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Tony Evers, Governor
Dan Hereth, Secretary

VIRTUAL/TELECONFERENCE
REAL ESTATE APPRAISERS BOARD
Virtual, 4822 Madison Yards Way, Madison
Contact: Tom Ryan (608) 266-2112
September 1, 2026

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Board.

AGENDA

9:30 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

A. **Adoption of Agenda (1-3)**

B. **Approval of Minutes of June 2, 2026 (4-6)**

C. Reminders: Conflicts of Interest, Scheduling Concerns

D. Introductions, Announcements, and Recognition

E. **Administrative Matters – Discussion and Consideration**
   1. Department, Staff, and Board Updates
   2. Board Members – Term Expiration Dates
      a. Figurski, Daniel J. – 5/1/2030
      b. Klanderman, Ryan R. – 5/1/2030
      c. Krueger, Christopher D. – 5/1/2028
      d. Myers, Dennis – 5/1/2021
      e. Rubow, Richard L. – 5/1/2027

F. **Administrative Rule Matters – Discussion and Consideration (7)**
   1. Pending or possible Rulemaking projects

G. Discussion and Consideration of Items Added After Preparation of Agenda
   1. Introductions, Announcements and Recognition
   2. Administrative Matters
   3. Election of Officers
   4. Appointment of Liaisons and Alternates
   5. Delegation of Authorities
   6. Education and Examination Matters
   7. Credentialing Matters
   8. Practice Matters
   9. Legislative and Policy Matters
   10. Administrative Rule Matters

11. Public Health Emergencies
12. Liaison Reports
13. Board Liaison Training and Appointment of Mentors
14. Informational Items
15. Division of Legal Services and Compliance (DLSC) Matters
16. Presentations of Petitions for Summary Suspension
17. Petitions for Designation of Hearing Examiner
18. Presentation of Stipulations, Final Decisions and Orders
19. Presentation of Proposed Final Decisions and Orders
20. Presentation of Interim Orders
21. Petitions for Re-Hearing
22. Petitions for Assessments
23. Petitions to Vacate Orders
24. Requests for Disciplinary Proceeding Presentations
25. Motions
26. Petitions
27. Appearances from Requests Received or Renewed
28. Speaking Engagements, Travel, or Public Relation Requests, and Reports

H. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

I. Deliberation on Division of Legal Services and Compliance (DLSC) Matters

1. **Proposed Stipulations, Final Decision and Orders**
    a. 23 APP 035 – Marla R. Malone **(8-16)**
    b. 23 APP 083 and 24 APP 0038 – Kevin W. Lodholz **(17-25)**
    c. 24 APP 0055 – Jennifer F. Clary **(26-35)**
2. **Administrative Warnings**
    a. 25 APP 0016 – A.A.I. **(36-45)**
3. **Case Closings**
    a. 23 APP 036, 24 APP 0016 and 24 APP 0025 – R.M.W. **(46-65)**
    b. 25 APP 0016 – B.M.F. **(66-73)**

J. Deliberation of Items Added After Preparation of the Agenda

1) Education and Examination Matters
2) Credentialing Matters
3) DLSC Matters
4) Monitoring Matters
5) Professional Assistance Procedure (PAP) Matters
6) Petitions for Summary Suspensions
7) Petitions for Designation of Hearing Examiner
8) Proposed Stipulations, Final Decisions and Orders
9) Proposed Interim Orders
10) Administrative Warnings
11) Review of Administrative Warnings
12) Proposed Final Decisions and Orders
13) Matters Relating to Costs/Orders Fixing Costs

14) Case Closings
15) Board Liaison Training
16) Petitions for Assessments and Evaluations
17) Petitions to Vacate Orders
18) Remedial Education Cases
19) Motions
20) Petitions for Re-Hearing
21) Appearances from Requests Received or Renewed

K. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

L. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate

M. Open Session Items Noticed Above Not Completed in the Initial Open Session

ADJOURNMENT

NEXT MEETING: DECEMBER 1, 2026

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at https:\\dsps.wi.gov. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of any agenda item may be changed by the board for the convenience of the parties. The person credentialed by the board has the right to demand that the meeting at which final action may be taken against the credential be held in open session. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer or reach the Meeting Staff by calling 608-267-7213.

VIRTUAL/TELECONFERENCE
REAL ESTATE APPRAISERS BOARD
MEETING MINUTES
JUNE 2, 2026

PRESENT: Daniel Figurski, Christopher Krueger, Dennis Myers, Richard Rubow

ABSENT: Ryan Klanderman

STAFF: Tom Ryan, Executive Director; Joseph Ricker, Legal Counsel; Jacob Pelegrin, Administrative Rule Coordinator; Tracy Drinkwater, Board Administrative Specialist; and other DSPS Staff

CALL TO ORDER

Daniel Figurski, Chairperson, called the meeting to order at 9:01 a.m. A quorum was confirmed with four (4) members present.

ADOPTION OF AGENDA

MOTION: Dennis Myers moved, seconded by Richard Rubow, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF MARCH 17, 2026

MOTION: Richard Rubow moved, seconded by Dennis Myers, to approve the minutes of March 17, 2026, as published. Motion carried unanimously.

INTRODUCTIONS, ANNOUNCEMENTS, AND RECOGNITION

Welcome 2026 Appraisal Subcommittee (ASC) of the Federal Financial Institutions Examination Council (FFIEC) Compliance Review Team and Consider Motion to Invite into Closed Session

MOTION: Daniel Figurski moved, seconded by Dennis Myers, to authorize representative of the 2026 Appraisal Subcommittee (ASC) of the Federal Financial Institutions Examination Council (FFIEC); Kelly Luteijn, ASC Regulatory Affairs Specialist to join the June 2, 2026, Closed Session Discussion. Motion carried unanimously.

Recognition: David J. Wagner, Certified Appraiser Member (Resigned: 4/02/2026)

MOTION: Daniel Figurski moved, seconded by Dennis Myers, to recognize and thank David J. Wagner for their years of dedicated service to the Board and State of Wisconsin. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Election of Officers

Secretary

NOMINATION: Daniel Figurski nominated Richard Rubow for the Office of Secretary. Richard Rubow accepted the nomination.

Tom Ryan, Executive Director, called for nominations three (3) times.

Richard Rubow was elected as Secretary by unanimous voice vote.

Election Results	
Chairperson	Daniel Figurski
Vice Chairperson	Dennis Myers
Secretary	Richard Rubow

ADMINISTRATIVE RULE MATTERS

Discussion of proposed scope statement on SPS 85 to 87, Relating to Real Property Appraiser Qualification Criteria

MOTION: Dennis Myers moved, seconded by Daniel Figurski, to recommend the department move forward with scope statement SPS 85 to 87 relating to Real Property Appraiser Qualification Criteria. Motion carried unanimously.

SPEAKING ENGAGEMENTS, TRAVEL, OR PUBLIC RELATION REQUESTS, AND REPORTS

Travel Request: 2026 AARO Conference – September 28-30, 2026 – Clearwater, FL

MOTION: Dennis Myers moved, seconded by Richard Rubow, to designate Daniel Figurski to attend the 2026 AARO Conference on September 28-30, 2026, in Clearwater, FL. Motion carried unanimously.

CLOSED SESSION

MOTION: Richard Rubow moved, seconded by Christopher Krueger, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Daniel Figurski, Chairperson, read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Daniel Figurski-yes;

Christopher Krueger-yes; Dennis Myers-yes; and Richard Rubow-yes. Motion carried unanimously.

The Board convened into Closed Session at 9:20 a.m.

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Proposed Stipulations and Final Decision and Orders

MOTION: Daniel Figurski moved, seconded by Dennis Myers, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings of the following cases:

1. 23 APP 028 and 23 APP 090 – Steven S. Schemehorn
2. 23 APP 041 – Anthony R. Simonovich
3. 23 APP 057 – Chad D. Svendsen
4. 23 APP 070 and 23 APP 078 – Consolidated Analytics, Inc.

Motion carried unanimously.

Case Closings

MOTION: Daniel Figurski moved, seconded by Christopher Krueger, to close the following DLSC Cases for the reasons outlined below:

1. 23 APP 043 – B.P. – Prosecutorial Discretion (P1)
2. 23 APP 070 and 23 APP 078 – R.G. – No Violation

Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Dennis Myers moved, seconded by Richard Rubow, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 9:28 a.m.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

MOTION: Richard Rubow moved, seconded by Christopher Krueger, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: Richard Rubow moved, seconded by Dennis Myers, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:30 a.m.

State of Wisconsin
Department of Safety & Professional Services

AGENDA REQUEST FORM

1) Name and title of person submitting the request:	2) Date when request submitted:
Jake Pelegrin **Administrative Rules Coordinator**	**8/20/26** Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting

3) Name of Board, Committee, Council, Sections:

Real Estate Appraisers Board

4) Meeting Date:	5) Attachments:	6) How should the item be titled on the agenda page?
9/1/26	☒ Yes ☐ No	**Administrative Rule Matters – Discussion and Consideration** 1. Pending or possible rulemaking projects

7) Place Item in:	8) Is an appearance before the Board being scheduled? *(If yes, please complete [Appearance Request] for Non-DSPS Staff)*	9) Name of Case Advisor(s), if required:
☒ Open Session ☐ Closed Session	☐ Yes ☒ No	**N/A**

10) Describe the issue and action that should be addressed:

Attachments:

11) Authorization

Jake Pelegrin 8/20/26

Signature of person making this request **Date**

Supervisor (if required) **Date**

Executive Director signature (indicates approval to add post agenda deadline item to agenda) **Date**

Directions for including supporting documents:
1. This form should be attached to any documents submitted to the agenda.
2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director.
3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.

Revised 03/2021