

Unarmed Combat Sports

Promoting an Unarmed Combat Sporting Event in Wisconsin

1. Apply for and obtain a Promoter License

- Complete application located at: <https://dsps.wi.gov/Credentialing/BoxingMMA/Promoter.pdf>
- Pay license fee of \$500.00. License is valid for one year from the date of issuance.
- Secure surety bond or irrevocable letter of credit or surety for \$10,000 (Wis. Stat. § [444.035](#), Wis. Admin. Code § SPS [192.03](#)). Forms are located at the end of the application.

2. Apply for and obtain a Contest (Event) Permit

- Contact DSPS Unarmed Combat Sports (UCS) Commissioner at (608) 261-8503 or DSPSCombativeSports@wisconsin.gov to confirm date availability.
- Complete application located at: <https://dsps.wi.gov/Credentialing/BoxingMMA/Contest.pdf>
- Pay permit fee of \$300.00. Permit is valid for a single event. It is non-refundable and non-transferable and must be received between 30-90 days before the date of the event.
- Provide proof of insurance for each Fighter; minimum of \$25,000 in medical coverage and minimum of \$25,000 in life insurance (Wis. Stat. § [444.18](#)).
- Provide ambulance service/EMTs and security personnel onsite during the entire event (Wis. Stat. § [444.095\(2\)\(d\)](#)).
- Provide floor plan of venue. Clearly indicate all emergency exits and the number of locker rooms on plan (Wis. Admin. Code § [SPS 192.14\(1\)\(c\)3](#)).
- Provide the name and license number of Matchmaker (Wis. Admin. Code § [SPS 192.14\(1\)\(b\)](#)). Matchmaker application information is located at: <https://dsps.wi.gov/Credentialing/BoxingMMA/Matchmaker.pdf>
- Provide Fight Card, if available, with application.
- If the event is scheduled for less than 24 rounds, DSPS UCS must approve.

3. After confirmation of the event date is received from DSPS, register event on the ABC Combat Registry <https://app.combatreg.com/> (MMA) or BoxRec <https://boxrec.com/en> (Boxing & Kickboxing).

4. DSPS will assign officials after Promoter and Matchmaker Licenses and Contest (Event) Permit are issued. Officials required at each event:

- 1 Referee at minimum fee of \$300.00
- 3 Judges at minimum fee of \$150.00 each
- 1 Timekeeper at minimum fee of \$130.00
- 1 Primary Ringside Physician at minimum fee of \$750.00. A secondary Ringside Physician is not required for all events but will be paid a minimum fee of \$300.00. Physicians bringing an assistant will be paid \$1,000.00
- 3 Inspectors at minimum fee of \$150.00 each

These are minimum fees and do not reflect travel costs. The total costs for officials will be communicated to the Promoter prior to event. DSPS will pay officials and invoice the Promoter for reimbursement of all officials' fees upon completion of event. Invoices must be paid within 30 days from the date of invoice.

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5. Ensure Contestant (Fighter) and Seconds (Corners) licensing is complete

- Promoter is responsible for ensuring that all Fighters become licensed in Wisconsin. Bouts or events may be cancelled if licensure is not complete at least 5 calendar days prior to event.
- Fight cards must be listed on <https://app.combatreg.com/> (MMA) or <https://boxrec.com/en> (Boxing & Kickboxing)
- Licensing status updates will be visible as notes on the Combat Registry card and BoxRec.
- DSPS will review license status of each Fighter to determine what requirements are needed to fulfill licensure and notify Promoter of outstanding requirements.
- All Seconds must be licensed to be in the locker room or cage/ringside. Application for Seconds License is located at: <https://dsps.wi.gov/Credentialing/BoxingMMA/Second.pdf>
- Fighters are allowed 3 licensed Seconds ringside and 2 in cage between rounds.
- Promoter determines number of complimentary tickets that will be given to Fighters for their Seconds.

6. Set location and time of Weigh-in

- Promoter is responsible for setting location and time of weigh-in.
- DSPS and Promoter will determine the time that Fighters need to arrive. Promoter is responsible for informing all Fighters of weigh-in time of arrival. Fighters arriving late or not making contracted weight may be suspended or assessed fines.
- Promoter must supply scale to be used at weigh-in.
- Fighters' meeting with DSPS representative and Referee will be conducted to review rules.
- Promoter must supply pregnancy tests if females are competing in event.

7. Set location and time of Event

- Promoter is responsible for setting location and time of event.
- DSPS and Promoter will determine the time that Fighters need to arrive. Promoter is responsible for informing all Fighters of time of arrival. Fighters arriving late may be suspended or assessed fines.
- DSPS will communicate with all officials of time of arrival at venue.
- All Fighters on the card must receive a pre-fight physical.
- Event must start at advertised time. Any potential delay must be discussed with DSPS UCS Commissioner IMMEDIATELY.
- Cage/ring must be set up prior to the officials' arrival for inspection.
- Number of locker rooms and location must be set up as indicated on Contest Permit application.
- Ambulance and crew must be staged in venue and ready for immediate response.
- Security personnel must be in place and ready at the time that doors open to public. Security personnel's primary responsibility is crowd control and preventing crowd from approaching cage/ring.
- Promoter must supply the following:
 - DJ service and ring announcer
 - Blue and red duct tape for Fighters' gloves
 - Gloves for each Fighter - must be of same brand and weight for each bout and follow guidelines below. Fighters are NOT allowed to bring in and use their own gloves.
 - Pro Boxing – Minimum of 8 oz for Fighters under 140 pounds; minimum of 10 oz for Fighters over 140 pounds
 - Pro MMA – Minimum of 4 oz to maximum of 8 oz
 - Amateur MMA – Minimum of 6 oz to maximum of 8 oz
 - Water for officials and Fighters

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8. Provide Post-Event information to DSPS

- Promoter must submit a Post-Event Report, including ticket sales and proceed information, **within 2 business days** of conducting an event. See [Post-Event Report Form](#) for details.
- Based on information provided, event fee will be assessed as follows:

1 to 1,999 tickets	\$450
2,000 to 4,999 tickets	\$2,200 plus gate fee equal to lesser of: <ul style="list-style-type: none">• 5% of total gross ticket sales or• \$4,000
5,000 tickets or more	\$4,700 plus gate fee equal to lesser of: <ul style="list-style-type: none">• 5% of total gross ticket sales or• \$12,500

- Event fee will be added to invoice for officials' fees as mentioned in Item 4.

9. Promoters are required to pay all officials onsite. The Commission will collect, verify, and distribute payments. The gate fee is due within 30 days and is dependent on the above gate information.