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**VIRTUAL/TELECONFERENCE**  
**BOARD OF NURSING**  
**Virtual, 4822 Madison Yards Way, Madison**  
**Contact: Brad Wojciechowski (608) 266-2112**  
**December 8, 2022**

*The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.*

**AGENDA**

**8:00 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A. Adoption of Agenda (1-5)**
- B. Approval of Minutes of November 10, 2022 (6-11)**
- C. Reminders: Conflicts of Interests, Scheduling Concerns**
- D. Introductions, Announcements and Recognition – Discussion and Consideration**
- E. Administrative Matters – Discussion and Consideration**
  - 1) Department, Staff and Board Updates
  - 2) Appointment of Liaisons and Alternates
  - 3) Board Members – Term Expiration Dates
    - a. Anderson, John G. – 7/1/2025
    - b. Edelstein, Janice A. – 7/1/2024
    - c. Guyton, Vera L. – 7/1/2025
    - d. McFarland, Rosalyn L. – 7/1/2026
    - e. Saldivar Frias, Christian – 7/1/2023
    - f. Scott, Linda D. – 7/1/2023
    - g. Weinman, Robert W. – 7/1/2023
    - h. Zentz, Emily – 7/1/2023
- F. Education and Examination Matters – Discussion and Consideration**
  - 1) Arizona College of Nursing Phase II School Approval – Approval to Admit **(12-18)**
- G. Legislative and Policy Matters – Discussion and Consideration**
  - 1) 2021 Wisconsin Act 158, Relating to Practice of Certain Skilled Health Services by Military Medical Personnel and Granting Rule Making Authority
- H. Administrative Rule Matters – Discussion and Consideration (19)**
  - 1) Permanent Rule Draft: N 2, Relating to Modification of Board Review Process to Take the NCLEX **(20-30)**

2) Pending and Possible Rulemaking Projects **(31-33)**

**I. Legislature Agenda Request: Status of Kratom – Discussion and Consideration**

**J. Work Setting Approval Relating to Telehealth – Discussion and Consideration (34)**

**K. Newsletter Matters – Discussion and Consideration (35)**

**L. Speaking Engagements, Travel, Public Relation Requests, and Reports**

1) Consideration of Attendance: 2023 NCSBN Midyear Meeting – March 28-30, 2023 – Seattle, WA

M. COVID-19 – Discussion and Consideration

N. Nurse Licensure Compact (NLC) Update – Discussion and Consideration

O. Liaison Reports – Discussion and Consideration

P. Discussion and Consideration of Items Added After Preparation of Agenda:

- 1) Introductions, Announcements and Recognition
- 2) Administrative Matters
- 3) Election of Officers
- 4) Appointment of Liaisons and Alternates
- 5) Delegation of Authorities
- 6) Education and Examination Matters
- 7) Credentialing Matters
- 8) Practice Matters
- 9) Legislative and Policy Matters
- 10) Administrative Rule Matters
- 11) Liaison Reports
- 12) Board Liaison Training and Appointment of Mentors
- 13) Informational Items
- 14) Division of Legal Services and Compliance (DLSC) Matters
- 15) Presentations of Petitions for Summary Suspension
- 16) Petitions for Designation of Hearing Examiner
- 17) Presentation of Stipulations, Final Decisions and Orders
- 18) Presentation of Proposed Final Decisions and Orders
- 19) Presentation of Interim Orders
- 20) Petitions for Re-Hearing
- 21) Petitions for Assessments
- 22) Petitions to Vacate Orders
- 23) Requests for Disciplinary Proceeding Presentations
- 24) Motions
- 25) Petitions
- 26) Appearances from Requests Received or Renewed
- 27) Speaking Engagements, Travel, Public Relation Requests, and Reports

**Q. Public Comments**

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b),**

and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

**R. Credentialing Matters**

1) **Application Reviews**

- a. Christy Lingnofski – RN Renewal Applicant and APNP Applicant (**36-139**)

**S. Deliberation on Division of Legal Services and Compliance Matters**

1) **Administrative Warnings**

- a. 21 NUR 483 – B.J.M. (**140-141**)  
b. 21 NUR 743 – G.J.E. (**142-143**)  
c. 21 NUR 807 – S.D.P. (**144-145**)  
d. 22 NUR 215 – T.L.R. (**146-147**)

2) **Case Closings**

- a. 20 NUR 202 – K.M. (**148-156**)  
b. 20 NUR 606 – J.P.M. (**157-160**)  
c. 21 NUR 278 – D.L. (**161-168**)  
d. 21 NUR 628 – R.G. (**169-185**)  
e. 21 NUR 641 – R.L.E. (**186-191**)  
f. 21 NUR 677 – A.T. (**192-200**)  
g. 21 NUR 692 – D.E. (**201-204**)  
h. 21 NUR 720 – N.J.H. (**205-211**)  
i. 22 NUR 057 – W.R.Q. (**212-219**)  
j. 22 NUR 111 – B.J.F. (**220-231**)  
k. 22 NUR 201 – G.V.M. (**232-236**)  
l. 22 NUR 232 – R.H.L. (**237-241**)  
m. 22 NUR 233 – R.H.L. (**242-247**)  
n. 22 NUR 297 – K.M.B. (**248-253**)  
o. 22 NUR 385 – H.L.W. (**254-261**)  
p. 22 NUR 403 – L.M.B. (**262-265**)  
q. 22 NUR 415 – E.M.C. (**266-271**)  
r. 22 NUR 459 – C.F.K. (**272-277**)  
s. 22 NUR 556 – J.L.L. (**278-289**)  
t. 22 NUR 732 – D.L.V. (**290-300**)

3) **Proposed Stipulations, Final Decisions, and Orders**

- a. 20 NUR 316 – Jacob P. Mast, L.P.N. (**301-306**)  
b. 20 NUR 604, 22 NUR 401 – Erin M. Kunz, R.N. (**307-317**)  
c. 21 NUR 042, 22 NUR 340 – Kamari M. Maxfield, R.N. (**318-327**)  
d. 21 NUR 404 – Kevin P. Ackermann, R.N. (**328-334**)  
e. 21 NUR 659, 22 NUR 304 – Kathleen A. Jopke, R.N. (**335-341**)  
f. 21 NUR 695 – Kelly A. Weir, R.N. (**342-347**)  
g. 21 NUR 700 – Jennifer Jozwiak, R.N. (**348-353**)  
h. 21 NUR 700 – Pamela A. Harrison, R.N. (**354-361**)  
i. 21 NUR 737 – Samantha M. Sommers, R.N. (**362-373**)  
j. 22 NUR 173 – Shawntea G. Hamilton, L.P.N. (**374-380**)  
k. 22 NUR 260 – Jennifer L. Stricker, R.N., A.P.N.P. (**381-386**)

- l. 22 NUR 402 – Allison L. Blauvelt, L.P.N. **(387-392)**
- m. 22 NUR 679 – Choua Lee, R.N. **(393-398)**
- 4) **Monitoring Matters (399-400)**
  - a. **Monitor Heller**
    - 1. Carrie Buhr – Requesting Full Licensure **(401-415)**
    - 2. Ashely Halopka – Requesting Full Licensure **(416-431)**
    - 3. Peggy Sadowski – Requesting Work Setting Approval (Board Liaison Request) **(432-490)**
    - 4. Susan Thiel – Requesting Reduction in Drug and Alcohol Screens **(491-527)**
    - 5. Pamela Worthington – Requesting Full Licensure **(528-542)**
  - b. **Monitor Wagner**
    - 1. Jennifer Klug – Requesting Approval to Work in Director of Nursing (DON) Position **(543-577)**
    - 2. Christy Pullara – Requesting Full Licensure **(578-636)**
  - c. **Monitor Kane**
    - 1. Christina Brockhaus – Requesting Reduction in Drug/Alcohol Screens and a Reduction in AA/NA Meeting Attendance **(637-660)**
    - 2. Timothy Harrington – Requesting Fitness to Practice Evaluation be Accepted with Evaluators Recommendation to Continue to Engage in Psychotherapy for at Least One Year **(661-684)**
    - 3. Heidi Sahr – Requesting to Terminate Direct Supervision, Reduce Frequency of Drug/Alcohol Testing and Terminate AA/NA Meeting Requirement **(685-713)**
  - d. **Monitor Olson**
    - 1. Sara Reimer – Requesting Termination of Treatment, Decrease in Testing Frequency, and Ability to Work in Assisted Living and Correctional Settings **(714-739)**
    - 2. Shawn Siebold – Requesting Full Licensure **(740-756)**
    - 3. Joan Wick – Requesting Full Licensure **(757-776)**
    - 4. Nicole Wilburn – Requesting Full Licensure **(777-787)**

T. Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) DLSC Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petitions for Summary Suspensions
- 7) Petitions for Designation of Hearing Examiner
- 8) Proposed Stipulations, Final Decisions and Order
- 9) Proposed Interim Orders
- 10) Administrative Warnings
- 11) Review of Administrative Warnings
- 12) Proposed Final Decisions and Orders
- 13) Matters Relating to Costs/Orders Fixing Costs
- 14) Case Closings
- 15) Board Liaison Training
- 16) Petitions for Assessments and Evaluations

- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

**U. Consulting with Legal Counsel**

- 1) Cases Delegated to Chief Legal Counsel
  - a. Interim Order: 22 NUR 690 – Teresa M. Fennigkoh, R.N. **(788-791)**
- 2) Planned Parenthood of Wisconsin, Inc. v. Wisconsin Board of Nursing, Et Al; USDC, Western District of Wisconsin

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

- V. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate
- W. Open Session Items Noticed Above Not Completed in the Initial Open Session
- X. Board Meeting Process (Time Allocation, Agenda Items) – Discussion and Consideration
- Y. Board Strategic Planning and its Mission, Vision and Values – Discussion and Consideration

**ADJOURNMENT**

**NEXT MEETING: JANUARY 12, 2023 (TENTATIVE)**

\*\*\*\*\*  
 MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board’s agenda, please visit the Department website at <https://dps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer at 608-266-2112, or the Meeting Staff at 608-266-5439.

**VIRTUAL/TELECONFERENCE  
BOARD OF NURSING  
MEETING MINUTES  
NOVEMBER 10, 2022**

**PRESENT:** John Anderson, Janice Edelstein, Vera Guyton, Linda Scott, Robert Weinman, Emily Zentz (*arrived at 9:05 a.m., excused at 9:59 a.m.*)

**EXCUSED:** Rosalyn McFarland, Christian Saldivar Frias

**STAFF:** Brad Wojciechowski, Executive Director; Jameson Whitney, Legal Counsel; Sofia Anderson, Administrative Rules Coordinator; Katlin Schwartz, Bureau Assistant; and other Department Staff

**CALL TO ORDER**

Robert Weinman, Chairperson, called the meeting to order at 8:07 a.m. A quorum was confirmed with five (5) members present.

**ADOPTION OF THE AGENDA**

**MOTION:** Janice Edelstein moved, seconded by Robert Weinman, to adopt the Agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OCTOBER 13, 2022**

**MOTION:** Linda Scott moved, seconded by Vera Guyton, to approve the Minutes of October 13, 2022 as published. Motion carried unanimously.

**ADMINISTRATIVE RULE MATTERS**

**Emergency Rule Draft: N 2, Relating to Modification of Board Review Process to Take the NCLEX**

**MOTION:** Robert Weinman moved, seconded by Linda Scott, to authorize Chairperson to approve the emergency rule for N 2 relating to modification of Board review process to take the NCLEX, for emergency rule submission to the Governor, publication in an official newspaper and for the permanent rule posting of economic impact comments and submission to the Clearinghouse. Motion carried unanimously.

**MOTION:** Robert Weinman moved, seconded by John Anderson, to delegate authority to the Chairperson to approve the Adoption Order for emergency rule N 2, relating to modification of Board review process to take the NCLEX. Motion carried unanimously.

## EDUCATION AND EXAMINATION MATTERS

### Arizona College of Nursing Phase II School Approval – Approval to Admit

**MOTION:** Linda Scott moved, seconded by Janice Edelstein, to table the request of Arizona College for authorization to admit students to their school of nursing, and to request additional information including program completion strategies for success and further clarification on curriculum design. Motion carried unanimously

**MOTION:** Robert Weinman moved, seconded by Linda Scott, to acknowledge and thank Cherlyn Shultz-Ruth, DNP, MSN, RN, Director of Nursing Regulatory Affairs at Arizona College of Nursing for her appearance and presentation to the Board. Motion carried unanimously.

### LEGISLATURE AGENDA REQUEST: STATUS OF KRATOM

**MOTION:** Robert Weinman moved, seconded by Janice Edelstein, to acknowledge that the Board of Nursing has reviewed the subject of the legal status of Kratom. Motion carried unanimously.

*(Emily Zentz arrived at 9:05 a.m.)*

### CLOSED SESSION

**MOTION:** John Anderson moved, seconded by Robert Weinman, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigation with administrative warnings (ss. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Robert Weinman, Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: John Anderson-yes; Janice Edelstein-yes; Vera Guyton-yes; Linda Scott-yes; Robert Weinman-yes; and Emily Zentz-yes. Motion carried unanimously.

The Board convened into Closed Session at 9:20 a.m.

## DIVISION OF LEGAL SERVICES AND COMPLIANCE MATTERS

### Administrative Warnings

**MOTION:** Linda Scott moved, seconded by Robert Weinman, to issue an Administrative Warning in the following DLSC Cases:

1. 21 NUR 525 – J.M.
2. 21 NUR 525 – M.A.
3. 21 NUR 606 – A.J.D.
4. 22 NUR 453 – C.J.C.
5. 22 NUR 461 – A.L.P.
6. 22 NUR 468 – E.M.T.
7. 22 NUR 500 – J.L.G.
8. 22 NUR 570 – E.J.A.

Motion carried unanimously.

### Case Closings

**MOTION:** Emily Zentz moved, seconded by Robert Weinman, to close the following DLSC Cases for the reasons outlined below:

1. 21 NUR 440 - J.U.L. – No Violation
2. 21 NUR 527 – C.L.D. – Insufficient Evidence
3. 21 NUR 666 – C.M.F., L.L.B., T.L.R. – No Violation
4. 21 NUR 671 – V.L.E. – Insufficient Evidence
5. 21 NUR 687 – T.A.M., J.A.S. – No Violation
6. 22 NUR 056 – H.L.T. – No Violation
7. 22 NUR 087 – J.E.G. – No Violation
8. 22 NUR 125 – J.M.T. – No Violation
9. 22 NUR 218 – Z.A. – Insufficient Evidence
10. 22 NUR 327 – J.L.A. – Insufficient Evidence
11. 22 NUR 451 – B.L.W. – Insufficient Evidence
12. 22 NUR 499 – D.L.C. – Prosecutorial Discretion (P1)
13. 22 NUR 652 – M.D.H. – Prosecutorial Discretion (P1)

Motion carried unanimously.

### Proposed Stipulations and Final Decisions and Orders

**MOTION:** Robert Weinman moved, seconded by John Anderson, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings of the following cases:

1. 20 NUR 172 – Colleen M. Thurman, A.P.N.P.
2. 22 NUR 039 – Susanne R. Mlsna, R.N., A.P.N.P.
3. 22 NUR 117 – Nicole M. Faulkner, R.N.
4. 22 NUR 275 – Julie C. Bruder, R.N.
5. 22 NUR 304 – Michele L. Yenter, R.N.

Motion carried unanimously.



**Proposed Stipulations and Interim Orders**

**22 NUR 690 – Teresa M. Fennigkoh, R.N.**

**MOTION:** Janice Edelstein moved, seconded by Linda Scott, to delegate to DSPS Chief Legal Counsel the Board’s authority to preside over and resolve the matter of the Interim Order against Teresa M. Fennigkoh, R.N., DLSC Case Number 22 NUR 690. Motion carried unanimously.

*(Robert Weinman recused himself and left the room for deliberation and voting in the matter concerning Teresa M. Fennigkoh, R.N., DLSC Case Number 22 NUR 690. Emily Zentz, Vice Chairperson presided for the duration of the Chairperson’s recusal.)*

**Monitoring Matters**

**Benjamin Doran, R.N.  
Requesting Full Licensure**

**MOTION:** Emily Zentz moved, seconded by Janice Edelstein, to grant the request of Benjamin Doran, R.N., for full licensure. Motion carried unanimously.

**Jennifer Irving, L.P.N.  
Requesting Full Licensure**

**MOTION:** Janice Edelstein moved, seconded by Linda Scott, to grant the request of Jennifer Irving, L.P.N., for full licensure. Motion carried unanimously.

**Rachel Malmquist, R.N.  
Requesting Termination of Direct Supervision, Decrease Specimen Testing Frequency to 36 Times Per Year, and Reduction of AA Meetings to Once Per Week**

**MOTION:** Janice Edelstein moved, seconded by Linda Scott, to deny the request of Rachel Malmquist, R.N., for a decrease specimen testing to 36 times per year, and a reduction of AA Meetings to Once per Week, but to grant termination of direct supervision. **Reason for Denial:** Failure to demonstrate continuous and successful compliance under the terms of the Board Order (6/16/2021). Motion carried unanimously.

**Stephanie McMillen, R.N.  
Requesting Full Licensure**

**MOTION:** Linda Scott moved, seconded by Emily Zentz, to grant the request of Stephanie McMillen, R.N., for full licensure. Motion carried unanimously.

**Erin Rhea, R.N.  
Requesting Full Licensure**

**MOTION:** Janice Edelstein moved, seconded by Robert Weinman, to grant the request of Erin Rhea, R.N., for full licensure. Motion carried unanimously.

**Lisa Anderson, R.N.  
Requesting Full Licensure**

**MOTION:** Emily Zentz moved, seconded by Vera Guyton, to grant the request of Lisa Anderson, R.N., for full licensure. Motion carried unanimously.

**Latasha Brown Billups, L.P.N.  
Requesting Full Licensure**

**MOTION:** Robert Weinman moved, seconded by John Anderson, to grant the request of Latasha Brown Billups, L.P.N., for full licensure. Motion carried unanimously.

**Angela Dessain, R.N.  
Requesting Full Licensure**

**MOTION:** Linda Scott moved, seconded by Janice Edelstein, to grant the request of Angela Dessain, R.N., for full licensure. Motion carried unanimously.

**Ryan Fish, R.N.  
Requesting Acceptance of Monroe County OWI Treatment Court for Drug/Alcohol  
Monitoring**

**MOTION:** Emily Zentz moved, seconded by John Anderson, to grant the request of Ryan Fish, R.N., for acceptance of Monroe County OWI Treatment Court for Drug/Alcohol Monitoring. Respondent shall sign up for and participate in regular drug monitoring at such time as the Monroe County program ends. Motion carried unanimously.

*(Emily Zentz was excused at 9:59 a.m.)*

**Rachel Gliszinski, L.P.N.  
Requesting to Discontinue AODA Treatment, Have Access to Controlled Substances and a  
Reduction in Drug and Alcohol Screens**

**MOTION:** Linda Scott moved, seconded by Vera Guyton, to deny the request of Rachel Gliszinski, L.P.N., for a reduction in drug and alcohol screens, but to grant access to Controlled Substances and discontinuing AODA Treatment. **Reason for Denial:** Insufficient time under the Board Order (4/10/2014) to demonstrate adequate compliance. Motion carried unanimously.

**Lakeesha Robinson, R.N., A.P.N.P.**  
**Requesting Full Licensure for her R.N. License and Board Review of Mentor Reports**

**MOTION:** Linda Scott moved, seconded by John Anderson, to deny the request of Lakeesha Robinson, R.N., A.P.N.P., for full licensure of her R.N. License. **Reason for Denial:** Insufficient time under the Board Order (5/12/2022) to demonstrate adequate compliance (2 of 6 Required mentor reports submitted). Motion carried unanimously.

**Casey Carpenter, L.P.N., R.N.**  
**Requesting Full Licensure and/or Termination of AA/NA Meetings and/or Termination of Drug Testing or Reduction in Drug Screens and/or Access to Controlled Substances**

**MOTION:** Robert Weinman moved, seconded by John Anderson, to deny the request of Casey Carpenter, L.P.N., R.N., for full licensure, termination of AA/NA meetings, and termination of drug testing or reduction in drug screens, but to grant access to controlled substances. **Reason for Denial:** Insufficient time under the Board Order (7/9/2020) to demonstrate adequate compliance. Motion carried unanimously.

**RECONVENE TO OPEN SESSION**

**MOTION:** Robert Weinman moved, seconded by Linda Scott, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 10:25 a.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

**MOTION:** Robert Weinman moved, seconded by Janice Edelstein, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

*(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)*

**ADJOURNMENT**

**MOTION:** Linda Scott moved, seconded by Robert Weinman, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:26 a.m.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

1) Name and title of person submitting the request: Joan Gage, OEE Program Manager		2) Date when request submitted: 10/24/2022 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: 11/10/2022	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Arizona College of Nursing Phase II School Approval - Approval to Admit	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: N/A	
10) Describe the issue and action that should be addressed: <p>Arizona College of Nursing (AZCN) respectfully submits our Phase II documents to request authorization to admit students to a nursing program as a next step to obtaining initial approval for a new baccalaureate nursing program in Milwaukee, WI. Narratives, tables, figures, and appendices in this document reflect AZCN's compliance with Chapter N 6 Standards of Practice for Registered Nurses.</p> <p>The Phase II Narratives, tables, figures, and appendices are all located in two files, one titled Application and a second titled Appendices.</p> <p>Representing the school during the meeting:          Cherlyn Shultz-Ruth, DNP, MSN, RN   <i>Director of Nursing Regulatory Affairs</i>          Arizona College of Nursing</p>			
11) <span style="margin-left: 150px;">Authorization</span>			
Joan Gage		10/24/2022	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the <a href="#">Agenda Items</a> folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			



# ARIZONA COLLEGE<sup>SM</sup> of Nursing

December 1, 2022

Phase II Application for Bachelor of Science in Nursing Program

Responses to the Wisconsin Board of Nursing  
Chapter N1.04-Authorization to Admit Students

**Wisconsin Department of Safety and Professional Services  
Wisconsin Board of Nursing**

Hill Farms State Office Building  
4822 Madison Yards Way  
Madison, WI 53705

Cherlyn Shultz-Ruth, DNP, MSN, RN

Dean of Nursing, Milwaukee Campus  
Arizona College of Nursing  
cruth@arizonacollege.edu  
Phone: (972) 839-6864

## **Appendices**

Appendix A - Sample Exam Blueprint

Appendix B - Assignments and Activities

Appendix C - Job Description-College Counselor

Appendix D - Intrusive Advising Program and Job Description-Student Success Coach

Appendix E - Tutor.com Information

Appendix F - ANA Scope and Standards Mapping

Appendix G - BSN Essentials Guide and Course Review Template

Appendix H - Faculty Resumes and Transcripts

Appendix I - LRC Tutoring Example and LRC Coordinator Job Description

Appendix J - Library Overview-LIRN

## **Responses to the Wisconsin Board of Nursing Chapter N1.04-Authorization to Admit Students**

The Arizona College of Nursing (AZCN) thanks the Wisconsin Board of Nursing (Board) again for the chance to represent the nursing program at the November 10, 2022 (Board) meeting. AZCN also appreciates the Board's review of the Phase II documents Chapter N1.04, Approval to Admit Students. AZCN respectfully submits the responses to the questions asked during the Board meeting. Provided in this document are the questions from the Board, the responses from AZCN, and the associated appendices.

### **Board of Nursing Request for Clarification Question 1**

Based on the Commission on Collegiate Nursing Education, (CCNE) Approval Certificate, is AZCN in compliance with the program completion rate?

#### **Arizona College of Nursing Program's Response:**

Since its origin, AZCN has had a history of strong completion rates through 2019, exceeding the 70% benchmark in 2018 and 2019 (82% and 71% respectively). Unfortunately, the COVID-19 pandemic affected AZCN completion rates as it did with other nursing programs across the United States. Completion rates fell to 58% in 2021, a year into the pandemic as students dealt with family, work, and societal demands related to COVID-19. This is substantiated by Joseph, Turner, Lee, Akers, Whorley, and Goodrich, (2022) in their article titled Impact of COVID-19 on Nursing Students: Factors Associated with PTSD Risk. AZCN has implemented several strategies listed below that have resulted in the current completion rate of 65% across all campuses. AZCN anticipates the strategies below will have a continued positive impact on completion rates.

1. (Start Date: January 2020) - Implementation of college-wide exams using standardized exam blueprints (Appendix A-Sample Exam Blueprint)
2. (Start Date: January 2020) - Implementation of required In-Class and Clinical Activities that focus on clinical judgment and problem-solving (Appendix B-Assignments and Activities)
3. (Start Date: April 2019) - On-boarding of College Counselors (Appendix C-Job Description-College Counselor)
4. (Start Date: April 2019) - Intrusive Advising Program (IAP) (Appendix D-Intrusive Advising Program and Job Description-Student Success Coach)
5. (Start Date: September 2021) - Enhanced Tutoring through tutor.com (Appendix E-Tutor.com Information)

### **Board of Nursing Request for Clarification Question 2**

Has AZCN updated the curriculum with the current ANA core competencies and (BSN) essentials?

#### **Arizona College of Nursing Program's Response:**

The previously submitted phase II application included the course mapping to an older edition of the ANA scope and standards. The AZCN course mapping has been updated to the 2021 ANA scope and standards (see Appendix F-ANA Scope and Standards Mapping). The AZCN curriculum is being mapped to the current BSN essentials using a faculty-led curriculum task force. Please see the BSN essentials task force guide and Course review template in Appendix G-BSN Essentials Guide and Course Review Template. To qualify and quantify the nursing core faculty's participation in the curriculum task force, please see resumes and transcripts in Appendix H (Faculty Resumes and Transcripts) for your review.

### **Board of Nursing Request for Clarification Question 3**

What tutoring support is provided for students, who does the tutoring, how do the students access it, and is it readily available?

#### **Arizona College of Nursing Program's Response:**

The state-of-the-art AZCN facility in Milwaukee will offer students an environment in which to flourish academically with classrooms, clinical skills laboratories, an innovative simulation center, computers in the Learning Resource Center (LRC), Tutoring support, library services, student study areas, student common areas, and conference rooms.

AZCN uses an online free tutoring program through tutor.com. Tutor.com is dedicated to promoting equity, opportunity, and achievement for all learners. (Appendix E-Tutor.com) The students can access tutor.com in Canvas, which is the student learning management system (LMS).

The Learning Resource Center (LRC) is a learning space designed for the students to engage with their peers and staff. There are workshops available to help with study techniques to assist students while studying. (Appendix I-LRC Tutoring Example and LRC Coordinator Job Description).

Faculty are also available for tutoring and remediation by having open office hours for students when needed. The faculty and student success coaches maintain a proactive student success approach through the Intrusive Advising Program (IAP). The IAP connects routinely with students to evaluate their progress and eliminate any barriers to student success (Appendix D-Intrusive Advising Program and Job Description-Student Success Coach). Based on AZCN's lived experience and the literature, the IAP aims to:

- Cultivate a student-centric culture distinguished by high touch, caring, and responsiveness.
- Develop students' mindset so that they can be successful.
- Provide helpful resources to address their academic, psychological, and social needs.
- Implement a systematic, holistic approach to tracking their progress.
- Engage students with each other and engage students with colleagues.

Additional support for students is available through Library & Information Resources Network (LIRN). (Appendix J-Library Overview-LIRN). AZCN subscribes to five research databases for example ProQuest, MEDLINE, and EBSCO, and online books, as well as content from journals,



magazines, news publications, and other sources covering topics relevant to general education, nursing, and numerous other resources covering all disciplines. Students and faculty can access the online library seven days a week, 24 hours a day. LIRN librarians are all credentialed and certified in library services at an expert level.

To conclude, AZCN believes in student success and student centrality. It is our goal to ensure that the students have an environment that will allow them to be successful by interacting with their peers and AZCN nursing personnel. AZCN will continue to review, implement, and evaluate opportunities to provide resources to the nursing students to ensure they are successful in the nursing program.

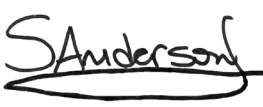
AZCN respectfully request the Boards approval to admit students based on the rules and regulations of the Wisconsin Board of Nursing, Chapter N1.04. Thank you for reviewing our response submission, and we look forward to continuing to work with the Wisconsin Board of Nursing.

## Reference

Joseph, R., Turner, T., Lee, C., Akers, S., Whorley, E. & Goodrich, C. (2022). Impact of COVID-19 on Nursing Students. *Journal of Christian Nursing*, 39 (4), 250-257. doi: 10.1097/CNJ.0000000000000951.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and title of person submitting the request:</b> Sofia Anderson, Administrative Rules Coordinator		<b>2) Date when request submitted:</b> 11/28/2022 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
<b>3) Name of Board, Committee, Council, Sections:</b> Board of Nursing			
<b>4) Meeting Date:</b> December 8, 2022	<b>5) Attachments:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b> Administrative Rules Matters – Discussion and Consideration 1. Permanent Rule draft: N 2, relating to modification of Board review process to take the NCLEX 2. Pending and Possible rulemaking projects	
<b>7) Place Item in:</b> <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	<b>8) Is an appearance before the Board being scheduled?</b> <i>(If yes, please complete <a href="#">Appearance Request</a> for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b> N/A	
<b>10) Describe the issue and action that should be addressed:</b> Attachments: 1. Permanent Rule Draft: N 2, relating to modification of Board review process to take the NCLEX. 2. Chapter N 2 Redlined 3. Nursing rule projects chart.			
<b>11) Authorization</b> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="text-align: center;">   <hr/>                 Signature of person making this request             </div> <div style="text-align: center;">                 11/28/2022  <hr/>                 Date             </div> </div> <div style="margin-top: 10px;"> <hr/>                 Supervisor (if required) <span style="float: right;">Date</span> </div> <div style="margin-top: 10px;"> <hr/>                 Executive Director signature (indicates approval to add post agenda deadline item to agenda) <span style="float: right;">Date</span> </div>			
<b>Directions for including supporting documents:</b> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

STATE OF WISCONSIN  
BOARD OF NURSING

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IN THE MATTER OF RULEMAKING : PROPOSED ORDER OF THE  
PROCEEDINGS BEFORE THE : BOARD OF NURSING  
BOARD OF NURSING : ADOPTING RULES  
: (CLEARINGHOUSE RULE )

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PROPOSED ORDER

An order of the Board of Nursing to amend N 2.105 (5) (b), N 2.11 (3) (c), and N 2.12 (3) (c); to create N 2.105 (5) (am), (d), (e), N 2.11 (3) (bm), (e), (f), and N 2.12 (3) (bm), (e), (f); and to repeal and recreate N 2.105 (5) (a), N 2.11 (3) (b), and N 2.12 (3) (b), relating to modification of Board review process to take the NCLEX.

Analysis prepared by the Department of Safety and Professional Services.

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ANALYSIS

**Statutes interpreted:**

Subchapter I of ch. 441, Stats.

**Statutory authority:**

Sections 15.01 (7), 15.08 (5) (b), 227.24 (1) (a), and 441.01 (3), Stats.

**Explanation of agency authority:**

Section 15.01 (7), Stats., defines examining boards and states that “[e]xamining board” includes the board of nursing.”

Section 15.08 (5) (b), Stats., provides an examining board “[s]hall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains. . .”

Section 227.24 (1) (a), Stats., provides “[a]n agency may, except as provided in s. 227.136 (1), promulgate a rule as an emergency rule without complying with the notice, hearing, and publication requirements under this chapter if preservation of the public peace, health, safety, or welfare necessitates putting the rule into effect prior to the time it would take effect if the agency complied with the procedures.”

Section 441.01 (3), Stats., provides “[t]he board may establish minimum standards for schools for professional nurses and schools for licensed practical nurses, including all related clinical units and facilities, and make and provide periodic surveys and consultations to such schools. It may also establish rules to prevent unauthorized persons from practicing professional nursing. It shall approve all rules for the administration of this chapter in accordance with ch. 227.”

**Related statute or rule:**

Subchapter I of ch. 441, Stats.

**Plain language analysis:**

Chapter N 2 contains the application procedures for single state and multistate licenses, which includes the provision that the Board of Nursing will make the applicants eligible to take the NCLEX upon receiving proof of graduation or completion of the educational requirements of a nursing program. The Board of Nursing has reviewed this requirement in an effort to make nurse applications go through the licensure process much faster than in the past and has decided to make applicants eligible to take the NCLEX once they submit proof of anticipated graduation or completion of the educational program. The modification of the process will require applicants to provide the required information when they start applying for licensure. Applicants will be responsible for providing proof of completion before taking the examination and will have to inform the Board of any changes that may affect their ability to take the NCLEX. However, the Board will still require formal proof of graduation or certificate of approval as a condition of issuing the license.

**Summary of, and comparison with, existing or proposed federal regulation:**

None.

**Comparison with rules in adjacent states:**

**Illinois:**

Illinois Compiled Statutes mentions that nursing applicants need to pass a department approved exam. [225 ILC 65/60-10]. The Illinois Administrative Code states that each applicant shall file an application if the applicant has taken and passed the NCLEX. The application process is initiated by applying with a testing service designated by the Division. [Ill Admin Code Section 1300.300]

Even though, neither Compiled Statutes nor the Administrative Code, explicitly state the requirements of eligibility to take the exam, the process set by the Illinois Department of Financial and Professional Regulation consists of applicants registering through Continental Testing and Pearson VUE. First-time applicants are required to provide certification of education and proof of fingerprinting when applying with Continental Testing, which will approve the applicants upon reception of the required documentation.

**Iowa:**

The Iowa Board of Nursing establishes that applicants need an authorization to test from the board in order to take the NCLEX. The board will issue an authorization to test upon receipt of:

1. Application with required fee;
2. Proof of fingerprinting;
3. Official transcripts sent directly from the nursing program and;
4. Proof of NCLEX registration, including payment for the exam.

[655 IAC s. 3.4 (4)]

**Michigan:**

The Michigan Compiled Statutes mentions that nursing applicants need to pass a required examination as approved by the board [333 MCL Section 17213]. Michigan Administrative Code establishes that applicants must show that they meet the eligibility requirements to take the NCLEX, which are:

1. Submit a completed application with the required fee and;
2. Provide proof of completion of an appropriate education program that meets the requirements set forth by the board.

[MI Admin. Rules R 338.10203 and R 338.10204]

**Minnesota:**

The Minnesota Statutes requires nursing applicants to pass a national examination approved by the board [MN Stats 148.211]. The Minnesota Administrative Code establishes that the board will make applicants eligible to take the NCLEX upon receiving the following:

1. Application with required fee and;
2. Confirmation of program completion.

[MN Admin. Code 6305.0400 Subp. 12]

**Summary of factual data and analytical methodologies:**

In consultation with staff from the Department of Safety and Professional Services, the Board developed a proposed rule that revises the eligibility process for applicants to take the NCLEX.

**Fiscal estimate and economic impact analysis:**

The fiscal estimate and economic impact analysis are attached.

**Analysis and supporting documents used to determine effect on small business or in preparation of economic impact analysis:**

The proposed rules will be posted for a period of 14 days to solicit public comment on economic impact, including how the proposed rules may affect businesses, local governmental units, and individuals.

**Effect on small business:**

These proposed rules do not have an economic impact on small businesses, as defined in s. 227.114 (1), Stats. The Department's Regulatory Review Coordinator may be contacted by email at [Jennifer.Garrett@wisconsin.gov](mailto:Jennifer.Garrett@wisconsin.gov), or by calling (608) 266-2112.

**Agency contact person:**

Sofia Anderson, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Policy Development, P.O. Box 8366, Madison, Wisconsin 53708-8366; email at [DSPSAdminRules@wisconsin.gov](mailto:DSPSAdminRules@wisconsin.gov).

**Place where comments are to be submitted and deadline for submission:**

Comments may be submitted to Sofia Anderson, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Policy Development, 4822 Madison Yards Way, P.O. Box 8366, Madison, WI 53708-8366, or by email to [DSPSAdminRules@wisconsin.gov](mailto:DSPSAdminRules@wisconsin.gov). Comments must be received on or before the public hearing to be held on a date TBD to be included in the record of rule-making proceedings.

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TEXT OF RULE

SECTION 1. N 2.105 (5) (a) is repealed and recreated to read:

**N 2.105 (5) (a)** The board shall determine that an applicant is eligible for admission to the NCLEX as of the date of the applicant's anticipated graduation or completion of the requirements for a certificate of approval. Applicants shall report their anticipated date of graduation or completion of the requirements for a certificate of approval as part of the application process. Applicants shall notify the board prior to the original anticipated date of eligibility if the date of eligibility changes and shall not take or attempt to take the NCLEX before graduation or obtaining a certificate of approval from a school of nursing.

SECTION 2. N 2.105 (5) (am) is created to read:

**N 2.105 (5) (am)** Applicants shall submit proof of graduation or a certificate of approval to the board prior to taking the NCLEX.

SECTION 3. N 2.105 (5) (b) is amended to read:

**N 2.105 (5) (b)** The applicant shall contact the examination provider to schedule the NCLEX date and time within one year from the time ~~the notice of eligibility is received by the applicant~~ the board determined that the applicant was eligible to take the examination.

SECTION 4. N 2.105 (5) (d) is created to read:

**N 2.105 (5) (d)** Failure to comply with the terms of this section may result in a denial of application or licensure.

SECTION 5. N 2.105 (5) (e) is created to read:

**N 2.105 (5) (e)** If a license is issued based on fraud, deceit, or material omission, the board shall take any action it deems necessary pursuant to s. 441.07 (1g), Stats.

SECTION 6. N 2.11 (3) (b) is repealed and recreated to read:

**N 2.11 (3) (b)** The board shall determine that an applicant is eligible for admission to the NCLEX as of the date of the applicant's anticipated graduation or completion of the requirements for a certificate of approval. Applicants shall report their anticipated date of

graduation or completion of the requirements for a certificate of approval as part of the application process. Applicants shall notify the board prior to the original anticipated date of eligibility if the date of eligibility changes and shall not take or attempt to take the NCLEX before graduation or obtaining a certificate of approval from a school of nursing.

SECTION 7. N 2.11 (3) (bm) is created to read:

**N 2.11 (3) (bm)** Applicants shall submit proof of graduation or a certificate of approval to the board prior to taking the NCLEX.

SECTION 8. N 2.11 (3) (c) is amended to read:

**N 2.11 (3) (c)** The applicant shall contact the examination provider to schedule the NCLEX date and time within one year from the time ~~the notice of eligibility is received by the applicant~~ the board determined that the applicant was eligible to take the examination.

SECTION 9. N 2.11 (3) (e) is created to read:

**N 2.11 (3) (e)** Failure to comply with the terms of this section may result in a denial of application or licensure.

SECTION 10. N 2.11 (3) (f) is created to read:

**N 2.11 (3) (f)** If a license is issued based on fraud, deceit, or material omission, the board shall take any action it deems necessary pursuant to s. 441.07 (1g), Stats.

SECTION 11. N 2.12 (3) (b) is repealed and recreated to read:

**N 2.12 (3) (b)** The board shall determine that an applicant is eligible for admission to the NCLEX as of the date of the applicant's anticipated graduation or completion of the requirements for a certificate of approval. Applicants shall report their anticipated date of graduation or completion of the requirements for a certificate of approval as part of the application process. Applicants shall notify the board prior to the original anticipated date of eligibility if the date of eligibility changes and shall not take or attempt to take the NCLEX before graduation or obtaining a certificate of approval from a school of nursing.

SECTION 12. N 2.12 (3) (bm) is created to read:

**N 2.12 (3) (bm)** Applicants shall submit proof of graduation or a certificate of approval to the board prior to taking the NCLEX.

SECTION 13. N 2.12 (3) (c) is amended to read:

**N 2.12 (3) (c)** The applicant shall contact the examination provider to schedule the NCLEX date and time within one year from the time ~~the notice of eligibility is received by the applicant~~ the board determined that the applicant was eligible to take the examination.



SECTION 14. N 2.12 (3) (e) is created to read:

**N 2.12 (3) (e)** Failure to comply with the terms of this section may result in a denial of application or licensure.

SECTION 15. N 2.12 (3) (f) is created to read:

**N 2.12 (3) (f)** If a license is issued based on fraud, deceit, or material omission, the board shall take any action it deems necessary pursuant to s. 441.07 (1g), Stats.

SECTION 16. EFFECTIVE DATE. The rules adopted in this order shall take effect upon publication in the official state newspaper, pursuant to s. 227.22 (2) (c), Stats.

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(END OF TEXT OF RULE)

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## Chapter N 2

### N 2.105 Application procedure for a multistate license.

- (1) Each applicant for a multistate license shall complete and submit an application by the electronic application process or on forms provided by the department, declare Wisconsin as the primary state of residence, and pay the fee.
- (2) The educational administrator or designee for a board-approved prelicensure education program shall submit one of the following:
  - (a) Via the electronic application process a verification that the applicant has graduated.
  - (b) A certification of graduation.
  - (c) An official transcript indicating graduation.
- (3) If the applicant graduated from a foreign prelicensure education program, the applicant shall submit a certificate or report demonstrating verification from an independent credentials review agency that the prelicensure education program is comparable to a board-approved prelicensure education program.
- (4) If the applicant graduated from a foreign prelicensure program that was not taught in English or if English is not the applicant's native language, the applicant shall submit proof of successfully passing an English proficiency examination that includes the components of reading, speaking, writing, and listening.

#### **Repeal and recreate (5) (a)**

~~(5) (a) The board shall notify the applicant of eligibility for admission to the NCLEX once it receives verification of one of the following:~~

- ~~1. Certificate of approval.~~
- ~~2. Graduation.~~

~~The board shall determine that an applicant is eligible for admission to the NCLEX as of the date of the applicant's anticipated graduation or completion of the requirements for a certificate of approval. Applicants shall report their anticipated date of graduation or completion of the requirements for a certificate of approval as part of the application process. Applicants shall notify the board prior to the original anticipated date of eligibility if the date of eligibility changes and shall not take or attempt to take the NCLEX before graduation or obtaining a certificate of approval from a school of nursing.~~

#### **Create (5) (am):**

~~(am) Applicants shall submit proof of graduation or a certificate of approval to the board prior to taking the NCLEX.~~

#### **Amend (5) (b)**

~~(b) The applicant shall contact the examination provider to schedule the NCLEX date and time within one year from the time the notice of eligibility is received by the applicant the board determined that the applicant was eligible to take the examination.~~

(c) The board shall send notification of results to applicants who fail to earn a passing score on the NCLEX. An applicant may apply to the board for authorization to schedule reexamination. The reexamination may not occur earlier than 45 days after the most recent sitting for the NCLEX.

**Create (5) (d)**

~~(d) Failure to comply may result in a denial of application or licensure.~~

**Create (5) (e)**

~~(e) If a license is issued based on fraud, deceit, or material omission, the board shall take any action it deems necessary pursuant to s. 441.07 (1g), Stats.~~

(6) The applicant shall submit, through an approved process, fingerprints or other biometric-based information for the purpose of obtaining an applicant's criminal history information from the federal bureau of investigation and the Wisconsin department of justice.

(7) If the applicant has been convicted or found guilty, or has entered into an agreed disposition, of a misdemeanor offense, the applicant shall provide the board all related information necessary for the board to determine whether the circumstances substantially relate to the practice of nursing.

## **N 2.11 Application procedure for a single state license for applicants from board-approved schools.**

(1) Each applicant from a board-approved school shall complete and submit an application by the electronic application process or on forms provided by the department and shall pay the fee.

(2) The educational administrator or designee for a school of professional nursing or practical nursing shall submit any of the following:

(a) Via the electronic application process a verification that the applicant has graduated or received a certificate of completion.

(b) A certification of graduation or completion to the department.

(3)

(a) The examination accepted by the board is the NCLEX.

**Repeal and recreate (3) (b)**

~~(3) (b) The board shall notify the applicant of eligibility for admission to the NCLEX once it receives verification of one of the following:~~

~~1. Certificate of approval.~~

## ~~2. Graduation.~~

The board shall determine that an applicant is eligible for admission to the NCLEX as of the date of the applicant's anticipated graduation or completion of the requirements for a certificate of approval. Applicants shall report their anticipated date of graduation or completion of the requirements for a certificate of approval as part of the application process. Applicants shall notify the board prior to the original anticipated date of eligibility if the date of eligibility changes and shall not take or attempt to take the NCLEX before graduation or obtaining a certificate of approval from a school of nursing.

### **Create (3) (bm):**

**(bm)** Applicants shall submit proof of graduation or a certificate of approval to the board prior to taking the NCLEX.

### **Amend (3) (c)**

**(c)** The applicant shall contact the examination provider to schedule the NCLEX date and time within one year from the time ~~the notice of eligibility is received by the applicant~~ the board determined that the applicant was eligible to take the examination.

**(d)** The board shall send notification of results to applicants who fail to earn a passing score on the NCLEX. An applicant may apply to the board for authorization to schedule reexamination. The reexamination may not occur earlier than 45 days after the most recent sitting for the NCLEX.

### **Create (3) (e)**

**(e)** Failure to comply may result in a denial of application or licensure.

### **Create (3) (f)**

**(f)** If a license is issued based on fraud, deceit, or material omission, the board shall take any action it deems necessary pursuant to s. 441.07 (1g), Stats.

**(4)** An applicant who has a pending criminal charge or has been convicted of any crime or ordinance violation shall provide the board all related information necessary for the board to determine whether the circumstances of the arrest or conviction or other offense substantially relate to the practice of nursing.

**(5)** An applicant who has committed any act, which would be subject to discipline under ch. [N 7](#), shall provide the board with all related information regarding the act necessary for the board to make a determination on the application for licensure.

## **N 2.12 Application procedure for a single state license for applicants from comparable schools.**

**(1)** Each applicant from a comparable school shall complete and submit an application on forms provided by the department.

**(2)** The school of professional nursing or practical nursing shall forward directly to the department, official transcripts of nursing education for applicants who graduated from the school. If the applicant graduated from a school of professional nursing or practical nursing not located in the United States or a U.S. territory, the applicant shall submit any of the following:

**(a)** For a professional nursing applicant, one of the following:

1. A valid certificate issued by the Commission on Graduates of Foreign Nursing Schools or another board-approved entity that evaluates education.
2. A credential evaluation service academic report and demonstration of passing a board-accepted language proficiency exam.

**(b)** For a practical nursing applicant, a credential evaluation service academic report and demonstration of passing a board-accepted language proficiency exam.

**(3)**

**(a)** The examination accepted by the board is the NCLEX.

**Repeal and recreate (3) (b)**

~~**(3) (b)** The board shall notify the applicant of eligibility for admission to the NCLEX once it receives verification of one of the following:~~

- ~~1. Certificate of approval.~~
- ~~2. Graduation.~~

~~The board shall determine that an applicant is eligible for admission to the NCLEX as of the date of the applicant's anticipated graduation or completion of the requirements for a certificate of approval. Applicants shall report their anticipated date of graduation or completion of the requirements for a certificate of approval as part of the application process. Applicants shall notify the board prior to the original anticipated date of eligibility if the date of eligibility changes and shall not take or attempt to take the NCLEX before graduation or obtaining a certificate of approval from a school of nursing.~~

**Create (3) (bm):**

**(bm)** Applicants shall submit proof of graduation or a certificate of approval to the board prior to taking the NCLEX.

**Amend (3) (c)**

~~**(c)** The applicant shall contact the examination provider to schedule the NCLEX date and time within one year from the time the notice of eligibility is received by the applicant the board determined that the applicant was eligible to take the examination.~~

**(d)** The board shall send notification of results to applicants who fail to earn a passing score on the NCLEX. An applicant may apply to the board for authorization to schedule reexamination.

The reexamination may not occur earlier than 45 days after the most recent sitting for the NCLEX.

**Create (3) (e)**

**(e)** Failure to comply may result in a denial of application or licensure.

**Create (3) (f)**

**(f)** If a license is issued based on fraud, deceit, or material omission, the board shall take any action it deems necessary pursuant to s. 441.07 (1g), Stats.

**(4)** An applicant who has a pending criminal charge or has been convicted of any crime or ordinance violation shall provide the board all related information necessary for the board to determine whether the circumstances of the arrest or conviction or other offense substantially relate to the practice of nursing.

**(5)** An applicant who has committed any act, which would be subject to discipline under ch. [N 7](#), shall provide the board with all related information regarding the act necessary for the board to make a determination on the application for licensure.

**Board of Nursing  
Rule Projects (Updated 11/28/2022)**

<b>Clearinghouse Rule Number</b>	<b>Scope #</b>	<b>Scope Expiration</b>	<b>Date Scope Requested by Board</b>	<b>Rules Affected</b>	<b>Relating Clause</b>	<b>Synopsis</b>	<b>Stage of Rule Process</b>	<b>Next step</b>
	044-22	11/23/2024	N/A	Med 26	Military Medical Personnel	Medical Board rule project would create provisions in order to implement 2021 WI Act 158.	Drafting rule	EIA Comment Period
	049-22	12/20/2024	N/A	SPS 11	Military Medical Personnel	Rule project would create provisions in SPS code relating to the operation and administration of the military medical personnel program.	Drafting rule	EIA Comment Period

**Emergency Rules**

<b>EMR Number</b>	<b>Scope #</b>	<b>Scope Expiration</b>	<b>Date Scope Requested by Board</b>	<b>Rules Affected</b>	<b>Relating Clause</b>	<b>Synopsis</b>	<b>Stage of Rule Process</b>	<b>Next step</b>
EmR 2215	084-22	4/24/2025	8/11/2022	N 2	Modification of Board review process to take the NCLEX	The Board would like to revise the requirement that the Board needs to make applicants for licensure eligible to take the NCLEX in order to speed up the application process.	Published in the official newspaper on December 1, 2022. Effective until April 29, 2023.	Public Hearing

**Board of Nursing  
Permanent Rules**

<b>Clearinghouse Rule Number</b>	<b>Scope #</b>	<b>Scope Expiration</b>	<b>Date Scope Requested by Board</b>	<b>Rules Affected</b>	<b>Relating Clause</b>	<b>Synopsis</b>	<b>Stage of Rule Process</b>	<b>Next step</b>
	084-22	4/24/2025	8/11/2022	N 2	Modification of Board review process to take the NCLEX	The Board would like to revise the requirement that the Board needs to make applicants for licensure eligible to take the NCLEX in order to speed up the application process.	Drafting Rule	Economic Impact Analysis Comment Period and Submission to Clearinghouse

**Scope Statements**

<b>Clearinghouse Rule Number</b>	<b>Scope #</b>	<b>Scope Expiration</b>	<b>Date Scope Requested by Board</b>	<b>Rules Affected</b>	<b>Relating Clause</b>	<b>Synopsis</b>	<b>Stage of Rule Process</b>	<b>Next step</b>
			10/8/2020	N 8	APNP prescribing limitations	Review of limitations in N8 regarding APNPs prescribing certain drugs.	Scope submitted to Governor's Office, 11/24/20.	
			7/30/2020	N 8	Collaboration with other health care providers	Review of the collaboration requirements in N8 and other changes throughout the chapter.	Scope submitted to Governor's Office, 10/15/20.	



**Board of Nursing**

			6/11/2020	N 2	Temporary permits	Requirements for temporary permits to respond to a future emergency and may promulgate a permanent rule to allow the Board to grant a waiver of or variance to the requirements in emergency situations.	Scope submitted to Governor's Office on 10/15/20	
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**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

1) Name and title of person submitting the request: Katlin Schwartz, Bureau Assistant on behalf of Emily Zentz, Board Member		2) Date when request submitted: 11/28/2022 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: 12/8/2022	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Work Setting Approval Relating to Telehealth – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: N/A	
10) Describe the issue and action that should be addressed:  <p style="margin-left: 40px;">“The Board can discuss how work settings are approved in the case of telehealth. Telehealth has been more prevalent since the pandemic and creates difficulty when the Monitoring Liaison is asked to approve work setting for Respondents on orders of “direct supervision” and I’d like the opportunity to discuss this with the full board so that I know how the group would like these cases to be handled.”</p>			
11) Authorization			
<i>Katlin Schwartz</i>		<i>11/28/2022</i>	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the <a href="#">Agenda Items</a> folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

1) Name and title of person submitting the request: Katlin Schwartz, Bureau Assistant		2) Date when request submitted: 11/28/2022 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: 12/8/2022	5) Attachments: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	6) How should the item be titled on the agenda page? Newsletter Matters	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: N/A	
10) Describe the issue and action that should be addressed: <u>Newsletter Future Planning:</u> Based on the typical schedule of the Board, the next newsletter will be due out in January 2023 with a deadline for article submission on December 23, 2022. A newsletter deadline reminder will be sent to article authors on December 16, 2022. The Board should discuss topics for the next newsletter and consider the topic list as outlined below. Articles/Ideas: <ul style="list-style-type: none"> <li>• <b>Chair's Corner</b> – Robert Weinman             <ul style="list-style-type: none"> <li>○ Administrative Code N7</li> <li>○ 48-hour reporting reminder</li> </ul> </li> <li>• Rotating Articles on Professional Nursing Roles – Emily Zentz (January 2023) &amp; Linda Scott (May 2023)</li> <li>• Application Processing Tips – DSPS Staff <i>(Subject to Executive Director approval)</i></li> <li>• New Generation of NCLEX New Test plan (NCSBN Website) – Linda Scott</li> <li>• Rotating Articles on Nurse Administrative Code</li> <li>• Reminder to Update Contact Information – DSPS</li> <li>• Clinician Well-being, Burnout, and Health and Wellness – Linda Scott</li> <li>• Possibilities in the Nursing Field/Reasons to Become a Nurse – Robert Weinman</li> <li>• Recruitment for the Nursing Field – WNA <i>(Subject to Executive Director approval)</i></li> <li>• Wishing Nurses a Happy New Year</li> <li>• New Member Introduction Articles/Photos <i>(As needed for new appointments, subject to new member appointments and oath receipts)</i></li> </ul>			
11) <span style="float: right;">Authorization</span>			
<i>Katlin Schwartz</i>		11/28/2022	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
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