

## Licensed Professional Counselor (LPC) Training License Renewal

Marriage and Family Therapy, Professional Counseling and Social Work Examining Board (Professional Counselor Section)

A professional counselor training license is valid for 48 months and may be renewed at the discretion of the Professional Counseling Section. **NOTE**: Do **not** renew online in LicensE.

Form No	Title		DSPS or Outside fee(s)	Submitted By	Resources
<u>2921LPC</u>	Application to Renew a Professional Counselor Training License Training License <b>NOTE</b> : Do <b>not</b> renew online in LicensE. Submit form, payment, and documentation to the Department. (See form for details.)		\$60	Applicant	-
DOCUMENTATION					
-	Narrative request to the Section – Provide a statement describing why you need additional time to complete the hours of professional counselor practice.		-	Applicant	-
IMPORTANT NOTE: Upon review, the Professional Counselor Section may request additional information under Wis. Admin. Code §§ MPSW <u>11.015(2)</u> and <u>12.02(1)</u> .					
HELPFUL DSPS LINKS	License Look-Up	Statute and Administrative Code	DSPS@wisconsin.gov (608) 266-2112		