

Wisconsin Department of Safety and Professional Services

Office Location: 4822 Madison Yards Way
Madison, WI 53705
Phone Number: (608) 266-2112

LicensE Portal: <https://license.wi.gov/>
Email: dsps@wisconsin.gov
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OPTOMETRY EXAMINING BOARD

CREDENTIALING INFORMATION FOR OPTOMETRY APPLICANTS

AN APPLICATION IS NOT COMPLETE UNTIL ALL OF THE FOLLOWING DOCUMENTS HAVE BEEN RECEIVED:

1. **Application.** Complete application and pay applicable fee(s) online via LicensE, <https://license.wi.gov/>. The credential fee is \$60.00.
2. **Complete Wisconsin Statutes and Rules exam.** There is a \$75.00 exam fee (per attempt).
3. **In Addition to the application and fee, the Following Supporting Documents must be forwarded to the Board Office:**
 - Certified transcript from a Board-approved optometric college indicating the date of graduation and degree granted.
 - Verification of licensure from all other state(s)/jurisdiction(s) in which you are/were licensed (if any).
 - Verification of passing **Parts I, II, III and passing the Treatment and Management of Ocular Disease (TMOD)** examination of the National Board of Examiners in Optometry examination. A certified transcript must be submitted directly to the Department.

The Wisconsin Optometry Examining Board requires Parts I, II, III and passing the Treatment and Management of Ocular Disease (TMOD) (Patient Care Examination) of National Boards to be taken **prior** to application for the Wisconsin licensure examination.

ENDORSEMENT CANDIDATES PRACTICING FIVE (5) OR MORE YEARS:

Candidates applying for licensure as an optometrist in Wisconsin through endorsement must have practiced optometry for **at least five (5) years** in another state.

- If you engaged in the practice of optometry for at least five (5) years prior to January 1, 1996, you must submit evidence of five (5) years of experience and verification of successful completion of Parts I and II of the National Board of Examiners in Optometry (NBEO) examination.
- If you graduated from an approved college of optometry after December 1, 1995, you must submit evidence of five (5) years of experience and verification of successful completion of Parts I, II and III and passing the Treatment and Management of Ocular Disease (TMOD) of the National Board of Examiners in Optometry (NBEO) examination.

All supporting documents must be received from the institutions. They will not be accepted from the candidate.

APPROVED OPTOMETRY COLLEGES AND CORRESPONDING CODES:

<u>School Name</u>	<u>School Code</u>	<u>School Name</u>	<u>School Code</u>
Ferris State - Big Rapids MI	23001	Southern CA College of Opt - Fullerton CA	05001
Illinois College of Opt - Chicago IL	14001	Southern College of Opt - Memphis TN	43001
Indiana University - Bloomington IN	15001	State Univ. of New York - New York City NY	33001
Inter American U of Puerto Rico - San Juan PR	16001	University of Alabama - Birmingham AL	01001
New England College of Opt - Boston MA	22001	University of California - Berkeley CA	05002
Northeastern State Univ. - Tahlequah OK	17001	University of Houston - Houston TX	44001
Nova Southeastern Univ. - N Miami Beach FL	18001	University of Waterloo - Ontario Canada	52001
Ohio State University - Columbus OH	36001	University of Missouri - St Louis MO	26001
PA College of Opt at Salas Univ - Elkins Park PA	39001	University of Montreal - Quebec Canada	19001
Pacific University - Forest Grove OR	38001	Univ. of the Incarnate Word Rosenberg Sch of Opt - San Antonio TX	003578
Midwestern Univ. AZ College of Opt - Glendale AZ	00906	Western Univ. of Health Sciences College of Opt. - Romona CA	024827

Wisconsin Department of Safety and Professional Services

If you held a Wisconsin optometrist license prior to August 1, 2006 complete Form #1161 (DPA/TPA Application).

DPA REQUIREMENTS:

An applicant must request **a letter** from the optometry college of graduation, which is accredited by the American Council on Optometric Education and approved by the Wisconsin Optometry Examining Board, listing the following information:

- successful completion of 60 classroom hours in general and ocular pharmacology, 30-hours of which must have been in ocular pharmacology, emphasizing the systemic effects and treatment for adverse reactions;
- the classroom hours must have been 50-60 minute periods of lecture, group discussion and/or laboratory, associated with the course;
- your graduation date;
- the title or position of the college official; and
- the school seal.

In addition to the classroom requirement, the following supporting documentation of successful completion of the National Board of Examiners in Optometry (NBEO) must be forwarded to the Board office:

- Applicants who took the NBEO exam prior to 1988: verification of successful completion of Part II, Section 9 with a minimum score of 75;
- Applicants who took the NBEO exam after 1988 and prior to 1994: verification of successful completion of Part II, Clinical Pharmacology with a minimum score of 75;
- Applicants who apply for a certificate after April 1, 1994: verification of successful completion of Parts I and II administered after 1986; or
- Successful completion of a post-graduate DPA course and exam approved by the Wisconsin Optometry Examining Board and sponsored by an accredited optometry college.

TPA REQUIREMENTS:

Applicants must be DPA-certified and also must have **successfully completed** one of the following requirements:

- graduates prior to 1987: verification of 100 hour board-approved post-graduate course and exam given by course provider since January 1, 1987 **OR** 100-hour board-approved post-graduate course and the IAB or TMOD exam;
- graduates between 1987-1991: verification of TMOD or IAB/NBEO exam **OR** successful completion of a 100 hour board-approved post-graduate course and exam given by course provider; or,
- graduates from 1992 to present: TMOD or NBEO exam.

Proof of completion of one of the above-listed items must be submitted for TPA certification.

Supporting documents for the DPA/TPA requirements must be submitted directly from the institutions. Documents will not be accepted from the applicant.

STATE LAW EXAMINATION:

The Wisconsin Optometry State Law Exam is an open book examination on the Wisconsin Statutes and Administrative Codes that govern optometrists.

Information regarding the examination and a copy of the Statutes and Administrative Code are available online at dsps.state.wi.gov. Candidates who pass the Wisconsin Optometry State Law Examination will not be notified of their successful completion of the exam. Failing candidates will receive notice of their score and a new examination to complete. In addition, a retake examination fee will be required.

APPLICATION IS NOT COMPLETE UNTIL ALL OF THE FOLLOWING DOCUMENTS HAVE BEEN RECEIVED:

- | | |
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| <input type="checkbox"/> Complete application and pay applicable fee(s) online via LicensE | <input type="checkbox"/> Convictions and Pending Charges (Form #2252), if applicable |
| <input type="checkbox"/> Wisconsin Statutes and Rules exam | <input type="checkbox"/> Malpractice Suits or Claims (Form #2829) and copies of malpractice suit, court documents with allegations and settlement, if applicable |
| <input type="checkbox"/> Certified transcript from a board-approved optometric college indicating the date of graduation and degree granted. | <input type="checkbox"/> Is name on all credentials the same? If not, submit certified copy of marriage certificate, divorce decree, etc. |
| <input type="checkbox"/> Letters from all State Boards where licensed, active and inactive | |
| <input type="checkbox"/> A certified transcript indicating successful completion of the National Boards (Parts I, II, III and TMOD) examinations must be submitted to the Optometry Board. | |