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**VIRTUAL/TELECONFERENCE**  
**BOARD OF NURSING**  
**Virtual, 4822 Madison Yards Way, Madison**  
**Contact: Brad Wojciechowski (608) 266-2112**  
**March 8, 2024**

*The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.*

**AGENDA**

**1:00 P.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A. Adoption of Agenda (1-5)**
- B. Approval of Minutes of February 8, 2024 (6-13)**
- C. Reminders: Conflicts of Interests, Scheduling Concerns**
- D. Introductions, Announcements and Recognition – Discussion and Consideration**
- E. Administrative Matters – Discussion and Consideration**
  - 1. Department, Staff and Board Updates
  - 2. Appointments of Liaisons and Alternates, Delegation of Authorities
  - 3. Board Members – Term Expiration Dates
    - a. Anderson, John G. – 7/1/2025
    - b. Edelstein, Janice A. – 7/1/2024
    - c. Guyton, Vera L. – 7/1/2025
    - d. Kane, Amanda K. – 7/1/2027
    - e. Malak, Jennifer L. – 7/1/2026
    - f. McNally, Patrick J. – 7/1/2026
    - g. Sabourin, Shelly R. – 7/1/2027
    - h. Saldivar Frias, Christian – 7/1/2023
    - i. Weinman, Robert W. – 7/1/2027
- F. Education and Examination Matters – Discussion and Consideration**
  - 1. 2023 Nursing School NCLEX exam results
- G. Credentialing Matters – Discussion and Consideration**
- H. Legislative and Policy Matters – Discussion and Consideration**

- I. Administrative Rule Matters – Discussion and Consideration (14-16)**
  - 1. Pending and Possible Rulemaking Projects (15-16)**
- J. Speaking Engagements, Travel, or Public Relation Requests, and Reports – Discussion and Consideration**
- K. Newsletter Matters – Discussion and Consideration (17)**
- L. Nurse Licensure Compact (NLC) Update – Discussion and Consideration**
- M. Liaison Reports – Discussion and Consideration**
- N. Discussion and Consideration of Items Added After Preparation of Agenda:**
  - 1. Introductions, Announcements and Recognition
  - 2. Administrative Matters
  - 3. Election of Officers
  - 4. Appointment of Liaisons and Alternates
  - 5. Delegation of Authorities
  - 6. Education and Examination Matters
  - 7. Credentialing Matters
  - 8. Practice Matters
  - 9. Legislative and Policy Matters
  - 10. Administrative Rule Matters
  - 11. Liaison Reports
  - 12. Board Liaison Training and Appointment of Mentors
  - 13. Public Health Emergencies
  - 14. Informational Items
  - 15. Division of Legal Services and Compliance (DLSC) Matters
  - 16. Presentations of Petitions for Summary Suspension
  - 17. Petitions for Designation of Hearing Examiner
  - 18. Presentation of Stipulations, Final Decisions and Orders
  - 19. Presentation of Proposed Final Decisions and Orders
  - 20. Presentation of Interim Orders
  - 21. Petitions for Re-Hearing
  - 22. Petitions for Assessments
  - 23. Petitions to Vacate Orders
  - 24. Requests for Disciplinary Proceeding Presentations
  - 25. Motions
  - 26. Petitions
  - 27. Appearances from Requests Received or Renewed
  - 28. Speaking Engagements, Travel, Public Relation Requests, and Reports
- O. Public Comments**

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).**

**P. Credentialing Matters**

**1. Application Reviews**

- a. D.H. – RN (18-62)
- b. A.F. – RN (469-505)

**Q. Deliberation on Division of Legal Services and Compliance Matters**

**1. Proposed Stipulations and Interim Orders**

- a. 24 NUR 036 – Christopher J. Delvin (63-67)

**2. Administrative Warnings**

- a. 20 NUR 232 – J.K. (68-69)
- b. 22 NUR 155 – L.A.J. (70-71)
- c. 22 NUR 460 – S.D.M. (72-74)
- d. 22 NUR 833 – D.J.B. (75-76)
- e. 23 NUR 252 – M.G. (77-78)
- f. 23 NUR 534 – B.M.L. (79-80)
- g. 23 NUR 541 – J.C.E. (81-82)
- h. 23 NUR 774 – J.A.B. (83-84)
- i. 23 NUR 612 – S.Y. B. (258-259)

**3. Case Closings**

- a. 22 NUR 466 – H.L.C. (85-93)
- b. 22 NUR 515 – S.A.P. (94-101)
- c. 22 NUR 612 – S.L.N. (102-104)
- d. 22 NUR 671 – N.R.W. (105-108)
- e. 22 NUR 676 – C.K.B. (109-113)
- f. 22 NUR 783 – U (114-118)
- g. 22 NUR 805 – S.W. (119-123)
- h. 23 NUR 055 – J.I.H. and T.N.S. (124-128)
- i. 23 NUR 169 – M.B.C. (129-134)
- j. 23 NUR194 – B.L.G. (135-137)
- k. 23 NUR 268 – D.M.S. (138-143)
- l. 23 NUR 354 – S.K.F. (144-149)
- m. 23 NUR 686 – J.B.C. (150-154)
- n. 23 NUR 712 – S.M.N. (155-159)
- o. 24 NUR 007 – A.R.U. (160-162)

**4. Proposed Stipulations, Final Decisions, and Orders**

- a. 19 NUR 486 – Jennifer M. Peltz (163-174)
- b. 21 NUR 719 – Tyler T. Goralski (175-180)
- c. 22 NUR 386 – James L. Montgomery (181-187)
- d. 22 NUR 467, 22 NUR 668 and 24 NUR 053 – Renee C. Sytsma (188-199)
- e. 22 NUR 519 – Michael L. Daniels (200-205)
- f. 22 NUR 712 – Kathy Shippee (206-212)
- g. 22 NUR 870 – Kimberly A. Monroe (213-218)
- h. 23 NUR 027 – Allison L. Blauvelt (219-224)
- i. 23 NUR 124 – Linda M. Marklund (225-236)
- j. 23 NUR 239 – Matthew L. Brune (237-242)
- k. 23 NUR 416 – Heather F. Meredith-Fink (243-248)
- l. 23 NUR 529 – John A. Halbach (249-257)
- m. 23 NUR 641 – Carrie A. Gulotta (260-267)
- n. 23 NUR 748 – Britny S. Murphy (268-275)
- o. 23 NUR 763 – Allison M. Potts (276-283)
- p. 23 NUR 785 – Joy A. Becker (284-290)

- R. Monitoring Matters (291-468)**
  - 1. Monitor Wagner**
    - a. Lukus Malzahn, R.N. – Requesting Modification of Monitoring Order (293-317)
  - 2. Monitor Krogman**
    - a. Kayla Klemz, R.N. – Requesting Modification of Monitoring Order (318-342)
    - b. Kurtis Stoddard, R.N. – Requesting Modification of Monitoring Order (343-362)
  - 3. Monitor Olson**
    - a. Jennifer Robek-Miller, R.N. – Requesting Modification of Monitoring Order (368-397)
    - b. Katrina Vandehei, R.N. – Requesting Full Licensure (398-411)
  - 4. Monitor Heller**
    - a. Heather Long, R.N. – Requesting Modification of Monitoring Order (412-442)
    - b. Kristen Abramczyk, R.N. – Requesting Full Licensure (443-468)

**S. Deliberation of Items Added After Preparation of the Agenda**

- 1. Education and Examination Matters
- 2. Credentialing Matters
- 3. DLSC Matters
- 4. Monitoring Matters
- 5. Professional Assistance Procedure (PAP) Matters
- 6. Petitions for Summary Suspensions
- 7. Petitions for Designation of Hearing Examiner
- 8. Proposed Stipulations, Final Decisions and Order
- 9. Proposed Interim Orders
- 10. Administrative Warnings
- 11. Review of Administrative Warnings
- 12. Proposed Final Decisions and Orders
- 13. Matters Relating to Costs/Orders Fixing Costs
- 14. Case Closings
- 15. Board Liaison Training
- 16. Petitions for Assessments and Evaluations
- 17. Petitions to Vacate Orders
- 18. Remedial Education Cases
- 19. Motions
- 20. Petitions for Re-Hearing
- 21. Appearances from Requests Received or Renewed

**T. Consulting with Legal Counsel**

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

**U. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate**

**T. Open Session Items Noticed Above Not Completed in the Initial Open Session**

**U. Board Meeting Process (Time Allocation, Agenda Items) – Discussion and Consideration**

**V. Board Strategic Planning and its Mission, Vision and Values – Discussion and Consideration**

**ADJOURNMENT**

**NEXT MEETING: APRIL 11, 2024**

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED  
WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dsps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer, or the Meeting Staff at 608-267-7213.

**VIRTUAL/TELECONFERENCE  
BOARD OF NURSING  
MEETING MINUTES  
FEBRUARY 8, 2024**

**PRESENT:** John Anderson, Janice Edelstein, Vera Guyton (*excused at 11:02 a.m.*), Amanda Kane, Jennifer Malak, Patrick McNally, Shelly Sabourin (*excused at 11:02 a.m.*), Robert Weinman (*arrived at 9:24*)

**EXCUSED:** Christian Saldivar Frias

**STAFF:** Brad Wojciechowski, Executive Director; Whitney DeVoe, Legal Counsel; Sofia Anderson, Administrative Rules Coordinator; Brenda Taylor, Board Services Supervisor; and other Department Staff

**CALL TO ORDER**

Vera Guyton, Vice Chairperson, called the meeting to order at 8:09 a.m. A quorum was confirmed with Seven (7) members present.

**ADOPTION OF THE AGENDA**

**MOTION:** Amanda Kane moved, seconded by Janice Edelstein, to adopt the Agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES JANUARY 11, 2024**

**MOTION:** John Anderson moved, seconded by Amanda Kane, to approve the Minutes of January 11, 2024, as published. Motion carried unanimously.

**ADMINISTRATIVE MATTERS**

**Delegation of Authorities**

**Review and Approval of 2023 Delegations**

**MOTION:** Amanda Kane moved, seconded by Jennifer Malak, to reaffirm all delegation motions from 2023. Motion carried unanimously.

**Document Signature Delegations**

**MOTION:** Janice Edelstein moved, seconded by Amanda Kane, in order to carry out duties of the Board, the Chairperson (or in absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) has the ability to delegate signature authority for purposes of facilitating the completion of assignments during or between meetings. The members of the Board hereby delegate to the Executive Director,

Board Counsel or DPD Division Administrator, the authority to sign on behalf of a Board member as necessary. Motion carried unanimously.

### ***Monitoring Delegations***

#### **Delegation of Authorities for Monitoring**

**MOTION:** Vera Guyton moved, seconded by Jenny Malak, to adopt the “Roles and Authorities Delegated for Monitoring” document as presented in the February 8, 2024, agenda materials. Motion carried unanimously.

### ***Credentialing Authority Delegations***

#### **Delegation to Department Attorneys to Approve Duplicate Legal Issue**

**MOTION:** Janice Edelstein moved, seconded by Amanda Kane, to delegate authority to Department Attorneys to approve a legal matter in connection with a renewal application when that same/similar matter was already addressed by the Board and there are no new legal issues for that credential holder. Motion carried unanimously.

*Robert Weinman arrived at 9:24*

#### **Delegation of Authority to DSPS Paralegals and Attorneys to Approve Prior Discipline Unrelated to the Practice of Nursing**

**MOTION:** Jennifer Malak moved, seconded by Amanda Kane, to delegate authority to DSPS Paralegals and Attorneys to approve prior discipline unrelated to the practice of nursing. Motion carried unanimously.

#### **Pre-Screening Delegation to Close Cases**

**MOTION:** Janice Edelstein moved, seconded by Vera Guyton, to delegate pre-screening decision making authority to the DSPS screening attorney for closing cases as outlined below:

1. One OWI that is non-work related and if AODA assessment completed, assessment does not indicate dependency.
2. DHS caregiver complaint where facility investigation does not find wrongdoing by a nurse.
3. Complaints that even if allegations are true, do not amount to a violation of statute or rules.

Motion carried unanimously.

#### **Communications Liaison(s) Delegation**

**MOTION:** Jennifer Malak moved, seconded by Robert Weinman, to delegate authority to the Communications Liaison(s) to address any matters related

to outgoing Board communications to stakeholders and licensees. Motion carried unanimously.

**Education and Examination Liaison(s) Delegation**

**MOTION:** Janice Edelstein moved, seconded by Shelly Sabourin, to delegate authority to the Education and Examination Liaison(s) to serve as a liaison between the Department and the Board and to act on behalf of the Board when making determinations related to nursing education, including refresher courses, and questions regarding nursing examination. Motion carried unanimously.

**ADMINISTRATIVE RULE MATTERS**

**Preliminary Rule Draft: N 6, relating to delegated acts**

**MOTION:** Jennifer Malak moved, seconded by John Anderson, to authorize the Chairperson (or in absence of the Chairperson the highest-ranking officer or longest serving board member in that succession) to approve the revised preliminary rule draft of N 6, relating to delegated acts, for posting of economic impact comments and submission to the Clearinghouse. Motion carried unanimously.

**Appointments of Liaisons and Alternates**

<b>LIAISON APPOINTMENTS</b>	
<b>Credentialing Liaison</b>	Janice Edelstein, Vera Guyton ( <i>LPN Reviews</i> ), Robert Weinman Amanda Kane <i>Alternate:</i> Vera Guyton
<b>Monitoring Liaison</b>	John Anderson <i>Alternate:</i> Patrick McNally
<b>Professional Assistance Procedure (PAP) Liaison</b>	Shelly Sabourin Jennifer Malak
<b>Legislative Liaison</b>	John Anderson, Robert Weinman, <i>Alternate:</i> Patrick McNally
<b>Newsletter Liaison</b>	Janice Edelstein, Jennifer Malak <i>Alternate:</i> Vera Guyton
<b>Communication Liaison</b>	Robert Weinman



<b>Education and Examination Liaison</b>	Janice Edelstein <i>Alternate:</i>
<b>Controlled Substances Board Liaison as per Wis. Stats. §15.405(5g)</b>	Amanda Kane <i>Alternate:</i> Robert Weinman (Primary)
<b>Wisconsin Coalition for Prescription Drug Abuse Reduction Liaison</b>	Amanda Kane
<b>Travel Authorization Liaison</b>	Robert Weinman (Chair) <i>Alternate:</i> Vera Guyton (Vice Chair)
<b>COMMITTEE MEMBER APPOINTMENTS</b>	
<b>Legislation and Rules Committee</b>	Janice Edelstein, Robert Weinman (Chair), John Anderson
<b>BOARD APPOINTMENT TO THE INTERSTATE NURSE LICENSURE COMPACT COMMISSION</b>	
<b>Administrator of the Nurse Licensure Compact</b>	Robert Weinman <i>Alternate:</i> Janice Edelstein

<b>SCREENING PANEL APPOINTMENTS</b>	
<b>Alternates</b>	Robert Weinman
<b>2024 Screening Panel Rotation</b>	
<b>January – March</b>	Janice Edelstein, Amanda Kane
<b>April – June</b>	John Anderson, Shelly Sabourin
<b>July – September</b>	Robert Weinman, Patrick McNally
<b>October – December</b>	Patrick McNally, Jennifer Malak

**SPEAKING ENGAGEMENTS, TRAVEL, OR PUBLIC RELATION REQUESTS, AND REPORTS – DISCUSSION AND CONSIDERATION**

**NLC Commission and NCSBN Midyear Meeting – Atlanta, GA, March 11 - 14, 2024**

**MOTION:** Robert Weinman moved, seconded by Janice Edelstein, to designate John Anderson as an alternate delegate to attend the NLC Commission and NCSBN Midyear Meeting on March 11 - 14, 2024 in Atlanta, GA. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** John Anderson moved, seconded by Robert Weinman, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigation with administrative warnings (ss. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Janice Edelstein, Secretary, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: John Anderson-yes; Janice Edelstein-yes; Vera Guyton-yes; Amanda Kane -yes; Jennifer Malak-yes; Patrick McNally-yes; Shelly Sabourin -yes; and Robert Weinman-yes. Motion carried unanimously.

The Board convened into Closed Session at 10:02 a.m.

**Proposed Stipulations and Final Decisions and Orders**

**MOTION:** Jennifer Malak moved, seconded by John Anderson, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of the following cases:

- 22 NUR 603 – Mildred Reeves-Wilburn
- 22 NUR 688 – Aretishia D. Patterson
- 22 NUR 822 – Jean N. Rusch
- 23 NUR 176 – Amber K. Knower
- 23 NUR 267 and 23 NUR 286 – Jenni-Jo Clark
- 23 NUR 333 – Jennifer L. Mauer
- 23 NUR 362 – Kellie Bock
- 23 NUR 531 – Susan M. Leonard
- 23 NUR 669 – Brandy L. Dunse
- 23 NUR 747 – Monica L. Mars

Motion carried unanimously.

**CREDENTIALING MATTERS**

**Application Reviews**

*Michelle Lefebvre – RN*

**MOTION:** Amanda Kane moved, seconded by Janice Edelstein, to deny the request of Michelle Lefebvre for an unrestricted registered nurse license, but to offer applicant a limited license with the following restrictions: requiring Respondent to enroll and participate in a drug and alcohol monitoring program approved by the Department which shall include random hair screens at a frequency of not less than one hair screen per quarter, and to submit quarterly work reports to the Department monitor. Respondent may petition the Board for full, unrestricted licensure upon demonstration of continuous, successful compliance with the terms of the order for at least one (1) year. Reason for Denial: 441.07(1g)(b), (c) and (d), N 7.03(1)(b), 7.03(2) and 7.03(6)(f). Motion carried unanimously.

*Zoey Lukacs – RN*

**MOTION:** Robert Weinman moved, seconded by Jennifer Malak, to approve the Registered Nurse application of Zoey Lukacs, once all requirements are met. Motion carried unanimously.

**DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE  
MATTERS**

**Administrative Warnings**

**MOTION:** Jennifer Malak moved, seconded by Vera Guyton, to issue Administrative Warnings in the following DLSC Cases:  
22 NUR 227 – A.M.H.  
23 NUR 034 – A.L.V.  
23 NUR 555 – A.H.  
23 NUR 679 – D.S.S.  
Motion carried unanimously.

**Case Closings**

**MOTION:** Amanda Kane moved, seconded by Shelly Sabourin, to close the following DLSC Cases for the reasons outlined below:  
21 NUR 456 and 21 NUR 495 – M.B.C. – Prosecutorial Discretion (P1)  
21 NUR 630 – C.M.M. – Insufficient Evidence  
22 NUR 623 – T.L. – Insufficient Evidence  
22 NUR 683 – D.R.C. – Prosecutorial Discretion (P1)  
22 NUR 816 – U. and K.A.W. – No Violation  
23 NUR 011 – U. – No Violation  
23 NUR 110 – M.J.D. – Prosecutorial Discretion (P5)  
23 NUR 208 – G.V. – No Violation  
23 NUR 229 – J.L.V. – Insufficient Evidence  
23 NUR 251 – C.M.M. – Insufficient Evidence  
23 NUR 285 – E.S.Z. – Prosecutorial Discretion (P1)

23 NUR 405 – U. – No Violation  
23 NUR 438 – P.L.K. – Insufficient Evidence  
23 NUR 461 – D.L.B. – No Violation  
23 NUR 555 – R.M. – Lack of Jurisdiction (L2)  
23 NUR 636 – S.M.M. – No Violation  
23 NUR 719 – K.M.M. – Insufficient Evidence  
23 NUR 742 – L.S.R. – No Violation  
Motion carried unanimously.

**Deliberation on Matters Relating to Costs/Orders Fixing Costs**

***Ray D. Summar, R.N. - DHA Case Number SPS-21-0064/DLSC Case Number 21 NUR 206***

**MOTION:** Jennifer Malak moved, seconded by John Anderson, to adopt the Order Fixing Costs in the matter of disciplinary proceedings against Ray D. Summar, R.N. – DHA Case Number SPS-21-0064/DLSC Case Number 21 NUR 206. Motion carried unanimously.

**Monitoring Matters**

***Jenica Koller – Requesting Full Licensure***

**MOTION:** Robert Weinman moved, seconded by Jennifer Malak, to deny the request of Jenica Koller, R.N., for Full Licensure. **Reason for Denial:** Failure to demonstrate continuous and successful compliance under the terms of the Board Order (7/21/2021). Motion carried unanimously.

***Michelle Bearheart, R.N. – Requesting Full Licensure***

**MOTION:** Janice Edelstein moved, seconded by Amanda Kane, to grant the request of Michelle Bearheart, R.N., for Full Licensure. Motion carried unanimously.

***Michelle (McPhaul) Chadwick, L.P.N. - Requesting Full Licensure***

**MOTION:** Jennifer Malak moved, seconded by Amanda Kane, to grant the request of Michelle (McPhaul) Chadwick, L.P.N., for Full Licensure. Motion carried unanimously.

***Caitlin Cornell, R.N. - Requesting full licensure***

**MOTION:** Janice Edelstein moved, seconded by Amanda Kane, to grant the request of Caitlin Cornell, R.N., for Full Licensure. Motion carried unanimously.

*Vera Guyton excused at 11:02 a.m.*

*Shelly Sabourin excused at 11:02 a.m.*

***Michelle Lang, R.N. - Requesting Full Licensure OR access to controlled substances***

**MOTION:** Jennifer Malak moved, seconded by Amanda Kane, to grant the request of Michelle Lang, R.N., for Full Licensure. Motion carried unanimously.

***Briana Owens, R.N. - Requesting Full Licensure***

**MOTION:** Janice Edelstein moved, seconded by Patrick McNally, to grant the request of Briana Owens, R.N., for Full Licensure. Motion carried unanimously.

***Theresa Shurn, R.N. - Requesting Full Licensure***

**MOTION:** Amanda Kane moved, seconded by Janice Edelstein, to grant the request of Theresa Shurn, R.N., for Full Licensure. Motion carried unanimously.

***Jay Tolbert, L.P.N. - Requesting reduction in treatment session frequency***

**MOTION:** Jennifer Malak moved, seconded by John Anderson, to grant the request of Jay Tolbert, L.P.N., to modify treatment session frequency to be at a frequency determined by the treater. Motion carried unanimously.

***Olivia Zaleski, R.N. - Reconsideration of Multiple Offender Course Requirement***

**MOTION:** Robert Weinman moved, seconded by Patrick McNally t, to grant the request of Olivia Zaleski, R.N., to remove the Multiple Offender Course requirement. Motion carried unanimously.

**RECONVENE TO OPEN SESSION**

**MOTION:** Robert Weinman moved, seconded by John Anderson, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 11:19 a.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

**MOTION:** Robert Wein moved, seconded by John, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

*(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)*

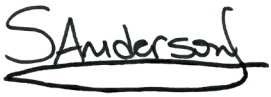
**ADJOURNMENT**

**MOTION:** Robert Weinman moved, seconded by Janice W, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:22 a.m.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and title of person submitting the request:</b> Sofia Anderson, Administrative Rules Coordinator		<b>2) Date when request submitted:</b> 02/27/2024 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
<b>3) Name of Board, Committee, Council, Sections:</b> Board of Nursing			
<b>4) Meeting Date:</b> March 08, 2024	<b>5) Attachments:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b> Administrative Rules Matters – Discussion and Consideration 1. Pending and Possible rulemaking projects	
<b>7) Place Item in:</b> <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	<b>8) Is an appearance before the Board being scheduled?</b> <i>(If yes, please complete <a href="#">Appearance Request</a> for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b> N/A	
<b>10) Describe the issue and action that should be addressed:</b> Attachments: 1. Nursing rule projects chart.			
<b>11) Authorization</b>			
		02/27/2024	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
<b>Directions for including supporting documents:</b> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**Board of Nursing  
Rule Projects (Updated 02/27/2024)**

<b>Clearinghouse Rule Number</b>	<b>Scope #</b>	<b>Scope Expiration</b>	<b>Date Scope Requested by Board</b>	<b>Rules Affected</b>	<b>Relating Clause</b>	<b>Synopsis</b>	<b>Stage of Rule Process</b>	<b>Next step</b>
	044-22	11/23/2024	N/A	Med 26	Military Medical Personnel (permanent rule)	The Medical Board rule project would create provisions in order to implement 2021 WI Act 158.	Adoption Order approved by the Board.	Adoption Order can be published in the Administrative Register.
	049-22	12/20/2024	N/A	SPS 11	Military Medical Personnel (permanent rule)	Rule project would create provisions in SPS code relating to the operation and administration of the military medical personnel program.	Adoption Order submitted to Secretary for approval.	After Secretary's approval, Adoption Order can be published in the Administrative Register.

**Permanent Rules**

<b>Clearinghouse Rule Number</b>	<b>Scope #</b>	<b>Scope Expiration</b>	<b>Date Scope Requested by Board</b>	<b>Rules Affected</b>	<b>Relating Clause</b>	<b>Synopsis</b>	<b>Stage of Rule Process</b>	<b>Next step</b>
	030-23	11/15/2025	2/9/2023	N 6	Delegated Acts	Review and update chapter N 6 to clarify and further define delegated acts.	EIA Comment Period	Clearinghouse Review

**Board of Nursing**

**Scope Statements**

<b>Clearinghouse Rule Number</b>	<b>Scope #</b>	<b>Scope Expiration</b>	<b>Date Scope Requested by Board</b>	<b>Rules Affected</b>	<b>Relating Clause</b>	<b>Synopsis</b>	<b>Stage of Rule Process</b>	<b>Next step</b>
			10/8/2020	N 8	APNP prescribing limitations	Review of limitations in N8 regarding APNPs prescribing certain drugs.	Scope submitted to Governor's Office, 11/24/20.	
			7/30/2020	N 8	Collaboration with other health care providers	Review of the collaboration requirements in N8 and other changes throughout the chapter.	Scope submitted to Governor's Office, 10/15/20.	
			6/11/2020	N 2	Temporary permits	Requirements for temporary permits to respond to a future emergency and may promulgate a permanent rule to allow the Board to grant a waiver of or variance to the requirements in emergency situations.	Scope submitted to Governor's Office on 10/15/20	



**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and title of person submitting the request:</b> Brenda Taylor, Board Services Supervisor		<b>2) Date when request submitted:</b> 2/26/2023 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
<b>3) Name of Board, Committee, Council, Sections: Board of Nursing</b>			
<b>4) Meeting Date:</b> 3/14/2024	<b>5) Attachments:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b> Newsletter Matters	
<b>7) Place Item in:</b> <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	<b>8) Is an appearance before the Board being scheduled?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>9) Name of Case Advisor(s), if applicable:</b> N/A	
<b>10) Describe the issue and action that should be addressed:</b>  The Board should discuss topics for the next newsletter and consider the topic list as outlined below. <b>May 2024 issue [May Nurses Month]</b> <ul style="list-style-type: none"> <li>• Chairs Corner</li> <li>• Possible article on burnout</li> <li>• Article Deadline: 3/20/2024</li> <li>• Reminder Deadline: 3/13/2024</li> <li>• Orders update 3/22/2024</li> </ul> <b>Articles/Ideas:</b> <ul style="list-style-type: none"> <li>• Rotating Articles on Professional Nursing Roles</li> <li>• New Member introductions with headshots (<i>As needed for new appointments, subject to oath receipts</i>)</li> <li>• Rotating Articles on Nurse Administrative Code</li> <li>• Possible N6 Status update</li> <li>• Consider reports by Robert Weinman and Brad Wojciechowski for newsletter articles on retention and recruitment, pipeline and the impact of Exam Room AI and AI in practice. (<i>mentioned at October meeting</i>)</li> <li>• Possibilities in the Nursing Field/Reasons to Become a Nurse – Robert Weinman</li> <li>• Reminder to Update Contact Information – DSPS Staff</li> <li>• Archive: <a href="https://dsps.wi.gov/Pages/BoardsCouncils/Nursing/Newsletter.aspx">https://dsps.wi.gov/Pages/BoardsCouncils/Nursing/Newsletter.aspx</a></li> </ul>			
<b>11)</b> <i>Brenda Taylor</i>		<b>Authorization</b>  _____ Date	
Signature of person making this request		Date	
<b>Directions for including supporting documents:</b> <ol style="list-style-type: none"> <li>1. This form should be saved with any other documents submitted to the <a href="#">Agenda Items</a> folders.</li> <li>2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director.</li> <li>3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.</li> </ol>			