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**VIRTUAL/TELECONFERENCE  
PROFESSIONAL ENGINEER SECTION  
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS, AND  
PROFESSIONAL LAND SURVEYORS  
Virtual, 4822 Madison Yards Way, Madison  
Contact: Adam Barr (608) 266-2112  
April 14, 2021**

*The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.*

**AGENDA**

**1:00 P.M.**

**OR IMMEDIATELY FOLLOWING THE A-E EXAMINING BOARD MEETING**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A. Adoption of Agenda (1-3)**
- B. Approval of Minutes of March 26, 2021 (4-9)**
- C. Reminders: Conflicts of Interest, Scheduling Concerns
- D. Introductions, Announcements and Recognition
- E. Administrative Matters**
  - 1) Department, Staff and Board Updates
  - 2) Board Members – Term Expiration Dates
- F. Administrative Rule Matters – Discussion and Consideration**
  - 1) Pending or Possible Rulemaking Projects
- G. Credentialing Matters – Discussion and Consideration (10-14)**
  - 1) Licenses Issued Since Last Meeting
  - 2) Licensure Application Denials
- H. Speaking Engagements, Travel, or Public Relation Requests, and Reports – Discussion and Consideration**
  - 1) NCEES 2021 Annual Meeting **(15)**
- I. Discussion and Consideration of Items Added After Preparation of Agenda:
  - 1) Introductions, Announcements and Recognition
  - 2) Administrative Matters
  - 3) Election of Officers

- 4) Appointment of Liaisons and Alternates
- 5) Delegation of Authorities
- 6) Education and Examination Matters
- 7) Credentialing Matters
- 8) Practice Matters
- 9) Legislative and Policy Matters
- 10) Administrative Rule Matters
- 11) Liaison Reports
- 12) Board Liaison Training and Appointment of Mentors
- 13) Informational Items
- 14) Division of Legal Services and Compliance (DLSC) Matters
- 15) Presentations of Petitions for Summary Suspension
- 16) Petitions for Designation of Hearing Examiner
- 17) Presentation of Stipulations, Final Decisions and Orders
- 18) Presentation of Proposed Final Decisions and Orders
- 19) Presentation of Interim Orders
- 20) Petitions for Re-Hearing
- 21) Petitions for Assessments
- 22) Petitions to Vacate Orders
- 23) Requests for Disciplinary Proceeding Presentations
- 24) Motions
- 25) Petitions
- 26) Appearances from Requests Received or Renewed
- 27) Speaking Engagements, Travel, or Public Relation Requests, and Reports

J. Public Comments

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).**

**K. Credentialing Matters**

- 1) Application Review
  - a. Frank Kastelic **(16-59)**

**L. Deliberation on DLSC Matters**

- 1) **Proposed Stipulations, Final Decisions and Orders**
  - a. 19 ENG 006 – Mark A. Maederer **(60-64)**
  - b. 19 ENG 018 – A2H Inc. **(65-70)**
- 2) **Case Closings**
  - a. 19 ENG 006 – T.C.E.I. **(71-74)**
  - b. 19 ENG 018 – L.M. **(75-79)**

M. Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) DLSC Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters

- 6) Petitions for Summary Suspensions
- 7) Petitions for Designation of Hearing Examiner
- 8) Proposed Stipulations, Final Decisions and Orders
- 9) Proposed Interim Orders
- 10) Administrative Warnings
- 11) Review of Administrative Warnings
- 12) Proposed Final Decisions and Orders
- 13) Matters Relating to Costs/Orders Fixing Costs
- 14) Case Closings
- 15) Board Liaison Training
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

N. Consulting with Legal Counsel

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

O. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate

P. Open Session Items Noticed Above Not Completed in the Initial Open Session

**ADJOURNMENT**

**NEXT MEETING: JULY 29, 2021**

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 4822 Madison Yards Way, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreter services for the deaf or hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer, 608-266-2112, or the Meeting Staff at 608-266-5439.

**VIRTUAL/TELECONFERENCE  
PROFESSIONAL ENGINEER SECTION  
OF THE EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS AND PROFESSIONAL LAND SURVEYORS  
MEETING MINUTES  
MARCH 26, 2021**

**PRESENT:** Kristine Cotharn, Steven Hook, Karl Linck, Colleen Scholl

**STAFF:** Adam Barr, Executive Director; Jon Derenne, Legal Counsel; Dale Kleven, Administrative Rule Coordinator; Kevyn Radcliffe, Administrative Rules Coordinator; Megan Glaeser, Bureau Assistant.; and other Department staff

**CALL TO ORDER**

Kristine Cotharn, Chairperson, called the meeting to order at 12:05 p.m. A quorum was confirmed with four (4) members present.

**ADOPTION OF AGENDA**

**MOTION:** Steven Hook moved, seconded by Colleen Scholl, to adopt the Agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF OCTOBER 7, 2020**

**MOTION:** Steven Hook moved, seconded by Colleen Scholl, to approve the Minutes of October 7, 2020 as published. Motion carried unanimously.

**ADMINISTRATIVE MATTERS**

**Department, Staff and Board Updates**

**MOTION:** Colleen Scholl moved, seconded by Steven Hook, to recognize and thank Dale Kleven for his years of dedicated service to the Professional Engineer Section, the A-E Examining Board, and the State of Wisconsin. Motion carried unanimously.

**Election of Officers**

*Slate of Officers*

**NOMINATION:** Steven Hook nominated the 2020 slate of officers to continue in 2021.

Adam Barr, Executive Director, called for nominations three (3) times.

The Slate of Officers were elected by unanimous voice vote.

<b>ELECTION RESULTS</b>	
<b>Chairperson</b>	Kristine Cotharn
<b>Vice Chairperson</b>	Steven Hook

<b>Secretary</b>	Karl Linck
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**Appointment of Liaisons**

<b>LIAISON APPOINTMENTS</b>	
<b>Credentialing Liaison(s)</b>	Steven Hook <i>Alternate: Karl Linck</i>
<b>Continuing Education Liaison(s)</b>	Karl Linck <i>Alternate: Kristine Cotharn</i>
<b>Monitoring and Professional Assistance Procedure (PAP) Liaison(s)</b>	Colleen Scholl <i>Alternate: Karl Linck</i>
<b>Legislative Liaison(s)</b>	Karl Linck <i>Alternate: Kristine Cotharn</i>
<b>Travel Liaison(s)</b>	Colleen Scholl <i>Alternate: Steven Hook</i>
<b>A-E Rules Committee</b>	Kristine Cotharn <i>Alternate: Karl Linck</i>
<b>Screening Panel</b>	Colleen Scholl, Steven Hook <i>Alternate: Kristine Cotharn</i>

**Delegation of Authorities**

***Document Signature Delegations***

**MOTION:** Steven Hook moved, seconded by Karl Linck, to delegate authority to the Chairperson (or in absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) to sign documents on behalf of the Section in order to carry out its duties. Motion carried unanimously.

**MOTION:** Steven Hook moved, seconded by Colleen Scholl, in order to carry out duties of the Section, the Chairperson (or in absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) has the ability to delegate signature authority for purposes of facilitating the completion of assignments during or between meetings. The members of the Section hereby delegate to the Executive Director or DPD Division Administrator, the authority to sign on behalf of a board member as necessary. Motion carried unanimously.

***Delegated Authority for Urgent Matters***

**MOTION:** Colleen Scholl moved, seconded by Steven Hook, that in order to facilitate the completion of urgent matters between meetings, the Section delegates its authority to the Chairperson (or, in the absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession), to appoint liaisons to the Department to act in urgent matters. Motion carried unanimously.

*Delegation to Chief Legal Counsel Due to Lack/Loss of Quorum*

**MOTION:** Karl Linck moved, seconded by Colleen School, to delegate the review and authority to act on of disciplinary cases to the Department’s Chief Legal Counsel due to lack of/loss of quorum after one scheduled meeting. Motion carried unanimously.

*Monitoring Delegations*

**Delegation of Authorities for Monitoring**

**MOTION:** Steven Hook moved, seconded by Colleen Scholl, to adopt the “Roles and Authorities Delegated for Monitoring” document as presented in the March 26, 2021 agenda materials on pages 12-13. Motion carried unanimously.

**Delegation of Authorities for Legal Counsel to Sign Monitoring Orders**

**MOTION:** Steven Hook moved, seconded by Colleen Scholl, to delegate to Legal Counsel the authority to sign Monitoring orders that result from Section meetings on behalf of the Section Chairperson. Motion carried unanimously.

*Credentialing Authority Delegations*

**Delegation of Authority to Credentialing Liaison (Generic)**

**MOTION:** Steven Hook moved, seconded by Karl Linck, to delegate authority to the Credentialing Liaison(s) to serve as a liaison between the Department and the Section and to act on behalf of the Section in regard to credentialing applications or questions presented to them, including the signing of documents related to applications. Motion carried unanimously.

**Delegation of Authority to DSPS When Credentialing Criteria is Met**

**MOTION:** Karl Linck moved, seconded by Steven Hook, to delegate credentialing authority to the Department to act upon applications that meet all credentialing statutory and regulatory requirements without Section or Section liaison review. Motion carried unanimously.

**Delegation of Authority for Predetermination Reviews**

**MOTION:** Steven Hook moved, seconded by Karl Linck, to delegate authority to the Department Attorneys to make decisions regarding predetermination applications pursuant to Wis. Stat. § 111.335(4)(f). Motion carried unanimously.

**Delegation of Authority for Conviction Reviews**

**MOTION:** Karl Linck moved, seconded by Steven Hook, to delegate authority to the Department Attorneys to review and approve applications with convictions which are not substantially related to the practice of professional engineering. Motion carried unanimously.

**Delegation to DSPS When Applicant's History Has Been Previously Reviewed**

**MOTION:** Steven Hook moved, seconded by Colleen Scholl, to delegate authority to Department staff to approve applications where criminal background checks have been approved for a previous professional engineering credential and there is no new conviction record. Motion carried unanimously.

**Delegation of Authority for Reciprocity Reviews**

**MOTION:** Steven Hook moved, seconded by Karl Linck, to delegate authority to the Department Attorneys to review and approve reciprocity applications in which the out of state license requirements are of a standard not lower than required by the Section. Motion carried unanimously.

**Delegated Authority for Application Denial Reviews**

**MOTION:** Steven Hook moved, seconded by Colleen Scholl, to delegate authority to the Department's Attorney Supervisors to serve as the Section's designee for purposes of reviewing and acting on requests for hearing as a result of a denial of a credential. Motion carried unanimously.

***Voluntary Surrenders***

**MOTION:** Steven Hook moved, seconded by Colleen Scholl, to delegate authority to the assigned case advisor to accept or refuse a request for voluntary surrender pursuant to Wis. Stat. § 440.19 for a credential holder who has a pending complaint or disciplinary matter. Motion carried unanimously.

***Continuing Education Liaison(s) Delegation***

**MOTION:** Colleen Scholl moved, seconded by Steven Hook, to delegate authority to the Continuing Education Liaison(s) to address all issues related to education, continuing education, and examinations. Motion carried unanimously.

***Authorization for DSPS to Provide Board Member Contact Information to National Regulatory Related Bodies***

**MOTION:** Karl Linck moved, seconded by Colleen Scholl, to authorize the Department staff to provide national regulatory related bodies with all Section member contact information that the Department retains on file. Motion carried unanimously.

***Optional Renewal Notice Insert Delegation***

**MOTION:** Colleen Scholl moved, seconded by Steven Hook to designate the Chairperson (or, in the absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) to provide a brief statement or link relating to board-related business within the license renewal notice at the Section's or Section designee's request. Motion carried unanimously.

***Legislative Liaison(s) Delegation***

**MOTION:** Steven Hook moved, seconded by Colleen Scholl, to delegate authority to the Legislative Liaison(s) to speak on behalf of the Section regarding legislative matters. Motion carried unanimously.

***Travel Liaison(s) Delegation***

**MOTION:** Steven Hook moved, seconded by Colleen Scholl, to delegate authority to the Travel Liaison(s) to approve any board member travel. Motion carried unanimously.

**COVID-19**

**MOTION:** Steven Hook moved, seconded by Kristine Cotharn, to express the support and encouragement of the Section for its licensees to receive a COVID-19 vaccine as soon as they are eligible to do so and the vaccine is available to them. Motion carried. Opposed: 1

**CLOSED SESSION**

**MOTION:** Colleen Scholl moved, seconded by Karl Linck, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Kristine Cotharn, Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Kristine Cotharn-yes; Steven Hook-yes; Karl Linck-yes; and Colleen Scholl-yes. Motion carried unanimously.

The Section convened into Closed Session at 1:42 p.m.

**CREDENTIALING MATTERS**

***Scott Appleby – Reference and Reciprocity Review***



**MOTION:** Steven Hook moved, seconded by Colleen Scholl, to approve the Engineer application of Scott Appleby, once all requirements are met. Motion carried unanimously.

### **DELIBERATION ON DLSC MATTERS**

#### **Stipulations, Final Decisions and Orders**

##### *18 ENG 022 – William J. Zastrow*

**MOTION:** Steven Hook moved, seconded by Colleen Scholl, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against William J. Zastrow, DLSC Case Number 18 ENG 022. Motion carried unanimously.

#### **Administrative Warnings**

**MOTION:** Steven Hook moved, seconded by Karl Linck, to issue an Administrative Warning in the matter of the following cases:

1. 19 ENG 020 – J.P.H.
2. 19 ENG 025 – T.D.H.
3. 20 ENG 011 – T.I.

Motion carried unanimously.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Steven Hook moved, seconded by Colleen Scholl, to reconvene in Open Session. Motion carried unanimously.

Open Session reconvened at 1:59 p.m.

### **VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE**

**MOTION:** Colleen Scholl moved, seconded by Steven Hook, to affirm all motions made and votes taken in closed session. Motion carried unanimously.

*(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)*

### **ADJOURNMENT**

**MOTION:** Steven Hook moved, seconded by Colleen Scholl, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:01 p.m.

## AGENDA REQUEST FORM

<b>1) Name and Title of Person Submitting the Request:</b>  Erin Doyle – LPPA – DPCP		<b>2) Date When Request Submitted:</b>  04/02/2021 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
<b>3) Name of Board, Committee, Council, Sections:</b> Engineer Section			
<b>4) Meeting Date:</b> 04/14/2021	<b>5) Attachments:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b>  Licenses granted since last meeting March 26, 2021	
<b>7) Place Item in:</b> <input type="checkbox"/> Open Session <input checked="" type="checkbox"/> Closed Session		<b>8) Is an appearance before the Board being scheduled?</b>  <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b>
<b>10) Describe the issue and action that should be addressed:</b>  Licenses granted since last meeting 03.26.2021			
<b>11) Signature of person making this request</b>  Erin Doyle		<b>Authorization</b>	<b>Date</b>  04/02/2021
<b>Supervisor (if required)</b>			<b>Date</b>
<b>Executive Director signature (indicates approval to add post agenda deadline item to agenda)</b>			<b>Date</b>
<b>Directions for including supporting documents:</b> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

Date of Meeting: April 14, 2021 Engineer Licenses Issued Since March 26, 2021

<i>P. E. Name</i>	<i>License Number</i>	<i>Exam</i>	<i>Reciprocity</i>	<i>Reinstatement</i>
David Schmitt	48182-6		X	
Raymond Kirk	48183-6		X	
Andrew Mohr	48184-6		X	
Melanie Johnson	48185-6		X	
Roger De Chavez	48186-6		X	
Cassie Elmer	48187-6	X		
Elizabeth Xavier	48188-6		X	
Alec Ashton	48189-6		X	
Ediberto Barrera	48190-6	X		
Katherine Manker	48191-6		X	
Robert Cowden	48192-6		X	
Matthew Holzer	48193-6		X	
Jeremy Rach	48194-6	X		
Daniel Goldberg	48195-6		X	
Paul Brucke	48196-6		X	
Kyle Williams	48197-6		X	
Steven Davis	48198-6		X	
Todd Bahney	48199-6		X	
Ziad Kafala	48200-6		X	
James Buhrdorf	48201-6		X	
Joseph Kafczynski	48202-6	X		
Alyssa Deckert	48203-6	X		
Anna Romenesko	48204-6	X		
Charles Asamoah	48205-6		X	
Drew Dudley	48206-6		X	
Victoria Kassab	48207-6	X		
Dylan Musgjerd	48208-6	X		
Parker Just	48209-6		X	
Brandon Shea	48210-6	X		
Nathaniel Ewanowski	48211-6	X		
Ryan Stromguist	48212-6		X	
Sybil Ferrier	48213-6		X	
Zachary Howell	48214-6		X	
Jacob Rosenbaum	48215-6		X	
Daniel McAuliffe	48216-6		X	
Mohamed Elbatanouny	48217-6		X	
Julian Lineham	48218-6		X	
Brittany Lillion	48219-6	X		
Ross Rhode	48220-6	X		
James Seibert	48221-6	X		
Matthew Cowap	48222-6	X		
Zachary Regnier	48223-6	X		
Andrew Peterson	48224-6	X		

Jacob Hanson	48225-6	X		
Evan Constant	48226-6	X		
Christopher Starke	48227-6	X		
James Lillion	48228-6	X		
Isaac Groshek	48229-6	X		
Stephen Oser	48230-6	X		
Alex Robinson	48231-6	X		
William Reybrock	48232-6	X		
Nicholas Stefani	48233-6	X		
Malek Atassi	48234-6	X		
Tino Kalayil	48235-6	X		
Adam Groshek	48236-6	X		
Jacob Kolczaski	48237-6	X		
Alexander Olin	48238-6		X	
David Callan	48239-6		X	
Brandon Diffenderfer	48240-6		X	
Robert Reavy	48241-6		X	
Paul Taylor	48242-6		X	
Adam Doubet	48243-6		X	
Eric Williams	48244-6		X	
Ryan Brookhart	48245-6		X	
Kevin Scopoline	48246-6			
Brian Lakin	48247-6		X	
Zdravka Vassileva	48248-6			
Jeffrey Ruppert	48249-6		X	
Rajan Battish	48250-6		X	
Alkeshkumar Taylor	48251-6		X	
	48252-6			
Travis Garvin	48253-6	X		
Myung Kang	48254-6	X		
Brandon Pahl	48255-6	X		
Caleb Baker	48256-6		X	
Douglas Coeur	48257-6	X		
Andrew Holstein	48258-6	X		
Vincent Morasko	48259-6	X		
Nathan Ulness	48260-6	X		
Jacklyn Wozniak	48261-6	X		
Jeffery Deal	48262-6		X	
Ari Golden	48263-6		X	
Yufei Xiao	48264-6		X	
Andrew Hanz	48265-6	X		
Paul Alexander	48266-6		X	
Peter Arvay	48267-6		X	
David Booher	48268-6		X	
Carl Baldassarra	48269-6		X	
Calenn Heppner	48270-6		X	
Christopher Storey	48271-6		X	
Nicholas Manke	48272-6	X		
Brent Kriha	48273-6	X		

Will DeRocher	48274-6		X	
Javan Samp	48275-6	X		
Mitchell Ott	48276-6	X		
Rachel Fritz	48277-6	X		
Peter Weatherer	48278-6	X		
Christopher Lynch	48279-6	X		
Keith Diels	48280-6	X		
Daniel Kaminski	48281-6	X		
Taehyoung Kim	48282-6	X		
Caleb Wodarz	48283-6	X		
Collin Keeton	48284-6	X		
Eric Anderson	48285-6	X		
Brett Kraemer	48286-6	X		
Cole Dineen	48287-6	X		
Kyle Neeve	48288-6	X		
Steven Mattson	48289-6		X	
Cody French	48290-6		X	
Al Surel	48291-6		X	
Westley Christmas	48292-6		X	
Stephen Connor	48293-6		X	
Katherine Hater	48294-6	X		
Gordon Sible	48295-6		X	
Gary Rouse	48296-6		X	
Chelsea Seibert	48297-6	X		
Christopher Zupancich	48298-6		X	
Ahmad Bayoud	48299-6	X		
Sidney Smith	48300-6		X	
Ryan Byma	48301-6		X	
Carly Nord	48302-6		X	
Philip Steiner	48303-6		X	
Thomas Fugard	48304-6		X	
Sameer Butt	48305-6	X		
Clayton Cloutier	48306-6	X		
Kyle Starish	48307-6		X	
Courtney Feil	48308-6		X	
Patrick Niehaus	48309-6		X	
Thomas Okite	48310-6		X	
Sheldon McInelly	48311-6		X	
Jennifer Mathes	48312-6		X	
Ronald Clarke Jr	48313-6	X		
Emory Brown	48314-6		X	
Denials	0			
Total		60	70	

<b>Engineer in Training Name</b>	<b>License Number</b>
Eric Cefalu	1513721-500
Rajkumar Dhanasekaran	1513722-500
Connor Hoppe	1513723-500
Hamza Khalifa	1513724-500
Brett Glaeser	1513725-500
Kong Meng Lee	1513726-500
Derek Schroeder	1513727-500
Jamie Dalheim	1513728-500
Matthew Murphy	1513729-500
Samantha Boman	1513730-500
Matthew Stroh	1513731-500
Emily Johnson	1513732-500
Andrew Kiefer	1513733-500
Muthaffar Alawi	1513734-500
Logan Hoppman	1513735-500
Mickey Frigge	1513736-500
Jacob Fauble	1513737-500
Zachary Sims	1513738-500
Trenton Shutter	1513739-500
Matthew Matus	1513740-500
Christopher Hedlund	1513741-500
<b>Total</b>	<b>21</b>

## AGENDA REQUEST FORM

<b>1) Name and title of person submitting the request:</b> Megan Glaeser, Bureau Assistant		<b>2) Date when request submitted:</b> 19 March 2021 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
<b>3) Name of Board, Committee, Council, Sections:</b> Professional Engineer Section			
<b>4) Meeting Date:</b> 14 April 2021	<b>5) Attachments:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b> Speaking Engagements, Travel, or Public Relation Requests, and Reports NCEES 2021 Annual Meeting	
<b>7) Place Item in:</b> <input type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	<b>8) Is an appearance before the Board being scheduled?</b> <i>(If yes, please complete <a href="#">Appearance Request</a> for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b>	
<b>10) Describe the issue and action that should be addressed:</b> Delegate a member to attend the NCEES 2021 Annual Meeting			
<b>11) Authorization</b>			
Megan Glaeser		19 March 2021	
<b>Signature of person making this request</b>		<b>Date</b>	
<b>Supervisor (if required)</b>		<b>Date</b>	
<b>Executive Director signature (indicates approval to add post agenda deadline item to agenda)    Date</b>			
<b>Directions for including supporting documents:</b> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			