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**VIRTUAL/TELECONFERENCE**  
**WISCONSIN ADVISORY COUNCIL ON BUILDING SUSTAINABILITY**  
**Virtual, 4822 Madison Yards Way, Madison**  
**Contact: Brad Wojciechowski (608) 266-2112**  
**December 5, 2025**

*The following agenda describes the issues that the Council plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Council.*

**AGENDA**

**9:00 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A. Adoption of Agenda (1-2)**
- B. Approval of Minutes of June 6, 2025 (3)**
- C. Reminders: Conflicts of Interest, Scheduling Concerns**
- D. Introductions, Announcements and Recognition**
  - 1. Recognition: Francisco Sayu, Committee Member (Resigned: 8/18/2025)
- E. Administrative Matters – Discussion and Consideration**
  - 1. Department, Staff and Council Updates
  - 2. Council Members
    - a. Austin, Benjamin V.
    - b. Eber, Alan H.
    - c. Hackel, Scott P.
    - d. Herrmann, Monika S.
    - e. Nergard, Missy A.
    - f. Nino Torres, Victor G.
    - g. O'Brien, Timothy M.
    - h. Swartz, Keith A.
    - i. Weber, Christina L.
- F. 2021 Commercial Building Code Update (4)**
- G. WACBS Future Goals – Discussion and Consideration (5)**
- H. Administrative Rule Matters – Discussion and Consideration**
- I. Legislation and Policy Matters – Discussion and Consideration**

**J. Discussion and Consideration of Items Added After Preparation of Agenda:**

1. Introductions, Announcements and Recognition
2. Administrative Matters
3. Election of Officers
4. Education and Examination Matters
5. Credentialing Matters
6. Legislative and Policy Matters
7. Administrative Rule Matters
8. Council Liaison Training and Appointment of Mentors
9. Informational Items

**K. Public Comments**

**L. ADJOURNMENT**

**NEXT MEETING: MARCH 11, 2026**

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dsps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of any agenda item may be changed by the board for the convenience of the parties. The person credentialed by the board has the right to demand that the meeting at which final action may be taken against the credential be held in open session. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer or reach the Meeting Staff by calling 608-267-7213.

**VIRTUAL/TELECONFERENCE  
WISCONSIN ADVISORY COUNCIL ON  
BUILDING SUSTAINABILITY  
MEETING MINUTES  
JUNE 6, 2025**

**PRESENT:** Benjamin Austin, Alan Eber, Scott Hackel, Missy Nergard, Victor Nino Torres, Keith Swartz, Christi Weber

**ABSENT:** Monika Herrmann, Timothy O'Brien, Francisco Sayu

**STAFF:** Brad Wojciechowski, Executive Director; Joseph Ricker, Legal Counsel; Jacob Pelegrin, Rules Administrative Coordinator; Ashley Sarnosky, Board Administration Specialist; and other DSPS Staff

**CALL TO ORDER**

Missy Nergard, Chairperson, called the meeting to order at 9:03 a.m. A quorum of seven (7) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Benjamin Austin moved, seconded by Alan Eber, to adopt the Agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF MARCH 7, 2025**

**MOTION:** Keith Swartz moved, seconded by Christi Weber, to adopt the Minutes of March 7, 2025, as published. Motion carried unanimously.

**PRESENTATION: DARREN PORT, SLIPSTREAM**

**Wisconsin and the 2024 IECC**

**MOTION:** Victor Nino Torres moved, seconded by Christi Weber, to acknowledge and thank Darren Port for their appearance and presentation to the Council. Motion carried unanimously.


**ADJOURNMENT**

**MOTION:** Scott Hackel moved, seconded by Keith Swartz, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:47 a.m.


**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

1) Name and title of person submitting the request: Brad Wojciechowski, Executive Director		2) Date when request submitted: 8/26/2025 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Choose an item.      Wisconsin Advisory Council on Building Sustainability			
4) Meeting Date: 9/5/2025	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? 2021 Commercial Building Code Update	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session		8) Is an appearance before the Board being scheduled? <i>(If yes, please complete <a href="#">Appearance Request</a> for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <Appearance Name(s)> <input type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: <Click Here to Add Case Advisor Name or N/A>
10) Describe the issue and action that should be addressed: <Click Here to Add Description>			
11) Authorization <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="width: 60%;">  </div> <div style="width: 35%; text-align: right;">             8/26/2025           </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 60%;">Signature of person making this request</div> <div style="width: 35%; text-align: right;">Date</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 60%;">Supervisor (Only required for post agenda deadline items)</div> <div style="width: 35%; text-align: right;">Date</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 60%;">Executive Director signature (Indicates approval for post agenda deadline items)</div> <div style="width: 35%; text-align: right;">Date</div> </div>			
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the <a href="#">Agenda Items</a> folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

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