

Wisconsin Department of Safety and Professional Services

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RADIOGRAPHY EXAMINING BOARD

CREDENTIALING INFORMATION FOR RADIOGRAPHER APPLICANTS

INSTRUCTIONS FOR COMPLETING THE APPLICATION:

Applicant must:

- Be at least 18 years of age.
- Per Wis. Stat. § [462.03\(1\)\(b\)](#), hold a high school diploma or its equivalent, as determined by the Board.
- Per Wis. Stat. § [462.03\(1\)\(c\)](#), subject to Wis. Stat. §§ [111.321](#), [111.322](#), and [111.335](#), the person does not have an arrest or conviction record.
- Submit the following:

American Registry of Radiologic Technologists (AART) Certified Applicants:

- **Application :** Complete application and pay applicable fee(s) online via LicenseE.
- **Submission of ARRT Certification Number:** Provide current copy of your ARRT pocket card. Please note you may start the application process prior to receipt of ARRT certification (e.g., students or recent graduates).
- **ARRT Examination Registration:** If you have not taken the ARRT examination or received your ARRT certification, you must register online with ARRT at www.arrt.org and pay the appropriate fee directly to ARRT. Please note you may start the application process prior to receipt of ARRT (e.g., students or recent graduates).
- **Verification of Credential:** If you are certified/registered/licensed in another state or jurisdiction please contact the state(s) or jurisdiction(s) in which you are/were credentialed to request a verification of your credential. This verification must be forwarded directly to the Department by the credentialing authority.

APPLICATION IS NOT COMPLETE UNTIL ALL OF THE FOLLOWING DOCUMENTS HAVE BEEN RECEIVED:

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| <input type="checkbox"/> Complete application and pay applicable fee(s) online via LicenseE | <input type="checkbox"/> Convictions and Pending Charges (Form #2252), if applicable |
| <input type="checkbox"/> ARRT Certification (must provide a current copy of your ARRT pocket card) | <input type="checkbox"/> ARRT Ethics Review letter, if applicable |
| <input type="checkbox"/> Letters from all State Boards where licensed, active and inactive | <input type="checkbox"/> Malpractice Suits or Claims (Form #2829) and copies of malpractice suit, court documents with allegations and settlement, if applicable |
| <input type="checkbox"/> Radiography Examination Registration and Fee (If you have not taken the ARRT examination, or received your ARRT certification, you must register online at www.arrt.org and pay the appropriate fee directly to ARRT.) | <input type="checkbox"/> Is name on all credentials the same? If not, submit certified copy of marriage certificate, divorce decree, etc. |