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**VIRTUAL/TELECONFERENCE  
AUCTIONEER BOARD  
Virtual, 4822 Madison Yards Way, Madison  
Contact: Will Johnson (608) 266-2112  
April 8, 2025**

*The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Board.*

**AGENDA**

**9:30 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

**A. Adoption of Agenda (1-3)**

**B. Approval of Minutes of January 7, 2025 (4-7)**

**C. Reminders: Conflicts of Interest, Scheduling Concerns**

**D. Introductions, Announcements and Recognition**

- 1) Introduction and Welcome – DSPPS Secretary Hereth

**E. Administrative Matters – Discussion and Consideration**

- 1) Department, Staff, and Board Updates
- 2) Board Members – Term Expiration Date
  - a. Berlinski, Heather – 5/1/2016
  - b. Hansen, Bryce L. – 5/1/2026
  - c. Jones, Stanley D. – 5/1/2026
  - d. Stockwell, Randy J. – 5/1/2024
  - e. Thiel, Jerry L. – 5/1/2024
  - f. Zentner, Deana M. – 5/1/2027

**F. Administrative Rule Matters – Discussion and Consideration (8)**

- 1) Update: SPS 120 to 126, relating to online auctions
- 2) Pending or Possible Rulemaking Projects

**G. Discussion and Consideration of Items Added After Preparation of Agenda**

- 1) Introductions, Announcements and Recognition
- 2) Nominations, Elections, and Appointments
- 3) Administrative Matters
- 4) Election of Officers
- 5) Appointment of Liaisons and Alternates
- 6) Delegation of Authorities
- 7) Education and Examination Matters

- 8) Credentialing Matters
- 9) Practice Matters
- 10) Legislative and Policy Matters
- 11) Administrative Rule Matters
- 12) Liaison Reports
- 13) Board Liaison Training and Appointment of Mentors
- 14) Public Health Emergencies
- 15) Division of Legal Services and Compliance (DLSC) Matters
- 16) Presentations of Petitions for Summary Suspension
- 17) Petitions for Designation of Hearing Examiner
- 18) Presentation of Stipulations, Final Decisions and Orders
- 19) Presentation of Proposed Final Decisions and Orders
- 20) Presentation of Interim Orders
- 21) Petitions for Re-Hearing
- 22) Petitions for Assessments
- 23) Petitions to Vacate Orders
- 24) Requests for Disciplinary Proceeding Presentations
- 25) Motions
- 26) Petitions
- 27) Appearances from Requests Received or Renewed
- 28) Speaking Engagements, Travel, or Public Relation Requests, and Reports

## **H. Public Comments**

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).**

- I. Deliberation of Items Added After Preparation of the Agenda
  - 1) Education and Examination Matters
  - 2) Credentialing Matters
  - 3) Monitoring Matters
  - 4) Professional Assistance Procedure (PAP) Matters
  - 5) Petitions for Summary Suspensions
  - 6) Petitions for Designation of Hearing Examiner
  - 7) Proposed Stipulations, Final Decisions and Orders
  - 8) Proposed Interim Orders
  - 9) Administrative Warnings
  - 10) Review of Administrative Warnings
  - 11) Proposed Final Decisions and Orders
  - 12) Matters Relating to Costs/Orders Fixing Costs
  - 13) Case Closings
  - 14) Board Liaison Training
  - 15) Petitions for Assessments and Evaluations
  - 16) Petitions to Vacate Orders
  - 17) Remedial Education Cases
  - 18) Motions
  - 19) Petitions for Re-Hearing
  - 20) Appearances from Requests Received or Renewed

J. Consulting with Legal Counsel

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

K. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate

L. Open Session Items Noticed Above Not Completed in the Initial Open Session

**ADJOURNMENT**

**NEXT MEETING: JULY 8, 2025**

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dsps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of any agenda item may be changed by the board for the convenience of the parties. The person credentialed by the board has the right to demand that the meeting at which final action may be taken against the credential be held in open session. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer or reach the Meeting Staff by calling 608-267-7213.

**VIRTUAL/TELECONFERENCE  
AUCTIONEER BOARD  
MEETING MINUTES  
JANUARY 7, 2025**

**PRESENT:** Heather Berlinski, Bryce Hansen, Stanley Jones, Randy Stockwell, Jerry Thiel

**ABSENT:** Deana Zentner

**STAFF:** Will Johnson, Executive Director; Joseph Ricker, Legal Counsel; Sofia Anderson, Administrative Rules Coordinator; Ashley Sarnosky, Board Administrative Specialist; and other DSPS Staff

**CALL TO ORDER**

Jerry Thiel, Chairperson, called the meeting to order at 9:30 a.m. A quorum was confirmed with four (4) members present.

**ADOPTION OF AGENDA**

**MOTION:** Stanley Jones moved, seconded by Heather Berlinski, to adopt the Agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF OCTOBER 22, 2024**

**MOTION:** Stanley Jones moved, seconded by Bryce Hansen, to approve the Minutes of October 22, 2024, as published. Motion carried unanimously.

*Randy Stockwell arrived at 9:46 a.m.*

**ADMINISTRATIVE MATTERS**

**Election of Officers**

*Slate of Officers*

**NOMINATION:** Stanley Jones nominated the 2024 slate of officers to continue in 2025. All officers accepted their nominations.

Will Johnson, Executive Director, called for nominations three (3) times.

The Slate of Officers was elected by unanimous vote.

<b>2025 ELECTION RESULTS</b>	
<b>Chairperson</b>	Jerry Thiel
<b>Vice Chairperson</b>	Randy Stockwell
<b>Secretary</b>	Heather Berlinski

**Appointment of Liaisons and Alternates**

<b>LIAISON APPOINTMENTS</b>	
<b>Credentialing Liaison(s)</b>	Jerry Thiel <i>Alternate: Randy Stockwell</i>
<b>Education and Exams Liaison(s)</b>	Stanley Jones <i>Alternate: Heather Berlinski</i>
<b>Monitoring Liaison(s)</b>	Jerry Thiel <i>Alternate: Randy Stockwell</i>
<b>Professional Assistance Procedure (PAP) Liaison(s)</b>	Jerry Thiel <i>Alternate: Stanley Jones</i>
<b>Legislative Liaison(s)</b>	Stanley Jones <i>Alternate: Randy Stockwell</i>
<b>Website Liaison(s)</b>	Heather Berlinski <i>Alternate: Bryce Hansen</i>
<b>Screening Panel Members</b>	Randy Stockwell, Jerry Thiel, Stanley Jones <i>Alternate: Deana Zentner</i>

<b>COMMITTEE APPOINTMENTS</b>	
<b>Draft Auction Contract Review Committee</b>	Randy Stockwell, Stanley Jones, Jerry Thiel

**Delegation of Authorities**

**2025 Delegations**

**Delegation to Department Attorneys to Approve Prior Discipline**

**MOTION:** Stanley Jones moved, seconded by Bryce Hansen, to delegate authority to Department Attorneys to approve an applicant’s prior professional discipline which resulted in a forfeiture/fine/other monetary penalty, remedial education, and/or reprimand, that is 10 years old or older, and the previously disciplined credential is currently in good standing. Motion carried.

**Delegation to Handle Administrative Rule Matters**

**MOTION:** Stanley Jones moved, seconded by Bryce Hansen, to delegate authority to the Chairperson (or, in the absence of the Chairperson, the highest-ranking officer or

longest serving Board member in that succession), to act on behalf of the Board regarding administrative rule matters between meetings. Motion carried unanimously.

### **Review and Approval of 2024 Delegations including new modifications**

**MOTION:** Stanley Jones moved, seconded by Heather Berlinski, to reaffirm all delegation motions made in 2024, as reflected in the January 7, 2025, agenda materials, which were not otherwise modified or amended during the January 7, 2025 meeting. Motion carried unanimously.

### **CLOSED SESSION**

**MOTION:** Stanley Jones moved, seconded by Bryce Hansen, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1)(a), Stats.); to consider licensure or certification of individuals (§ 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (§§ 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85(1)(f), Stats.); and to confer with legal counsel (§ 19.85(1)(g), Stats.). Jerry Thiel, Chairperson read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Heather Berlinski-yes; Bryce Hansen-yes; Stanley Jones-yes; Randy Stockwell-yes; and Jerry Thiel-yes. Motion carried unanimously.

The Board convened into Closed Session at 10:22 a.m.

### **DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS**

#### **Administrative Warnings**

#### ***22 AUC 001– B.A.I.***

**MOTION:** Stanley Jones moved, seconded by Jerry Theil, to issue an Administrative Warning in the matter of B.A.I., DLSC Case Number 22 AUC 001. Motion carried unanimously.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Heather Berlinski moved, seconded by Bryce Hansen, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 10:33 a.m.

### **VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

**MOTION:** Heather Berlinski moved, seconded by Stanley Jones, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

*(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)*

## **ADJOURNMENT**

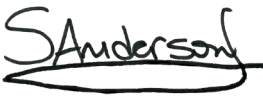
**MOTION:** Stanley Jones moved, seconded by Randy Stockwell, to adjourn the meeting.  
Motion carried unanimously.

The meeting adjourned at 10:37 a.m.

DRAFT

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and title of person submitting the request:</b> Sofia Anderson – Administrative Rules Coordinator		<b>2) Date when request submitted:</b> 03/27/2025 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
<b>3) Name of Board, Committee, Council, Sections:</b> Auctioneer Board			
<b>4) Meeting Date:</b> April 8, 2025	<b>5) Attachments:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b> Administrative Rules Matters – Discussion and Consideration 1. Update: SPS 120 to 126, relating to online auctions. 2. Pending and possible rulemaking projects.	
<b>7) Place Item in:</b> <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	<b>8) Is an appearance before the Board being scheduled?</b> <i>(If yes, please complete <a href="#">Appearance Request</a> for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b> N/A	
<b>10) Describe the issue and action that should be addressed:</b> Attachments:			
<b>11) Authorization</b>			
		03/27/2025	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
<b>Directions for including supporting documents:</b> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			