

Wisconsin Department of Safety and Professional Services

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E-Mail: dspd@wisconsin.gov
Website: <http://dspd.wi.gov>

DIVISION OF PROFESSIONAL CREDENTIAL PROCESSING

AFFIDAVIT REGARDING SUPERVISED EXPERIENCE FOR SUBSTANCE ABUSE COUNSELORS

APPLICANT: COMPLETE THIS SECTION AND FORWARD TO YOUR SUPERVISOR.

Type of credential applying for: (check a box) SAC CSAC

Last Name

First Name

MI

Former/Maiden Name(s)

Signature of Applicant:

Date:

SUPERVISOR: COMPLETE SECTION BELOW AND RETURN DIRECTLY TO DSPS. YOU MAY FAX/EMAIL WITH FACILITY COVER SHEET/LETTER TO: (608) 251-3036 or dspd@wisconsin.gov.

Name and Agency where work experience was gained:

Address of Agency where supervised experience was gained: (city, state, zip)

Beginning and Ending dates of this supervised professional substance abuse counseling experience:

From: / / To: / /

Supervisor's Name:

Supervisor's Credential Number:

Credentialed held by supervisor:

Applicant completed one of the following:

SAC

I am a supervisor holding the credential named above and I have supervised the above applicant within 5-years immediately preceding date of application with individuals diagnosed with substance use disorders. The applicant's work experience includes the eight (8) practice dimensions (clinical evaluation, treatment planning, referral, service coordination, counseling, patient family and community education, documentation, professional and ethical responsibilities). The applicant currently has 3,000 hours of supervised experience which includes all of the following:

- 1,000 hours in substance use disorder counseling with a minimum of 500 hours in a one-on-one individual modality setting.
- A minimum of 200 hours of counseling during the 12-month period immediately preceding the date of the application, of which 100 hours has been completed using an individual modality setting.

CSAC

I am a supervisor holding the credential named above and I have supervised the above applicant within 5-years immediately preceding date of application with individuals diagnosed with substance use disorders. The applicant's work experience includes the eight (8) practice dimensions (clinical evaluation, treatment planning, referral, service coordination, counseling, patient family and community education, documentation, professional and ethical responsibilities).

The applicant currently has 5,000 hours of supervised experience, which may include any work experience hours obtained as a requirement of the substance abuse counselor credential.

I attest that the foregoing information is true and accurate, that the candidate for licensure has met the requirements of Wis. Admin. Code ch. SPS 161 and I am knowledgeable in psychopharmacology and addiction treatment.

Signature:

Date:

(Signature of a current supervisor is acceptable, even if the experience was completed at a previous place of employment.)