 12.3. you describe extrinsic factors that limit joint flexibility.
- 12.4. you explore the effect of joint injury and disease on flexibility.
- 12.5. you identify the effects of lifestyle on range of motion.
- 12.6. you identify the benefits of range of motion exercise.
- 12.7. you examine range of motion exercises for the spinal regions.
- 12.8. you explore range of motion exercises for the proximal joints.
- 12.9. you examine range of motion exercises for the distal joints.
- 12.10. you incorporate proprioceptive neuromuscular facilitation exercises to improve range of motion.
- 12.11. you differentiate between a stretching exercise and a motion or strengthening exercise.
- 12.12. you earn at least 75% or higher on related quiz.

- 12.13. you earn at least a 75% or higher on the final course examination.
- 12.14. You earn at least 75% or higher on the exercise practical.

Learning Objectives

- 12.a. Define range of motion.
- 12.b. Explore the factors that contribute to flexibility.
- 12.c. Describe the three levels of range of motion performance.
- 12.d. Explore range of motion exercises for the spinal regions.
- 12.e. Explore range of motion exercises for proximal joints. .
- 12.f. Examine range of motion exercises for distal joints.
- 12.g. Incorporate proprioceptive neuromuscular facilitation exercises to improve range of motion.
- 12.h. Explore range of motion exercises to improve posture.
- 12.i. Differentiate between exercises for stretching and exercises for motion or strength.
- 12.j. Associate each exercise with the anatomical plane.

13. Lead therapeutic exercise for stability-mobility.

Linked Core Abilities

Act Responsibly
Adapt to Change
Work Productively

Criteria

- 13.1. you differentiate between joint stability and joint mobility.
- 13.2. you explain the relationship between stability and mobility.
- 13.3. you identify the causes of dysfunctional movement.
- 13.4. you describe movement compensations.
- 13.5. you identify the effect of immobilization on muscle.
- 13.6. you identify the role of isometric exercise in early training.
- 13.7. you explain the muscle fiber type involved in core stabilization.
- 13.8. you explain the muscle fiber type involved in joint movement and larger force activities.
- 13.9. you explain the role of the sensory system in movement.
- 13.10. you identify five movement patterns.
- 13.11. you describe proximal stability activities.
- 13.12. you explore exercises associated with core stability.
- 13.13. you explore exercises associated with proximal mobility.
- 13.14. you differentiate between open and closed kinetic chain movements.
- 13.15. you employ stable vs. unstable surfaces in stability-mobility training.
- 13.16. you investigate progressions that include resistance training.
- 13.17. you identify when to begin resistance training.
- 13.18. you identify when to begin cardiorespiratory training.
- 13.19. you explore progressions in cardiorespiratory training in mobility therapy.
- 13.20. you earn at least 75% or higher on related quiz.
- 13.21. you earn at least a 75% or higher on the final course examination.
- 13.22. You earn at least 75% or higher on the exercise practical.
- 13.23. EXERCISE INSTRUCTION
- 13.24. you explain exactly what you want the subject to do.
- 13.25. you demonstrate activity as needed.
- 13.26. you describe the benefit of stability-mobility exercise.
- 13.27. you begin with core stabilization activity.
- 13.28. you incorporate proximal mobility exercises.
- 13.29. you utilize exercise on a stable surface.
- 13.30. you progress to unstable surface exercise as allowed.
- 13.31. your instructions include precautions.
- 13.32. your instructions include contraindications.
- 13.33. you incorporate movement.
- 13.34. you incorporate balance.
- 13.35. you incorporate rocker/wobble boards.
- 13.36. you utilize resistance bands or dumbbells in your progression.
- 13.37. you incorporate other exercise equipment as practicable.
- 13.38. you present exercise in a progressive order from least to most difficult.
- 13.39. you positively reinforce patient effort.

- 13.40. you close the session with the subject.
- 13.41. you document the patient name.
- 13.42. you indicate start time and end time.
- 13.43. you indicate exercises that could not be completed by the patient and why.
- 13.44. you document exercises that were completed.
- 13.45. you document areas where the patient needs to improve.
- 13.46. you include instructions to complete the exercises at home.

Learning Objectives

- 13.a. Differentiate between joint stability and joint mobility.
- 13.b. Examine the role of the sensory system in movement.
- 13.c. Describe proximal stability activity.
- 13.d. Explore five movement patterns.
- 13.e. Describe the challenges of deconditioned patients.
- 13.f. Identify muscle fiber types.
- 13.g. Explore exercises associated with core stability.
- 13.h. Explore exercises associated with proximal joint mobility.
- 13.i. Differentiate between open and closed kinetic chain movements.
- 13.j. Employ stable vs. unstable surfaces in stability-mobility training.
- 13.k. Investigate progressions that include resistance training.
- 13.l. Explore the incorporation of cardiorespiratory training in mobility therapy.
- 13.m. Examine exercise documentation approaches.
- 13.n. Investigate exercise documentation.

Grading Information

Your final grade will be determined by the following grading scale:

A 93% - 100%

B 84% - 92.99%

C 75% - 83.99%

D 67% - 74.99%

F 66.99% and below

You must successfully complete all course Performance Assessment Tasks and earn at least a 75% to pass the course.

List of course Performance Assessment Tasks:

PAT (LP1): Introduction to Therapeutic Modalities Quiz

PAT (LP2): Vital Signs Worksheet

PAT (LP2): Vital Signs Quiz

PAT (LP3): Brief History Narrative

PAT (LP3): SOAP Note Worksheet

PAT (LP4): Electric Stimulation Quiz

PAT (LP5): Ultrasound Quiz

PAT (LP6): Cryotherapy Quiz

PAT (LP7): Thermotherapy Quiz

PAT (LP7): Midterm Modality/Vital Signs/History Practical Evaluation (LP1-LP7)

PAT (LP8): Light Therapy Quiz

PAT (LP9): Mechanical Traction Quiz

PAT (LP9): Final Modality/Vital Signs/History Practical Evaluation (LP1-LP9)

PAT (LP10): Therapeutic Anatomy Quiz

PAT (LP11): Promoting Balance Quiz

PAT (LP12): Range of Motion Exercise Quiz

PAT (LP13): Exercise for Stability-Mobility Quiz

PAT (LP13): Exercise Practical (LP10-LP13)

PAT (LP13): Final Course Examination (LP1-LP13)

Redo Policy: You are allowed one retake of a quiz or examination scored at 74.99% or below. Contact your instructor to arrange a retake. All assessments must be completed by the end of the course. Your required resubmit must earn a grade of 75% or better. The maximum grade earned on a resubmit evaluation will be 75%.

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You are responsible for the duties set forth in this class and to communicate any questions, comments, or concerns you have to your instructor. If you need clarification on any assignments, it is essential to contact your instructor prior to the due dates in order to receive assistance. Use of correct grammar and punctuation is required in all written communications.

Plagiarism, cheating and collusion are prohibited at MPTC. Students who fail to observe these standards are subject to disciplinary action. Please refer to the MPTC Student Handbook for further definitions and consequences of these behaviors.

If there is a classroom interaction involving disruptive behavior or potential violation of policy, it will be reported to Scott Lieburn – Dean of Students 920-924-6459. The purpose of this is to keep the Dean apprised of any situations and/or incidences and what was done to resolve them.

Due to unique requirements, some programs have additional policies in combination with the existing student handbook.

Student E-Mail:

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You are responsible for monitoring your student e-mail account. For more information on setting up and accessing your Moraine Park student e-mail account, please go to the Moraine Park website:

<http://www.morainepark.edu/admission-and-registration/enroll-in-a-program/open-account/>

ADA Statement

The college will make reasonable accommodations for persons with documented disabilities. Moraine Park Technical College abides by Section 504 of the Rehabilitation Act of 1973 and the ADA Amendment Act of 2008.

If you have a disability that may have some impact on your work in this class and for which you may require accommodations, please see the Accommodation Specialist at your respective campus so that such arrangements may be made. You will need to provide documentation of your disability to an Accommodation Specialist in Disability Resources.

Title IX Pregnancy Protection

Moraine Park Technical College does not discriminate against any student on the basis of pregnancy or related conditions; these students are protected under **Title IX**. Students needing assistance must request accommodations in advance of their absence from an Accommodation Specialist in the Disability Resources office on their respective campus.

Moraine Park Technical College

546-128 Chiropractic Radiographic Technician

Course Outcome Summary

Course Information

Description	Explores x-ray physics for applications in x-ray production, x-ray safety and x-ray processing. Builds skill in positioning patients for x-ray views with emphasis placed on spinal and extremity osseous views and chest and sinus views. Students work with actual x-ray equipment to build skills and knowledge in taking diagnostic x-rays. Applies the information and guidelines set forth by the American Chiropractic Registry of Radiologic Technologists.
Career Cluster	Health Science and Human Services
Instructional Level	Associate Degree
Total Credits	3.00
Total Hours	72.00

Types of Instruction

Instructional Delivery: Classroom (face-to-face), Hybrid, Online

Instruction Type	Credits/Hours
Lecture	36 Hours
Lab	36 Hours

Textbooks

American Chiropractic Registry of Radiologic Technologies. *Chiropractic Radiologic Technology Study Guide*. Edition: 2016 edition. Pages: 216. Source: MPTC Bookstore. Required.

Please purchase and read pages 12-17 prior to the start of class.

Learner Supplies

Highlighter. Required.

Notebook - for note taking and studying, Required.

3x5 cards (300-400), different colors by chapter. Required.

Pen. Required

Colored pencils. Optional/Recommended.

Core Abilities

- Communicate Clearly
- Demonstrate Integrity
- Work Cooperatively
- Work Productively

Course Competencies

1. Explore how diagnostic x-rays are produced.

Learning Objectives

- 1.a. Define ionizing radiation.
- 1.b. Identify the components of an x-ray machine.
- 1.c. Explain how x-rays interact with matter.
- 1.d. Associate each x-ray machine component with its function.
- 1.e. Describe how photons are produced.
- 1.f. Identify the historical discovery of x-ray.
- 1.g. Explore the properties of x-ray.
- 1.h. Associate the components of an x-ray control panel with their function.
- 1.i. Describe the electrical circuitry of an x-ray machine.
- 1.j. Differentiate between three phase and high frequency x-ray generators.
- 1.k. Explore the function of each component in x-ray tube.
- 1.l. Explore x-ray imaging acquisition systems.
- 1.m. Identify the types of radiation emitted by the x-ray tube.
- 1.n. Identify the units of measure associated with x-ray production.
- 1.o. Differentiate between analog and digital x-ray imaging.

2. Explore concepts in radiographic anatomy.

Learning Objectives

- 2.a. Identify anatomical body planes.
- 2.b. Examine body position terminology.
- 2.c. Describe radiographic patient placement positions.
- 2.d. Describe the x-ray projection path using directional terms.
- 2.e. Examine body movement terminology.
- 2.f. Explore anatomical location terminology.
- 2.g. Identify anatomical landmarks.
- 2.h. Describe the three functional joint classifications.
- 2.i. Examine the components of a typical long bone.

3. Illustrate axial anatomy.

Learning Objectives

- 3.a. Define axial skeleton.
- 3.b. Identify the bones of the axial skeleton by name and location.
- 3.c. Describe the bones of the spinal column and thoracic cage.
- 3.d. Identify the landmarks on each bone of the axial skeleton.
- 3.e. Examine the anatomy of a spinal joint complex.
- 3.f. Differentiate between normal and abnormal curvatures of the spine.
- 3.g. Explore thoracic cavity anatomy.

4. Illustrate appendicular anatomy.

Learning Objectives

- 4.a. Define appendicular skeleton.
- 4.b. Identify the bones of the appendicular skeleton by name and location.
- 4.c. Identify the landmarks on each bone of the upper extremity.
- 4.d. Identify the landmarks on each bone of the lower extremity.
- 4.e. Associate osseous anatomical terms with their common names.

- 4.f. Examine the anatomy of the shoulder girdle.
- 4.g. Explore the anatomy of the pelvis.

5. Explore film handling and processing.

Learning Objectives

- 5.a. Differentiate between artifacts and foreign objects.
- 5.b. Describe three categories of artifacts.
- 5.c. Identify the characteristics of a typical x-ray darkroom.
- 5.d. Investigate the utilization of a darkroom.
- 5.e. Describe how x-ray film is protected from light, moisture and radiation.
- 5.f. Associate the component of a cassette with its function.
- 5.g. Explain the importance of matching film type to cassette screen type.
- 5.h. Identify the utilization of a cassette.
- 5.i. Describe film identification requirements.
- 5.j. Associate the steps of automatic film processing with what happens to the film at each step.
- 5.k. Identify the systems within an automatic processor.

6. Demonstrate axial x-ray positioning.

Learning Objectives

- 6.a. Describe patient positioning for multiple views.
- 6.b. Identify the patient measurement required for each view.
- 6.c. Determine the central ray placement for each view.
- 6.d. Identify film size and placement for each view.
- 6.e. Recognize focal spot distance required for each view.
- 6.f. Associate collimation and breathing instructions for each view.
- 6.g. Identify film marker placement for each view.
- 6.h. Determine the collimation for each view.
- 6.i. Incorporate the use of gonad shielding as needed.
- 6.j. Enter control panel settings for each view.
- 6.k. Identify the cervical views that are part of a Davis series.
- 6.l. Differentiate between traumatic and non-traumatic Davis series.
- 6.m. Identify the routine series of the thoracic spine.
- 6.n. Identify the routine series of the lumbar spine.
- 6.o. Examine the routine sacral, coccygeal, and pelvic views.
- 6.p. Demonstrate x-ray positioning for multiple views.
- 6.q. Examine chest views.
- 6.r. Explore rib views.

7. Examine radiation safety.

Learning Objectives

- 7.a. Explain the biological effects of excessive radiation exposure.
- 7.b. Identify the determinants of the biological effects of radiation exposure.
- 7.c. Differentiate between long-term and short-term effects of radiation exposure.
- 7.d. Identify the four principle types of long-term effects following radiation exposure.
- 7.e. Explore radiosensitivity by tissue type.
- 7.f. Explain the embryological effects of radiation exposure.
- 7.g. Explore the vulnerability of a fetus to radiation exposure by trimester.
- 7.h. Examine the problem of unsuspected pregnancy in radiographic procedures.
- 7.i. Calculate the 10-day rule.
- 7.j. Examine the use of shielding.
- 7.k. Explain the cardinal rules of radiation protection.
- 7.l. Differentiate between past and present occupational exposure dose limits in radiography.
- 7.m. Identify the use of personnel dosimetry.
- 7.n. Describe how exposure factors affect patient protection.
- 7.o. Describe the radiologic procedures that protect the patient.
- 7.p. Describe the radiologic procedures that protect the technician.

8. Investigate factors that contribute to optimal x-ray exposure.

Learning Objectives

- 8.a. Explain how each photographic property of x-rays impacts the finished film.
- 8.b. Describe how each geometric property of x-ray impacts the finished film.
- 8.c. Differentiate between the controlling factors and influencing factors of film density.
- 8.d. Differentiate between the controlling factors and influencing factors of film contrast.
- 8.e. Describe the application of the inverse square law in radiography.
- 8.f. Differentiate between film contrast and subject contrast.
- 8.g. Examine how changes in source-to-image distance (SID) impact the radiographic image.
- 8.h. Examine how changes to object-to-film distance (OFD) impact the radiographic image.
- 8.i. Explain the importance of using filtration in diagnostic radiography.
- 8.j. Describe the use of collimation devices to improve definition (detail).
- 8.k. Explore the factors that affect distortion.
- 8.l. Describe the factors that affect contrast.
- 8.m. Explain the anode heel effect.
- 8.n. Explore the use of technique charts in x-ray equipment operation.
- 8.o. Consider technique changes to improve film quality.

9. Explore regulations regarding diagnostic radiography.

Learning Objectives

- 9.a. Identify the legal status of the certified Chiropractic Radiologic Technologist.
- 9.b. Describe the rules regarding storage and transfer of radiography records.
- 9.c. Calculate the years required to retain the x-ray of a child or teenager according to the ACRRT guidelines.
- 9.d. Examine the role of the radiation safety officer in a chiropractic health facility.
- 9.e. Review rules on x-ray justification.
- 9.f. Identify the minimum study requirement for each region of the body.
- 9.g. Examine the radiographic equipment and accessories recommended by the ACRRT for a chiropractic radiographic facility.
- 9.h. Explore Wisconsin regulatory guidelines.

10. Examine quality assurance and control in radiography.

Learning Objectives

- 10.a. Define quality assurance.
- 10.b. Explain the meaning of quality control.
- 10.c. Examine three primary areas of quality assurance testing in chiropractic radiography.
- 10.d. Describe a six-month equipment maintenance schedule.
- 10.e. Identify the three measurements of optical density taken with the densitometer.
- 10.f. Describe the process of sensitometry
- 10.g. Examine radiographic equipment testing.
- 10.h. Explore radiography department policies that support best practices.

11. Demonstrate appendicular x-ray positioning.

Learning Objectives

- 11.a. Describe patient positioning for multiple views.
- 11.b. Identify the patient measurement required for each view.
- 11.c. Determine the central ray placement for each view.
- 11.d. Identify film size and placement for each view.
- 11.e. Recognize focal spot distance required for each view.
- 11.f. Associate collimation and breathing instructions for each view.
- 11.g. Identify film marker placement for each view.
- 11.h. Determine the collimation for each view.
- 11.i. Incorporate the use of gonad shielding as needed.
- 11.j. Differentiate between bucky and non-bucky extremity views.
- 11.k. Enter control panel settings for each view.
- 11.l. Demonstrate x-ray positioning for multiple views.

12. Explain emergency procedures.

Learning Objectives

- 12.a. Assess patient illness and activate the emergency response system if needed.
- 12.b. Identify the need to contact the doctor on behalf of the patient.
- 12.c. Identify the use of compression for severe bleeding.

- 12.d. Describe the action steps to take if the patient has stopped breathing.
- 12.e. Examine the types of epileptic seizures.
- 12.f. Differentiate between normal and abnormal blood pressure.
- 12.g. Differentiate between normal and abnormal pulse.
- 12.h. Explore the signs and symptoms of heart attack.
- 12.i. Define shock.
- 12.j. Explore the causes of shock.
- 12.k. Describe the Heimlich Maneuver.

Grading Information

Your final grade will be determined by the following grading scale:

A 93% - 100%

B 84% - 92.99%

C 75% - 83.99%

D 67% - 74.99%

F 66.99% and below

You must successfully complete all course Performance Assessment Tasks in order to pass the course.

List of course Performance Assessment Tasks (PAT):

- PAT (LP1): X-Ray Production Quiz
- PAT (LP1): X-ray Equipment Drawing
- PAT (LP2): Introduction to Radiographic Anatomy Quiz
- PAT (LP3): Axial Skeleton Anatomy Quiz
- PAT (LP4): Appendicular Skeleton Anatomy Quiz
- PAT (LP4): Anatomy Practical Examination (LP2-4)
- PAT (LP5): Film Handling and Processing Quiz
- PAT (LP6): Axial Skeleton Positioning Quiz
- PAT (LP6): Axial Skeleton Positioning Practical Evaluation
- PAT (LP7): Radiation Safety Quiz
- PAT (LP7): X-ray Exposure Factors Quiz
- PAT (LP9): X-ray Regulations Quiz
- PAT (LP10): Quality Assurance in Radiography Quiz
- PAT (LP11): Appendicular Skeleton Positioning Quiz
- PAT (LP11): Appendicular Skeleton Positioning Practical Evaluation
- PAT (LP12): Emergency Procedures Quiz
- PAT (LP6): Chiropractic Radiographic Technician Midterm Examination (LP1-LP6)
- PAT (LP11): X-Ray Positioning Final Practical Evaluation (LP2-4, LP6, LP11)
- PAT (LP12): Chiropractic Radiologic Technician Final Written Examination (LP1-LP12)

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If you have a disability that may have some impact on your work in this class and for which you may require accommodations, please see the Accommodation Specialist at your respective campus so that such arrangements may be made. You will need to provide documentation of your disability to an Accommodation Specialist in Disability Resources.

Title IX Pregnancy Protection

Moraine Park Technical College does not discriminate against any student on the basis of pregnancy or related conditions; these students are protected under **Title IX**. Students needing assistance must request accommodations in advance of their absence from an Accommodation Specialist in the Disability Resources office on their respective campus.

From: [Zeinert, Ryan - DSPS](#)
To: [Elizabeth McLean](#)
Cc: [Carlton, Kristin - DSPS](#)
Subject: RE: Request for Chiropractic Technician/Chiropractic Radiological Technician pre-certification course approval
Date: Friday, October 16, 2020 12:38:56 PM

Hi Elizabeth!

Thank you for the submissions. I have forwarded them to Kristin Carlton, who is our new Licensing Examination & Education Specialist, and will be preparing the Agenda Request (she is also cc'd in this e-mail). If you have any questions in the meantime, just let us know. Thanks much!

Sincerely,
-Ryan Z.

From: Elizabeth McLean <emclean@morainepark.edu>
Sent: Friday, October 16, 2020 10:35 AM
To: DSPS <DSPS@wisconsin.gov>
Cc: Zeinert, Ryan - DSPS <Ryan.Zeinert@wisconsin.gov>
Subject: Request for Chiropractic Technician/Chiropractic Radiological Technician pre-certification course approval
Importance: High

Dear DSPS Staff,

This is a course approval request for the Chiropractic Examining Board.

Attached are forms associated with two Pre-Certification courses:

546-124 Chiropractic Technician

546-128 Chiropractic Radiographic Technician

The attached courses have been approved by the WI Chiropractic Examining Board in the past.

These submissions have updated course delivery to Classroom (face-to-face), Hybrid (part classroom, part online), and online delivery.

We will teach these courses in January and while we prefer to offer classroom (face-to-face) delivery, we anticipate needing the flexibility to accommodate student needs as well as adhere to changing public health directives.

Your kind attention is appreciated.

Sincerely,

Elizabeth McLean

Elizabeth McLean, D.C., CCSP

Health and Wellness Instructor

Cert. Chiropractic Sports Practitioner

ACE Personal Trainer, ACE Health Coach

Moraine Park Technical College

Website: morainepark.edu

emclean@morainepark.edu

Phone: 262-335-5751

Fax: 262-335-5946

2151 N Main Street, West Bend, WI 53090

imagine what's **next**

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Kristin Carlton-License Examination Specialist		2) Date When Request Submitted: 10/20/20 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>																			
3) Name of Board, Committee, Council, Sections: Chiropractic Examining Board																					
4) Meeting Date: 10/29/2020	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Chiropractic Society of Wisconsin- Additional course delivery request																			
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? Yes (<u>Fill out Board Appearance Request</u>) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:																			
10) Describe the issue and action that should be addressed: Request for alternate course delivery format approval for a course already approved for Exercise/Rehabilitation under the Chiropractic Technician Certification																					
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">11) Signature of person making this request</td> <td style="width: 20%; text-align: center;">Authorization</td> <td style="width: 20%; text-align: right;">Date</td> </tr> <tr> <td>Kristin Carlton</td> <td></td> <td style="text-align: right;">10/20/20</td> </tr> <tr> <td>Supervisor (if required)</td> <td></td> <td style="text-align: right;">Date</td> </tr> <tr> <td colspan="3"><hr/></td> </tr> <tr> <td colspan="3">Executive Director signature (indicates approval to add post agenda deadline item to agenda)</td> </tr> <tr> <td colspan="3" style="text-align: right;">Date</td> </tr> </table>				11) Signature of person making this request	Authorization	Date	Kristin Carlton		10/20/20	Supervisor (if required)		Date	<hr/>			Executive Director signature (indicates approval to add post agenda deadline item to agenda)			Date		
11) Signature of person making this request	Authorization	Date																			
Kristin Carlton		10/20/20																			
Supervisor (if required)		Date																			
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Date																					
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.																					

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8935
Madison, WI 53708-8935
FAX #: (608) 266-2602
Phone #: (608) 266-2112

Ship To: 4822 Madison Yards Way
Madison, WI 53705
E-Mail: dsps@wisconsin.gov
Website: <http://dsps.wi.gov>

REQUEST FOR APPROVAL OF A CHIROPRACTIC RADIOLOGICAL TECHNICIAN or CHIROPRACTIC TECHNICIAN PRE-CERTIFICATION COURSE OF STUDY

Completion of this form is required for all providers applying for approval of a Chiropractic Technician or Chiropractic Radiological Technician pre-certification course of study. You must submit a proposal of the course of study with this form which will be used by the Chiropractic Examining Board to determine whether to approve the course of study.

Chiropractic Technician/Chiropractic Radiological Technician pre-certification course of study information:

School/Provider Name: Chiropractic Society of Wisconsin
Street Address: 25 W. Main Street f5
City, State, Zip Code: Madison WI ~~530~~ 53703
School/Provider Administrator: Elizabeth McLean / Amanda Soelle
Contact Telephone: 608-609-6383 / 262-339-1079
Contact Email Address: amanda@chiropractic.society.wi.org
elizamclean@msn.com

*Please attach the written course of study proposal including course outline, description/rationale, measured outcomes, instructor qualifications, etc.

You will be contacted if additional information is required. If the course of study is approved by the Chiropractic Examining Board, the school/provider is required to inform the Department in advance of any changes to the course of study or instructor qualifications to determine if the change will require review for re-approval.

NOTE: You may make no plans for admission of students or release publicity until you have received notice in writing from the Department that the chiropractic radiological technician or chiropractic technician course of study has been approved.

Elizabeth M. McLean
Signature of CT or CRT Educational Program Administrator

10/19/20
Date

Exercise/Rehabilitation for Chiropractic Technicians

Chiropractic Society of Wisconsin

Course Outcome Summary

24 Hour Course

Target Population: Chiropractic staff who want to become certified as a Chiropractic Technician in Exercise/Rehabilitation.

Course Description: Overview of the practical application of physical exercise training in the Chiropractic health setting. The course will be divided into spinal, upper extremity and lower extremity exercise segment and will include the role of physical exercise training in the Chiropractic approach to health. Patient communication and safety will be emphasized.

Target Population

Chiropractic staff who want to obtain certification by the State of Wisconsin as a Chiropractic Technician in Exercise/Rehabilitation.

Supplies

1. Please bring pen/pencil and paper for note taking. Required
2. Safety Glasses. Required
2. Students are encouraged to bring lunch and snacks.

Instructional Deliveries: Classroom (face-to-face), hybrid, online

Instructor —Doctor of Chiropractic knowledgeable in exercise and rehabilitation.

Competencies:

- 1. Explore the Role of Physical Exercise Training in the Chiropractic Health Setting**

Learning Objectives:

- a. Describe the goals of exercise training in chiropractic.
- b. Examine the pre-test and post-test format.
- c. Review the application of a pre-test example.
- d. Describe the rules regarding DC staff delegation in WI.

- 2. Examine Subluxation Complexes**

Learning Objectives:

- a. Define Vertebral Subluxation Complex (VSC)
- b. Define Extraspinal Subluxation Complex (ESC)
- c. Investigate the anatomy associated with VSC and ESC.
- d. Describe five aspects of the VSC.
- e. Describe the clinical presentations associated with extremity subluxation complexes.
- f. Associate the role of physical exercise in support of the chiropractic treatment of VSC and ESC.

3. Explore the Physiology of Healing**Learning Objectives:**

- a. Identify the phases of tissue healing
- b. Explore the effects of scar tissue formation
- c. Identify the benefits of physical exercise training in tissue healing.
- d. Associate physical exercise training with each phase of tissue healing.

4. Examine the anatomy associated with physical exercise training.**Learning Objectives:**

- a. Identify the terminology associated with physical exercise training.
- b. Differentiate between voluntary vs involuntary muscle
- c. Describe joint stability
- d. Explore joint range of motion
- e. Examine the anatomy of joint stability.

5. Explore Exercise to Increasing flexibility**Learning Objectives:**

- a. Define muscle flexibility.
- b. Identify the benefits of muscle flexibility.
- c. Identify autogenic and reciprocal inhibition in proprioceptive neuromuscular facilitation.
- d. Apply common static and dynamic stretching activities for muscles of the extremities and spinal regions.

6. Investigate Coordination and Balance Training**Learning Objectives:**

- a. Identify screening tool for falls risk.

- b. Identify fall risk assessment tools for clinical practice.
- c. Identify components of a falls care plan and exercises associated with improving fall risk.
- d. Describe postural strategies used to prevent falls and maintain balance during locomotion.
- e. Apply balance training strategies for extremity and spinal regions.

7. Explore Strength Training

Learning Objectives:

- a. Define strength training.
- b. Identify the benefits of strength training.
- c. Differentiate between isometric and isotonic resistance training.
- d. Examine plyometric strength training.
- e. Identify the application of coupling in strength training.
- f. Apply strength training strategies for extremity and spinal regions.

8. Documenting the Physical Exercise Session

Learning Objectives:

- a. Describe the elements of optimal documentation
- b. Explore the documentation of time associated with exercise sessions.
- c. Review documentation examples.
- d. Identify CPT Codes for Physical Exercise sessions.
- e. Associate documentation requirements for each CPT code reviewed.

9. Maintain Professional Boundaries.

Learning Objectives

- a. Identify scripts to guide the patient through the physical exercise experience.
- b. Apply the patient name to directives given in the exercise encounter.
- c. Obtain an informed consent for all clinical procedures performed including physical exercise training.
- d. Maintain patient confidentiality.
- e. Explore rules associated with sexual conduct in a health setting.

Physical Exercise for Chiropractic Technicians

Chiropractic Society of Wisconsin

Course Outcome Summary

24 Hour Course

Hour by Hour Course Content

This is a 3-phase program

- Spinal
- Upper extremity
- Lower extremity

Phase 1: Spinal

Hour 1: Purpose of Spinal Physical Exercise training

- Goals of section
- Understanding per-test and post-test format
- Spinal Pre-test
- Terminology
- Understanding DC delegation rules in Wi.
- Boundary related to Spinal exercise

Hour 2: The Vertebral and Extra-Spinal Subluxation Complex:

- Kinesiopathology
- Neuropathology
- Myopathology
- Histopathology
- Pathophysiology
- Documentation of the vertebral and extra-spinal subluxation complex

Hour 3: Cervical Thoracic

- Range of motion – in the context of movement and exercise training.
- Flexibility

Hour 4: Cervical Thoracic – hands on

- Range of motion - in the context of movement and exercise training.
- Flexibility

Hour 5: Cervical thoracic strengthening (in-office/Home recommendations)

- Isometric
- Isotonic strength/resistance training
 - Land based
 - Physioball
 - Tubing

- Medicine ball
- Foam Roller

Hour 6: Cervical thoracic strengthening – Hands on training

- Isometric
- Isotonic strength/resistance training
 - Land based
 - Physio-ball
 - Tubing
 - Medicine ball
 - Foam Roller

Hour 7: Mid/low back

- Flexibility
- Isotonic strength/resistance training
 - Land based
 - Physio-ball
 - Tubing
 - Medicine ball
 - Foam Roller

Hour 8: Mid/low back – Hands-on

- Flexibility
- Isotonic strength/resistance training
 - Land based
 - Physio-ball
 - Tubing
 - Medicine ball
 - Foam Roller

Phase 1: Spinal Test

Phase 2: Upper Extremity

Hour 9: Purpose of Upper Extremity Exercise training

- Goals of section
- Review of pre-test and post-test format
- Pre-test
- Review of Terminology
- Review of DC delegation rules in Wi.
- Boundaries of the Upper Extremity

Hour 10: Review of Soft tissue injury and healing

- Phases of healing
 - Inflammatory
 - Proliferative
 - Remodeling
 - Contraction
- Effects of scar tissue

- Muscles of the Upper extremity

Hour 11: Upper extremity range of motion/flexibility exercises (In-office and home recommendations)

- Shoulder
- Elbow
- Wrist
- Hand

Hour 112 Upper extremity Range of motion/flexibility exercises hands-on

- Shoulder
- Elbow
- Wrist
- Hand

Hour 13: Upper extremity Strengthening exercises – tubing (In-office and home recommendations)

- Shoulder
- Elbow
- Wrist
- Hand

Hour 14: Upper extremity strengthening exercises – tubing, hands on

- Shoulder
- Elbow
- Wrist
- Hand

Hour 15: Upper extremity Coordination and Balance Training

- Dahl rod
- Ball work
- Wobble board
- BOSU ball
- Stability trainers

Hour 16: Upper extremity Coordination and Balance – hands on

- Dahl rod
- Ball work
- Wobble board
- BOSU ball
- Stability trainers

Phase 2: Upper Extremity Test

Phase 3: Lower Extremity

Hour 17: Purpose of Spinal Physical Exercise training

- Goals of section
- Review of per-test and post-test format

- Pre-test
- Review of lower extremity terminology
- Review of DC delegation rules in Wi.
- Boundaries for the lower extremity exercise

Hour 18: Lower extremity range of motion/flexibility exercises (In-office and home recommendations)

- Hip
- Knee
- Ankle
- Foot

Hour 19: Lower extremity Range of motion/flexibility exercises hands-on

- Hip
- Knee
- Ankle
- Foot

Hour 20: Lower extremity strengthening exercises – tubing (In-office and home recommendations)

- Hip
- Knee
- Ankle
- Foot

Hour 21: Lower extremity strengthening exercises – tubing, hands on

- Hip
- Knee
- Ankle
- Foot

Hour 22: Lower extremity Coordination and Balance Training and fall risk

- Land based
- Wobble board
- BOSU ball
- Stability trainers

Hour 23: Lower extremity Coordination and Balance/ Fall Prevention Training – hands on

- Land based
- Wobble board
- BOSU ball
- Stability trainers

Hour 24: Documentation to include duration, repetitions, function/performance, pain rating, outcome measures, and CPT Coding for Lower Extremity Exercises

Phase 3: Lower Extremity Test

Dear Kristin Carlton,

I am submitting this pre-certification course on behalf of the Chiropractic Society of Wisconsin. This course has already been approved in the category of Exercise/Rehabilitation under the Chiropractic Technician Certification.

We would like the flexibility to offer this course in a variety of formats so that we can continue to offer quality education safely.

Please add this to the upcoming Chiropractic Examining Board agenda.

Your kind attention to this matter is appreciated.

Sincerely,

Elizabeth McLean, D.C., CCSP

Staff Education Coordinator

Chiropractic Society of WI

elizamclean@msn.com

262-339-1079

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Pete Schramm, Continuing Education Specialist		2) Date when request submitted: 10/15/2020 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Chiropractic Examining Board			
4) Meeting Date: 10/29/2020	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Extension of CPR Requirement for Renewal – Discussion	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPP Staff)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: Discussion of waiving or extending the CPR requirement for license renewal; Chir 3.02(1)(d)			
11) Authorization			
Pete Schramm		10/15/2020	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			