

Wisconsin Department of Safety and Professional Services

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MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING, AND SOCIAL WORK EXAMINING BOARD

SOCIAL WORK TRAINING CERTIFICATE OTHER HUMAN SERVICES DEGREE EVALUATION REQUEST FORM

If you are applying for a Social Work Training Certificate and your undergraduate degree Major is not Sociology, Criminal Justice, or Psychology, you must complete this form. The Social Work Section will determine if your degree meets the criteria that would allow you to receive the training certificate. Applicants should list their most applicable undergraduate degree program and should only include courses taken during that program. Courses taken after completion of the degree are not part of the undergraduate program and cannot be counted when considering whether or not the degree qualifies. **This form must be submitted with your application.**

Name of Applicant:

College or University:

Type of Degree: BA BS Major: GPA in Major:

Please identify the option below in which your degree qualifies for the "Other Human Services Degree" option. Please contact your academic advisor with questions about whether or not your degree program meets the requirements. Department of Safety and Professional Services staff is not able to identify the applicable option and/or courses for you.

Check one option below which best describes how your Major qualifies as an approved Other Human Services Major:

- Option 1:** Organized course of study recognized by the Social Work Section (refer to DSPS website) containing all five (5) social worker equivalency courses in Wis. Admin. Code § [MPSW 3.13\(2\)](#) and a course designed as a senior seminar or capstone course.
- Option 2:** Human Services program by an accrediting organization for programs awarding a bachelor's degree with a Major in "Human Services" accredited by the Council for Higher Education Accreditation ([CHEA](#)).
- Option 3:** Organized course of study noted on the transcript as a Human Services Major that includes four (4) required courses identified below. (You must attach college catalog course descriptions.) The section retains the right to request a complete syllabus for any of the courses listed below.

Introductory course which contains a general overview of the Human Services field including origins, career opportunities and techniques, and methods of helping individuals and groups in need.

Course # on Transcript: Course Name:

Course with significant content in professional ethics and values including confidentiality, boundaries, and values in Human Services occupations.

Course # on Transcript: Course Name:

Course with content in qualitative and quantitative social research methods and statistics.

Course # on Transcript: Course Name:

Course designated as a senior seminar or Capstone course. The Capstone course may be a seminar connected to a Human Services internship if taken as part of the degree program.

Course # on Transcript: Course Name: