

Wisconsin Department of Safety and Professional Services

Office Location: 4822 Madison Yards Way
Madison, WI 53705
Phone Number: (608) 266-2112

LicenseE Portal: <https://license.wi.gov/>
Email: dsps@wisconsin.gov
Website: <http://dsps.wi.gov>

DENTISTRY EXAMINING BOARD

CREDENTIALING INFORMATION FOR WISCONSIN TEMPORARY PERMIT TO PRACTICE DENTISTRY WITHOUT COMPENSATION

Applicants applying for a temporary dentistry permit must hold a valid license in good standing issued by another jurisdiction of the United States or Canada.

1. **Application for Wisconsin Temporary Permit to Practice Dentistry Without Compensation** Submit application online via [LicenseE, https://license.wi.gov/](https://license.wi.gov/). (There is no credential fee.)
2. **National Board Score Card(s)** Original score(s) must be submitted directly from the National Board of Dental Examiners (NBDE) to the Department. Both passing and failing scores are required. Copies sent from applicants are not acceptable. Go to ADA website: <http://www.ada.org/dentpin> and submit a request to have your results sent electronically to Wisconsin.
3. **Regional Examination Requirements** Original score card(s) must be submitted directly from the testing agency to the Department. Both passing and failing scores are required. Copies sent from applicant, photocopies, online verifications, or faxes are not acceptable. Contact the testing agency and request that your scores be emailed directly to the Department, DSpscDentistry@wisconsin.gov.
4. **Certificate of Professional Education (Form 1471)** Have your dental school accredited by the American Dental Association Commission on Dental Accreditation complete this form and upload it into LicenseE according to Form [1471](#) instructions.
5. **Verification of Licensure in Other State(s)** You are required to have each state/country board in which you have ever been licensed submit letters of verification to the Wisconsin Dentistry Examining Board. The letters must indicate your license number, date of issuance, status, and a statement regarding disciplinary actions. These letters are required in order to complete your application for licensure.
6. **Certificate of Proficiency in Cardiopulmonary Resuscitation/AED** Upload a copy of the front and back of a current certificate into your LicenseE application. This certificate must be signed and dated. See the Wisconsin Department of Human Services (DHS) website, <https://www.dhs.wisconsin.gov/ems/licensing/cpr.htm>, for a listing of approved programs.
7. **National Practitioner Data Bank** Go to <http://www.npdb-hipdb.hrsa.gov/>. Follow the directions on the website to complete the Self-Query process. If you receive this report electronically directly from the reporting agency, you must upload the original email you received from them with the link to access the report along with the attachment of the original PDF report you downloaded with their link into your LicenseE application. Questions regarding this process may be directed to the Data Bank Help Line at 1-800-767-6732.
8. **Convictions and Pending Charges (Form 2252)** If the form is applicable to you, upload form and required documentation into your LicenseE application. The \$8.00 fee associated with this form should be paid in LicenseE.
9. **Malpractice Suits or Claims (Form 2829)** Upload form and copies of malpractice suit, court documents with allegations, and settlement, if applicable, into your License application.
10. **Is Name on ALL Credentials the Same?** If not, submit certified copy of marriage certificate, divorce decree, etc., directly into your LicenseE application.