



---

**VIRTUAL/TELECONFERENCE  
PROFESSIONAL LAND SURVEYOR SECTION  
Virtual, 4822 Madison Yards Way, Madison  
Contact: Adam Barr (608) 266-2112  
November 4, 2021**

*The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Section.*

**AGENDA**

**9:00 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A. Adoption of Agenda (1-3)**
- B. Approval of Minutes of July 15, 2021 (4)**
- C. Introductions, Announcements and Recognition
- D. Reminders: Conflicts of Interest, Scheduling Concerns
- E. Administrative Matters**
  - 1) Department, Staff and Board Updates
  - 2) Board Members – Term Expiration Dates
    - a. Fedderly, Daniel – 7/1/2013
    - b. Martin, Christina C. – 7/1/2019
    - c. Myers, Dennis – 7/1/2025
    - d. Vaughn, Nathan A. – 7/1/2024
- F. Legislative and Policy Matters – Discussion and Consideration
- G. Administrative Rule Matters – Discussion and Consideration**
  - 1) Pending and Possible Rulemaking Projects
- H. Credentialing Matters – Discussion and Consideration (5)**
  - 1) Licenses Issued Between Meetings
- I. National Council of Examiners for Engineering and Surveying (NCEES) Resolution of Cooperation to Facilitate Interstate Licensure – Discussion and Consideration (6-7)**
- J. COVID-19 – Discussion and Consideration**

**K. Speaking Engagement(s), Travel, or Public Relation Request(s), and Reports – Discussion and Consideration**

- 1) Travel Report: NCEES 2021 Annual Meeting – August 19-20, 2021 **(8)**

**L. Discussion and Consideration of Items Added After Preparation of Agenda:**

- 1) Introductions, Announcements and Recognition
- 2) Election of Officers
- 3) Appointment of Liaison(s)
- 4) Delegation of Authorities
- 5) Administrative Matters
- 6) Education and Examination Matters
- 7) Credentialing Matters
- 8) Practice Matters
- 9) Legislative and Policy Matters
- 10) Administrative Rule Matters
- 11) Liaison Reports
- 12) Board Liaison Training and Appointment of Mentors
- 13) Informational Items
- 14) Disciplinary Matters
- 15) Presentations of Petitions for Summary Suspension
- 16) Petitions for Designation of Hearing Examiner
- 17) Presentation of Stipulations, Final Decisions and Orders
- 18) Presentation of Stipulations and Interim Orders
- 19) Presentation of Proposed Final Decision and Orders
- 20) Presentation of Interim Orders
- 21) Petitions for Re-Hearing
- 22) Petitions for Assessments
- 23) Petitions to Vacate Orders
- 24) Requests for Disciplinary Proceeding Presentations
- 25) Motions
- 26) Petitions
- 27) Appearances from Requests Received or Renewed
- 28) Speaking Engagement(s), Travel, or Public Relation Request(s), and Reports

**M. Public Comments**

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).**

**N. Deliberation on Division of Legal Services and Compliance (DLSC) Matters**

- 1) **Case Closings**
  - a. 20 LSR 003 – T.R. **(9-17)**

**O. Deliberation of Items Added After Preparation of the Agenda**

- 1) Education and Examination Matters
- 2) Disciplinary Matters
- 3) Monitoring Matters
- 4) Professional Assistance Procedure (PAP) Matters
- 5) Petitions for Summary Suspensions
- 6) Petitions for Designation of Hearing Examiner

- 7) Stipulations, Final Decisions and Order
- 8) Stipulations and Interim Orders
- 9) Administrative Warnings
- 10) Review of Administrative Warnings
- 11) Proposed Final Decision and Orders
- 12) Matters Relating to Costs/Orders Fixing Costs
- 13) Case Closings
- 14) Board Liaison Training
- 15) Proposed Interim Orders
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

P. Consulting with Legal Counsel

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

Q. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate

R. Open Session Items Noticed Above Not Completed in the Initial Open Session

**ADJOURNMENT**

**NEXT MEETING: JANUARY 6, 2021**

\*\*\*\*\*  
 MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 4822 Madison Yards Way, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreters for the deaf or hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer, 608-266-2112, or the Meeting Staff at 608-266-5439.

**VIRTUAL/TELECONFERENCE  
PROFESSIONAL LAND SURVEYORS SECTION  
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS AND PROFESSIONAL LAND  
SURVEYORS  
JULY 15, 2021**

**PRESENT:** Daniel Fedderly, Christina Martin, Dennis Myers (*arrived at 9:04 a.m.*), Nathan Vaughn

**STAFF:** Adam Barr, Executive Director; Jon Derenne, Legal Counsel; Megan Glaeser, Bureau Assistant; and other Department Staff

**CALL TO ORDER**

Daniel Fedderly, Chairperson, called the meeting to order at 9:01 a.m. A quorum was confirmed with three (3) members present.

**ADOPTION OF AGENDA**

**MOTION:** Christina Martin moved, seconded by Nathan Vaughn, to adopt the Agenda as published. Motion carried unanimously.

*(Dennis Myers arrived at 9:04 a.m.)*

**APPROVAL OF MINUTES OF APRIL 1, 2021**

**MOTION:** Nathan Vaughn moved, seconded by Christina Martin, to approve the Minutes of April 1, 2021 as published. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Dennis Myers moved, seconded by Christina Martin, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:32 a.m.

## AGENDA REQUEST FORM

<b>1) Name and Title of Person Submitting the Request:</b>  Erin Doyle – LPPA – DPCP	<b>2) Date When Request Submitted:</b>  10/20/2021 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>
--	---

**3) Name of Board, Committee, Council, Sections:**  
 Professional Land Surveyor

<b>4) Meeting Date:</b> 11/04/2021	<b>5) Attachments:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b>  Licenses granted since last meeting 07/15/2021
---------------------------------------	--	---

<b>7) Place Item in:</b> <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	<b>8) Is an appearance before the Board being scheduled?</b>  <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b>
---	--	---

**10) Describe the issue and action that should be addressed:**  
  
 Licenses granted since last meeting 07.15.2021

PROFESSION NAME	METHOD	METHOD DESCRIPTION	AUTHORITY NAME	COUNT
Professional Land Surveyor(8)	ASSOC & 4 YR EXP	Associate Degree and 4 Years Experience	Professional Land Surveyor Section	2
Professional Land Surveyor(8)	COMTYNCEES	By Comity - NCEES	Professional Land Surveyor Section	3

<b>11) Signature of person making this request</b>	<b>Authorization</b>	<b>Date</b>
Erin Doyle		10/20/2021
<b>Supervisor (if required)</b>		<b>Date</b>

**Executive Director signature (indicates approval to add post agenda deadline item to agenda)    Date**

**Directions for including supporting documents:**

1. This form should be attached to any documents submitted to the agenda.
2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director.
3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and title of person submitting the request:</b> Adam Barr, Executive Director		<b>2) Date when request submitted:</b> 10/28/21 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>																
<b>3) Name of Board, Committee, Council, Sections:</b> Professional Land Surveyor Section																		
<b>4) Meeting Date:</b> 11/4/21	<b>5) Attachments:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b> National Council of Examiners for Engineering and Surveying Resolution of Cooperation to Facilitate Interstate Licensure – Discussion and Consideration																
<b>7) Place Item in:</b> <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	<b>8) Is an appearance before the Board being scheduled?</b> <i>(If yes, please complete <a href="#">Appearance Request</a> for Non-DSPS Staff)</i>  <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b>																
<b>10) Describe the issue and action that should be addressed:</b> The section will consider signing the non-binding Resolution of Cooperation.																		
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;"><b>11)</b></td> <td style="width: 60%; text-align: center;"><b>Authorization</b></td> <td style="width: 30%;"></td> </tr> <tr> <td></td> <td style="text-align: center;"><i>Adam Barr</i></td> <td style="text-align: center;">10/28/21</td> </tr> <tr> <td></td> <td style="text-align: center;"><b>Signature of person making this request</b></td> <td style="text-align: center;"><b>Date</b></td> </tr> <tr> <td></td> <td style="text-align: center;"><b>Supervisor (if required)</b></td> <td style="text-align: center;"><b>Date</b></td> </tr> <tr> <td></td> <td colspan="2" style="text-align: center;"><b>Executive Director signature (indicates approval to add post agenda deadline item to agenda)    Date</b></td> </tr> </table>				<b>11)</b>	<b>Authorization</b>			<i>Adam Barr</i>	10/28/21		<b>Signature of person making this request</b>	<b>Date</b>		<b>Supervisor (if required)</b>	<b>Date</b>		<b>Executive Director signature (indicates approval to add post agenda deadline item to agenda)    Date</b>	
<b>11)</b>	<b>Authorization</b>																	
	<i>Adam Barr</i>	10/28/21																
	<b>Signature of person making this request</b>	<b>Date</b>																
	<b>Supervisor (if required)</b>	<b>Date</b>																
	<b>Executive Director signature (indicates approval to add post agenda deadline item to agenda)    Date</b>																	
<b>Directions for including supporting documents:</b> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.																		



**RESOLUTION OF COOPERATION TO FACILITATE INTERSTATE LICENSURE  
FOR PROFESSIONAL ENGINEERS AND PROFESSIONAL SURVEYORS**

- WHEREAS, The National Council of Examiners for Engineering and Surveying (NCEES) is a national organization created by state licensing boards in 1920 to facilitate professional licensing mobility and promote uniformity of the U.S. licensure processes through services for its member licensing boards and licensees; and
- WHEREAS, NCEES' members are the engineering and surveying licensure boards from all 50 states, the District of Columbia, Guam, Northern Mariana Islands, Puerto Rico, and the U.S. Virgin Islands; and
- WHEREAS, The mission of NCEES is to advance licensure for engineers and surveyors in order to safeguard the health, safety, and welfare of the public; and
- WHEREAS, The NCEES Model Law, Model Rules, and Manual of Policy and Position Statements are publications adopted by the membership of NCEES; and
- WHEREAS, The adopted model licensure concepts within these publications set a common standard for licensure mobility and portability among its member boards to facilitate an efficient, streamlined, expedited administrative procedure and approval process; and
- WHEREAS, Alignment of licensure processes and requirements is imperative to facilitate portability of licenses between member boards of NCEES; and
- WHEREAS, Increased licensure portability aligns with government initiatives to diversify economies and support economic growth; and
- WHEREAS, In the absence of licensure portability efforts, unnecessary barriers to licensure can remain in variable state laws, rules, administrative procedures and approval processes; and
- WHEREAS, Unnecessary barriers to licensure, whether perceived or real, could threaten the health, safety, and welfare of the public and may also perpetuate or introduce unnecessary processes that an applicant must undertake, which could become barriers to employment; and
- WHEREAS, It is recognized that some member boards may have challenges, such as staffing or obtaining authority to revise statutes and rules, which may impede streamlined processes; and
- WHEREAS, NCEES will commemorate 100 years of advancing licensure through the licensing of professional engineers and land surveyors in 2020; therefore, be it
- RESOLVED, That the following signatories agree to license a comity applicant that meets nationally recognized standards in the most expeditious manner available within jurisdiction licensing laws, rules, and mission; and furthermore, be it
- RESOLVED, That signatory boards are committed to identifying and working to remove unnecessary barriers to licensure portability and mobility which are not in the best interest of the public and not required to fulfill the mission of safeguarding the health, safety, and welfare of the public; and furthermore, be it
- RESOLVED, That signatory boards are committed to work towards revising current licensing laws, rules, and policies to allow for more streamlined approval processes for NCEES Model Law Engineer, Model Law Surveyor, and Model Law Structural Engineer applicants and other qualifying applicants; and furthermore, be it
- RESOLVED, That signatory boards are committed to minimizing or eliminating unnecessary jurisdiction-specific licensure requirements.

The undersigned hereby certifies that he/she is the duly qualified member board representative to serve as signatory of this non-binding Resolution of Cooperation in recognition of the NCEES 100th anniversary celebration.

Name of board: \_\_\_\_\_

Signature: \_\_\_\_\_

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and title of person submitting the request:</b> Megan Glaeser, Bureau Assistant		<b>2) Date when request submitted:</b> 19 March 2021 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
<b>3) Name of Board, Committee, Council, Sections:</b> Professional Land Surveyor Section			
<b>4) Meeting Date:</b> 4 November 2021	<b>5) Attachments:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b> Speaking Engagements, Travel, or Public Relation Requests, and Reports Travel Report: NCEES 2021 Annual Meeting	
<b>7) Place Item in:</b> <input type="checkbox"/> Open Session <input checked="" type="checkbox"/> Closed Session	<b>8) Is an appearance before the Board being scheduled?</b> <i>(If yes, please complete <a href="#">Appearance Request</a> for Non-DSPS Staff)</i>  <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b>	
<b>10) Describe the issue and action that should be addressed:</b> NCEES 2021 Annual Meeting Travel Report from Christina Martin			
<b>11) Authorization</b>			
Megan Glaeser <hr/> Signature of person making this request		19 March 2021 <hr/> Date	
<hr/> Supervisor (if required)		<hr/> Date	
<hr/> Executive Director signature (indicates approval to add post agenda deadline item to agenda)    Date			
<b>Directions for including supporting documents:</b> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			