

# Wisconsin Department of Safety and Professional Services

Office Location: 4822 Madison Yards Way  
Madison, WI 53705  
Phone Number: (608) 266-2112

LicensE Portal: [License.wi.gov](https://license.wi.gov)  
Email: [dsps@wisconsin.gov](mailto:dsps@wisconsin.gov)  
Website: <http://dsps.wi.gov>

## EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS, PROFESSIONAL ENGINEERS, DESIGNERS, PROFESSIONAL LAND SURVEYORS, AND REGISTERED INTERIOR DESIGNERS

### CERTIFICATE OF AUTHORIZATION APPLICATION INFORMATION

[Wis. Stat. § 443.08](#) requires that firms, partnerships, or corporations practicing architecture, professional engineering, design of engineering systems, or interior design obtain a Certificate of Authorization (COA) issued by the appropriate section of the Examining Board of Architects, Landscape Architects, Professional Engineers, Designers, Professional Land Surveyors and Registered Interior Designers.

Complete the Application for Certificate of Authorization and pay the \$56.00 credential fee online via LicensE, <https://license.wi.gov>. (Note: if the credential has been expired more than 5 years, a \$25.00 late renewal fee is also required.)

Any changes in the information provided on this application during the registration period must be reported in writing within 30 days of the effective date. Please include the credential number in all correspondence. Correspondence should be addressed to the Examining Board. Any change in ownership requires a new application to be completed.

In addition to the credential issued by the appropriate section of the Examining Board of Architects, Landscape Architects, Professional Engineers, Designers, Professional Land Surveyors, and Registered Interior Designers, a corporation and certain other types of business entities must register with the Department of Financial Institutions. You must contact that agency directly to obtain the registration material. The mailing address and telephone number is Department of Financial Institutions, Division of [Corporate and Consumer Services](#), P.O. Box 93348, Milwaukee, Wisconsin 53293-0348, (608) 261-7577. **You may file with the Examining Board of Architects, Landscape Architects, Professional Engineers, Designers, Professional Land Surveyors, and Interior Designers and the Department of Financial Institutions concurrently.**

Certificate of Authorization for Architectural, Engineering, Designer of Engineering Systems, or Interior Designer Corporations web page: <https://dsps.wi.gov/Pages/Professions/COA/AESystemsCorp/Default.aspx> .

Related Statutes and Administrative Code: <https://dsps.wi.gov/Pages/RulesStatutes/AE.aspx> .