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**VIRTUAL/TELECONFERENCE  
SOCIAL WORKER SECTION  
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING, AND  
SOCIAL WORK EXAMINING BOARD  
Virtual, 4822 Madison Yards Way, Madison  
Contact: Brad Wojciechowski (608) 266-2112  
July 20, 2022**

*The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Section.*

**AGENDA**

**12:30 P.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A. Adoption of Agenda (1-3)**
- B. Approval of Minutes of April 19, 2022 (4-6)**
- C. Reminders: Conflicts of Interest, Scheduling Concerns
- D. Introductions, Appointments and Recognition
- E. Administrative Matters – Discussion and Consideration**
  - 1) Department, Staff and Section Updates
  - 2) 2023 Meeting Schedules
  - 3) Section Member – Term Expiration Date
    - a. Adell, Cynthia C. – 7/1/2023
    - b. Erickson, Terrance C. – 7/1/2025
    - c. Hansen, Shawna R. – 7/1/2026
    - d. Lee Yang, Sheng B. – 7/1/2023
    - e. Luster, Marietta S. – 7/1/2025
- F. Legislative and Policy Matters – Discussion and Consideration
- G. Administrative Rule Matters – Discussion and Consideration (7)**
  - 1) Pending and Possible Rulemaking Projects (8)
- H. ASWB Exam Administration Policy Changes – Discussion and Consideration (9)**
- I. Public Agenda Request: Social Work Compact – Discussion and Consideration (10)**
- J. Speaking Engagements, Travel, or Public Relation Requests, and Reports**

- 1) 2022 Association of Social Work Boards (ASWB) Annual Meeting of the Delegate Assembly – Scottsdale, AZ – November 18-19, 2022 **(11)**

**K. COVID-19 – Discussion and Consideration**

L. Discussion and Consideration of Items Added After Preparation of Agenda

- 1) Introductions, Announcements and Recognition
- 2) Administrative Matters
- 3) Election of Officers
- 4) Appointment of Liaisons and Alternates
- 5) Delegation of Authorities
- 6) Education and Examination Matters
- 7) Credentialing Matters
- 8) Approval(s) for Psychometric Testing
- 9) Practice Matters
- 10) Administrative Rule Matters
- 11) Legislative and Policy Matters
- 12) Liaison Reports
- 13) Board Liaison Training and Appointment of Mentors
- 14) Informational Items
- 15) Division of Legal Services and Compliance (DLSC) Matters
- 16) Presentations of Petitions for Summary Suspension
- 17) Petitions for Designation of Hearing Examiner
- 18) Presentation of Stipulations, Final Decisions and Orders
- 19) Presentation of Proposed Final Decisions and Orders
- 20) Presentation of Interim Orders
- 21) Petitions for Re-Hearing
- 22) Petitions for Assessments
- 23) Petitions to Vacate Orders
- 24) Requests for Disciplinary Proceeding Presentations
- 25) Motions
- 26) Petitions
- 27) Appearances from Requests Received or Renewed
- 28) Speaking Engagements, Travel, or Public Relation Requests, and Reports

**M. Public Comments**

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).**

**N. Deliberation on DLSC Matters**

- 1) **Administrative Warnings**
  - a. 22 SOC 013 – H.E.W. **(12-13)**
- 2) **Case Closings**
  - a. 19 SOC 012 – B.M. **(14-22)**
- 3) **Proposed Stipulations and Interim Orders**
  - a. 21 SOC 045 – Douglas E. A. Strong, LCSW **(23-28)**

O. Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) DLSC Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petitions for Summary Suspensions
- 7) Petitions for Designation of Hearing Examiner
- 8) Proposed Stipulations, Final Decisions and Orders
- 9) Proposed Interim Orders
- 10) Administrative Warnings
- 11) Review of Administrative Warnings
- 12) Proposed Final Decisions and Orders
- 13) Matters Relating to Costs/Orders Fixing Costs
- 14) Case Closings
- 15) Board Liaison Training
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

P. Consulting with Legal Counsel

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

Q. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

R. Open Session Items Noticed Above Not Completed in the Initial Open Session

**ADJOURNMENT**

**NEXT MEETING: OCTOBER 18, 2022**

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer at 608-266-2112, or the Meeting Staff at 608-266-5439.

**VIRTUAL/TELECONFERENCE  
SOCIAL WORKER SECTION  
MEETING MINUTES  
APRIL 19, 2022**

**PRESENT:** Terrance Erickson, Shawna Hansen, Sheng Lee Yang, Marietta Luster

**EXCUSED:** Cynthia Adell

**STAFF:** Brad Wojciechowski, Executive Director; Jameson Whitney, Legal Counsel; Sofia Anderson, Administrative Rules Coordinator; Katlin Schwartz, Bureau Assistant; and other DSPS Staff

**CALL TO ORDER**

Sheng Lee Yang, Chairperson, called the meeting to order at 12:31 p.m. A quorum was confirmed with four (4) members present.

**ADOPTION OF AGENDA**

**MOTION:** Terrance Erickson moved, seconded by Shawna Hansen, to approve the Agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF FEBRUARY 11, 2022**

**MOTION:** Shawna Hansen moved, seconded by Marietta Luster, to approve the Minutes of February 11, 2022 as published. Motion carried unanimously.

**INTRODUCTIONS, APPOINTMENTS, AND RECOGNITION**

**Recognition of Elizabeth Krueger (Resigned 2/8/2022)**

**MOTION:** Terrance Erickson moved, seconded by Sheng Lee Yang, to recognize and thank Elizabeth Krueger for her service to the Social Worker Section, MPSW Examining Board and State of Wisconsin. Motion carried unanimously.

**BOARD CHAIR MEETING AND OPTIONS TO ADDRESS DEPARTMENT RESOURCES**

**MOTION:** Terrance Erickson moved, seconded by Marietta Luster, to request that the legislature give resources to DSPS to adequately staff backlog of applications and future applications. Motion carried unanimously.

## **CLOSED SESSION**

**MOTION:** Terrance Erickson moved, seconded by Marietta Luster, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Sheng Lee Yang, Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Terrance Erickson-yes; Shawna Hansen-yes; Sheng Lee Yang-yes; and Marietta Luster-yes. Motion carried unanimously.

The Section convened into Closed Session at 12:56 p.m.

### **DIVISION OF LEGAL SERVICES AND COMPLIANCE MATTERS**

#### **Administrative Warnings**

##### ***21 SOC 038 – L.A.T.***

**MOTION:** Sheng Lee Yang moved, seconded by Terrance Erickson, to issue an Administrative Warning in the matter of L.A.T., DLSC Case Number 21 SOC 038. Motion carried unanimously.

#### **Case Closings**

##### ***21 SOC 007, 21 SOC 008 – J.D.D.***

**MOTION:** Sheng Lee Yang moved, seconded by Terrance Erickson, to close DLSC Case Number 21 SOC 007, 21 SOC 008 against J.D.D., for Prosecutorial Discretion (P7). Motion carried unanimously.

#### **Proposed Stipulations, Final Decisions and Orders**

##### ***20 SOC 007 – Briana L. Williams, LCSW, SAC***

**MOTION:** Terrance Erickson moved, seconded by Sheng Lee Yang, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Briana L. Williams, LCSW, SAC, DLSC Case Number 20 SOC 007. Motion carried unanimously.

##### ***21 SOC 052 – Anthony S. O'Brien, APSW***

**MOTION:** Terrance Erickson moved, seconded by Sheng Lee Yang, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Anthony S. O'Brien, APSW, DLSC Case Number 21 SOC 052. Motion carried unanimously.

**22 SOC 008 – Hailey S. Bowman, SW**

**MOTION:** Sheng Lee Yang moved, seconded by Terrance Erickson, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Hailey S. Bowman, SW, DLSC Case Number 22 SOC 008. Motion carried unanimously.

**RECONVENE TO OPEN SESSION**

**MOTION:** Sheng Lee Yang moved, seconded by Terrance Erickson, to reconvene into Open Session. Motion carried unanimously.

The Section reconvened into Open Session at 1:17 p.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MOTION:** Sheng Lee Yang moved, seconded by Shawna Hansen, to affirm all motions made and votes taken in closed session. Motion carried unanimously.

*(Please be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)*

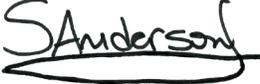
**ADJOURNMENT**

**MOTION:** Terrance Erickson moved, seconded by Shawna Hansen, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:18 p.m.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and title of person submitting the request:</b> Sofia Anderson, Administrative Rules Coordinator		<b>2) Date when request submitted:</b> 07/07/2022 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
<b>3) Name of Board, Committee, Council, Sections:</b> Social Worker Section of the Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board			
<b>4) Meeting Date:</b> July 20, 2022	<b>5) Attachments:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b> Administrative Rule Matters – Discussion and Consideration  1. Pending or Possible Rulemaking Projects.	
<b>7) Place Item in:</b> <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	<b>8) Is an appearance before the Board being scheduled?</b> <i>(If yes, please complete <a href="#">Appearance Request</a> for Non-DSPS Staff)</i>  <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b> N/A	
<b>10) Describe the issue and action that should be addressed:</b>  Attachments: <ul style="list-style-type: none"> <li>• Social Worker Section Rule Projects chart</li> </ul>			
<b>11) Authorization</b>  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 60%;">  </div> <div style="width: 35%; text-align: right;">                 07/07/2022             </div> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <span>Signature of person making this request</span> <span>Date</span> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <span>Supervisor (if required)</span> <span>Date</span> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <span>Executive Director signature (indicates approval to add post agenda deadline item to agenda)</span> <span>Date</span> </div>			
<b>Directions for including supporting documents:</b> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**Social Work Section of the MPSW Examining Board  
Rule Projects (updated 7/7/2022)**

<b>Clearinghouse Rule Number</b>	<b>Scope #</b>	<b>Scope Expiration</b>	<b>Code Chapter Affected</b>	<b>Relating clause</b>	<b>Synopsis</b>	<b>Current Stage</b>	<b>Next Step</b>
CR 21-053	114-20	02/24/2023	MPSW 3, 11, and 17	Reciprocal credentials service members	Creates provisions allowing for a streamlined process for service members, former service members, and their spouses to apply for a reciprocal credential as required by 2019 Act 143.	Adoption Order ready to be presented at the July meeting.	Once Adoption Order is approved, it will be submitted for publication in the Administrative Register.
			MPSW 1 to 20	Telehealth Comprehensive Review	The Board requested to do a comprehensive review of all their chapters while implementing 2021 WI Act 121.	Scope Statement submitted to Governor on 6/10/2022.	Once we receive the Governor's approval, Scope Statement will be submitted to Administrative Register for publication.
			MPSW 1	Substance Use Disorder practice for APSW and ISW	The Board would like to update MPSW 1 in order to implement 2021 WI Act 222 relating to APSW and ISW being able to provide substance use disorder treatment without a specialty.	Scope Statement submitted to Governor on 6/10/2022.	Once we receive the Governor's approval, Scope Statement will be submitted to Administrative Register for publication.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

1) Name and title of person submitting the request: Brad Wojciechowski		2) Date when request submitted: 07/05/2022 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Social Worker Section			
4) Meeting Date: 07/20/2022	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? ASWB Exam Administration Policy Changes – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if applicable:	
10) Describe the issue and action that should be addressed: Review of the three recently revised exam policy changes for board review. Will need to have Board Chair sign-off			
11) <b>Authorization</b>			
		07/05/2022	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the <a href="#">Agenda Items</a> folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			



## PUBLIC AGENDA REQUEST FORM

### **Instructions:**

1. Fill out this form, and then save to your device.
2. Return to the "[Suggest an Agenda Item](#)" page and select the appropriate Board or Council from the Board/Council list.
3. Attach your completed "Public Agenda Request" form and send.

First Name: Marc

Last Name: Herstand

Association/Organization: National Association of Social Workers, Wisconsin Chapter

Subject: Social Work Compact

Issue to Address:

The Social Work Compact will be released on July 11<sup>th</sup>. At the Social Workers Section meeting I would like to share the details of the Compact and discuss what it would mean eventually for social work licensure in Wisconsin.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

1) Name and title of person submitting the request: Brad Wojciechowski		2) Date when request submitted: 7/11/2022 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Social Worker Section			
4) Meeting Date: 7/20/2022	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Speaking Engagements, Travel, or Public Relation Requests, and Reports 1) 2022 ASWB Annual Meeting of the Delegate Assembly – Scottsdale, AZ, Nov. 18-19	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if applicable:	
10) Describe the issue and action that should be addressed:			
11) Authorization			
		7/11/2022	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the <a href="#">Agenda Items</a> folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			