

Wisconsin Department of Safety and Professional Services

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LicensE Portal: [License.wi.gov](https://license.wi.gov)
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FUNERAL DIRECTORS EXAMINING BOARD

AGENT FOR BURIAL AGREEMENTS REGISTRATION APPLICATION INFORMATION

AN APPLICATION IS NOT COMPLETE UNTIL ALL OF THE FOLLOWING DOCUMENTS HAVE BEEN RECEIVED:

1. **Application for Agent for Burial Agreements Registration** – Apply online via LicensE, <https://license.wi.gov/>. This application must be completed by a licensed Funeral Director or an operator of a Funeral Establishment in order for the applicant to be a registered Agent to sell or solicit the sale of burial agreements funded with the proceeds of a life insurance policy. If the Agent is already registered and wishes to sell or solicit on behalf of a different or additional Funeral Director or operator of a Funeral Establishment, complete **Form 2345**.
2. **Initial Credentialing Fee** – Pay \$60.00 credential fee online via LicensE.
3. **Completion of Training (if applicable)** – Attach evidence of successful completion of at least 20 hours of approved educational training. An agent who is a WI licensed Funeral Director and a WI licensed insurance intermediary is exempt from completing the 20 hours of approved educational training as provided in [Wis. Admin. Code § FD 6.05](#).
4. **Contract(s)** – Attach a copy of each contract between the Agent and the operator of a Funeral Establishment listed in your LicensE application.

Agent for Burial Agreements web page: <https://dsps.wi.gov/Pages/Professions/AgentBurialAgreements/Default.aspx>

Related Statutes and Administrative Code: <https://dsps.wi.gov/Pages/RulesStatutes/FD.aspx>