

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8935
Madison, WI 53708-8935
Fax #: (608) 251-3036
Phone # (608) 266-2112 (Option 3)

Office Location: 4822 Madison Yards Way
Madison, WI 53705
E-Mail: dspssbmanfhomes@wisconsin.gov
Website: <http://dsps.wi.gov>

DIVISION OF PROFESSIONAL CREDENTIAL PROCESSING PERMISSION TO PICK UP OR DELIVER TITLE

Permission is required for the Wisconsin Department of Safety and Professional Services (DSPS) to deliver a title to someone other than the registered owner.

SECTION A – OWNER INFORMATION (Owner(s) will also need to sign at the bottom of the form.)

Owner(s) Name

Co-Owner Name (if any)

SECTION B – MANUFACTURED HOME INFORMATION

Manufactured Home (Serial) Identification Number

Model Year

Manufacturer/Trade Name

SECTION C – PERSON PICKING UP TITLE

Printed Name of Person Picking Up the Title (First Name, Middle Initial, Last Name)

Phone Number (include area code)

 -

Company Name (if applicable)

E-Mail Address

Address (Street, City, State, Zip Code)

SECTION D – OWNER(S) SIGNATURE(S)

Signature of Owner/Co-Owner is required.

I, the undersigned owner, give my permission for the Department of Safety and Professional Services (DSPS) to deliver, in person¹ or by mail, the title for the above-identified home to the person or business identified in Section C above.

Owner Signature (Print and Sign Form)

Date

 / /

Co-Owner Signature (Print and Sign Form)

Date

 / /

¹ The person picking up the title will be required to show a valid Identification Card or Driver's License from Wisconsin or another jurisdiction. If you do not have your Driver License or ID Card with you, we will mail the title to the owner of the manufactured home. One \$15 window fee applies to in-person transactions.