

# Wisconsin Department of Safety and Professional Services

**Mail To:** P.O. Box 8935  
Madison, WI 53708-8935  
**FAX #:** (608) 251-3036  
**Phone #:** (608) 266-2112

**Office Location:** 4822 Madison Yards Way  
Madison, WI 53705  
**E-Mail:** [dspd@wisconsin.gov](mailto:dspd@wisconsin.gov)  
**Website:** <http://dspd.wisconsin.gov>

## DIVISION OF PROFESSIONAL CREDENTIAL PROCESSING

### REAL ESTATE APPRAISAL EXPERIENCE

<b>Last Name</b> <input type="text"/>	<b>First Name</b> <input type="text"/>	<b>MI</b> <input type="text"/>	<b>Former / Maiden Name(s)</b> <input type="text"/>
<b>Address</b> (street, city, state, zip code) <input type="text"/>			

**Experience:** Wis. Admin. Code § SPS 85.700

As directed by the Federal Appraisal Subcommittee, all applicants for a Real Estate Appraiser credential must provide the Department with verification that their experience is in compliance with the Uniform Standards of Professional Appraisal Practice (USPAP), as in effect at the time the appraisals were prepared. Please submit the Appraisal Experience Roster (**Form #2106**) as evidence of appraisal experience.

The Department may require an applicant for a credential as a Real Estate Appraiser to provide copies of any appraisal listed for experience, or other business or employment records, or may contact any person listed in order to obtain additional information about the experience.

**Certification:**

I certify that the following hours claimed are accurate, verifiable, and in compliance with the Uniform Standards of Professional Appraisal Practice (USPAP), as in effect at the time the appraisals were prepared.

Applicants for Licensed and Certified Residential Appraiser credentials may not include more than 25% commercial experience hours per Wis. Admin. Code § SPS 85.700(1)(d).

Applicant for Certified General Appraiser credentials may not include more than 50% residential appraisal experience per Wis. Admin. Code § SPS 85.700(1)(c).

<b>Number of Residential Hours:</b>	<input type="text"/>
<b>Number of Commercial Hours:</b>	<input type="text"/>
<b>Total Number of Hours*</b>	<input type="text"/>

\* Per Wis. Admin. Code § SPS 85.700(1)(e), include no more than 50% of appraisal experience gained for appraisal work performed without a client. Case studies or practicum courses that are approved by the appraiser qualifications board of the appraisal foundation may be claimed to satisfy non-client experience. All non-client appraisal experience may be reviewed by the Department for compliance with the USPAP.

I understand that the Department may request additional information as the Department deems necessary to evaluate this experience, and that any falsification of information may result in denial of certification or licensure per Wis.Stat. § 458.26(3)(a).

Applicant's Signature:  Date:  /  /

(Print and Sign Form)