

Wisconsin Department of Safety and Professional Services

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LicensE Portal: [License.wi.gov](https://license.wi.gov)
Email: dsps@wisconsin.gov
Website: <http://dsps.wi.gov>

FUNERAL DIRECTORS EXAMINING BOARD

FUNERAL ESTABLISHMENT PERMIT APPLICATION INFORMATION

AN APPLICATION IS NOT COMPLETE UNTIL ALL OF THE FOLLOWING DOCUMENTS HAVE BEEN RECEIVED:

1. **Application for Funeral Establishment Permit** - Apply online via LicensE, <https://license.wi.gov/>.
2. **Initial Credentialing Fee** – Pay \$60.00 credential fee online via LicensE. Note: If license is expired more than five years a \$25.00 late renewal fee is also required.
3. **Statement of Goods and Services** – Upload a copy of the Statement of Goods and Services into your LicensE application.
4. **Pricing Card** - Upload a copy of the pricing card used in the merchandising room into your LicensE application.
5. **Current General Price List** – Upload a copy of the required price disclosures per FTC Regulations, 16 CFR 453.2 into your LicensE application.
6. **List of Caskets Available for Purchase** – Upload a copy of the list of caskets available for purchase into your LicensE application.

Funeral Establishment web page: <https://dsps.wi.gov/Pages/Professions/FuneralEstablishment/Default.aspx>

Related Statutes and Administrative Code: <https://dsps.wi.gov/Pages/RulesStatutes/FD.aspx>