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**VIRTUAL/TELECONFERENCE**  
**MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING, AND**  
**SOCIAL WORK EXAMINING BOARD**  
**Virtual, 4822 Madison Yards Way, Madison**  
**Contact: Christine Poleski (608) 266-2112**  
**January 26, 2021**

*The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Board.*

**AGENDA**

**10:30 A.M.**

**(OR IMMEDIATELY FOLLOWING THE MARRIAGE AND FAMILY THERAPIST SECTION MEETING)**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A. Adoption of Agenda (1-3)**
- B. Approval of Minutes of October 13, 2020 (4-5)**
- C. Reminders: Conflicts of Interest, Scheduling Concerns
- D. 10:30 A.M. PUBLIC HEARING: Preliminary Public Hearing on Scope Statement for MPSW 11 Relating to Professional Counselor Training Licenses (6)**
- E. 10:30 A.M. PUBLIC HEARING: Preliminary Public Hearing on Scope for MPSW 3, 11, and 17 Relating to Application Requirements for Credentials (6)**
- F. Administrative Matters – Discussion and Consideration**
  - 1) Department, Staff and Board Updates
  - 2) Annual Policy Review **(7)**
  - 3) Election of Officers, Appointment of Liaisons and Alternates, Delegation of Authorities **(8-10)**
  - 4) Board Member – Term Expiration Date
    - a. Adell, Cynthia – 7/1/2023
    - b. Brown, Cynthia – 7/1/2023
    - c. Coates, Candace – 7/1/2023
    - d. Ellingboe, Bridget – 7/1/2020
    - e. Krueger, Elizabeth – 7/1/2020
    - f. Marsh, Lindsey – 7/1/2024
    - g. Miller, Kathleen – 7/1/2021
    - h. Sanyaolu, Abike – 7/1/2024
    - i. Scheidegger, Tammy – 7/1/2020
    - j. Simon, Andrea – 7/1/2023

- k. Unzueta Saiz, Nancy – 7/1/2022
- l. Yee, Lisa – 7/1/2023

**G. Guidance Document Regarding Conversion Therapy – Discussion and Consideration**

**H. MPSW 20.02(13) Dual Relationships – Discussion and Consideration**

**I. Administrative Rule Matters – Discussion and Consideration (11)**

- 1) Implement Scope Statement for MPSW 11, Relating to Professional Counselor Training Licenses and Discuss Possible Content for Rule Draft **(12-13)**
- 2) Implement Scope Statement for MPSW 3, 11, and 17, Relating to Application Requirements for Credentials and Discuss Possible Content of Rule Draft **(14-15)**
- 3) Review Draft Report Required by § 227.29 Wis. Stats.
- 4) Pending or Possible Rulemaking Projects

**J. COVID-19 – Discussion and Consideration**

**K. Section Reports – Discussion and Consideration**

**L. Discussion and Consideration of Items Added After Preparation of Agenda**

- 1) Introductions, Announcements and Recognition
- 2) Administrative Matters
- 3) Election of Officers
- 4) Appointment of Liaisons and Alternates
- 5) Delegation of Authorities
- 6) Education and Examination Matters
- 7) Credentialing Matters
- 8) Practice Matters
- 9) Administrative Rule Matters
- 10) Legislative and Policy Matters
- 11) Liaison Reports
- 12) Board Liaison Training and Appointment of Mentors
- 13) Informational Items
- 14) Division of Legal Services and Compliance (DLSC) Matters
- 15) Motions
- 16) Petitions
- 17) Appearances from Requests Received or Renewed
- 18) Speaking Engagements, Travel, or Public Relation Requests, and Reports

**M. Public Comments**

**ADJOURNMENT**

**NEXT MEETING: APRIL 20, 2021**

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 4822 Madison Yards Way, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary

hearings may be changed by the examiner for the convenience of the parties. Requests for interpreters for the deaf or hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer, 608-266-2112, or the Meeting Staff at 608-266-5439.

**VIRTUAL/TELECONFERENCE  
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING, AND SOCIAL  
WORK EXAMINING BOARD  
MEETING MINUTES  
OCTOBER 13, 2020**

**PRESENT:** Cynthia Adell, Cynthia Brown, Candace Coates, Bridget Ellingboe, Lindsey Marsh, Kathleen Miller (*excused at 12:43 p.m.*), Abike Sanyaolu, Tammy Scheidegger, Andrea Simon, Nancy Unzueta Saiz

**EXCUSED:** Elizabeth Krueger, Lisa Yee

**STAFF:** Christine Poleski, Executive Director; Jameson Whitney, Legal Counsel; Jon Derenne, Rules Coordinator; Daniel Betekhtin, Bureau Assistant; Kimberly Wood, Program Assistant Supervisor-Adv. and other DSPS Staff

**CALL TO ORDER**

Kathleen Miller, Chairperson, called the meeting to order at 11:11 a.m. A quorum of ten (10) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Bridget Ellingboe moved, seconded by Andrea Simon, to adopt the Agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF JULY 21, 2020**

**MOTION:** Tammy Scheidegger moved, seconded by Candace Coates, to approve the Minutes of July 21, 2020 as published. Motion carried unanimously.

**GUIDANCE DOCUMENT REGARDING CONVERSION THERAPY**

**MOTION:** Tammy Scheidegger moved, seconded by Bridget Ellingboe, to authorize the Chairperson to approve a final draft guidance document relating to conversion therapy, or therapy aimed at changing a person's sexual orientation or gender identity, for posting on the board's website. Motion carried unanimously.

**ADMINISTRATIVE RULES MATTERS**

**CR 20-032, Relating to Degree Programs Accredited by the CACREP**

**MOTION:** Cynthia Adell moved, seconded by Andrea Simon, to accept all Clearinghouse comments for CR 20-032, relating to degrees from programs accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP). Motion carried unanimously.

**MOTION:** Tammy Scheidegger moved, seconded by Lindsey March, to authorize the Chairperson to approve the Legislative Report and Draft for CR 20-032,

Relating to Degrees from programs accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP), for submission to the Governor's Office and Legislature. Motion carried unanimously.

### **Administrative Rules Reporting Requirement Under 2017 Wisconsin Act 108**

#### ***Proposals for 2021 Report***

**MOTION:** Lindsey Marsh moved, seconded by Candace Coates, to identify the following board members to participate in the WI Act 108 review of the MPSW Examining Board's rules:

- Cynthia Adell – rules specific to social workers
- Cynthia Brown – rules specific to professional counselors
- Lindsey Marsh – rules specific to marriage and family therapists
- Tammy Scheidegger – rules applicable to all professions

Motion carried unanimously.

*(Kathleen Miller, Chairperson, was excused at 12:43 p.m., Bridget Ellingboe, Vice Chairperson, ran the duration of the meeting.)*

### **Pending or Possible Rulemaking Projects**

**MOTION:** Andrea Simon moved, seconded by Tammy Scheidegger, to authorize Chairperson to approve the Scope Statement on MPSW 11 relating to renewals of professional counselor in training licenses for submission to the Governor's Office and publication, and to authorize the Chair to approve the scope for implementation no less than 10 days after publication. If directed to hold a preliminary public hearing on scope, Chairperson is authorized to approve the required notice of hearing for publication in the administrative register. Motion carried unanimously.

### **ADJOURNMENT**

**MOTION:** Andrea Simon moved, seconded by Cynthia Adell, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:57 p.m.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

|  |  |   |  |
|--|--|---|--|
| 1) Name and title of person submitting the request:<br>Jon Derenne, Administrative Rules Coordinator   |  | 2) Date when request submitted:<br>January 13, 2021<br><small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>  |  |
| 3) Name of Board, Committee, Council, Sections:<br>Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board   |  |   |  |
| 4) Meeting Date:<br>January 26, 2021   | 5) Attachments:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No  | 6) How should the item be titled on the agenda page?<br>1. Preliminary public hearing on scope statement for MPSW 11 relating to professional counselor training licenses.<br>2. Preliminary public hearing on scope for MPSW 3, 11, and 17 relating to application requirements for credentials. |  |
| 7) Place Item in:<br><input checked="" type="checkbox"/> Open Session<br><input type="checkbox"/> Closed Session   | 8) Is an appearance before the Board being scheduled? <i>(If yes, please complete <a href="#">Appearance Request</a> for Non-DSPS Staff)</i><br><input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No | 9) Name of Case Advisor(s), if required:  |  |
| 10) Describe the issue and action that should be addressed:  |  |   |  |
| 11) <b>Authorization</b>   |  |   |  |
| <i>Jon Derenne</i>   |  | January 13, 2021  |  |
| Signature of person making this request  |  | Date  |  |
| Supervisor (if required)   |  | Date  |  |
| Executive Director signature (indicates approval to add post agenda deadline item to agenda)   |  | Date  |  |
| Directions for including supporting documents:<br>1. This form should be attached to any documents submitted to the agenda.<br>2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director.<br>3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. |  |   |  |

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

|  |   |  |  |
|--|---|--|--|
| 1) Name and Title of Person Submitting the Request:<br>Kimberly Wood, Program Assistant Supervisor-Adv.  |   | 2) Date When Request Submitted:<br>12/29/2020<br><small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small> |  |
| 3) Name of Board, Committee, Council, Sections:<br>All Boards  |   |  |  |
| 4) Meeting Date:   | 5) Attachments:<br><input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No                                       | 6) How should the item be titled on the agenda page?<br>Annual Policy Review   |  |
| 7) Place Item in:<br><input checked="" type="checkbox"/> Open Session<br><input type="checkbox"/> Closed Session   | 8) Is an appearance before the Board being scheduled?<br><input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No | 9) Name of Case Advisor(s), if required:<br>N/A  |  |
| 10) Describe the issue and action that should be addressed:<br>Please be advised of the following Annual Policy Review items: <ol style="list-style-type: none"> <li>1. Attendance/Quorum: Thank you for your service and for your commitment to meeting attendance. If you cannot attend a meeting or if you have scheduling conflicts impacting your attendance, please let us know ASAP. Timely notification is appreciated as quorum is required for our Boards, Sections and Councils to meet pursuant to Open Meetings Law.</li> <li>2. Walking Quorum: Please refrain from discussing Board/Section/Council business with other members outside of legally noticed meetings so to avoid walking quorum issues pursuant to Open Meetings Law.</li> <li>3. Agenda Deadlines: Please communicate agenda topics to your Executive Director before the agenda submission deadline which is 8 business days prior to a meeting.</li> <li>4. Travel Voucher and Per Diem Submissions: Please submit all Per Diem and Reimbursement claims to DSPS within 30 days of the close of each month in which expenses are incurred.</li> <li>5. Lodging Accommodations/Hotel Cancellation Policy: Lodging accommodations are available to eligible members. Standard eligibility: member must leave home before 6:00 a.m. to attend a meeting by the indicated start time.             <ul style="list-style-type: none"> <li>• If a member cannot attend a meeting it is their responsibility to cancel their reservation within the applicable cancellation timeframe. If a meeting is changed to occur remotely or is cancelled or rescheduled DSPS staff will cancel or modify reservations as appropriate.</li> </ul> </li> <li>6. Inclement Weather Policy: In the event of inclement weather the agency may change a meeting from an in-person venue to one that is executed remotely.</li> </ol> |   |  |  |
| 11) <span style="float: right;">Authorization</span><br><div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 60%;"><i>Kimberly Wood</i></div> <div style="width: 35%; text-align: right;"><i>12/29/2020</i></div> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <span>Signature of person making this request</span> <span>Date</span> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <span>Supervisor (if required)</span> <span>Date</span> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <span>Executive Director signature (indicates approval to add post agenda deadline item to agenda)</span> <span>Date</span> </div>   |   |  |  |
| Directions for including supporting documents: <ol style="list-style-type: none"> <li>1. This form should be attached to any documents submitted to the agenda.</li> <li>2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director.</li> <li>3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.</li> </ol>  |   |  |  |

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

|  |   |  |  |
|--|---|--|--|
| 1) Name and Title of Person Submitting the Request:<br><br>Kimberly Wood, Program Assistant Supervisor-Adv.  |   | 2) Date When Request Submitted:<br>12/29/2020<br><small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small> |  |
| 3) Name of Board, Committee, Council, Sections:<br>MPSW Examining Board  |   |  |  |
| 4) Meeting Date:<br><br>1/26/2021  | 5) Attachments:<br><br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No                                       | 6) How should the item be titled on the agenda page?<br>Administrative Matters<br>1) Election of Officers<br>2) Appointment of Liaisons and Alternates<br>3) Delegation of Authorities       |  |
| 7) Place Item in:<br><br><input checked="" type="checkbox"/> Open Session<br><input type="checkbox"/> Closed Session   | 8) Is an appearance before the Board being scheduled?<br><br><input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No | 9) Name of Case Advisor(s), if required:<br><br>N/A  |  |
| 10) Describe the issue and action that should be addressed:<br><br>1) The Section should conduct Election Officers: Chairperson, Vice Chairperson & Secretary<br>2) The newly elected Chairperson should review and appoint/reappoint Liaisons and Alternates as appropriate<br>3) The Board should review and then consider its existing delegated authorities and any proposals for modification of delegations. |   |  |  |
| 11) Authorization  |   |  |  |
| <i>Kimberly Wood</i>   |   | 12/29/2020   |  |
| Signature of person making this request  |   | Date   |  |
| Supervisor (if required)   |   | Date   |  |
| Executive Director signature (indicates approval to add post agenda deadline item to agenda)   |   | Date   |  |
| Directions for including supporting documents:<br>1. This form should be attached to any documents submitted to the agenda.<br>2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director.<br>3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.                         |   |  |  |



## MPSW EXAMINING BOARD

### 2020 Elections and Liaison Appointments

| ELECTION RESULTS |                   |
|------------------|-------------------|
| Chairperson      | Kathleen Miller   |
| Vice Chairperson | Bridget Ellingboe |
| Secretary        | Candace Coates    |

### Appointment of Liaisons

| LIAISON APPOINTMENTS |  |
|----------------------|--|
| Specialty Liaison    | Tammy Scheidegger <del>Peter Fabian</del><br><i>Alternate:</i> Kathleen Miller<br>Tammy Scheidegger<br><i>*Changed 4/14/2020</i> |

### Delegation of Authorities

#### *Document Signature Delegations*

**MOTION:** Lisa Yee moved, seconded by Bridget Ellingboe, to delegate authority to the Chairperson (or in absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) to sign documents on behalf of the Board in order to carry out its duties. Motion carried unanimously.

**MOTION:** Bridget Ellingboe moved, seconded by Tammy Scheidegger, in order to carry out duties of the Board, the Chairperson (or in absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) has the ability to delegate signature authority for purposes of facilitating the completion of assignments during or between meetings. The members of the Board hereby delegate to the Executive Director or DPD Division Administrator, the authority to sign on behalf of a board member as necessary. Motion carried unanimously.

#### *Delegated Authority for Urgent Matters*

**MOTION:** Elizabeth Krueger moved, seconded by Peter Fabian, that in order to facilitate the completion of urgent matters between meetings, the Board delegates its authority to the Chairperson (or, in the absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession), to appoint liaisons to the Department to act in urgent matters. Motion carried unanimously.

*Specialty Liaison Delegations*

**MOTION:** Cynthia Brown moved, seconded by Lisa Yee, to delegate authority to the Specialty Liaison to address all issues pertaining to specialty designations. Motion carried unanimously.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

|  |  |  |  |
|--|--|--|--|
| 1) Name and title of person submitting the request:<br>Jon Derenne, Administrative Rules Coordinator   |  | 2) Date when request submitted:<br>January 13, 2021<br><small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>   |  |
| 3) Name of Board, Committee, Council, Sections:<br>Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board   |  |  |  |
| 4) Meeting Date:<br>January 26, 2021   | 5) Attachments:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No  | 6) How should the item be titled on the agenda page?<br>1. Implement scope statement for MPSW 11 relating to professional counselor training licenses and discuss possible content for rule draft.<br>2. Implement scope statement for MPSW 3, 11, and 17 relating to application requirements for credentials and discuss possible content of rule draft.<br>3. Review draft report required by s. 227.29, Stats. |  |
| 7) Place Item in:<br><input checked="" type="checkbox"/> Open Session<br><input type="checkbox"/> Closed Session   | 8) Is an appearance before the Board being scheduled? <i>(If yes, please complete <a href="#">Appearance Request</a> for Non-DSPS Staff)</i><br><input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No | 9) Name of Case Advisor(s), if required:   |  |
| 10) Describe the issue and action that should be addressed:  |  |  |  |
| 11) <b>Authorization</b>   |  |  |  |
| <i>Jon Derenne</i>   |  | January 13, 2021   |  |
| Signature of person making this request  |  | Date   |  |
| Supervisor (if required)   |  | Date   |  |
| Executive Director signature (indicates approval to add post agenda deadline item to agenda)    Date   |  |  |  |
| Directions for including supporting documents:<br>1. This form should be attached to any documents submitted to the agenda.<br>2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director.<br>3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. |  |  |  |

# STATEMENT OF SCOPE

## Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board

Rule No.: MPSW 11

Relating to: Professional counselor training licenses

Rule Type: Permanent

### 1. Finding/nature of emergency:

N/A

### 2. Detailed description of the objective of the proposed rule:

The current rules, specifically MPSW 11.015 (2), state that a professional counselor training license is valid for 48 months and may be renewed at the discretion of the professional counselor section. The board will consider adding criteria for the professional counselor section to consider when contemplating whether to grant a renewal of a professional counselor training license.

### 3. Description of the existing policies relevant to the rule, new policies proposed to be included in the rule, and an analysis of policy alternatives:

A possible benefit of implementing the rule will be to provide greater clarity for professional counselor training license holders as to whether their renewal request will be granted. It would also provide the professional counselor section with more guidance to assist in making such determinations. The alternative of implementing the rule is to not provide this additional guidance, leaving the section with broad discretion to grant or deny renewals of professional counselor training licenses.

### 4. Detailed explanation of statutory authority for the rule:

Section 15.08 (5) (b), Stats. provides that each board shall promulgate rules for its own guidance and for the guidance of the profession to which it pertains.

Section 457.03 (1), Stats. provides the board with authority to promulgate rules establishing minimum standards for educational programs and supervised clinical training that must be completed to obtain licensure as a professional counselor.

Section 457.13 (2), Stats. gives the professional counselor section discretion to renew a professional counselor training license.

### 5. Estimate of amount of time that state employees will spend developing the rule and of other resources necessary to develop the rule:

80 hours.

**6. List with description of all entities that may be affected by the proposed rule:**

Professional counselors in training and their supervisors and applicants for professional counselor licensure.

**7. Summary and preliminary comparison with any existing or proposed federal regulation that is intended to address the activities to be regulated by the proposed rule:**

None.

**8. Anticipated economic impact of implementing the rule (note if the rule is likely to have a significant economic impact on small businesses):**

None to minimal. This rule is not likely to have a significant impact on small businesses.

**Contact Person:** Jon Derenne, [DSPSAdminRules@wisconsin.gov](mailto:DSPSAdminRules@wisconsin.gov); (608) 266-0955

Handwritten signature of Kathleen Miller, C.P. in a box.

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Board Chair

October 13, 2020

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Date Submitted

# STATEMENT OF SCOPE

## Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board

Rule No.: MPSW 3, 11, and 17

Relating to: Application requirements for credentials.

Rule Type: Permanent

### 1. Finding/nature of emergency:

N/A.

### 2. Detailed description of the objective of the proposed rule:

The objective of the proposed rule will be to revise the relevant sections of the MPSW code in order to implement 2017 Wisconsin Act 278 and 2019 Wisconsin Act 143.

### 3. Description of the existing policies relevant to the rule, new policies proposed to be included in the rule, and an analysis of policy alternatives:

This rule project will primarily update MPSW 3, 11, and 17 to bring the rules into compliance with the statutory changes enacted by 2019 Act 143. 2019 Act 143 entitles service members, former service members who were discharged within the prior four years under conditions other than dishonorable, and spouses of service members or former service members to obtain a credential in Wisconsin if the person resides in Wisconsin and holds a credential in good standing granted by a different jurisdiction. The credential can be renewed indefinitely.

The Board intends also to revise MPSW 17 in order to bring the chapter into compliance with 2017 Wisconsin Act 278 as it relates to discrimination in licensing based upon an arrest or conviction record. This chapter was inadvertently not revised when board otherwise updated its rules for conformity with Act 278 through CR 19-116.

### 4. Detailed explanation of statutory authority for the rule:

15.08 (5) (b) States that each examining board shall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains, and define and enforce professional conduct and unethical practices not inconsistent with the law relating to the particular trade or profession.

Section 440.09 (5), Stats. allows a credentialing board to promulgate rules necessary to implement the statutory changes enacted by 2019 Wisconsin Act 143.

2017 Wisconsin Act 278 § 23m states that a licensing agency may promulgate rules necessary to implement Act 278.

### 5. Estimate of amount of time that state employees will spend developing the rule and of other resources necessary to develop the rule:

Approximately 80 hours.

Rev. 3/6/2012

**6. List with description of all entities that may be affected by the proposed rule:**

Service members and former service members discharged under conditions other than dishonorable within the last four years seeking a credential issued by the Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board, and their spouses. Individuals required to submit criminal history as part of the application process for a credential issued by the board.

**7. Summary and preliminary comparison with any existing or proposed federal regulation that is intended to address the activities to be regulated by the proposed rule:**

None.

**8. Anticipated economic impact of implementing the rule:**

None to minimal. The rule is not likely to have a significant economic impact on small businesses.

**Contact Person:** Jon Derenne, Administrative Rules Coordinator, (608) 266-0955.

Approved for Publication:

*Kathleen Miller c.p.*

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Chairperson

July 21, 2020  
Date Submitted