

# Wisconsin Department of Safety and Professional Services

**Mail To:** P.O. Box 8935  
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**Office Location:** 4822 Madison Yards Way  
 Madison, WI 53705  
**E-Mail:** [dsps@wisconsin.gov](mailto:dsps@wisconsin.gov)  
**Website:** <http://dsps.wi.gov>

## MEDICAL EXAMINING BOARD MEDICAL EDUCATION VERIFICATION FORM (Not necessary if utilizing FCVS)

**APPLICANT: Complete this section and submit directly to your medical school for completion. Form must be returned directly from the medical school to the Department.**

Last Name	First Name	MI	Former / Maiden Name(s)

Date of Birth (dd/mm/yyyy)	Social Security Number (voluntary- for school use in locating your records)	Application Number

**Medical School**

Medical School Address (city)	(state)	(zip code)	(country, if not U.S.)

**ATTESTATION OF APPLICANT:** I declare that I am the person referred to on this form and that all information required to be completed by me (the applicant for a credential), is complete and accurate to the best of my knowledge and belief. Furthermore, I declare that after completing the information that was required by me (and only that information) the form was forwarded to the relevant third-party for completion of the information asked of them. I also declare that to the best of my knowledge the completed form was provided to the Department of Safety and Professional Services by the relevant third-party (and not by me, the applicant). Finally, I declare that I understand that failure to provide the requested information, making any materially false statement and/or giving any materially false information in connection with my application for a credential may result in credential application processing delays; denial, revocation, suspension, or limitation of my credential; or any combination thereof; or such other penalties as may be provided by law. By signing below, I am signifying that I have read and understand the above declarations.

	<input style="width: 100%;" type="text"/> / <input style="width: 100%;" type="text"/> / <input style="width: 100%;" type="text"/>
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**Applicant Signature** (If unable to provide a digital signature, please print and sign form.)      **Date**

**MEDICAL SCHOOL: Complete this section for the above-named applicant and return directly to the Department using the LicensE Third-Party\*Upload Portal at [license.wi.gov](http://license.wi.gov). You will need the application number shown above. (\*For form completion purposes, the term "Third-Party" refers to any non-applicant or non-DSPPS individual or entity submitting required documentation in support of a credential application.)**

1.	Did this physician attend the medical school noted above?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	What were the applicant's dates of enrollment in this medical school? (Provide dates in mm/dd/yyyy format.) Start Date <input style="width: 150px;" type="text"/> / <input style="width: 150px;" type="text"/> / <input style="width: 150px;" type="text"/> End Date <input style="width: 150px;" type="text"/> / <input style="width: 150px;" type="text"/> / <input style="width: 150px;" type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.	Did this physician graduate from this medical school? <b>If yes, complete fields below. If no, attach explanation on a separate sheet.</b> Degree Granted <input style="width: 200px;" type="text"/> Date Degree Granted <input style="width: 150px;" type="text"/> / <input style="width: 150px;" type="text"/> / <input style="width: 150px;" type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.	Did this physician take a leave of absence during his/her attendance at this medical school? <b>If yes, please attach explanation on a separate sheet.</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.	Did this physician have a record of unexcused absences during his/her attendance at this medical school? <b>If yes, please attach explanation on a separate sheet.</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No

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6.	Was this physician ever disciplined or under investigation during his/her attendance at this medical school? <b>If yes, please attach explanation on a separate sheet and indicate if this constitutes adverse formal action.</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.	Were any special requirements imposed on this physician that were not required of all other students at his/her level of education? <b>If yes, please attach explanation on a separate sheet.</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
8.	Was this physician recommended for post graduate training?	<input type="checkbox"/> Yes <input type="checkbox"/> No

**ATTESTATION OF THIRD-PARTY PROVIDING INFORMATION RELATED TO APPLICANT:** I declare, on behalf of the third-party asked to provide information related to the applicant identified on this form, that the information provided is true and correct to the best of my knowledge and belief. I further declare that after completing the form I, or other third-party staff, will provide the completed form directly to the Wisconsin Department of Safety and Professional Services for review. By signing below, I am signifying that I have read, understand, and have complied with the above declarations.

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**Signature of Dean or Department Head**

**Date**

(If unable to provide a digital signature, please print and sign form.)

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**Printed Name**

**Phone**

**Title**