

Wisconsin Department of Safety and Professional Services

Office Location: 4822 Madison Yards Way
Madison, WI 53705
Phone Number: (608) 266-2112

LicensE Portal: [License.wi.gov](https://license.wi.gov)
Email: dsps@wisconsin.gov
Website: <http://dsps.wi.gov>

ACCOUNTING EXAMINING BOARD

ACCOUNTING FIRM LICENSE APPLICATION INFORMATION

A sole proprietorship, partnership, company, or corporation practicing accounting in Wisconsin is required to obtain a license as an Accounting Firm.

Any changes to the information provided on this application during the period of licensure must be reported in writing within 30-days of the effective date. Include the firm license number in all correspondence.

A change in ownership requires that a new application be submitted. A change in partnership does not require a new application.

AN APPLICATION IS NOT COMPLETE UNTIL ALL OF THE FOLLOWING DOCUMENTS HAVE BEEN RECEIVED:

For Initial Licensure or Reinstatement:

1. **Application for Accounting Firm License** - Apply online via LicensE, <https://license.wi.gov>.
2. **Credential Fee** – Pay \$43.00 credential fee online via LicensE.
3. **Registration with the Department of Financial Institutions** – Only LLCs, LLPs, Corporations, and Foreign Corporations must meet this requirement.
4. **Peer Review** – Submit peer review if licensed more than three (3) years in another state and performing attest services.