☐ FIRE INSPECTION REPORT
☐ CORRECTION ORDER

LOCATION (Legal address of building) | NAME (Business owner / occupant / building owner / owner's representative)

INSPECTION DATE | OCCUPANCY TYPE | MAILING ADDRESS

COMPLIANCE DATE | Violations marked or listed below for corrective action | CITY | STATE | ZIP CODE

* §101.14 Wisconsin Statutes constitutes every Fire Chief a deputy of the Wisconsin Department of Safety & Professional Services, and requires the chief or appointed inspectors to make inspections periodically for the purpose of ascertaining and causing to be corrected any conditions liable to cause fire, or any violation of any law or local ordinance relating to fire hazards or prevention of fires per SPS 314 and NFPA 1

EXTERIOR

- ☐ Fire lanes marked/unobstructed 18.2.3.5.1
- ☐ Address visible from roadway 10.12.1.1
- ☐ Fire Hydrant(s) accessible 18.5.2
- ☐ Fire Hydrant clear space 36" 18.5.3
- ☐ Combustible accumulation 10.19.1, 19.2
- ☐ Gas meter/piping protected 11.4.2, 60.5.1.9
- ☐ FD connections visible/condition caps/OK, Post Indicator Valve/OK 13.1.3, 13.1.4
- ☐ Lock box/Current keys 18.2.2.1
- ☐ Exits clear 14.4.1

EXIT FEATURES

- ☐ Exits, aisles & corridors free of obstructions 14.4.1
- ☐ Exit hardware proper/operational 14.5.3.4.1
- ☐ Exit signs present/operational 14.14.1.5.1
- ☐ Exit corridors/stairways protected 14.2
- ☐ Emergency lighting present & operational 14.13.1.1
- ☐ Occupant load posted/maintained 20.1.1.10.3.1

BUILDING FEATURES

- ☐ Fire separations properly maintained 6.1.14.4.1, 12.7.2.1
- ☐ Structural elements properly maintained 10.1.4.1
- ☐ Rated fire doors operational 12.4, 12.4.6
  Last Test date: _____
- ☐ Vertical openings properly maintained 4.4.5, 12.4.6.8.1
- ☐ Interior finish proper 12.5.3, 12.6

STORAGE

- ☐ Storage neat/orderly 10.16, 34.4, 60.4
- ☐ Combustibles in boiler/mechanical rooms 10.19.5.1
- ☐ Combustibles under unprotected stairways 10.19.1, 10.19.6
- ☐ Storage 2' below ceiling (no sprinklers) 10.19.3.1
  18" below sprinkler heads 10.19.3.2

STORAGE (continued)

- ☐ Aisle width maintained 34.7.3.3.1, 34.7.3.3.2
- ☐ Oily rags, properly stored/disposed 16.2.2.3
- ☐ Combustible waste material properly stored 19.1.2, 19.1.3

FLAMMABLE/COMBUSTIBLE LIQUIDS

- ☐ Proper storage/dispensing 66.18
- ☐ No sources of ignition 66 6 5 4 1
- ☐ Adequate ventilation 66.9 14
- ☐ Proper electrical equipment/wiring 66.7.3.1

UTILITY, MECHANICAL, HVAC EQUIPMENT

- ☐ Adequate clearances from appliances 34.4.2.4
- ☐ Clean ducts & filters 4.5.8

FIRE EXTINGUISHERS

- ☐ Readily accessible/suitable location 13.6.8.1.3.1, 13,6,8,1,3,2
- ☐ Proper type 13.6.7.1, 13.6.8.1.1
- ☐ Routine inspection & labelling 13.6.9.2.12
- ☐ Visible, no obstruction 13.6.8.1.3.3.1
- ☐ Properly serviced / maintained 13.6.9.1.1
  Last Service Date: _____

HAZARDOUS MATERIALS

- ☐ Proper quantities 60.1.3.1
- ☐ Proper storage/dispensing 60.4.1.1, 60.5.1.4.2.2
- ☐ Proper separation/compatibility 60.5.1.12.1
- ☐ Marking/identification system (NFPA 704) 60.5.1.8.2
- ☐ Compressed gas cylinders secured 63.3.1.8.4

MISCELLANEOUS

- ☐ No smoking ss.101.123

SPRINKLER SYSTEMS

- ☐ Controls readily accessible 13.7.1.4.13
- ☐ Valves locked, open, or supervised 13.4.3.1

SPRINKLER SYSTEMS (continued)

- ☐ Properly serviced & maintained 13.3.3.1
- ☐ Heads in good condition 13.3.3.5.1.8
- ☐ Wrench/spare heads present 13.3.3.5.1
- ☐ Central station monitoring provided 13.3.1.7.1
  Last Date inspected, tested: _____

FIRE ALARM EQUIPMENT

- ☐ Smoke/Heat detectors properly maintained 13.7.1.2
- ☐ Pull stations properly maintained 13.7.1.4.8.3
- ☐ Alarm equipment serviced/maintained 13.7.4.4.1
- ☐ Tests/drills conducted 13.7.1.4.3, 13.7.3.1.1.2
  Date inspected, tested: _____
- ☐ Carbon monoxide alarms (R occupancies) ss. 101.149

OTHER FIRE PROTECTION EQUIPMENT

- ☐ Standpipe/hose condition good 13.2.3.1
- ☐ Hood extinguishing system-fuel shutoff present 50.4.6.1
- ☐ Hood extinguishing system serviced 50.5.2.3
  Last Date system serviced: _____
- ☐ Hood properly cleaned/maintained 50.5.6.1
- ☐ Cooking equipment maintenance 50.5.7.1

ELECTRICAL

- ☐ Panels/appliances/fixtures in good condition 11.1.1
- ☐ Clear access to electrical panel 11.1.9.2
- ☐ Covers present, condition good 11.1.10
- ☐ Overcurrent protection present 11.1.3
- ☐ Proper use of wiring, connections & equipment 11.1.2
- ☐ Extension cords used properly, condition good 11.1.7.6
- ☐ Power strips, taps, listed & in good condition 11.1.6.1
- ☐ Photovoltaic system shut-off present, marked 11.12.2.1.1
- ☐ Elevator access, operation & testing 11.3.4, 11.3.4.2
  Last Test Date: _____

Correction order: Pursuant to section 101.14 Wis. Stats., you are hereby ordered to correct the items marked or listed, by the compliance date.
Right to Appeal: An appeal to any orders must be submitted in writing within 10 days of the date of the order to: _____
Petition for Variance: The department may grant a variance to a provision of ch. SPS 314 Wis Admin Code in accordance with ch. SPS 303.

☐ **No violations observed during this inspection.** ☐ **Violations observed during this inspection were corrected while inspector on site.**

A COPY OF THIS NOTICE WILL BE KEPT ON FILE IN THE OFFICE OF THE FIRE INSPECTOR FOR FURTHER ACTION
Personal information you provide may be used for secondary purposes [Privacy Law, s. 15.04 (1)(m)].

OWNER/OCCUPANT/AGENT/MANAGER REPRESENTATIVE | INSPECTING OFFICER/FIRE DEPARTMENT