



Memorandum

Date: April 29, 2020
To: Trades Credential Holders
From: Dawn B. Crim, Secretary-designee
RE: Continuing Education Waivers

As you know, we are in the midst of a public health emergency caused by the COVID-19 pandemic. We understand that current circumstances are changing our working conditions and making much of life more challenging. We at the Department of Safety and Professional Services are working with Governor Evers to ensure that, to the greatest extent possible, it is business as usual here. We continue to adjudicate and process licenses as well as review and inspect buildings.

We realize that COVID-19 has also led to cancellations and postponements of conferences, conventions and other meetings where individuals often earned continuing education credit. If you are unable to complete your Continuing Education (CE) requirements because of COVID-19-related disruptions, you may request a CE waiver. If you are requesting a CE Waiver due to COVID-19 disruptions, you will not be charged a CE waiver fee. In order to request a waiver, please submit a statement regarding the inability to complete CE requirements due to COVID-19 related course disruptions. Please be sure to include an email address in order to receive confirmation of your CE waiver.

Please be aware that granted waivers will not eliminate the need to complete CEs. Rather, we will renew licenses with a CE extension provision, which will expire on January 31, 2021. Any CE earned during the extension will first be applied to any 2020 renewal deficits. Once 2020 CE requirements are satisfied, any extra credits earned will be applied to the 2024 renewal period.

Our intent with these decisions is to alleviate concerns about meeting licensing requirements, given current circumstances, and ensure that our credential holders remain able to work.