



VIRTUAL/TELECONFERENCE
BOARD OF NURSING
Virtual, 4822 Madison Yards Way, Madison
Contact: Brad Wojciechowski (608) 266-2112
October 14, 2021

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

8:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-6)**
- B. Approval of Minutes of September 9, 2021 (7-11)**
- C. Reminders: Conflicts of Interests, Scheduling Concerns**
- D. Introductions, Announcements and Recognition**
- E. Administrative Matters – Discussion and Consideration**
 - 1) Department, Staff and Board Updates
 - 2) Board Members – Term Expiration Dates
 - a. Dolatowski, Rosemary P. – 7/1/2022
 - b. Edelstein, Janice A. – 7/1/2024
 - c. Guyton, Vera L. – 7/1/2025
 - d. Hinkfuss, Paul – 7/1/2021
 - e. Kallio, Peter J. – 7/1/2022
 - f. Saldivar Frias, Christian – 7/1/2023
 - g. Scott, Linda D. – 7/1/2023
 - h. Weinman, Robert W. – 7/1/2023
 - i. Zentz, Emily – 7/1/2023
- F. Education and Examination Matters – Discussion and Consideration**
 - 1) Lakeland University Staffing Plan September-December 2021 (12-43)
- G. Legislative and Policy Matters – Discussion and Consideration**
 - 1) Senate Bill 394/Assembly Bill 396, Relating to Advanced Practice Nurses
- H. Administrative Rule Matters – Discussion and Consideration**
 - 1) Pending and Possible Rulemaking Projects (44-47)
- I. Credentialing Matters – Discussion and Consideration**

1) Credentialing Statistics and License Counts (**48-52**)

J. Newsletter Planning – Discussion and Consideration (53)

K. COVID-19 – Discussion and Consideration

L. Nurse Licensure Compact (NLC) Update – Discussion and Consideration

M. Board of Nursing Liaison Reports – Discussion and Consideration

N. Discussion and Consideration of Items Added After Preparation of Agenda:

- 1) Introductions, Announcements and Recognition
- 2) Administrative Matters
- 3) Election of Officers
- 4) Appointment of Liaisons and Alternates
- 5) Delegation of Authorities
- 6) Education and Examination Matters
- 7) Credentialing Matters
- 8) Practice Matters
- 9) Legislative and Policy Matters
- 10) Administrative Rule Matters
- 11) Liaison Reports
- 12) Board Liaison Training and Appointment of Mentors
- 13) Informational Items
- 14) Division of Legal Services and Compliance (DLSC) Matters
- 15) Presentations of Petitions for Summary Suspension
- 16) Petitions for Designation of Hearing Examiner
- 17) Presentation of Stipulations, Final Decisions and Orders
- 18) Presentation of Proposed Final Decisions and Orders
- 19) Presentation of Interim Orders
- 20) Petitions for Re-Hearing
- 21) Petitions for Assessments
- 22) Petitions to Vacate Orders
- 23) Requests for Disciplinary Proceeding Presentations
- 24) Motions
- 25) Petitions
- 26) Appearances from Requests Received or Renewed
- 27) Speaking Engagements, Travel, Public Relation Requests, and Reports

O. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

P. Deliberation on Division of Legal Services and Compliance Matters

- 1) **Administrative Warnings**
 - a. 19 NUR 702 – A.S.G. (**54-55**)
 - b. 19 NUR 738 – C.R.W. (**56-57**)
 - c. 20 NUR 141 – K.K. (**58-59**)

- d. 20 NUR 253 – K.B. **(60-61)**
 - e. 20 NUR 503 – B.A.S. **(62-63)**
 - f. 21 NUR 075 – C.L.H. **(64-65)**
 - g. 21 NUR 185 – M.J.S. **(66-67)**
 - h. 21 NUR 249 – J.A.T. **(68-69)**
 - i. 21 NUR 298 – V.D.N. **(70-71)**
 - j. 21 NUR 406 – J.M.G. **(72-73)**
 - k. 21 NUR 411 – B.A.N. **(74-75)**
 - l. 21 NUR 418 – C.L. **(76-77)**
- 2) **Case Closings**
- a. 19 NUR 366 – P.M.H., L.M. **(78-84)**
 - b. 19 NUR 732 – G.D.D., S.K.H., R.B.M., L.K.P., V.A.P., S.S., K.M.W., M.Y. **(85-113)**
 - c. 19 NUR 737 – C.L.D. **(114-116)**
 - d. 20 NUR 022 – J.L.E. **(117-126)**
 - e. 20 NUR 083 – Unknown **(127-142)**
 - f. 20 NUR 107 – N.C.G. **(143-146)**
 - g. 20 NUR 143 – E.L.V. **(147-156)**
 - h. 20 NUR 148 – A.A.C. **(157-165)**
 - i. 20 NUR 257 – R.J. **(166-171)**
 - j. 20 NUR 419 – C.A.R. **(172-180)**
 - k. 20 NUR 466 – R.T.S. **(181-190)**
 - l. 20 NUR 536 – R.L.G. **(191-200)**
 - m. 21 NUR 016 – P.A.L. **(201-210)**
 - n. 21 NUR 027 – B.L.P. **(211-216)**
 - o. 21 NUR 063 – S.N.V. **(217-223)**
 - p. 21 NUR 225 – T.M.C. **(224-228)**
 - q. 21 NUR 232 – M.C.S. **(229-232)**
 - r. 21 NUR 237 – H.A.W. **(233-237)**
 - s. 21 NUR 265 – K.M.M. **(238-242)**
 - t. 21 NUR 275 – S.M.D. **(243-247)**
 - u. 21 NUR 304 – R.R.M. **(248-264)**
 - v. 21 NUR 332 – T.Q.H. **(265-268)**
 - w. 21 NUR 516 – C.A.W. **(269-271)**
 - x. 21 NUR 517 – K.M.S. **(272-280)**
- 3) **Proposed Stipulations, Final Decisions, and Orders**
- a. 19 NUR 552 – Sabine B. Layton-Vincze, R.N. **(281-287)**
 - b. 19 NUR 577 – Tarren C. Prange, R.N., A.P.N.P. **(288-294)**
 - c. 19 NUR 580 – Cassandra L. Zuehlke, R.N. **(295-303)**
 - d. 20 NUR 091 – Michael J. Fifarek, R.N. **(304-309)**
 - e. 20 NUR 177 – Karla J. Price, L.P.N. **(310-318)**
 - f. 20 NUR 541 – April J. Roelke, R.N. **(319-324)**
 - g. 20 NUR 590 – Veronica Schaal, L.P.N. **(325-330)**
 - h. 21 NUR 012 – Francis S. Stella, R.N. **(331-337)**

- i. 21 NUR 100 – Brian O. Felix, R.N. **(338-344)**
 - j. 21 NUR 367 – Gregory J. Dickert, R.N. **(345-350)**
 - k. 21 NUR 492 – Jennifer A. Klug, R.N. **(351-362)**
- 4) **Monitoring Matters (363-364)**
- a. **Monitor Benisch**
 - 1. Kimberley Harrison, R.N. – Review of AODA Assessment **(365-379)**
 - b. **Monitor Heller**
 - 1. Nicholas Derkowski, R.N. – Requesting Full Licensure for Both L.P.N. and R.N. **(380-403)**
 - 2. Jessica Erby, R.N. – Requesting Full Licensure or Reduction in the Frequency of Drug and Alcohol Screens Per Year and One Hair Test **(404-423)**
 - 3. Kevin Grand, L.P.N., R.N. – Requesting Full Licensure for Both L.P.N. and R.N. **(424-446)**
 - 4. Tasha Harris, L.P.N. – Requesting Termination and/or Reduction of the Drug and Alcohol Screens Requirement **(447-492)**
 - 5. Cherie Jess, R.N. – Requesting Access to Controlled Substances and/or a Reduction in Drug and Alcohol Screens **(493-509)**
 - 6. Angela Nokes, R.N. – Requesting Full Licensure **(510-525)**
 - 7. Lobsang Phintso, R.N. – Requesting to Discontinue AODA Treatment **(526-547)**
 - c. **Monitor Wagner**
 - 1. Erin-Kristi Colstad, R.N. – Requesting Full Licensure **(548-562)**
 - 2. Lorna Scholtens, R.N. – Requesting Full Licensure **(563-578)**
 - 3. Tasha Swint, L.P.N. – Requesting Full Licensure **(579-591)**
 - 4. Stephanie Werner, R.N. – Requesting Full Licensure **(592-611)**

Q. Deliberation on Proposed Final Decision and Orders

- 1) Christopher M. Heinen, R.N. – DHA Case Number SPS-21-0039/DLSC Case Number 19 NUR 349 **(612-627)**
- 2) Tanya R. Neath, L.P.N., R.N. – DHA Case Number SPS-21-0019/DLSC Case Number 19 NUR 080 **(628-638)**

R. Deliberation on Matters Relating to Orders Fixing Costs

- 1) Jere L. Daniels, L.P.N. – DHA Case Number SPS-19-0059/DLSC Case Numbers 17 NUR 668 and 19 NUR 214 **(639-662)**
- 2) Kristin L. Frea, R.N. – DHA Case Number SPS-20-0010/DLSC Case Number 18 NUR 238 **(663-710)**
- 3) Robin T. Heffernan, R.N. – DHA Case Number SPS-20-0004/DLSC Case Number 18 NUR 149 **(711-728)**
- 4) Laurel J. Lynch, R.N. – DHA Case Number SPS-20-0008/DLSC Case Number 17 NUR 589 **(729-747)**
- 5) Julie L. Stamm, R.N. – DHA Case Number SPS-19-0068/DLSC Case Number 17 NUR 449 **(748-771)**
- 6) Dana A. Wheeler, R.N. – DHA Case Number SPS-19-0064/DLSC Case Numbers 18 NUR 296 and 18 NUR 299 **(772-789)**

S. Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) DLSC Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petitions for Summary Suspensions
- 7) Petitions for Designation of Hearing Examiner
- 8) Proposed Stipulations, Final Decisions and Order
- 9) Proposed Interim Orders
- 10) Administrative Warnings
- 11) Review of Administrative Warnings
- 12) Proposed Final Decisions and Orders
- 13) Matters Relating to Costs/Orders Fixing Costs
- 14) Case Closings
- 15) Board Liaison Training
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

T. **Consulting with Legal Counsel**

- 1) Planned Parenthood of Wisconsin, Inc. v. Wisconsin Board of Nursing, Et Al; USDC, Western District of Wisconsin

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

- U. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate
- V. Open Session Items Noticed Above Not Completed in the Initial Open Session
- W. Board Meeting Process (Time Allocation, Agenda Items) – Discussion and Consideration
- X. Board Strategic Planning and its Mission, Vision and Values – Discussion and Consideration

ADJOURNMENT

NEXT MEETING: NOVEMBER 11, 2021

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 4822 Madison Yards Way, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreters for the deaf or hard of

hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer, 608-266-2112, or the Meeting Staff at 608-266-5439.

**VIRTUAL/TELECONFERENCE
BOARD OF NURSING
MEETING MINUTES
SEPTEMBER 9, 2021**

PRESENT: Rosemary Dolatowski, Janice Edelstein, Vera Guyton, Paul Hinkfuss, Linda Scott, Emily Zentz (*arrived at 8:01 a.m.*)

EXCUSED: Peter Kallio, Christian Saldivar Frias, Robert Weinman

STAFF: Brad Wojciechowski, Executive Director; Jameson Whitney, Legal Counsel; Kimberly Wood, Program Assistant Supervisor-Advanced; Katlin Schwartz, Bureau Assistant; and other Department Staff

CALL TO ORDER

Rosemary Dolatowski, Vice Chairperson, called the meeting to order at 8:00 a.m. A quorum was confirmed with five (5) members present.

(Emily Zentz arrived at 8:01 a.m.)

ADOPTION OF THE AGENDA

Amendments to the Agenda

- Page 3 of the Agenda (Closed Session) Under item “P. Deliberation of Legal Services and Compliance Matters; 4) Deliberation on Stipulations and Interim Orders” correct the spelling of the respondent’s last name from “Peterson” to “Petersen”

MOTION: Emily Zentz moved, seconded by Linda Scott, to adopt the Agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF AUGUST 12, 2021

MOTION: Janice Edelstein moved, seconded by Linda Scott, to approve the Minutes of August 12, 2021 as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Department, Staff and Board Updates

MOTION: Janice Edelstein moved, seconded by Rosemary Dolatowski, to wish Chairperson Peter Kallio to get well soon. Motion carried unanimously.

Appointment of Liaisons and Alternates

LIAISON APPOINTMENTS	
Controlled Substances Board as per Wis. Stats. §15.405(5g)	Peter Kallio <i>Alternate:</i> Rosemary Dolatowski, Emily Zentz
Wisconsin Coalition for Prescription Drug Abuse Reduction	Rosemary Dolatowski

CLOSED SESSION

MOTION: Emily Zentz moved, seconded by Janice Edelstein, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigation with administrative warnings (ss. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Rosemary Dolatowski, Vice Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Rosemary Dolatowski-yes; Janice Edelstein-yes; Vera Guyton-yes; Paul Hinkfuss-yes; Linda Scott-yes; and Emily Zentz-yes. Motion carried unanimously.

The Board convened into Closed Session at 8:36 a.m.

DIVISION OF LEGAL SERVICES AND COMPLIANCE MATTERS

Administrative Warnings

MOTION: Linda Scott moved, seconded by Janice Edelstein, to issue an Administrative Warnings in the matter of the following cases:

- a. 20 NUR 026 – A.M.L.
- b. 20 NUR 204 – C.M.M.
- c. 20 NUR 457 – J.A.T.

Motion carried unanimously.

Case Closings

MOTION: Rosemary Dolatowski moved, seconded by Emily Zentz, to close the following DLSC Cases for the reasons outlined below:

- a. 19 NUR 593 – P.J.J. – Insufficient Evidence
- b. 20 NUR 390 – R.M.R. – No Violation
- c. 20 NUR 455 – T.L.A. – Prosecutorial Discretion (P7)
- d. 20 NUR 543 – N.L.B. – No Violation
- e. 20 NUR 582 – D.X., M.T.K. – Insufficient Evidence
- f. 21 NUR 156 – D.S. – No Violation
- g. 21 NUR 201 – L.R.V. – Insufficient Evidence
- h. 21 NUR 230 – A.J.S. – No Violation
- i. 21 NUR 330 – T.S.W. – Prosecutorial Discretion (P2)
- j. 21 NUR 396 – A.K.O. – Prosecutorial Discretion (P7)
- k. 21 NUR 399 – R.J.A. – Prosecutorial Discretion (P3)

Motion carried unanimously.

Proposed Stipulations and Final Decisions and Orders

MOTION: Rosemary Dolatowski moved, seconded by Linda Scott, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings of the following cases:

- a. 19 NUR 142, 20 NUR 393, 21 NUR 123 – Tabitha D. Majors, R.N.
- b. 19 NUR 374 – Audra A. Roberts, R.N.
- c. 19 NUR 387 – Dexter L. Brown, R.N.
- d. 20 NUR 056 – Christiana K. Keita, L.P.N.
- e. 20 NUR 474 – Nadine M. Kakuk, R.N.
- f. 20 NUR 555 – Grant P. Hall, R.N., A.P.N.P.
- g. 20 NUR 625, 21 NUR 028 – Benjamin J. Doran, R.N.
- h. 21 NUR 246 – Kathleen M. Conley, R.N., A.P.N.P.

Motion carried unanimously.

Deliberation on Stipulations and Interim Orders

21 NUR 504– Stephanie M. Petersen, R.N.

MOTION: Rosemary Dolatowski moved, seconded by Janice Edelstein, to adopt the Findings of Fact, Conclusions of Law and Interim Order in the matter of disciplinary proceedings against Stephanie M. Petersen, R.N., DLSC Case Number 21 NUR 504. Motion carried unanimously.

Monitoring Matters

Mallory Fife, R.N.

Requesting Reduction in AA/NA Meetings and Termination of Direct Supervision

MOTION: Rosemary Dolatowski moved, seconded by Linda Scott, to grant the request of Mallory Fife, R.N., for a reduction in the frequency of AA/NA meetings to once per month and termination of direct supervision. Motion carried.

Leah Morgan, R.N.

Requesting a Reduction in Screens, Pass Narcotic Under Direct Supervision and Reduction in AA/NA Meetings

MOTION: Linda Scott moved, seconded by Vera Guyton, to deny the request of Leah Morgan, R.N., to pass narcotics under direct supervision, but to grant a reduction in the frequency of drug and alcohol screens to thirty-six (36) per year and a reduction in the frequency of AA/NA meetings to once per week. **Reason for Denial:** Insufficient time under the Board Order (3/14/2019) to demonstrate adequate compliance. Motion carried unanimously.

Angela Dessain, R.N.

Requesting to Apply Illinois Employment Towards Meeting Her Order Requirements

MOTION: Janice Edelstein moved, seconded by Paul Hinkfuss, to grant the request Angela Dessain, R.N., to apply her Illinois employment towards meeting her order requirements. Motion carried unanimously.

Savannah Andryczak, R.N.

Requesting Full Licensure

MOTION: Paul Hinkfuss moved, seconded by Janice Edelstein, to grant the request Savannah Andryczak, R.N., for full licensure. Motion carried unanimously.

Shane Renner, R.N.

Requesting Access to Controlled Substances

MOTION: Rosemary Dolatowski moved, seconded by Vera Guyton, to grant the request Shane Renner, R.N., for access to controlled substances. Motion carried unanimously.

**Christina Trost Esposito, R.N.
Requesting Full Licensure**

MOTION: Janice Edelstein moved, seconded by Emily Zentz, to grant the request of Christina Trost Esposito, R.N., for full licensure. Motion carried unanimously.

DELIBERATION ON PROPOSED FINAL DECISIONS AND ORDERS

Latasha D. Brown, L.P.N. – DHA Case Number SPS-21-0038/DLSC Case Number 19 NUR 555

MOTION: Janice Edelstein moved, seconded by Vera Guyton, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order in the matter of disciplinary proceedings against Latasha D. Brown, L.P.N., Respondent, DHA Case Number SPS-21-0038/DLSC Case Number 19 NUR 555. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Linda Scott moved, seconded by Vera Guyton, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 9:30 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

MOTION: Linda Scott moved, seconded by Emily Zentz, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: Paul Hinkfuss moved, seconded by Linda Scott, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:37 a.m.

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Joan Gage		2) Date when request submitted: 9/20/21	
Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting			
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: 10/14/21.	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Lakeland University Staffing Plan Sept – Dec 2021	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: As required for a Nursing Program Approval, the school of nursing has provided the Board evidence of employment of a sufficient number of faculty (meeting § N 1.08 (3) standards) to teach the courses offered four months from the date the report. This is Lakeland University’s report of faculty staffing for the next four months. The BON should acknowledge receipt of the plan and whether the plan adequately addresses staffing requirements. No further action is required if the plan is deemed sufficient.			
11) Authorization			
Joan Gage		9/20/2021	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

September 1, 2021

Board of Nursing
Department of Safety and Professional Services
PO Box 8366
Madison, WI 53708-8366
dspsexaminationoffice@wisconsin.gov

Attn: Board of Nursing

Lakeland University and the RN to BSN Completion Program are submitting this letter and supporting documents as evidence of employment of a sufficient number of faculty (meeting § N 1.08 (3) standards) to teach the courses offered four months from September 1, 2021. In March 2019, the BON unanimously granted Lakeland University authorization to admit students to the RN to BSN Completion Program.

The following information is included with this Request for Authorization to Admit:

- A. Educational administrator qualifications
- B. Evidence of faculty
- C. Staffing plan

If you desire additional information, please do not hesitate to contact us.

Respectfully,

Kerry Hamm

Kerry Hamm, MSN, RN.
Director of Nursing Program - Lakeland University
W3718 South Drive
Plymouth, WI 53073-4878
HammKL@lakeland.edu



LAKELAND
UNIVERSITY

Appendix A

Director of Nursing Program Documents

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8366 1400 E. Washington Avenue **Madison, WI 53708-8366**
 Madison, WI 53703 FAX #: (608) 266-2602 E-Mail: dsps@wisconsin.gov
Phone #: (608) 266-2112 Website: dsps.wisconsin.gov

BOARD OF NURSING

FACULTY / EDUCATIONAL ADMINISTRATOR QUALIFICATION RECORD

New nursing school seeking authorization to admit students: Completion of this form is required for each faculty member and the educational administrator. This form must be submitted to the Board of Nursing along with the request for authorization to admit students.

Nursing school approved by the Board of Nursing: Completion of this form is required for each faculty member and the educational administrator. The form must be kept on file in the school of nursing office and made available to the Board upon request for all faculty members and educational administrators hired by the nursing school.

Change in educational administrator: Institutions are required to notify the Board of Nursing within 48 hours of the termination, resignation or retirement of an educational administrator and designate an interim educational administrator (EA) within five (5) business days. Completion and submission of this form is required as part of the notification process.

Faculty/EA Name (*Last, First*): Hamm, Kerry WI RN License #: 137771-30

School of Nursing Employed By: Lakeland University

Type of Nursing Program(s) (ADN, PN, BSN, etc.): RN to BSN Completion Program (postlicensure bachelor's degree)

Position: Educational Administrator _____ Faculty

Appointment Effective Date: September 1, 2018

FACULTY APPOINTMENTS (complete Section A below).

Fully-qualified faculty must have a current, active Registered Nurse license or privilege to practice in Wisconsin that is not encumbered and a graduate degree with a major in nursing.

A. EDUCATIONAL PREPARATION

Name of Institution	Location City/State	Graduation Date	Degree Earned or # of Credits	Major	Minor

Wisconsin Department of Safety and Professional Services

EDUCATIONAL ADMINISTRATOR APPOINTMENTS

Fully-qualified educational administrator must have current, active Registered Nurse license or privilege to practice in Wisconsin that is not encumbered, a graduate degree with a major in nursing, knowledge of learning principles for adult education, including nursing curriculum development, administration and evaluation, current knowledge of nursing practice, and **either** educational preparation (master’s degree in nurse education or doctorate degree in nurse education) or at least two (2) years’ experience as an instructor in a nursing education program within the last five (5) years.

NOTE: Applicant must complete Section A below; complete Section B below only if teaching experience is being applied toward the requirements in lieu of an earned master’s or doctorate degree in nurse education.

List most recent education preparation and teaching experience first. Attach additional pages as necessary.

A. EDUCATIONAL PREPARATION

Name of Institution	Location City/State	Graduation Date	Degree Earned or # of Credits	Major	Minor
University of the Columbians	Williamsburg/KY		Enrolled 5/2020 30 credits earned	Ph.D. in Leadership Studies	
Bellin College	Green Bay/WI	May 2008	Master of Science in Nursing	Nursing – Nurse Educator	
Ohio University	Athens/OH	March 2001	Bachelor of Science in Nursing	Nursing	Business Administration
Ohio University – Chillicothe	Chillicothe/OH	June 1996	Associate Degree in Applied Science (AAS)	Nursing	

B. NURSING INSTRUCTION EXPERIENCE*

*Complete this section only if a master’s or doctorate degree in nurse education has not been earned and teaching experience is being applied in lieu of a master’s or doctorate degree in nursing.

From Month/Year	To Month/Year	Part-time or Full-Time	Employer/School	Location City/State	Position/Job Title

Kerry Hamm MSN, RN
Educational Administrator

Kerry Hamm
Signature

(920) 323-4181 (working remotely)
Telephone Number

Director of Nursing Program
Title

September 1, 2021
Date

HammKL@lakeland.edu
Email Address

Kerry L. Hamm, MSN, RN

1410 Whitewater Drive

Manitowoc, WI 54220

kerrylhamm@gmail.com

920-323-4181

LICENSURE/CERTIFICATIONS

2001 - Present	Registered Nurse; Wisconsin Department of Safety and Professional Services
1996 - 2001	Registered Nurse; Ohio Board of Nursing
2001 - 2003	Neonatal Resuscitation Program (NRP) Provider
2000 - 2002	Pediatric Advanced Life Support (PALS) Provider
1998 - 2002	Advanced Cardiovascular Life Support (ACLS) Program Provider
1995 - Present	Basic Life Support (BLS) for the Healthcare Provider

EDUCATION

University of the Cumberlands – Williamsburg, Kentucky

Ph.D. in Leadership Studies

Commence enrollment May 2020

Bellin College – Green Bay, Wisconsin

Master of Science in Nursing – *summa cum laude*

May 2008

Leadership Integration Project: Utilizing Simulation as a Teaching Tool to Develop Leadership, Demonstrate Decision Making, and Cultivate Critical Thinking

Ohio University – Athens, Ohio

Bachelor of Science in Nursing – *cum laude*

Business Administration minor

March 2001

Ohio University – Chillicothe, Ohio

Associate Degree in Applied Science Nursing

June 1996

HONORS and AWARDS

2014	See Your Greatness Award: Lakeshore Technical College (LTC)
2008	Induction Sigma Theta Tau International: Honor Society of Nursing

PRESENTATIONS

2018	Test Item Writing Workshop – LTC Nursing Faculty, Developer, and Facilitator
2017	Cooperative Learning Panel Discussion – LTC Faculty Professional Development
2017	Nursing Program Options Overview – LTC Health Division Open House
2016	Nursing as a Profession - Plymouth High School, Guest Speaker
2016	Cooperative Learning – WTCS Nursing Faculty Regional Meeting
2015	Pinning Ceremony – Faculty Guest Speaker
2014	WIDS Repository Navigation WTCS Regional Meeting
2011	Improving Student Retention in Intro to Clinical Practice WTCS Regional Meeting
2008/2009	Utilizing Simulation as a Teaching Tool to Develop Leadership, Demonstrate Decision Making, and Cultivate Critical Thinking Poster Presentation Bellin College of Nursing Alumni Luncheon and WTCS Nursing Faculty Statewide Meeting

NURSING DEPARTMENT and UNIVERSITY/COLLEGE COMMITTEE MEMBERSHIP (partial listing)

2020 – Present	Administrative Leadership Team and Board of Trustees, faculty representative
2020 – Present	Academic Council, member
2020 – Present	Interdisciplinary Studies (IDS) Steering Committee, member
2020 – Present	Kellett School Curriculum and Policy Committee, member
2019 - 2020	Program Development Committee, member

2019	Academic Structure Task Force, member
2019	Search Committee Chair, Program Director Master of Arts in Counseling, chair
2019	Shared Governance Ad Hoc Committee, member
2018 - 2019	Institutional Review Board Committee, member
2018	Simulation Committee, member
2017 – 2018	EAC Visual Data Committee, member
2017 – 2018	WTCS Concept-Based Curriculum Committee, member
2016	Transitions NCLEX Prep Committee, chairperson
2016	Employee Performance Review Committee, member
2016	Ad Hoc Calendar Committee, member
2015 - 2018	Exit Exams and Student Learning Outcomes, Accreditation Standard 6 Committee, member
2014 - 2016	Faculty mentor
2012 - 2018	Accreditation Standard 4 Committee, chairperson
2012 - 2016	Wisconsin Technical College Nursing Curriculum Committee, member, and Wiki Master
2008 - 2012	Lakeshore Chapter of the Student Nurses Association, advisor

PROFESSIONAL MEMBERSHIPS

2021 – Present	MATC Nursing RN PN Advisory Board, member
2020 – Present	Wisconsin Organization of Nurse Leaders, member
2020 – Present	Master of Arts in Counseling Advisory Board, member
2019 – Present	South High School's Health Care Pathway Committee, member
2019 – Present	Program/Quality Improvement Committee, Lakeshore Community Health Care, member
2018 – Present	Lakeshore Health Care Alliance, member (2018-present) chairperson (2020 – present)
2018 – Present	Administrators of Nursing Education of Wisconsin, member
2017 – Present	American Nurses Association/Wisconsin Nurses Association, member
2008 – Present	Sigma Theta Tau International: Honor Society of Nursing, member
2007 – Present	National League of Nursing, member
2003 – 2005	Preventative Cardiovascular Nurses Association, member

PROFESSIONAL/INSTRUCTIONAL EXPERIENCE

Lakeland University – Plymouth, Wisconsin

Director of Nursing Program (September 2018 – Present)

Teaching History

2021	Course coordinator for Community and Population Health Practicum (WI)
2020	Course coordinator for Informatics and Patient Care Technologies in Healthcare
2020	Course coordinator and lecturer for Research and Evidence-Based Practice in Nursing
2020	Course coordinator and lecturer for Healthcare Systems, Policy, Regulation, and Advocacy
2020	Course coordinator and lecturer for Comprehensive Health and Physical Assessment
2019	Course coordinator and lecturer for Professional Nursing Practice

Sharon S. Richardson Community Hospice – Sheboygan, Wisconsin

Registered Nursing (June 2018 – August 2018)

- *Provided patient-centered nursing care to inpatient hospice clients
- *Coordinated hospice care with providers, pharmacists, spiritual care, case management, and dietary services
- *Provided patient and family teaching and support during the end-of-life period

Lakeshore Technical College – Cleveland, Wisconsin

Instructor – Associate Degree Nursing (August 2007 – August 2018)

Teaching History

2017	Course/Clinical faculty for second-year Clinical Transitions
2015	Course/Clinical faculty for second-year Advanced Clinical Practice
2014 – 2018	Course coordinator and lecturer for second-year Complex Health Alterations I
2014 – 2018	Course coordinator and lecturer for second-year Advanced Skills
2014 – 2018	Course/Clinical coordinator for second-year Intermediate Clinical Practice
2013 – 2014	Course coordinator and lecturer for second-year Complex Health Alterations II
2011 – 2014	Course coordinator and lecturer for second-year Virtual Clinical for 3 rd Semester

2011 – 2014	Course faculty for first-year Nursing Skills
2010	Lecturer for Medical Terminology, elective course
2009	Course/clinical coordinator and lecturer for Nursing Assistant
2007 – 2014	Course/Clinical faculty for the first-year Introduction to Clinical Practice
2007 – 2014	Course/Clinical faculty for the first-year Introduction to Clinical Care Management
2007 – 2014	Course/Clinical faculty for the first-year Clinical Care Across the Lifespan; hospital-based obstetrics/postpartum focus and long-term care focus
2007 – 2014	Developer and facilitator of simulation for Introduction to Clinical Care Management

Adjunct Instructor – Nursing Assistant (2002 – 2003)

Holy Family Memorial – Manitowoc, Wisconsin

Clinic Team Leader: Heart and Vascular Center, Manitowoc Surgical Associates, Pain Clinic (2003-2007)

- *Participated in recruitment and retention efforts of nursing staff
- *Developed formalized procedures for medication inventory control and dispensing
- *Restructured clinic triage process
- *Project management for coordinating patient diagnostic testing, education, and preparation

Registered Nurse: Family Beginnings (2002-2003)

- *Provided nursing care within the OB department
- *Coordinated care with physicians, pediatricians, pharmacists, anesthesiology, and nursing
- *Provided patient teaching and support during the prenatal and intrapartum period

Aurora Medical Center – Two Rivers, Wisconsin

Registered Nurse: Women's Health and Orthopedics (2001-2002)

- *Provided nursing care within the OB department and Orthopedic unit
- *Precepted new nursing staff

Adena Regional Medical Center – Chillicothe, Ohio

Registered Nurse: Step-Down Unit, Emergency Department, Women's Health (1997-2001)

- *Provided nursing care within the 37-bed step-down unit, Emergency Department, and float to Women's Health
- *Coordinated care using the nursing process
- *Provided patient teaching and support

Bristol Village – Waverly, Ohio

Registered Nurse Supervisor: Skilled Nursing (1996-1997)

- *Provided nursing care to residents with dependent care needs
- *Coordinated care utilizing the nursing process
- *Provided patient and family teaching and support

PROFESSIONAL ACTIVITIES (partial listing)

2021	Taking Aims Initiative: Structural Racism, NLN
2021	Interprofessional Education in the Age of COVID-19, AACN
2021	Graduate and Online Innovation Summit, Ruffalo Noel Levitz
2021	Working Together to Improve Cardiovascular Population Health using the Million Hearts® Initiative, AACN
2020	CCNE Workshop on Writing Self-Studies Webinar Series, CCNE
2020	Culturally Competent Nursing Care: A Cornerstone of Caring, US Department of HHS
2019	Tier 1 Training
2019	BUS – 310 Management Information Systems, Lakeland University
2019	MAT – 220 Probability and Statistics, Lakeland University
2019	Academic-Community-Public Health Partnerships to Improve Population Health: Webinar AACN
2019	Spring1819 EWO Instructor Orientation
2018	Population Health in Baccalaureate Education: Webinar AACN
2018	Project Management Foundations: Budgets: Certificate of Completion from Project Management Institute
2018	Introduction to Competency-Based Education, Nicolet College
2018	National Council of State Boards of Nursing Volunteer RN Item Writer

- 2017 National Council of State Boards of Nursing Volunteer RN Item Writer
- 2017 Accreditation Commission for Education in Nursing (ACEN) Self-Study Forum conference
- 2017 National League for Nursing: Simulation Pedagogy: What Every Nurse Educator needs to Know, Teaching and Learning Strategies, Evaluating Simulation, Debriefing Foundations
- 2016 National Council of State Boards of Nursing Test Development and Item Writing
- 2016 Advanced Student Engagement Techniques/Critical Thinking: Greg Hodges presenter
- 2016 Achieving the Dream and Accelerated/Cooperative Learning: Greg Hodges presenter
- 2016 Elsevier Faculty Development Conference (Critical Thinking, Test Item Writing, Important Aspects of Concept-Based Curriculum)
- 2015 Strategies to Apply QSEN Standards
- 2015 Developing and Implementing a Concept-Based Curriculum WTCS Nursing Faculty Statewide Meeting: Linda Caputi presenter
- 2015 NCLEX and Critical Thinking-How Do I make the Connection? WTCS Nursing Faculty Statewide Meeting: Linda Caputi presenter

VOLUNTEER ACTIVITIES

- 2020 Career Mentor with Inspire Sheboygan County, volunteer
- 2020 Inspire Virtual Career Events, volunteer
- 2020 Career Expo, Manitowoc County Chamber of Commerce, volunteer
- 2018 - 2019 Middle School Math Meet, volunteer
- 2018 College Preview Night, Nursing Program, representative
- 2017 Health Division Open House, Nursing Program, representative
- 2014 – 2016 American Cancer Society Road to Recovery, volunteer driver
- 2011 – 2012 Meals on Wheels of Sheboygan County, volunteer route driver
- 2011 American Cancer Society Relay for Life, team co-captain

Appendix B
Nursing Faculty Program Documents

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8366
Madison, WI 53705-8366

4822 Madison Yards Way
Madison, WI 53705

FAX #: (608) 266-2602
Phone #: (608) 266-2112

E-Mail: dspsExaminationsOffice@wisconsin.gov
Website: dsps.wisconsin.gov

BOARD OF NURSING

FACULTY / EDUCATIONAL ADMINISTRATOR QUALIFICATION RECORD

New nursing school seeking authorization to admit students: Completion of this form is required for each faculty member and the educational administrator. This form must be submitted to the Board of Nursing along with the request for authorization to admit students.

Nursing school approved by the Board of Nursing: Completion of this form is required for each faculty member and the educational administrator. The form must be kept on file in the school of nursing office and made available to the Board upon request for all faculty members and educational administrators hired by the nursing school.

Change in educational administrator: Institutions are required to notify the Board of Nursing within 48 hours of the termination, resignation or retirement of an educational administrator and designate an interim educational administrator (EA) within five (5) business days. Completion and submission of this form is required as part of the notification process.

Faculty/EA Name (*Last, First*): DeGroot, Kerry WI RN License #: 138173

School of Nursing Employed By: Lakeland University

Type of Nursing Program(s) (ADN, PN, BSN, etc.): RN to BSN Completion Program

Position: Educational Administrator Faculty

Appointment Effective Date: April 28, 2021

FACULTY APPOINTMENTS (complete Section A below).

Fully-qualified faculty must have a current, active Registered Nurse license or privilege to practice in Wisconsin that is not encumbered and a graduate degree with a major in nursing.

A. EDUCATIONAL PREPARATION

Name of Institution	Location City/State	Graduation Date	Degree Earned or # of Credits	Major	Minor
Bellin College of Nursing	Green Bay, WI	05/2001	BSN	Nursing	
Bellin College of Nursing	Green Bay, WI	05/2013	MSN	Nursing Education	

Wisconsin Department of Safety and Professional Services

EDUCATIONAL ADMINISTRATOR APPOINTMENTS

Fully-qualified educational administrator must have current, active Registered Nurse license or privilege to practice in Wisconsin that is not encumbered, a graduate degree with a major in nursing, knowledge of learning principles for adult education, including nursing curriculum development, administration and evaluation, current knowledge of nursing practice, and **either** educational preparation (master's degree in nurse education or doctorate degree in nurse education) or at least two (2) years experience as an instructor in a nursing education program within the last five (5) years.

NOTE: Applicant must complete Section A below; complete Section B below only if teaching experience is being applied toward the requirements in lieu of an earned master's or doctorate degree in nurse education.

List most recent education preparation and teaching experience first. Attach additional pages as necessary.

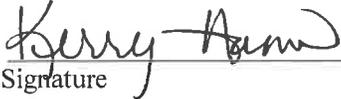
A. EDUCATIONAL PREPARATION

Name of Institution	Location City/State	Graduation Date	Degree Earned or # of Credits	Major	Minor

B. NURSING INSTRUCTION EXPERIENCE*

*Complete this section only if a master's or doctorate degree in nurse education has not been earned and teaching experience is being applied in lieu of a master's or doctorate degree in nursing.

From Month/Year	To Month/Year	Part-time or Full-Time	Employer/School	Location City/State	Position/Job Title

Kerry Hamm, MSN, RN
 Educational Administrator

 Signature
 920-565-1000 ext. 2903
 Telephone Number

Director of the Nursing Program
 Title
 August 31, 2021
 Date
 HammKL@lakeland.edu
 Email Address

Kerry DeGroot, RN, MSN

738 Highland View Drive West Bend, Wisconsin 53095
(920) 277-6833 ~ kerrydegroot@gmail.com

Profile

Dedicated, professional Registered Nurse with experience in teaching in an Associate Degree Nursing Program. Exceptional organizational and communication skills, great ability to listen and focus on the needs and view of others. Areas of strength include adaptability, problem solver, and facilitation of needs.

Education

Master of Science in Nursing Education
Bellin College of Nursing – Green Bay, Wisconsin
Graduation – May 2013

Bachelor of Science in Nursing; Graduated May 2001
Bellin College of Nursing – Green Bay, Wisconsin
GPA – 3.65, Cum Laude

Professional Experience

Nursing Program Director (August 2018 – Present)

Moraine Park Technical College – West Bend, Wisconsin

Secures and communicates with clinical agencies for all nursing program clinical groups. Point person for ExamSoft testing software. Participates on the advisory committee.

Nursing Instructor (August 2012 – Present)

Moraine Park Technical College – West Bend, Wisconsin

Instructs nursing students in an Associated Degree program in a variety of theory and clinical courses. Experience with item-writing and curriculum development. Experience with accreditation and cross functional committee work. Theory courses taught include: Nursing Fundamentals, Nursing Skills, Nursing Health Promotions, Nursing Health Alterations, Advanced Skills, Mental Health & Community Concepts, Management Concepts, and Complex Health Alterations 2. Clinical courses taught include: Introduction to clinical practice, Introduction into clinical care management, Clinical care across the lifespan, and Clinical Transitions.

Nurse Consultant (August 2014 – 2019, 2021 - Present)

NurseTim, Inc – Minnesota

Develop test items based on provided blueprints.

Adjunct Nursing Instructor (March 2012 – May 2012)

Moraine Park Technical College – West Bend, Wisconsin

Instruct nursing students within their first clinical, Introduction to Clinical Practice. Utilize performance-based assessments while providing formative and summative feedback to students.

Registered Nurse (June 2010 – January 2013)

Urgent Care - Aurora Advanced Healthcare - Grafton, Wisconsin

Provide direct patient care to patients seeking urgent care needs. Triage patients based on assessment skills to assist with correct delivery of care. Work directly with physicians to fully treat patients. Preceptor to new clinical staff and students.

Clinical Trainer (September 2008 – April 2010)

Thedacare – Theda Clark Medical Center/Appleton Medical Center - Appleton, Wisconsin
Conducted skills learning lab and clinical days with new RN/LPN working in the inpatient hospital division.
Conducted skills learning lab and clinical days with new CT (CNA) working in the inpatient hospital division.
Successfully, devised and facilitated a four day orientation program for new clinical staff. Other work achievements include:

Clinical Lab Instructor (August 2007 – May 2008)

Marian University – Fond du Lac, Wisconsin

Assisted with teaching, demonstrating, and testing sophomore nursing students within a skills lab setting. Provided ongoing constructive feedback to nursing students and completion evaluations at the end of the semester.

Registered Nurse (April 2007 – February 2009)

Theda Clark Birth Center – Theda Clark Medical Center – Neenah, Wisconsin

Provided direct patient care to families undergoing the process of labor and delivery. Managed post delivery care to mothers and their newborns. Provided care to high risk pregnant patients with multiple health concerns. Provided care to patients who received gynecological surgery.

Registered Nurse (June 2001- November 2007)

Emergency Department- Appleton Medical Center – Appleton, Wisconsin

Provided direct patient care to patients needing emergency medical assistance. Maintained a high level of nursing and communication skills for patients across the lifespan. Triage patients and prioritized care to the most emergent patients initially. Preceptor to new employees. Achieved Certified Emergency Nurse certification.

Moraine Park Technical College Committee Participation

- Committee Member: Cross functional Service-Learning Committee, 2013 – 2015
- Committee Member: Nursing program concept care map committee, 2013 – present
- Committee Member: Nursing program curriculum committee, 2015 – 2018
- Committee Member: Nursing program simulation committee, 2016 – 2018
- Committee Member: Nursing program admission committee, 2012 – 2014
- Chair of committee: Admission, Retention, Readmission, Transfer committee, 2018 - present
- Committee Member: College-wide bookstore committee, 2020 - present

Certifications/Specialized Skills/Research

- Basic Life Support, Current
- Certified Emergency Nurse, 2003-2007
- Neonatal Resuscitation, 2007 - 2009
- Advanced Cardiac Life Support, 2001 - 2008
- Pediatric Advanced Life Support, 2001 – 2008
- Proficient in Microsoft PowerPoint, Excel, and Word.
- Professional experience with item writing
- Unpublished research on computerized testing for nursing program - successful led the launch of computerized testing in the nursing program

Conferences Attended

- Service Learning Institute, June 2013 – Marian University
- Teacher's Professor Conference, Attended May 2015 – Atlanta, Georgia
- Friends of Abused Families, Inc, talk about domestic violence attended Fall 2015 – MPTC campus
- Life of Hope (suicide prevention) talk, attended Spring 2016 – WBHS auditorium
- ExamSoft conference, Attended June 2018 - Fort Lauderdale, Florida
- Developed and demonstrated a heroin simulation to the leadership council of West Bend and demonstrated the simulation for the community of West Bend. Assisted with an open forum for public to ask questions along with the heroin task force of Washington County

- Certified as a Q.P.R. for the prevention of suicide
- Works as a partnership with the West Bend Boys & Girls Clubs to offer teaching sessions by the nursing students

Community Partnerships

- Secretary and Board Member for Kettle Moraine Figure Skating Club, 2015 - 2018
- Member of Well Washington County, Mental Health Action Team – Think Well - 2016 - 2018

Special and Personal Interests

- Interest in teaching adult higher education
- Interest in using technology and active learning strategies in higher education

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8366
 Madison, WI 53705-8366
 FAX #: (608) 266-2602
 Phone #: (608) 266-2112

4822 Madison Yards Way
 Madison, WI 53705
 E-Mail: dspsExaminationsOffice@wisconsin.gov
 Website: dsps.wisconsin.gov

BOARD OF NURSING

FACULTY / EDUCATIONAL ADMINISTRATOR QUALIFICATION RECORD

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Nursing school approved by the Board of Nursing: Completion of this form is required for each faculty member and the educational administrator. The form must be kept on file in the school of nursing office and made available to the Board upon request for all faculty members and educational administrators hired by the nursing school.

Change in educational administrator: Institutions are required to notify the Board of Nursing within 48 hours of the termination, resignation or retirement of an educational administrator and designate an interim educational administrator (EA) within five (5) business days. Completion and submission of this form is required as part of the notification process.

Faculty/EA Name (*Last, First*): Hasenstein, Kristi WI RN License #: 223044

School of Nursing Employed By: Lakeland University

Type of Nursing Program(s) (ADN, PN, BSN, etc.): RN to BSN Completion Program

Position: Educational Administrator Faculty

Appointment Effective Date: April 27, 2021

FACULTY APPOINTMENTS (complete Section A below).

Fully-qualified faculty must have a current, active Registered Nurse license or privilege to practice in Wisconsin that is not encumbered and a graduate degree with a major in nursing.

A. EDUCATIONAL PREPARATION

Name of Institution	Location City/State	Graduation Date	Degree Earned or # of Credits	Major	Minor
Lakeshore Tech. Coll.	Cleveland, WI	05/2015	Assoc. Deg. Nursing	Nursing	
Western Gov. Univ.	Salt Lake City, UT	06/2016	BSN	Nursing	
Western Gov. Univ.	Salt Lake City, UT	02/2017	MSN	Nursing Education	
Herzing University	Madison, WI	12/2019	Post-Masters Cert.	Family Nurse Practitioner	

Wisconsin Department of Safety and Professional Services

EDUCATIONAL ADMINISTRATOR APPOINTMENTS

Fully-qualified educational administrator must have current, active Registered Nurse license or privilege to practice in Wisconsin that is not encumbered, a graduate degree with a major in nursing, knowledge of learning principles for adult education, including nursing curriculum development, administration and evaluation, current knowledge of nursing practice, and **either** educational preparation (master's degree in nurse education or doctorate degree in nurse education) or at least two (2) years experience as an instructor in a nursing education program within the last five (5) years.

NOTE: Applicant must complete Section A below; complete Section B below only if teaching experience is being applied toward the requirements in lieu of an earned master's or doctorate degree in nurse education.

List most recent education preparation and teaching experience first. Attach additional pages as necessary.

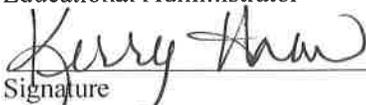
A. EDUCATIONAL PREPARATION

Name of Institution	Location City/State	Graduation Date	Degree Earned or # of Credits	Major	Minor

B. NURSING INSTRUCTION EXPERIENCE*

*Complete this section only if a master's or doctorate degree in nurse education has not been earned and teaching experience is being applied in lieu of a master's or doctorate degree in nursing.

From Month/Year	To Month/Year	Part-time or Full-Time	Employer/School	Location City/State	Position/Job Title

Kerry Hamm, MSN, RN
 Educational Administrator

 Signature
 920-565-1000 ext. 2903
 Telephone Number

Director of the Nursing Program
 Title
 August 31, 2021
 Date
 HammKL@lakeland.edu
 Email Address

Kristi Hasenstein MSN, APNP, FNP-C

2428 Hidden Creek Ct • Sheboygan, WI 53083 • 920-254-4525 • Kristi.hasenstein@gmail.com

OBJECTIVE

Seeking an Adjunct Nursing Instructor position that allows for continued professional growth and the opportunity to serve and influence the future of nursing within our community.

EDUCATION

HERZING UNIVERSITY, Madison, WI

Post-Masters Family Nurse Practitioner Certificate | July 2018 – December 2019

WESTERN GOVERNORS UNIVERSITY, Salt Lake City, UT

Master Degree of Nursing – Education | June 2016 - February 2016

Bachelor Degree of Nursing | October 2015 - June 2016

LAKESHORE TECHNICAL COLLEGE, Cleveland, WI

Associate Degree of Nursing | August 2012 - May 2015

Associate Degree, Graphic Arts & Web Design | 2007-2009

EXPERIENCE

Family Nurse Practitioner, Urgent Care - Prevea Health, March 2020 - present

Surgical Services Nurse Educator, Aurora Medical Center, September 2017 - February 2020

Adjunct Nursing Faculty, Bryant & Stratton College and Silver Lake College, 2017

Surgical Nurse, HSHS St. Nicholas Hospital, June 2015 - September 2017

ASSOCIATIONS AND CERTIFICATIONS

Advanced Practice Nurse Prescriber & Registered Nursing License, Wisconsin

NPI | 1407480866 & DEA

AANP & AACN Member

Advanced Cardiovascular Life Support & Basic Life Support for Professionals

WGU Excellence Award, 2016

CNOR Certification

Lakeshore Chapter of Nurses Association

2013-2015, *President* 2014-2015

Phi Theta Kappa Honors Society

Committed to Equal Opportunity in Employment and Licensing

Wisconsin Department of Safety and Professional Services

EDUCATIONAL ADMINISTRATOR APPOINTMENTS

Fully-qualified educational administrator must have current, active Registered Nurse license or privilege to practice in Wisconsin that is not encumbered, a graduate degree with a major in nursing, knowledge of learning principles for adult education, including nursing curriculum development, administration and evaluation, current knowledge of nursing practice, and **either** educational preparation (master’s degree in nurse education or doctorate degree in nurse education) or at least two (2) years experience as an instructor in a nursing education program within the last five (5) years.

NOTE: Applicant must complete Section A below; complete Section B below only if teaching experience is being applied toward the requirements in lieu of an earned master’s or doctorate degree in nurse education.

List most recent education preparation and teaching experience first. Attach additional pages as necessary.

A. EDUCATIONAL PREPARATION

Name of Institution	Location City/State	Graduation Date	Degree Earned or # of Credits	Major	Minor

B. NURSING INSTRUCTION EXPERIENCE*

*Complete this section only if a master’s or doctorate degree in nurse education has not been earned and teaching experience is being applied in lieu of a master’s or doctorate degree in nursing.

From Month/Year	To Month/Year	Part-time or Full-Time	Employer/School	Location City/State	Position/Job Title

Kerry Hamm, MSN, RN

Educational Administrator

Kerry Hamm

Signature

920-565-1000 ext. 2903

Telephone Number

Director of the Nursing Program

Title

August 31, 2021

Date

HammKL@lakeland.edu

Email Address

TAMMY M. SPOERL, MSN, RN

325 Euclid Ave. Sheboygan, WI 53083

Email: tammy.spoerl@gmail.com

Mobile: (920) 627-2946

PROFESSIONAL SUMMARY

My strengths include being a reliable, ethical healthcare educator with the ability to stay calm and intervene during crises. I am able to facilitate new nurses in their educational journey and collaborate on multidisciplinary teams. I have a proven ability to build positive relationships with patients, family members, co-workers, students, educators, physicians and other medical professionals.

EDUCATIONAL SUMMARY

Concordia University of Wisconsin

May 2013

- ❖ Master of Science in Nursing Education

Coursework Completed: Evaluation and Testing In Evaluation, Curriculum Development, Human Learning and Motivation, Advanced Nurse Educator Practicum I, II, & III, Scholarly Project, Global Perspectives, Advanced Health Assessment, Bioethics for HealthCare, Nursing Research, Pathophysiology, Nursing Theory, Health Care in Context, and Statistics

Instructional Practicum Experience:

- ❖ Medical Surgical Unit focusing on clinical instruction of students caring for patient with joint replacement, stroke and various medical conditions
- ❖ Women's Health Unit care focused on women (ante partum, intra partum postpartum, recovery, newborns and premature infants)
- ❖ Children's Hospital of Wisconsin focusing on institutional education, which included new employee orientation/ education, opportunity to assist in safe sleep data collection and health literacy campaign.

Marian College

December 1998

- ❖ Bachelor of Science in Nursing: *Cum Laude*
 - Clinical experiences: Salvation Army, Taycheeda Correctional Institute, Sargento Cheese, Home health & Hospice, Saint Agnes and Winnebago Mental Health, Children's Hospital of WI

TEACHING EXPERIENCE

Lakeland University

January 2020-Present

Adjunct Instructor: RN to BSN Completion Program:

- ❖ Professional Nursing Practice
- ❖ Community Health & Population Focused Nursing

Lakeshore Technical College

May 2013- June2019

Faculty: Associate Degree and Practical Nursing Programs: January 2015 –June 2019

- Clinical care across the lifespan
- Nursing Health Promotion
- Introduction to clinical practice
- Simulations (NHP, CCLA, and 4th semester Advanced clinical practice)

Academic Specialist: August 2013- December 2014

- ❖ Supplemental Instruction, student retention as well as instructing Medical terminology and Introduction to Nursing Clinical

Adjunct Instructor:

- ❖ Nursing Assistant Refresher Course 2014
- ❖ Medical Terminology summer of 2013

Concordia University of Wisconsin

October 2010 - May 2011 & August- October 2013

Adjunct Clinical Instructor for BSN students

- ❖ Adjunct Clinical Instructor for Alterations in Wellness I: Pine Haven Nursing Home and Sharon S. Richardson Hospice Care, Sheboygan Falls, WI
- ❖ Adjunct Clinical Instructor Health Promotions: Columbia St. Mary's, Milwaukee, WI

WORK EXPERIENCE

Aurora Sheboygan Memorial Medical Center

April 1998- February 2014 & July 2019-Present

Women's Health Services (WHS)

- ❖ *Lactation and Newborn Nurse (July 2019-present):* International Board-Certified Lactation Consultant using the nursing process facilitate the feeding goals of mothers and infants, monitor jaundice and treatment prescribed by the physician
- ❖ *Staff Nurse (1998- February 2014):* Use of nursing process to care for the following patient population: women of childbearing age (L&D), Newborns; age 0-10 days, and women requiring other gynecological surgeries.
- ❖ *Transitional Leadership Team Member (August –December 2010):* Interim management team member until a unit manager was hired.
- ❖ *Lead Nurse (August 2009- April 2011):* Duties: managing shift staffing, patient assignments, assigning tasks to ancillary staff.
- ❖ *Preceptor (2005-2011):* Assisted in orientation (12-16 weeks) of new employees. (Labor & Delivery, Post-Partum, and Newborn Nursery).
- ❖ *Case Manager (2000-2003 & April 2011-12):* Managing the insurance verification/ clinical review process for WHS patients. Care planning and coordination of expected L&D patients, providing information for community services. Collaborated with community interpreters, adoption agencies, and worked closely with the social work department for at risk populations.

Kohler Company; Medical Department

February 2000 - October 2001

Occupational Health Nurse/ Emergency Medical Technician:

- ❖ Primary Duties included: pre-hire physicals, workers compensation and OSHA required data. Assessment of factory/work related injuries. Collaborating with facility First Responders, Orange Cross EMT's and Paramedics. Co-Pioneered the first offering of Freedom from Smoking Program at Kohler Co.

ACADEMIC QUALIFICATIONS & CERTIFICATIONS (all current)

- ❖ Certified Nurse- Inpatient Obstetrics (RNC-OB Inpatient National Certification Corp since 2010)
- ❖ International Board Certification of Lactation Specialists (IBCLC)
- ❖ Basic Life Support for Professionals (BLS)
- ❖ Neonatal Resuscitation Program Certification (NRP)
- ❖ Car Seat Installation Certification

COMMITTEES, MEMBERSHIP, PARTICIPATION & AFFILIATIONS

Lakeland University

- ❖ 2020 Board of Advocates-adjunct faculty participant
- ❖ 2020 American Association of Colleges of Nursing (AACN) (LU affiliate)
- ❖ 2020 National League of Nursing

LTC

- ❖ 2019 Accreditation Committee for PN Program (ACEN)
- ❖ 2019 QPR Prevention Gatekeeper Program
- ❖ 2019-2014 National League of Nursing
- ❖ 2019-2014 Wisconsin Nurses Association
- ❖ 2018-2014 Faculty Advisor- Lakeshore Chapter of Student Nurse Association (LCSNA)
- ❖ 2018-2014 Faculty Advisor- Nursing Pinning Committee
- ❖ 2018-2014 ACEN Accreditation Committee for ADN Program
- ❖ 2017 Simulation Committee
- ❖ 2016 Exit Exams and End of Program Student learning Outcomes
- ❖ 2016 EAC Visual Data Committee
- ❖ 2016 Safety Integrated Curricular Committee
- ❖ 2014 Northeastern Wisconsin Area Health Education Center- facilitated interprofessional simulation scenarios at LTC

ASMMC

- ❖ 2016-2010 Wisconsin Association of Perinatal Care (member)
- ❖ Wisconsin Nurse Association

SEMINARS & CONTINUING EDUCATION

Lakeland University

- ❖ 2020 UW-Wisconsin Aging Science & the Care of Older Adults (Littlefield Leadership Lecture Series)
- ❖ 2020 Patient Engagement and Strategies to Build Trust
- ❖ 2019 Discrimination Awareness in the Workplace
- ❖ 2019 Title IX and Sexual Misconduct

ASMMC

- ❖ 2020 Resource Allocation COVID-19 an ethics overview
- ❖ 2020 AIM Maternal Mental Health
- ❖ 2020 Sexual Harassment Prevention
- ❖ 2020 Suicide prevention screening
- ❖ 2019 Prevention of Medical Errors
- ❖ 2019 Teamwork and Communication
- ❖ 2019 WAPC Safe Sleep Series/ Sudden Unexpected Infant death in WI
- ❖ 2019 Lactation Education Training (LER 90 hours)
- ❖ 2019 Wisconsin Car Seat Certification Course
- ❖ 2019 Unconscious Bias
- ❖ 2019 Organ tissue and donation process
- ❖ 2019 Teach back: verifying patient understanding
 - Plain Language: partnering for effective communication and teaching
- ❖ 2019 active shooter training
- ❖ 2019 Domestic Violence
 - Effectively & Sensitively responding to Sexual Trauma Survivors
- ❖ 2013 Neonatal abstinence syndrome
- ❖ 2012 ACLS
- ❖ 2009 Embracing Nursing Research
- ❖ Wisconsin Association of Perinatal Care Conferences (multiple years)

Lakeshore Technical College

- ❖ 2018 Teaching to Context: a story-based approach
- ❖ 2018 Ear Reflexology
- ❖ 2018 NCLEX Camp for Nurse Educators facilitated by Donna "Iggy" Ignatavicius
- ❖ 2018-2014 WTCS State Conferences WI

- ❖ 2018 Active Shooter training
- ❖ 2017 Laerdal Simulator Essentials
- ❖ 2017 SIRC Simulation
 - Debriefing
 - Evaluating
 - Teaching & Learning Strategies
 - Simulation Pedagogy: what every nurse educator needs to know
- ❖ 2016 Teaching Certified-Wisconsin Technical College System
- ❖ 2016 Greg Hodges Collaborative/ Cooperative learning Strategies
- ❖ 2016 Data & Evidence
- ❖ 2016 Course Design
- ❖ 2016 Instructor Development Day
- ❖ 2015 Interprofessional Simulation Workshop
- ❖ 2015 NCLEX and Critical Thinking- How do I make the Connection? Linda Caputi
- ❖ 2015 Developing and Implementing a Concept Based Curriculum.
- ❖ 2014 NLN Simulation Training
- ❖ 2014 Team teaching, Supplemental Instruction and Learning Strategies
- ❖ 2014 Supplemental Instruction
- ❖ 2013 Building Bridges: Spanning the generations

COMMUNITY/ MISSION/ SERVICE

- ❖ 2020 (Feb) Guatemala **Houses to Homes**
- ❖ 2013 (Jan) Nicaragua **Outreach 360**

PROFESSIONAL REFERENCES

- ❖ Kerry Hamm, MSN, RN
Director of Nursing, Lakeland University
- ❖ Megan Shvartsman, RN
Manager of Women's Health Services
Advocate Aurora Sheboygan Memorial Medical Center
- ❖ Kathleen Lengyel, MSN, RN
Concordia University
- ❖ Donna Mayer, NP, RN
Aurora Health Care

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8366
 Madison, WI 53708-8366
 FAX #: (608) 266-2602
 Phone #: (608) 266-2112

1400 E. Washington Avenue
 Madison, WI 53703
 E-Mail: dsps@wisconsin.gov
 Website: dsps.wisconsin.gov

BOARD OF NURSING

FACULTY / EDUCATIONAL ADMINISTRATOR QUALIFICATION RECORD

New nursing school seeking authorization to admit students: Completion of this form is required for each faculty member and the educational administrator. This form must be submitted to the Board of Nursing along with the request for authorization to admit students.

Nursing school approved by the Board of Nursing: Completion of this form is required for each faculty member and the educational administrator. The form must be kept on file in the school of nursing office and made available to the Board upon request for all faculty members and educational administrators hired by the nursing school.

Change in educational administrator: Institutions are required to notify the Board of Nursing within 48 hours of the termination, resignation or retirement of an educational administrator and designate an interim educational administrator (EA) within five (5) business days. Completion and submission of this form is required as part of the notification process.

Faculty/EA Name (*Last, First*): Vanne, Jill WI RN License #: 150696-30

School of Nursing Employed By: Lakeland University

Type of Nursing Program(s) (ADN, PN, BSN, etc.): RN to BSN Completion Program

Position: Educational Administrator Faculty

Appointment Effective Date: November 20, 2019

FACULTY APPOINTMENTS (complete Section A below).

Fully-qualified faculty must have a current, active Registered Nurse license or privilege to practice in Wisconsin that is not encumbered and a graduate degree with a major in nursing.

A. EDUCATIONAL PREPARATION

Name of Institution	Location City/State	Graduation Date	Degree Earned or # of Credits	Major	Minor
Lakeshore Tech. Coll.	Cleveland, WI	05/2005	Assoc. Deg. Nursing	Nursing	
Chamberlain College	Chicago, IL	05/2010	BSN	Nursing	
Jacksonville University	Jacksonville, FL	05/2014	MSN	Nursing Education	

Wisconsin Department of Safety and Professional Services

EDUCATIONAL ADMINISTRATOR APPOINTMENTS

Fully-qualified educational administrator must have current, active Registered Nurse license or privilege to practice in Wisconsin that is not encumbered, a graduate degree with a major in nursing, knowledge of learning principles for adult education, including nursing curriculum development, administration and evaluation, current knowledge of nursing practice, and **either** educational preparation (master's degree in nurse education or doctorate degree in nurse education) or at least two (2) years experience as an instructor in a nursing education program within the last five (5) years.

NOTE: Applicant must complete Section A below; complete Section B below only if teaching experience is being applied toward the requirements in lieu of an earned master's or doctorate degree in nurse education.

List most recent education preparation and teaching experience first. Attach additional pages as necessary.

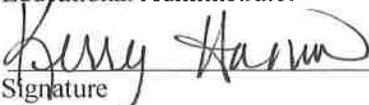
A. EDUCATIONAL PREPARATION

Name of Institution	Location City/State	Graduation Date	Degree Earned or # of Credits	Major	Minor

B. NURSING INSTRUCTION EXPERIENCE*

*Complete this section only if a master's or doctorate degree in nurse education has not been earned and teaching experience is being applied in lieu of a master's or doctorate degree in nursing.

From Month/Year	To Month/Year	Part-time or Full-Time	Employer/School	Location City/State	Position/Job Title

Kerry Hamm, MSN, RN
 Educational Administrator

 Signature
 920-565-1000 ext. 2903
 Telephone Number

Director of the Nursing Program
 Title
 August 31, 2021
 Date
 HammKL@lakeland.edu
 Email Address

CURRICULUM VITAE

VANNE, JILL M

6670 Viceroy Road, Two Rivers, WI | 920-973-3139 | jillv920@gmail.com

EDUCATION

Jacksonville University Master of Science Nursing, Clinical Education	2012-2014
Chamberlain College of Nursing Bachelor Science of Nursing	2009-2011
Lakeshore Technical College Associate Degree Nursing	2003-2005

AWARDS

Nurse Excellence Award, Aurora Medical Center Manitowoc County	2013
Nurse Excellence Award, Aurora Medical Center Manitowoc County	2012

TEACHING EXPERIENCE

Lakeshore Technical College, Associate Degree Nursing Program:

Course/Clinical Instructor Intermediate and Advanced Clinical Practice	2015-present
Course Coordinator for Intermediate Clinical	2018-present
Course Coordinator/Lecturer Advanced Nursing Skills	2018-present
Course Coordinator/Lecturer Nursing Pharmacology	2015-2019
Course/Clinical Instructor Nursing Transitions	2015-2019
Course/Clinical Instructor Mental Health	2015-2019
Course Coordinator/Lecturer Complex Health Alterations II	2020-present
Course Coordinator/Lecturer Bridge Skills	2020-present
Course Coordinator/Instructor Bridge Clinical	2020-present
Course Coordinator/Instructor Virtual Clinical	2020-present
Course Clinical/Lecturer Complex Health Alterations I, Substitute	2017-present
Course Clinical/Lecturer Complex Health Alterations II	2020-present

Lakeland University, RN to BSN Program:

Course Instructor Nursing Informatics	2020-present
Course Instructor Comprehensive Health and Physical Assessment	2020-present

PROFESSIONAL/RELATED HISTORY

Lakeshore Technical College (LTC) 1290 North Avenue, Cleveland, WI 53015 Nursing Instructor ADN Program	2015-Present
Lakeland University W 3718 South Drive, Plymouth, WI 53073	2020-Present

Adjunct Nursing Instructor RN to BSN Program

Aurora Medical Center Manitowoc County
 5000 Memorial Drive, Two Rivers, WI 54241

Staff RN	2003-2014
Casual	2015-Present

COMMITTEES AND MEMBERSHIPS/PARTICIPATION

LTC

2019-Present	Job Description Committee
2015-Present	Adaptive Testing Committee
2015-Present	ACEN Accreditation Committee, Standard 4
2015-Present	Nursing Advisory Committee
2015-Present	National League of Nursing (NLN)
2016-Present	Simulation Committee
Present	Oncology Nursing Society (ONS)
2018-2019	WTCS Prior Credit for Learning Committee for Nursing Pharmacology
2015-2018	Lakeshore Chapter of Student Nurses Assoc (LCSNA Advisor)
2017	“Navigate” Software Pilot

AMCMC

2012-2014	Pain Resource Nursing (PRN) Co-Chair
2012-2016	Member American Society Pain Management Nursing (ASPMN)
2006-2014	Preceptor for new nurses and UW Oshkosh Excel Program
2013-2014	Credentialed EPIC Trainer for RN 100, 200, 300, and Beacon Springboard for the Acute Inpatient
2011	Participated in NDNQI study “Dissemination and Implementation of Evidence-Based Methods to Measure and Improve Pain Outcomes”

LICENSURE AND CERTIFICATION

RN Wisconsin #150696—030
 Basic Life Support (BLS) for the Healthcare Provider, American Heart Association
 ONS Chemo Certification, #368288
 Wisconsin Technical College System, Teaching Certified
 Safe Space Ally Diversity and Inclusion Certification, LTC

SEMINARS ATTENDED

2019	Frontline Leadership: Communication Skills (MRA), WI
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2018 WNA Healthy Nurses for Wisconsin Conference, WI
2018 Safe Space, Diversity and Inclusion (LTC)
2015-2018 WTCS State Conferences, WI
2016 WSNA (Wisconsin Student Nurses Assoc) State Conference, WI
2016 Nuts and Bolts of Nursing Education, MN
2016 Greg Hodges Cooperative Learning, WI
2013 ASPMN National Pain Conference, IN
2013 EPIC Credentialed Training, WI
2012 Basic and Advanced Pediatric Nursing Seminar, St. Lukes, WI
2011 PRN Course, Aurora Baycare, WI
2009 Beyond the Nuts and Bolts of Nursing, St. Lukes, WI
2008 Promoting Excellence in End of Life Care, St. Lukes, WI
2008 ONS Chemo Administration, Aurora Baycare, WI
2007 Preceptor Training, St. Lukes, WI
2006-2007 Planetree Retreats, St. Lukes, WI

COMMUNITY SERVICE

College Preview Night, ADN Program Representative
Health Division Open House, AND Program Representative
LTC New Student Orientation Tour Guide
Aurora Healthcare TR 10-Mile Volunteer
Optimist/Jr. Optimist Club of Two Rivers (Service Club)
Relay for Life, Manitowoc County
Two Rivers School District Band Boosters/Track and Cross Country Boosters

REFERENCES

Kerry Hamm, MSN, RN
Director of Nursing, Lakeland University
W3718 South Drive, Plymouth, WI 53073
(920) 323-4181; hammKL@lakeland.edu

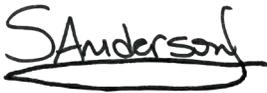
Jenise Jorsch, BSN
Manager ED Aurora Medical Center Manitowoc County
5000 Memorial Drive, Two Rivers, WI 54241
920-794-5159; jenise.jorsch@aah.org

Appendix C
RN to BSN Completion Program Staffing Plan
Fall 2021

Faculty Staffing Plan Fall 2021

Course	NUR 301 – Professional Nursing Practice	NUR 303 – Research and Evidence-Based Practice in Nursing	NUR 320 – Comprehensive Health and Physical Assessment	NUR 401 – System Leadership for Quality Improvement	NUR 408 – Special Topics: Determinants of Health and Vulnerable Populations
Type	Didactic (3 hrs/week) and BlendEd Live or Online Live 7W1 Tuesday	Didactic (3 hrs/week) and BlendEd Live or Online Live 7W1 - Wednesday	Didactic (3 hrs/week) and BlendEd Live or Online Live 7W1 - Monday	Didactic (3 hrs/week) and BlendEd Live or Online Live 7W2 - Monday	Didactic (3 hrs/week) and BlendEd Live or Online Live 7W2 - Tuesday
Sections (capacity)	7W1 (30 students)	1 section (25 students)	1 section (25 students)	1 section (25 students)	1 section (30 students)
Faculty	7W1: Adjunct Faculty: Tammy Spoerl MSN, RN	Adjunct Faculty: Kerry DeGroot MSN, RN	Adjunct Faculty: Kristi Hasenstein MSN, APNP, FNP-C, RN	Adjunct Faculty: Jill Vanne MSN, RN	Director of the Nursing Program: Kerry Hamm MSN, RN
Contingency Plan	Director of the Nursing Program: Kerry Hamm MSN, RN	Director of the Nursing Program: Kerry Hamm MSN, RN	Adjunct Faculty: Jill Vanne MSN, RN	Adjunct Faculty: Kerry DeGroot MSN, RN	Adjunct Faculty: Tammy Spoerl MSN, RN

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Sofia Anderson, Administrative Rules Coordinator		2) Date when request submitted: 10/04/2021 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: October 14, 2021	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Rules Matters – Discussion and Consideration <ul style="list-style-type: none"> • Pending and Possible Rulemaking Projects 	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Attachments: <ul style="list-style-type: none"> • Nursing Board Rules List Chart 			
11) Authorization			
		10/04/2021	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

Rule Projects (Updated 10/07/21)

Permanent Rules

Clearinghouse Rule Number	Scope #	Scope Expiration	Date Scope Requested by Board	Rules Affected	Relating Clause	Synopsis	Stage of Rule Process	Next step
21-009	134-20	4/19/2023	7/9/2020	N 1	Clinical learning experiences	Comprehensive review of N 1, which will include evaluating how effectively simulation-based clinical learning is being utilized in schools of nursing and considering other models for clinical learning that are being developed.	16. Legislative Review. JCRAR requested meeting on 9/10/21. Jurisdiction extended to 10/10/21.	
20-069	014-20	9/30/2022	3/25/2020	N 1 to 8	Requirements in emergency situations	Comprehensive review of the Board's rules with the objective of establishing waivers and alternate requirements that the Board may utilize to respond to emergency situations.	14. Final rule and legislative report submitted to Governor's Office, 1/12/21.	
21-044	162-20	6/28/2023	10/8/2020	N 2	Reciprocal credentials for service members, former service members, and their spouses	Act 143 implementation	14. Final rule and legislative report submitted to Governor's Office.	Once we receive Governor's approval, the documents will be submitted to the Legislature Standing Committees.
20-065	047-19	11/11/2021	3/15/2019	N 4	Licensure of nurse midwives	Comprehensive review of N4 for statutory compliance and current standards. Addresses 2 items identified in the BON 2019 Biennial Report.	16. Legislative Review. Sent with germane modification on 8/25/21 and Standing Committee has jurisdiction until 10/09/21.	

Scope Statements

Clearinghouse Rule Number	Scope #	Scope Expiration	Date Scope Requested by Board	Rules Affected	Relating Clause	Synopsis	Stage of Rule Process	Next step
			10/8/2020	N 8	APNP prescribing limitations	Review of limitations in N8 regarding APNPs prescribing certain drugs.	03. Scope submitted to Governor's Office, 11/24/20.	
			7/30/2020	N 8	Collaboration with other health care providers	Review of the collaboration requirements in N8 and other changes throughout the chapter.	03. Scope submitted to Governor's Office, 10/15/20.	
			6/11/2020	N 2	Temporary permits	Requirements for temporary permits to respond to a future emergency and may promulgate a permanent rule to allow the Board to grant a waiver of or variance to the requirements in emergency situations.	03. Scope submitted to Governor's Office on 10/15/20	

Emergency Rules

EMR Number	Rules Affected	Rule	Stage of Rule Process	Brief Synopsis of Rule	Stage Details	Next step
EmR2107	N 1 to 8	Requirements in emergency situations	16. Public hearing held.	Comprehensive review with the objective of establishing waivers and alternate requirements that the Board may utilize to respond to emergency situations.	GORC approved 1/14/21, Effective until 7/11/2021. First extension approved by JCRAR on 7/8/21. Rule expired on 9/9/21.	

	N 2	Temporary permits	08. Drafting Rule/EIA Preparation	Rule to examine extending the duration of temporary permits and establishes criteria to enable the holder of a temporary permit to practice without direct supervision. [Board will not pursue emergency rule -Board decision 04/8/2021]	Emergency rule scope approved by Governor on 1/14/21 (SS 015-21) Does not include permanent rule scope.	Board decided not to pursue the emergency rule. Emergency rule tabled.
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AGENDA REQUEST FORM

1) Name and title of person submitting the request: Marcie Gossfeld, LPPA		2) Date when request submitted: 9/29/21 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>									
3) Name of Board, Committee, Council, Sections: Board of Nursing											
4) Meeting Date: 10/14/21	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Credentialing license counts									
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:									
10) Describe the issue and action that should be addressed: Act 10 Licenses issued August 2021 / total issued to date = APNP = 1 / total to date = 21 LPN = 0 / total to date = 4 RN = 10 / total to date = 41											
11) Authorization <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%; border-bottom: 1px solid black;"><i>Marcie Gossfeld</i></td> <td style="width: 30%; border-bottom: 1px solid black; text-align: right;">9/29/21</td> </tr> <tr> <td style="font-size: small;">Signature of person making this request</td> <td style="font-size: small; text-align: right;">Date</td> </tr> <tr> <td style="border-bottom: 1px solid black;"><i>Samantha Lange</i></td> <td style="border-bottom: 1px solid black; text-align: right;">9/29/2021</td> </tr> <tr> <td style="font-size: small;">Supervisor (if required)</td> <td style="font-size: small; text-align: right;">Date</td> </tr> </table> <hr/> Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date				<i>Marcie Gossfeld</i>	9/29/21	Signature of person making this request	Date	<i>Samantha Lange</i>	9/29/2021	Supervisor (if required)	Date
<i>Marcie Gossfeld</i>	9/29/21										
Signature of person making this request	Date										
<i>Samantha Lange</i>	9/29/2021										
Supervisor (if required)	Date										
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.											

CREDENTIALS ISSUED BY MONTH
FROM: 1/1/2021 TO: 9/29/2021

PROFESSION NAME	YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YR TOTALS
Advanced Practice Nurse Prescriber(33)	2021	46	66	97	68	52	73	76	149	115	0	0	0	742
Licensed Practical Nurse(31)	2021	112	40	180	78	85	156	167	108	53	0	0	0	979
Nurse - Midwife(32)	2021	2	5	1	1	1	0	2	1	4	0	0	0	17
Registered Nurse(30)	2021	508	627	470	412	310	1135	929	513	379	0	0	0	5283

**WISCONSIN DEPARTMENT OF
SAFETY AND PROFESSIONAL SERVICES
LICENSE COUNTS* AS OF 09/29/2021**
Includes Temp. Licenses/*F=Firms; I=Individuals

Entity*	Reg.	Profession	In State			Out of State			Totals		
			Active	Inactive	Total	Active	Inactive	Total	Active	Inactive	Total
I	30	Registered Nurse	94,540	52,439	146,979	15,525	59,998	75,523	110,065	112,437	222,502
I	31	Licensed Practical Nurse	13,879	33,355	47,234	999	9,615	10,614	14,878	42,970	57,848
I	32	Nurse - Midwife	239	89	328	41	83	124	280	172	452
I	33	Advanced Practice Nurse Prescriber	7,136	1,358	8,494	1,452	1,440	2,892	8,588	2,798	11,386

Active = Current License / Inactive = Licensed Expired											
			In State			Out of State			Totals		
Reg.	Profession	License Count Date	Active	Inactive	Total	Active	Inactive	Total	Active	Inactive	Total
30	Registered Nurse	9/29/2021	94,540	52,439	146,979	15,525	59,998	75,523	110,065	112,437	222,502
		8/25/2021	94,213	52,463	146,676	15,345	60,017	75,362	109,558	112,480	222,038
		7/23/2021	93,924	52,468	146,392	15,133	59,980	75,113	109,057	112,448	221,505
		5/21/2021	92,364	52,493	144,857	14,667	60,039	74,706	107,031	112,532	219,563
		5/5/2021	92,170	52,506	144,676	14,565	60,066	74,631	106,735	112,572	219,307
		3/24/2021	91,864	52,578	144,442	14,246	60,091	74,337	106,110	112,669	218,779
		2/26/2021	91,655	52,619	144,274	14,078	60,072	74,150	105,733	112,691	218,424
		2/5/2021	91,329	52,672	144,001	13,940	60,092	74,032	105,269	112,764	218,033
		12/2/2020	90,309	52,929	143,238	13,630	60,152	73,782	103,939	113,081	217,020
		11/3/2020	90,103	52,991	143,094	13,377	60,210	73,587	103,480	113,201	216,681
31	Licensed Practical Nurse	9/29/2021	13,879	33,355	47,234	999	9,615	10,614	14,878	42,970	57,848
		8/25/2021	13,813	33,359	47,172	979	9,618	10,597	14,792	42,977	57,769
		7/23/2021	13,724	33,367	47,091	963	9,609	10,572	14,687	42,976	57,663
		5/21/2021	13,425	33,376	46,801	931	9,610	10,541	14,356	42,986	57,342
		5/5/2021	13,384	33,372	46,756	925	9,615	10,540	14,309	42,987	57,296
		3/24/2021	13,292	33,393	46,685	886	9,614	10,500	14,178	43,007	57,185
		2/26/2021	13,176	33,407	46,583	850	9,611	10,461	14,026	43,018	57,044
		2/5/2021	13,146	33,413	46,559	840	9,611	10,451	13,986	43,024	57,010
		12/2/2020	12,960	33,453	46,413	812	9,611	10,423	13,772	43,064	56,836
		11/3/2020	12,908	33,472	46,380	801	9,610	10,411	13,709	43,082	56,791

Reg.	Profession	License Count Date	In State			Out of State			Totals		
			Active	Inactive	Total	Active	Inactive	Total	Active	Inactive	Total
32	Nurse - Midwife	9/29/2021	239	89	328	41	83	124	280	172	452
		8/25/2021	234	89	323	41	83	124	275	172	447
		7/23/2021	233	89	322	41	83	124	274	172	446
		5/21/2021	233	89	322	40	83	123	273	172	445
		5/5/2021	233	89	322	39	83	122	272	172	444
		3/24/2021	233	89	322	38	83	121	271	172	443
		2/26/2021	234	89	323	35	84	119	269	173	442
		2/5/2021	231	89	320	33	84	117	264	173	437
		12/2/2020	229	89	318	32	84	116	261	173	434
		11/3/2020	228	89	317	32	84	116	260	173	433
Reg.	Profession	License Count Date	Active	Inactive	Total	Active	Inactive	Total	Active	Inactive	Total
33	Advanced Practice Nurse Prescriber	9/29/2021	7,136	1,358	8,494	1,452	1,440	2,892	8,588	2,798	11,386
		8/25/2021	7,041	1,362	8,403	1,399	1,445	2,844	8,440	2,807	11,247
		7/23/2021	6,939	1,370	8,309	1,349	1,446	2,795	8,288	2,816	11,104
		5/21/2021	6,846	1,378	8,224	1,283	1,455	2,738	8,129	2,833	10,962
		5/5/2021	6,822	1,384	8,206	1,263	1,458	2,721	8,085	2,842	10,927
		3/24/2021	6,765	1,390	8,155	1,205	1,468	2,673	7,970	2,858	10,828
		2/26/2021	6,725	1,398	8,123	1,155	1,477	2,632	7,880	2,875	10,755
		2/5/2021	6,695	1,404	8,099	1,127	1,482	2,609	7,822	2,886	10,708
		12/2/2020	6,610	1,434	8,044	1,050	1,508	2,558	7,660	2,942	10,602
		11/3/2020	6,539	1,450	7,989	1,030	1,502	2,532	7,569	2,952	10,521

Nursing Licenses Issued Pursuant to Emergency Order 2/Act 10:

Profession	10/2020	11/2020	1/2021	2/2021	3/2021	4/2021	5/2021	6/2021	7/2021	8/2021
Registered Nurse	53	68	41	27	19	20	4	10	6	10
Licensed Practical Nurse	5	5	5	1	-	1	3	-	2	-
Nurse Midwife	1	-	-	-	-	-	-	-	-	-
Advanced Practice Nurse Prescriber	11	21	18	13	10	24	12	10	4	1

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Kimberly Wood, Program Assistant Supervisor-Adv.		2) Date when request submitted: 10/7/2021 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting.	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: 10/14/2021	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Newsletter Planning	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: The Board will review the newsletter draft. Additionally, the Board will receive an update about research as to the new name options proposed for the newsletter and should discuss how to proceed. <ul style="list-style-type: none"> • Nursing Futures <ul style="list-style-type: none"> ○ USPTO: 1 result when searching for “Nursing Futures” (Search Result) ○ Google: Several result(s) when searching for “Nursing Futures” (Search Results) • Wisconsin Nursing Today <ul style="list-style-type: none"> ○ USPTO: No result(s) when searching for “Wisconsin Nursing Today” or “Nursing Today” ○ Google: No relevant result(s) when searching for “Wisconsin Nursing Today” or “Nursing Today” (Search Results) • Dairyland Nursing <ul style="list-style-type: none"> ○ USPTO: No result(s) when searching for “Dairyland Nursing” ○ Google: No relevant result(s) when searching for “Dairyland Nursing” • Wisconsin Nursing Matters <ul style="list-style-type: none"> ○ USPTO: 1 result(s) when searching for “Wisconsin Nursing Matters” or “Nursing Matters” (Search Result) ○ Google: No relevant result(s) when searching for “Wisconsin Nursing Matters” or “Nursing Matters” (Search Results) • Board of Nursing Connect (Results suggest) <ul style="list-style-type: none"> ○ USPTO: 1 result(s) when searching for “Board of Nursing Connect” or “Nursing Connect” (Search Result) ○ Google: Several result(s) when searching for “Board of Nursing Connect” or “Nursing Connect” (Search Results) • Wisconsin Board of Nursing Focus <ul style="list-style-type: none"> ○ USPTO: 2 result(s) when searching for “Wisconsin Board of Nursing Focus” or “Nursing Focus” (Search Result) ○ Google: Several result(s) when searching for “Wisconsin Board of Nursing Focus” or “Nursing Focus” (Search Results) The next newsletter will be due out in January 2022 with a deadline for article submission on December 17, 2021. The Board should discuss topics ideas for the January Newsletter.			
11) Authorization			
<i>Kimberly Wood</i>		10/7/2021	
Signature of person making this request		Date	
<i>Gwendolyn L. Jones</i>		10/7/2021	
Supervisor (if required)		Date	
		10/7/2021	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)			
Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			