



**TELECONFERENCE/VIRTUAL
CHIROPRACTIC EXAMINING BOARD**
Virtual, 4822 Madison Yards Way, Madison
Contact: Valerie Payne (608) 266-2112
August 13, 2020

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Board.

AGENDA

8:30 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-3)**
- B. Approval of Minutes of June 25, 2020 (4-6)**
- C. Conflicts of Interest**
- D. Introductions, Announcements and Recognition**
 - 1) New Member: Kathleen Hendrickson, Public Member (Will Replace: Fortier)
 - 2) Recognition of Jeffrey A. King, Chiropractic Member
- E. Administrative Matters – Discussion and Consideration**
 - 1) Department, Staff, and Board Updates
 - 2) Election of Officers
 - 3) Appointment of Liaisons and Alternates
 - 4) Board Members – Term Expiration Dates
- F. Education and Examination Matters – Discussion and Consideration**
 - 1) Requests for Approval of Courses of Study
 - a. Wisconsin Chiropractic Association – Chiropractic Radiological Technician **(7-16)**
 - b. Chiropractic Society of Wisconsin – Chiropractic Radiological Technician and Chiropractic Technician **(17-52)**
 - 2) Approval Process – Nutrition Certificate Program **(53)**
- G. CBD Oil – Discussion and Consideration**
- H. Administrative Rule Matters – Discussion and Consideration (54)**
 - 1) Preliminary Rule Draft: Chir 3, Relating to Reciprocal Credentials for Service Members, Former Service Members, and Their Spouses **(55-58)**
 - 2) Proposals for Chir 4, Relating to Chiropractic Practice **(59-64)**

- 3) Proposals for Chir 5, Relating to Continuing Education **(65-75)**
- 4) Proposals for Chir 10, Relating to Courses of Study for and Delegation to Chiropractic Technicians and Chiropractic Radiological Technicians **(76-84)**
- 5) Pending and Possible Rulemaking Projects

I. COVID-19 – Discussion and Consideration

J. Discussion and Consideration of Items Added After Preparation of Agenda

- 1) Introductions, Announcements and Recognition
- 2) Administrative Matters
- 3) Election of Officers
- 4) Appointment of Liaisons and Alternates
- 5) Delegation of Authorities
- 6) Education and Examination Matters
- 7) Credentialing Matters
- 8) Practice Matters
- 9) Legislative and Policy Matters
- 10) Administrative Rule Matters
- 11) Preceptor Approvals
- 12) Liaison Reports
- 13) Board Liaison Training and Appointment of Mentors
- 14) Informational Items
- 15) Division of Legal Services and Compliance (DLSC) Matters
- 16) Presentations of Petitions for Summary Suspension
- 17) Petitions for Designation of Hearing Examiner
- 18) Presentation of Stipulations, Final Decisions and Orders
- 19) Presentation of Proposed Final Decisions and Orders
- 20) Presentation of Interim Orders
- 21) Petitions for Re-Hearing
- 22) Petitions for Assessments
- 23) Petitions to Vacate Orders
- 24) Requests for Disciplinary Proceeding Presentations
- 25) Motions
- 26) Petitions
- 27) Appearances from Requests Received or Renewed
- 28) Speaking Engagements, Travel, or Public Relation Requests, and Reports

K. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

L. Deliberation on Division of Legal Services and Compliance Matters

- 1) **Case Closings**
 - a. 20 CHI 014 – S.C. **(85-89)**
- 2) **Stipulations and Interim Orders**
 - a. 20 CHI 003 – Paul W. Mergen **(90-94)**

M. Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) DLSC Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petitions for Summary Suspensions
- 7) Petitions for Designation of Hearing Examiner
- 8) Proposed Stipulations, Final Decisions and Orders
- 9) Proposed Interim Orders
- 10) Administrative Warnings
- 11) Review of Administrative Warnings
- 12) Proposed Final Decisions and Orders
- 13) Matters Relating to Costs/Orders Fixing Costs
- 14) Case Closings
- 15) Board Liaison Training
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

N. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

- O. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate
- P. Open Session Items Noticed Above Not Completed in the Initial Open Session
- Q. Delegation of Ratification of Examination Results and Ratification of Licenses and Certificates

ADJOURNMENT

NEXT MEETING: OCTOBER 29, 2020

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 4822 Madison Yards Way, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer at 608-266-2112 or the Meeting Staff at 608-266-5439.

**TELECONFERENCE/VIRTUAL
CHIROPRACTIC EXAMINING BOARD
MEETING MINUTES
JUNE 25, 2020**

PRESENT: Scott Bautch, James Damrow, James Fortier, Bryan Gerondale, Jeffrey King, Carl Kugler

STAFF: Valerie Payne, Executive Director; Yolanda McGowan, Legal Counsel; Dale Kleven, Administrative Rules Coordinator; Daniel Betekhtin, Bureau Assistant; and other Department Staff

CALL TO ORDER

Jeffrey King, Chairperson, called the meeting to order at 8:48 a.m. A quorum was confirmed with six (6) board members present.

ADOPTION OF AGENDA

Amendments to the Agenda:

MOTION: Scott Bautch moved, seconded by James Fortier, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF APRIL 30, 2020

Amendments to the Minutes:

MOTION: James Damrow moved, seconded by Bryan Gerondale, to approve the Minutes of April 30, 2020 as published. Motion carried unanimously.

ADMINISTRATIVE RULE MATTERS

MOTION: Bryan Gerondale moved, seconded by Scott Bautch, as a result of the public health emergency declared by Governor Tony Evers in response to COVID-19, the Board finds that a hardship was created and pursuant to its authority under Wis. Admin. Code § Chir. 5.01 (1)(c), (1g)(b), and (1r)(b) relating to continuing education requirements for credential renewal, the Board grants a postponement to Chiropractic Examining Board credential holders as follows: the deadline by which to satisfy the continuing education requirements for the current biennial registration renewal period is postponed to December 14, 2022. Motion carried unanimously.

Scope Statement for Chir 3, Relating to Reciprocal Credentials for Service Members, Former Service Members, and Their Spouses

MOTION: James Damrow moved, seconded by Bryan Gerondale, to approve the Scope Statement revising Chir 3, relating to reciprocal credentials for service members, former service members, and their spouses, for submission to the Department of Administration and Governor's Office and for publication. Additionally, the Board authorizes the Chairperson to approve the Scope Statement for implementation no less than 10 days after publication. If the Board is directed to hold a preliminary public hearing on the Scope Statement, the Chairperson is authorized to approve the required notice of hearing. Motion carried unanimously.

CLOSED SESSION

MOTION: Scott Bauch moved, seconded by Bryan Gerondale, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1)(a), Stats.); to consider licensure or certification of individuals (§ 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (§§ 19.85(1)(b), and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85(1)(f), Stats.); and to confer with legal counsel (§ 19.85(1)(g), Stats.). Jeffrey King, Chairperson, read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Scott Bauch-yes; James Damrow-yes; James Fortier-yes; Bryan Gerondale-yes; Jeffrey King-yes; and Carl Kugler-yes. Motion carried unanimously.

The Board convened into Closed Session at 12:12 p.m.

DELIBERATION ON DLSC MATTERS

Administrative Warnings

18 CHI 033 – F.J.S.

MOTION: Scott Bauch moved, seconded by Carl Kugler, to not issue an Administrative Warning in the matter of F.J.S., DLSC Case Number 18 CHI 033. Motion carried unanimously.

Case Closings

MOTION: Scott Bauch moved, seconded by James Fortier, to close the following DLSC Cases for the reasons outlined below:

1. 18 CHI 015 – P.J.B. – Insufficient Evidence
2. 18 CHI 033 – F.J.S. – Prosecutorial Discretion (P2)
3. 19 CHI 029 – D.J.G. & D.B.C. – Prosecutorial Discretion (P2)
4. 20 CHI 002 – A.R.T. – No Violation

Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: James Damrow moved, seconded by Bryan Gerondale, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 1:01 p.m.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION,

IF VOTING IS APPROPRIATE

MOTION: James Damrow moved, seconded by Scott Bautch, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

DELEGATION OF RATIFICATION OF EXAMINATION RESULTS AND RATIFICATION OF LICENSES AND CERTIFICATES

MOTION: Scott Bautch moved, seconded by Bryan Gerondale, to delegate ratification of examination results to DSPS staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

ADJOURNMENT

MOTION: James Fortier, seconded by Scott Bautch, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:23 p.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

| | | | |
|--|--|---|--|
| 1) Name and title of person submitting the request: Ryan Zeinert Licensing Examination Specialist | | 2) Date when request submitted: 7/30/20 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small> | |
| 3) Name of Board, Committee, Council, Sections: Chiropractic Examining Board | | | |
| 4) Meeting Date: 8/13/20 | 5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | 6) How should the item be titled on the agenda page? WCA Request for Approval of CRT Course of Study | |
| 7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session | 8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 9) Name of Case Advisor(s), if required: | |
| 10) Describe the issue and action that should be addressed: Determine approval status of attached course of study. | | | |
| 11) Authorization <div style="display: flex; justify-content: space-between; border-top: 1px solid black; border-bottom: 1px solid black; padding: 5px;"> <div style="width: 60%;"> <i>Ryan Zeinert</i> Signature of person making this request </div> <div style="width: 35%; text-align: right;"> 7/30/20 Date </div> </div> <div style="display: flex; justify-content: space-between; border-top: 1px solid black; border-bottom: 1px solid black; padding: 5px;"> <div style="width: 60%;"> Supervisor (if required) </div> <div style="width: 35%; text-align: right;"> Date </div> </div> <div style="display: flex; justify-content: space-between; border-top: 1px solid black; border-bottom: 1px solid black; padding: 5px;"> <div style="width: 60%;"> Executive Director signature (indicates approval to add post agenda deadline item to agenda) </div> <div style="width: 35%; text-align: right;"> Date </div> </div> | | | |
| Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. | | | |
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**State of Wisconsin
Department of Safety & Professional Services**

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8366
Madison, WI 53703-8366

FAX #: (608) 266-2602
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53703

E-Mail: web@dps.wi.gov
Website: <http://dps.wi.gov>

REQUEST FOR APPROVAL OF A CHIROPRACTIC RADIOLOGICAL TECHNICIAN or CHIROPRACTIC TECHNICIAN PRE-CERTIFICATION COURSE OF STUDY

Completion of this form is required for all providers applying for approval of a Chiropractic Technician or Chiropractic Radiological Technician pre-certification course of study. You must submit a proposal of the course of study with this form which will be used by the Chiropractic Examining Board to determine whether to approve the course of study.

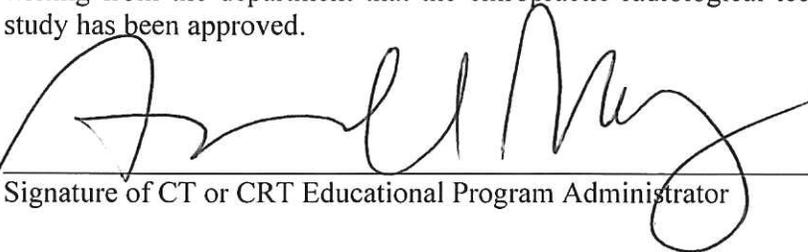
Chiropractic Technician/Chiropractic Radiological Technician pre-certification course of study information:

School/Provider Name: WISCONSIN CHIROPRACTIC ASSOCIATION
Street Address: 2401 AMERICAN LANE
City, State, Zip Code: MADISON, WI 53704
School/Provider Administrator: Andrea Murray
Contact Telephone: 608-256-7023
Contact Email Address: awmurray@wichiro.org

*Please attach the written course of study proposal including course outline, description/rationale, measured outcomes, instructor qualifications, etc.

You will be contacted if additional information is required. If the course of study is approved by the Chiropractic Examining Board, the school/provider is required to inform the department in advance of any changes to the course of study or instructor qualifications to determine if the change will require review for re-approval.

NOTE: You may make no plans for admission of students or release publicity until you have received notice in writing from the department that the chiropractic radiological technician or chiropractic technician course of study has been approved.


Signature of CT or CRT Educational Program Administrator

7/2/2020
Date

HEATHER L. MILEY, DC, MS, DACBR

Diplomate, American Chiropractic Board of Radiology

(920) 946-6909

mileydacbr@yahoo.com

Radiologic Training

Residency in Diagnostic Imaging - January, 2006 to December, 2008

National University of Health Sciences

200 E Roosevelt Road

Lombard IL 60148

Rotations

Northwestern Health Sciences University

Bloomington MN

2008

D'Youville College

Buffalo NY

2008

Oak Brook Imaging, Inc.

Oak Brook IL

2006 to 2008

Education

Masters of Diagnostic Imaging - December, 2008

National University of Health Sciences

200 E Roosevelt Road

Lombard IL 60148

Doctor of Chiropractic Medicine - December, 2005

National University of Health Sciences

200 E Roosevelt Road

Lombard IL 60148

Bachelor of Science, Human Biology - December, 2003

National University of Health Sciences

200 E Roosevelt Road

Lombard IL 60148

Bachelor of Science, Zoology - May, 2002

University of Wisconsin at Madison

140 Peterson Building

750 University Avenue

Madison WI 53706

| | |
|---------------------------------------|---|
| Professional Licensure | State of Wisconsin Chiropractic Physician License – #4604-12 February, 2010 to present |
| | State of Florida Chiropractic Faculty Certificate License – #18 September, 2014 to March, 2018 |
| | State of Illinois Chiropractic Physician License – #038.010586 January, 2006 to July, 2011 (inactive) |
| Certifications | Diplomate, American Chiropractic Board of Radiology 2008 |
| Professional Experience | LSM Chiropractic Clinical Radiologist March, 2019 to present |
| | Life Chiropractic College West Clinical Radiologist October, 2017 to December, 2017 |
| | National University of Health Sciences – Florida Clinical Radiologist September, 2014 to August, 2017 |
| | Chiropractic Radiologist Private Film Reading Practice Sheboygan Falls WI November, 2008 to August, 2011 |
| | Advanced Medical Imaging Center Clinical Radiologist November, 2008 to July, 2011 |
| | |
| Additional Experience | CID Management Initial Clinical Reviewer February, 2016 to present |
| Professional Presentations | Association of Chiropractic Colleges – Research Agenda Conference (ACC- RAC) – <i>“Using OSPE Quality Assurance to Select and Train Raters”</i> March, 2017 |
| | Association of Chiropractic Colleges – Research Agenda Conference (ACC- RAC) – <i>“Spinal Arteriovenous Malformation Mimicking Acute Transverse Myelitis: A Case Study”</i> March, 2017 |
| | Council on Diagnostic Imaging Symposium 2017 – <i>“Cases of Mistaken Identity”</i> January, 2017 |

Association of Chiropractic Colleges – Research Agenda Conference (ACC-RAC) – *“Building Clinical Reasoning Skills Through Case Based Learning”*
March, 2016

National University of Health Sciences, Homecoming – *“Looking Outside the Spine: Abdominal Pathology Commonly Encountered on Lumbar Radiographs”*
June, 2015

National University of Health Sciences, Grand Rounds – *“Case Study: Nausea”*
November, 2014

National University of Health Sciences, Grand Rounds – *“Bell’s Palsy”*
April, 2013

Saint Petersburg College All College Day – *“Osteoporosis & Bone Health”*
October, 2012

American Chiropractic College of Radiology (ACCR) Annual Workshop –
“Primary Non-Hodgkin’s Lymphoma of the Spleen: A Case Report”
2007

American Chiropractic College of Radiology (ACCR) Annual Workshop –
“Extraskkeletal Ewing’s Sarcoma: A Case Report”
2006

***Elected
Positions***

American Chiropractic Board of Radiology
Examination Coordinator – September, 2014 to present
Secretary – October, 2011 to September, 2014
Member at Large/General Examiner – October, 2010 to October, 2011

Liaison to the ACCR Academic Committee – 2009

***Professional
Affiliations***

American Chiropractic College of Radiology
American Chiropractic Association
ACA Council on Diagnostic Imaging
Wisconsin Chiropractic Association

***Teaching/Faculty
Appointments***

National University of Health Sciences
Associate Professor, Department of Clinical Sciences
St. Petersburg FL
August, 2011 to August, 2017

Lecturer, Department of Diagnostic Imaging
Lombard IL
January, 2009 to August, 2010

Lincoln College of Postprofessional, Graduate and Continuing Education
Instructor, Limited Radiologic Technology Program
January, 2010 to December, 2010

***Academic
Experience***

National University of Health Sciences

Doctor of Chiropractic Medicine Program

RA 5206 – Normal Radiographic Anatomy & Variants

RA 6302 – Fundamentals of Imaging: Chest & Abdomen

RA 6408 – Report Writing & Advanced Imaging

RA 6409 – Radiographic Positioning & Radiology Management

EL 6552 – Clinical Imaging: A Case Based Approach

MM 6208 – Orthopedic Musculoskeletal Imaging

EM 6210 – The Clinical Encounter

EM 6304 – Advanced Diagnosis and Problem Solving

EM 6403 – Clinical Natural Medicine

EP 6410 – Evidence-Based Practice: Journal Club

CL 6402 – Student Clinic

DI 6056 – Radiographic Positioning

DI 6057 – Report Writing and Advanced Imaging

Doctor of Naturopathic Medicine Program

IN 6053 – Diagnostic Imaging II: Chest, Abdomen, GI/GU

Massage Therapy Program

MT 313 – Assessment III: Signs/Symptoms/Systemic
Conditions/Exam Procedures

“Diagnostic Imaging & Laboratory Examinations”

***Academic
Activities***

Financial Assistance and Scholarship Committee

September, 2016 – August, 2017

Academic Assessment Committee

September, 2013 – August, 2017

Admissions Committee

September, 2014 – August, 2015

Search Committees:

FL Clinical Sciences Faculty, 2016 – Chair

FL Chair of Clinical Sciences, 2016

FL Chair of Clinical Sciences, 2013 – Chair

Assistant Dean of Chiropractic Medicine, 2013

FL Clinician, 2012

FL Clinical Sciences Faculty, 2011

***Honors and
Awards***

Yochum Radiology Scholarship – 2008

WAG Award – ACCR, 2008

WAG Award – ACCR, 2007

Dr. Kenneth and Cecelia Yochum Memorial Scholarship – 2006

NCMIC Scholarship – 2005

Conrad Scholarship – 2004

Kohlhorst Scholarship – 2003

Evelyn Green Scholarship – 1998 to 2002

Colleen Masterson Memorial Scholarship – 1998

*Volunteer
Activities*

Physician, Susan G. Komen Breast Cancer 3-Day – Tampa FL, 2013
St. Pete Beach Classic – St. Pete Beach, FL, 2012
Physician, Susan G. Komen Breast Cancer 3-Day – Chicago IL, 2010
Physician, Susan G. Komen Breast Cancer 3-Day – Chicago IL, 2009
Susan G. Komen Breast Cancer 3-Day – Chicago IL, 2005
Avon Walk for Breast Cancer – Chicago IL, 2005
Glen Ellyn Runners – 2005
Morton Arboretum – 2004
LaSalle Bank Chicago Marathon Health & Fitness Expo – Chicago IL, 2004
US PGA Championship with American Red Cross – Sheboygan WI, 2004
St. Mary’s Childcare Center – Madison WI, 2000 to 2001
Christmas 4 Kids – Madison WI, 2000 and 2001
Ronald McDonald House – Madison WI, 1999 and 2001
Dane County Humane Society – Madison WI, 1999 to 2000
Henry Vilas Zoo Welcome Center – Madison WI, 1999
Unity in the Community – Madison WI, 1999
Central Wisconsin Center for Developmentally Disabled – Madison WI, 1999
SHINE Concert for Camp Heartland – UW-Madison, 1999

Program Outline

LSM Chiropractic – 2020

| | |
|--------------------------|---|
| Program Dates: | session #1: July 25-26 session #2: August 8-9 or 15-16 session #3: August 22-23 or 29-30 session #4: September 12-13 |
| Title of Program: | Chiropractic Radiological Technician (CRT) for LSM Chiropractic |
| Location: | LSM Chiropractic – Oregon 978 Park St Oregon WI 53575 |
| Times: | 12:30 – 6:30 pm Saturdays 8:00 am – 2:00 pm Sundays |
| Instructor(s): | Heather L. Miley, DC, MS, DACBR |
| Total hours: | 48 |

Program Description:

This course provides the didactic and clinical training necessary for certification of chiropractic radiological technician (CRT) for health care staff of LSM Chiropractic seeking training in radiography of the spine, extremities, chest, and skull. This course may also offer continuing education (CE) credits for licensed CRTs.

Program Goals / Objectives:

At the end of this program, the registrant will: understand the basic components and function of a diagnostic imaging system; explain the basic physics concepts pertinent to film and digital radiography; comprehend facts affecting radiographic imaging, including proper and improper radiographic techniques, processing, and artifacts; explain the various factors that affect radiographic density, contrast, and detail; explain the biological effects of ionizing radiation; recognize and correct problems with radiographic quality; explain and implement radiation protection and dose reduction methods in practice; understand how to operate x-ray units; demonstrate competency in obtaining routine spinal and extremity radiographs; demonstrate a workable flow pattern and economical use of time in taking x-ray projections; utilize calipers, filters, shielding, laterality markers, cassettes, etc.; correctly measure and calculate technique factors; understand and explain the legal requirements in relation to applied radiology; be comfortable identifying basic radiographic anatomy; understand and be able to converse using basic medial terminology.

Program Topics:

- I. Introduction to x-ray examination and history
- II. Radiation physics
 - a. Introduction to x-ray physics and overview
 - b. Introduction to the equipment
 - c. X-ray production, x-ray tube, machine operation
 - d. Radiobiology and interactions with matter
 - e. Radiation safety
 - f. The image receptor (IR): bucky, grids, cassettes and screens, image generation, digital radiography, photographic properties
 - g. Generation of the latent imaging – film vs. digital, darkroom processing
 - h. Quality control and troubleshooting techniques

- III. Anatomy
 - a. General anatomy
 - b. Medical and radiographic terminology
 - c. Anatomical position and planes
 - d. Anatomy of the spine, upper extremity, lower extremity, chest, and skull
 - e. Radiographic anatomy
- IV. Radiographic positioning
 - a. Introduction to positioning
 - b. Physics experiments
 - c. X-ray positioning of the spine, upper extremity, lower extremity, chest, and skull
 - d. Positioning accessories
 - e. Quality assurance and image critique
- V. Other
 - a. Communication and professionalism
 - b. Record keeping
 - c. Emergency procedures and safety measures
- VI. Course summary
- VII. Comprehensive written and practical examinations

Instructional Methods:

PowerPoint, lecture, laboratory instruction, practical exercises

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

| | | | |
|---|--|--|--|
| 1) Name and title of person submitting the request: Ryan Zeinert Licensing Examination Specialist | | 2) Date when request submitted: 8/5/20 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small> | |
| 3) Name of Board, Committee, Council, Sections: Chiropractic Examining Board | | | |
| 4) Meeting Date: 8/13/20 | 5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | 6) How should the item be titled on the agenda page? CSW Request for Approval of CT/CRT Courses of Study | |
| 7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session | 8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 9) Name of Case Advisor(s), if required: | |
| 10) Describe the issue and action that should be addressed: Determine approval status of attached courses of study. | | | |
| 11) Authorization <hr/> <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <i>Ryan Zeinert</i> Signature of person making this request </div> <div style="width: 35%; text-align: right;"> 8/5/20 Date </div> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> Supervisor (if required) <i>Valerie Payne</i> Executive Director signature (indicates approval to add post agenda deadline item to agenda) </div> <div style="width: 35%; text-align: right;"> Date 8/5/20 </div> </div> | | | |
| Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. | | | |
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Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8935
Madison, WI 53708-8935
FAX #: (608) 266-2602
Phone #: (608) 266-2112

Ship To: 4822 Madison Yards Way
Madison, WI 53705
E-Mail: dsps@wisconsin.gov
Website: <http://dsps.wi.gov>

REQUEST FOR APPROVAL OF A CHIROPRACTIC RADIOLOGICAL TECHNICIAN or CHIROPRACTIC TECHNICIAN PRE-CERTIFICATION COURSE OF STUDY

Completion of this form is required for all providers applying for approval of a Chiropractic Technician or Chiropractic Radiological Technician pre-certification course of study. You must submit a proposal of the course of study with this form which will be used by the Chiropractic Examining Board to determine whether to approve the course of study.

Chiropractic Technician/Chiropractic Radiological Technician pre-certification course of study information:

School/Provider Name: Chiropractic Society of Wisconsin

Street Address: 25 W. Main Street, f5

City, State, Zip Code: Madison, WI 53703

School/Provider Administrator: Amanda Soelle

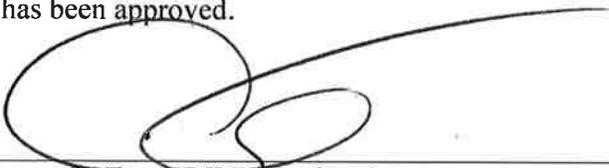
Contact Telephone: (608) 609-6383

Contact Email Address: amanda@chiropracticsocietywi.org

*Please attach the written course of study proposal including course outline, description/rationale, measured outcomes, instructor qualifications, etc.

You will be contacted if additional information is required. If the course of study is approved by the Chiropractic Examining Board, the school/provider is required to inform the Department in advance of any changes to the course of study or instructor qualifications to determine if the change will require review for re-approval.

NOTE: You may make no plans for admission of students or release publicity until you have received notice in writing from the Department that the chiropractic radiological technician or chiropractic technician course of study has been approved.



Signature of CT or CRT Educational Program Administrator

8/3/2020

Date

Zeinert, Ryan - DSPS

From: Zeinert, Ryan - DSPS
Sent: Wednesday, August 05, 2020 10:16 AM
To: Zeinert, Ryan - DSPS
Subject: FW: Attention: Chiropractic Examining Board, Request for CRT and CT Course Approval, Chiropractic Society of WI
Attachments: CSW CRT COURSE_ Chiropractic Radiological Technician Certification 2020 Submission.docx; Chiropractic Technician Fundamentals - 2020 submission.docx; CSW CT Modalities and SEMG Curriculum - 2020 update submission.docx; CSW Request for course approval.pdf

From: DSPS <DSPS@wisconsin.gov>
Sent: Wednesday, August 5, 2020 8:58 AM
To: Schramm, Peter - DSPS <Peter.Schramm@wisconsin.gov>
Cc: DSPS Examinations Office <DSPSExaminationsOffice@wisconsin.gov>
Subject: FW: Attention: Chiropractic Examining Board, Request for CRT and CT Course Approval, Chiropractic Society of WI

Thank you and have a pleasant day.

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Fiona Zimmer | Office Operations Associate | Division of Professional Credential Processing | State of Wisconsin Department of Safety and Professional Services | ☎ 608-266-2112 | FAX: 608-251-3036 | The DSPS is committed to service excellence. Visit our survey at: <https://www.surveymonkey.com/s/DSPSCustomerServiceCenter> to evaluate your experience with the DSPS.

From: Eliza McLean <ElizaMcLean@msn.com>
Sent: Tuesday, August 4, 2020 2:52 PM
To: DSPS <DSPS@wisconsin.gov>
Cc: Amanda Soelle <amandasoelle@chiropracticsocietywi.org>; Dr. Steve Conway <chirolaw@aol.com>
Subject: Attention: Chiropractic Examining Board, Request for CRT and CT Course Approval, Chiropractic Society of WI
Importance: High

Dear Chiropractic Examining Board,

The Chiropractic Society of WI is submitting the following courses for approval for multiple delivery platforms (face-to-face, online, blended):

- Chiropractic Radiological Technician (48-hour course)
- Chiropractic Technician Fundamentals (12-hour course)
- Cryotherapy/Thermotherapy (1-hour course)
- Electrotherapy (3-hour course)
- Therapeutic Ultrasound (3-hour course)
- Light Therapy (3-hour course)
- Mechanical Therapy and Decompression (4-hour course)
- Surface Electromyography (3-hour course)

Your kind attention is appreciated.

Best regards,

Elizabeth McLean, DC, CCSP
Curriculum Coordinator
Chiropractic Society of WI

CSW Chiropractic Radiological Technician Certification

Course Outcome Summary

Instructional Level: Seminar

Class Hours: 48

Course Delivery Options: Online, Blended, Face-to-Face

Practicum Hours: 10-20+

Target Population

Employees of chiropractors who wish to become certified as a Chiropractic Radiological Technician in the State of Wisconsin.

Course Description

Introduces the learner to radiological information and skills required of the chiropractic assistant to perform x-rays in the chiropractic health setting. The course includes topics in radiation dynamics, safety, anatomy, and positioning. Upon successful completion, students will satisfy the course requirements needed to apply for Wisconsin Chiropractic Radiological Technician Certification.

Textbooks

Chiropractic Radiologic Technology Study Guide

Author: American Chiropractic Registry of Radiologic Technologists

Publisher: American Chiropractic Registry of Radiologic Technologists

Edition: Latest edition

Source: ACRRT or Course Provider

Required: Yes

Learning Objectives and Performance Assessment

1. Illustrate How X-Ray Images are Produced

- a. Explain how ionizing radiation is formed in an x-ray tube.
- b. Describe the properties of x-rays.
- c. Identify how x-rays interact with matter.
- d. Describe the production of Bremsstrahlung radiation.
- e. Explore terminology related to x-ray production and x-ray physics
- f. Associate the components of an x-ray machine with their function.
- g. Explain how the focal spot size on the x-ray machine affects the image.
- h. Differentiate between tube current and filament current.
- i. Identify the necessity of filtration.
- j. Describe the types of radiation created in the x-ray machine.

Conditions for Assessment – Competency will be demonstrated:

- In successful participation in the course activities.
- In a completed practicum experience at the office of employment

2. Explore Film Processing

- a. Associate the features of a conventional darkroom with their purpose.
- b. Identify the function of each stage of conventional automatic processing with its function.

- c. Describe how x-ray film is processed in conventional x-ray processing systems.
- d. Differentiate between exposure artifacts and handling & storage artifacts.
- e. Describe the components of a cassette with their function.
- f. Identify the components of an intensifying screen.
- g. Identify the steps taken in digital processing
- h. Incorporate film identification in imaging production.
- i. Differentiate between the functions of conventional analog x-ray technology and digital imaging system processing.

Conditions for Assessment – Competency will be demonstrated:

- In successful participation in the course activities.
- In a completed practicum experience at the office of employment

3. Illustrate the Anatomy of the Axial Skeleton

- a. Identify the bones of the axial skeleton.
- b. Describe the location of axial bones using anatomical directional terms.
- c. Associate common axial anatomy nomenclature with their medical terminology root meanings.
- d. Identify regional terms associated with the axial spine.
- e. Identify the features of each bone of the axial skeleton.
- f. Differentiate between normal and abnormal curvatures of the axial skeleton.

Conditions for Assessment – Competency will be demonstrated:

- In successful participation in the course activities.
- In a completed practicum experience at the office of employment

4. Illustrate the Anatomy of the Appendicular Skeleton

- a. Identify the bones of the appendicular skeleton by name.
- b. Describe the location of appendicular bones using anatomical directional terms.
- c. Associate common appendicular anatomy nomenclature with their medical terminology root meanings.
- d. Identify regional terms associated with the appendicular spine.
- e. Identify the features of each bone of the appendicular skeleton.

Conditions for Assessment – Competency will be demonstrated:

- In successful participation in the course activities.
- In a completed practicum experience at the office of employment

5. Explore Skeletal Articulations

- a. Identify bone types
- b. Describe the three classifications of joints according to their structural composition and movability.
- c. Describe the movements associated with each diarthrosis (synovial) joint.
- d. Identify the divisions of the skeletal system.
- e. Associate each axial skeletal view with its corresponding anatomy.

Conditions for Assessment – Competency will be demonstrated:

- In successful participation in the course activities.
- In a completed practicum experience at the office of employment

6. Demonstrate X-Ray Positioning for the Axial Skeleton

- a. Identify the Cervical A-P Lower Cervical, A-P Open Mouth, Lateral Cervical, Flexion and Extension, Cervical right and left Oblique Views
- b. Identify the A-P Thoracic and Lateral Thoracic views.
- c. Identify the P-A chest and lateral chest views.
- d. Identify the following lumbar spine views: A-P lumbar view, lateral lumbar view, left and right oblique lumbar views.
- e. Explore the AP lumbosacral spot and lateral lumbosacral spot views.
- f. Demonstrate the positioning required of each full spine sectional view.
- g. Associate each axial skeletal view with its corresponding anatomy.
- h. Associate patient position, central ray location, films size, and SID for each view.
- i. Demonstrate the use of x-ray marker identification with each axial skeletal view.

Conditions for Assessment – Competency will be demonstrated:

- In successful participation in the course activities.
- In a completed practicum experience at the office of employment

7. Demonstrate x-ray positioning for the appendicular skeleton.

- a. Identify the pelvis, hip and femur A-P and Lateral views.
- b. Identify the knee, ankle, foot, toes and tibia/fibula views.
- c. Identify the shoulder, scapular and humerus views.
- d. Identify the forearm, wrist, hand and finger views.
- e. Demonstrate the positioning associated with each appendicular view as described in the ACRRT required textbook.
- f. Associate each appendicular view with its corresponding anatomy.
- g. Associate patient position, central ray location, films size, and SID for each view.
- h. Demonstrate the use of x-ray marker identification with each appendicular view.

Conditions for Assessment – Competency will be demonstrated:

- In successful participation in the course activities.
- In a completed practicum experience at the office of employment

8. Explore the Positioning Associated with Special X-ray Views

- a. Identify the right and left oblique views and pillar views.
- b. Describe the base vertex (submentovertical) view.
- c. Identify the K.U.B. view.
- d. Explore the swim view for upper thoracic and/or lower cervical anatomy.
- e. Identify lumbar bending views.

- f. Identify the P-A skull, right and left lateral skull views, the sinus Waters, Caldwell and Towns skull views.
- g. Associate each special view with its corresponding anatomy.
- h. Associate patient position, central ray location, films size, and SID for each special view.
- i. Demonstrate the use of x-ray marker identification with each special view.

Conditions for Assessment – Competency will be demonstrated:

- In successful participation in the course activities.
- In a completed practicum experience at the office of employment

9. Explore Radiographic Safety Procedures

- a. Describe the biological effects of radiation exposure to human cells and tissues.
- b. Apply the 10-day rule in the screening for possible pregnancy.
- c. Role-play screening patients of reproductive potential for possible pregnancy.
- d. Identify the determinants of biological effects.
- e. Investigate the variations in cell, species and individual sensitivity to radiation exposure.
- f. Differentiate between short-term and long-term effects of radiation exposure.
- g. Identify the carcinogenic and genetic effects of radiation exposure.
- h. Describe strategies to reduce patient radiation exposure.
- i. Examine gonad shielding utilization in radiographic imaging.
- j. Describe strategies to reduce technician radiation exposure.
- k. Explore occupational dose measurements and exposure guidelines.
- l. Describe the concepts of ALARA and AHARA as they relate to radiographic quality and exposure.
- m. Examine dosimetry implementation.
- n. Demonstrate technician protection procedures.
- o. Demonstrate patient protection procedures.

Conditions for Assessment – Competency will be demonstrated:

- In successful participation in the course activities.
- In a completed practicum experience at the office of employment

10. Demonstrate factors that contribute to creating an optimal x-ray image.

- a. Differentiate between the photographic properties of density and contrast.
- b. Describe how mA, Time and SID/OFD affect the density of the image on the film.
- c. Describe why kVp is the controlling factor for contrast.
- d. Differentiate between the considerations of quality and quantity of the x-ray beam.
- e. Apply the inverse square law as it relates to radiographic imaging.
- f. Describe how radiographic contrast on a film/image can be influenced by factor selection on the x-ray machine.
- g. Identify how to best accommodate for variations in differing patient part thicknesses.
- h. Differentiate between factors that affect the geometric properties of x-ray.
- i. Differentiate between primary and secondary radiation.
- j. Examine the utilization of collimation in the strategy to make an optimal x-ray image.
- k. Explore the use of grids in the bucky of a conventional x-ray machine.
- l. Examine the impact of subject motion on the x-ray image.
- m. Identify factors to eliminate penumbra.

- n. Explore strategies to diminish distortion.
- o. Explore the anode heel effect among the factors that affect contrast.
- p. Identify factor technique that affects patient protection.

Conditions for Assessment – Competency will be demonstrated:

- In successful participation in the course activities.
- In a completed practicum experience at the office of employment

11. Explore Issues Related to X-ray Quality Assurance and Control

- a. Define Quality Assurance as it is applied to an x-ray facility.
- b. Explore x-ray facility maintenance scheduling strategies to create optimal quality assurance.
- c. Define Quality Control as it is applied to an x-ray facility.
- d. Identify characteristics of the darkroom that affect quality control.
- e. Identify the determination of base-plus fog levels on a film.
- f. Describe Wisconsin regulations regarding x-ray facility maintenance.
- g. Identify the considerations associated taking x-rays while pregnant to avoid occupational exposure.

Conditions for Assessment – Competency will be demonstrated:

- In successful participation in the course activities.
- In a completed practicum experience at the office of employment

12. Explore State and Federal regulations regarding diagnostic radiographs.

- a. Describe the establishment of the American Chiropractic Registry of Radiologic Technologist.
- b. Identify the radiographic equipment for an adequately equipped facility as determined by the ACRRT.
- c. Identify the storage requirement for radiographic images.
- d. Describe the role of the designated Radiographic Safety Officer as required by the State of WI
- e. Identify the information that is to be posted at the radiographic facility for staff to view.
- f. Identify the information that is to be posted at the radiographic facility for patients to view.
- g. Explore the National Council on Radiation Protection and Measurements (NCRP) recommendations for Occupational Exposure.
- h. Identify the procedure for radiographic staff who are pregnant.
- i. Explore guidelines for the release of x-rays.

Conditions for Assessment – Competency will be demonstrated:

- In successful participation in the course activities.
- In a completed practicum experience at the office of employment

13. Examine Emergency Procedures

- a. Identify the immediate interventions associated with external and internal bleeding.
- b. Describe the critical nature of breathing.
- c. Explore vital signs.
- d. Identify the symptoms of a heart attack.
- e. Explore how to assist a heart attack victim while waiting for emergency assistance.
- f. Describe the utilization of an automatic external defibrillator (AED)
- g. Explore the condition known as stroke.
- h. Examine terminology related to injury and urgent care.
- i. Identify the information that is to be posted at the radiographic facility for patients to view.

- j. Explore the National Council on Radiation Protection and Measurements (NCRP) recommendations for Occupational Exposure.
- k. Identify the procedure for radiographic staff who are pregnant.
- l. Explore guidelines for the release of x-rays.

Conditions for Assessment – Competency will be demonstrated:

- In successful participation in the course activities.
- In a completed practicum experience at the office of employment

14. Perform at least 10 hours of Radiologic Practicum in a Chiropractic Health Setting.

- a. Complete radiographic film processing (if applicable).
- b. Participate in the maintenance of radiographic equipment.
- c. Set radiographic control panel factors according to the parameters set by the supervisor.
- d. Identify radiographic equipment components by name and function.
- e. Review anatomy visualized on radiographic film.
- f. Assist in radiographic patient positioning and entering factor selection under the supervision of the chiropractor or CRT taking the x-rays.
- g. Create a chronological summary of a typical radiographic procedure from start to finish.
- h. Store or save x-rays according to the procedures at your practicum site.

Conditions for Assessment – Competency will be demonstrated:

- In practicum experience at the office of employment or volunteer office

Chiropractic Society of Wisconsin
 Chiropractic Radiological Technician
 Course Practicum Guide

Student Name: _____ **Site Name:** _____

To successfully prepare for the ACRRT Examination, it is important that the student get acquainted with the x-ray facility and procedures at your clinic. To the extent that this has already been happening at work, the student may be given credit for past radiography related work experience and duties (developing for instance). Please allow your staff to practice outside of work hours if this is reasonable at your office. We require at least 10 hours (more is recommended) of preparation between the first and third course meeting sessions. These items can include observation as well as actual performance (must be certified in WI as a CRT prior to actually take x-rays – this is preparatory only).

| <u>Radiography Related Tasks (not to be limited to):</u> (approx.) | <u>Hours</u> |
|---|--------------------|
| Filing, storage, handling (releasing, receiving, mailing, checking out) | _____ |
| Patient Preparation (gowning, measuring, shielding, artifact removal, pregnancy check, etc) | _____ |
| Scheduling, Creating ID Cards/software setup | _____ |
| Processing Films, dark room set-up and operation, light leak security | _____ |
| Cleaning the processor, examination of processor operation | _____ |
| Sensitometry/Densitometry | _____ |
| Review of film/image quality (contrast, density, artifacts, etc) | _____ |
| Patient positioning, stabilizing, breathing instructions, etc. | _____ |
| Control Panel Settings, review of technique chart, changing technique | _____ |
| Technician and Patient protection procedures | _____ |
| Matching film size with cassettes for different views | _____ |
| Tube distance for each view, use of markers. | _____ |
| Other Tasks: _____ | _____ |
| | Total Hours: _____ |

Signed (Student) _____ Date _____

Signed (Doctor) _____ Date _____

Chiropractic Society of Wisconsin

Chiropractic Technician Fundamentals

Course Outcome Summary

Ongoing Approval Request

Instructional Level: Seminar

Class Hours: 12

Course Delivery Options: Online, Blended, Face-to-Face

Target Population

Chiropractic Staff who want to obtain Wisconsin certification as a Chiropractic Technician.

Description

Provides instruction for chiropractic staff in therapeutic overview, patient history (gathering patient data) and taking vital signs. This course includes practice in the material covered and upon conclusion, students will successfully complete a practical and written evaluation showing competency.

Supplies

1. Pen/pencil and paper for note taking. Required.
2. Food/snacks as access may be limited depending on the location of this course.
3. Sphygmomanometer and blood pressure cuff.
4. For online delivery and blended delivery, a computer with internet service is required to complete the course. Participation in video conferencing is required (with microphone and camera on). Submission of a video demonstration of competency will be required.

Instructor: Licensed Doctor of Chiropractic

Competencies and Learning Objectives

1. Explore the application of therapeutic modalities in the chiropractic health setting.

Learning Objectives

- Explore the effectiveness of chiropractic care.
- Describe the unique and specialized training of a chiropractor.
- Explore the physiological process of healing.
- Identify anatomical landmarks, regions and location terminology as it relates to the application of therapeutic modalities.
- Examine the factors that promote and the factors that inhibit healing.
- Identify therapeutic modalities common to chiropractic practice.
- Explore the basis of therapeutic modality energy transfer in terms of waveform, frequency, intensity and duration.
- Examine the role of therapeutic modalities in symptom relief.
- Associate modality selection with chiropractic treatment considerations.
- Identify Wisconsin delegation rules that guide chiropractic therapy delegation to certified staff including Chiropractic Technician scope of practice.
- Describe the role of the certified CT in the administration of therapeutic modalities in the chiropractic health setting.
- Explore strategies to ensure patient safety.

2. Perform Preliminary Patient History

Learning Objectives

- Identify WI Chiropractic rules for delegation to certified staff including Chiropractic Technician scope of practice.
- Explore the components of a preliminary patient history.
- Examine methods to obtain family and medical histories.
- Utilize strategies to develop rapport.
- Examine questions that draw more health history information in a patient history interview.
- Describe the importance of obtaining accurate patient health history information.
- Explore the importance of maintaining patient confidentiality.
- Examine the role of staff in maintaining confidentiality of all health records.

3. Examine Patient Visit Documentation

Learning Objectives

- Differentiate between SOAP and P.A.R.T documentation formats.
- Identify the subjective component of patient visit documentation.
- Examine the objective component of patient visit documentation

- Describe the assessment component of patient visit documentation
- Explore the plan component of patient visit documentation.
- Describe P.A.R.T. Documentation format
- Differentiate between qualitative vs. quantitative data.

4. Perform Vital Signs.

Learning Objectives:

- Identify the unit of measure associated with blood pressure, respiration, pulse, temperature, height and weight.
- Examine the anatomical structures associated with vital signs.
- Differentiate between systolic and diastolic blood pressure.
- Associate the selection of a sphygmomanometer with the size of the patient's brachium.
- Demonstrate the use of a stethoscope in listening to arterial sounds.
- Demonstrate the use of the stethoscope and sphygmomanometer in the determination of blood pressure at the brachial artery.
- Palpate radial artery pulse.
- Explore how to measure respiration.
- Measure respiration.
- Describe the use of a scale in the determination of weight.
- Differentiate between pounds and kilograms.
- Describe the determination of height.
- Differentiate between sublingual, temporal, and tympanic temperature measurements.
- Measure temperature.
- Explore normal values for vital signs.
- Identify the documentation of vital signs in the chiropractic health record.
- Identify the responsibility of staff in the chiropractic health setting to maintain patient confidentiality
- Establish a strategy to ensure patient safety in the chiropractic health setting.

Chiropractic Society of Wisconsin
Chiropractic Technician Fundamentals
Hour by Hour Content/Outline

Hour 1 Therapeutic Modality Overview

- Explore the effectiveness of chiropractic care.
- The unique and specialized training of a chiropractor.
- The physiological process of healing.
- Factors that promote and the factors that inhibit healing.
- Therapeutic modalities common to chiropractic practice.

Hour 2

- The role of therapeutic modalities in supporting the chiropractic treatment.
- Modality selection with chiropractic treatment considerations.
- Anatomical regions, landmarks and location terminology.
- Effective conductance with therapeutic modalities.
- Mechanisms of energy transfer from the modality to the body.

Hour 3

- Wisconsin rules that guide chiropractor therapy delegation to certified staff including Chiropractic Technician scope of practice.
- The role of the certified CT in the administration of therapeutic modalities in the chiropractic health setting.
- Physiological effects, indications, and contraindications with the application of cryotherapy/thermotherapy, electric stimulation modalities, ultrasound, traction, laser/light.
- Waveforms, frequency, intensity, duration concepts as they apply to therapeutic modalities.
- Associate modality choice with treatment goals.

Hour 4

- Communication strategies to use with patients to help them anticipate what the therapy should feel like.
- Scripts to guide the patient through the therapy encounter.
- Obtaining patient consent at each therapy encounter.
- Strategies to solicit patient feedback and ensure patient safety.
- Therapy documentation

Hour 5

- Examine Wisconsin chiropractic delegation rules for certified staff including Chiropractic Technician scope of practice.
- Preparation for the patient history
- Greeting the patient and establishing rapport
- Gathering identifying data
- Listening to obtain information – techniques of interviewing
- Confidentiality and the chiropractic health setting.
- Identification of the chief complaint(s).
- Present illness narrative.
- Identify the goals of the health history interview.

Hour 6

- Gathering patient family and medical history.
- Components of a preliminary history.
- Developing the patient health goal list.
- Using open ended questions to obtain information.
- Seven Attributes of a symptom.
- Expanding and clarifying the patient story.

Hour 7

- Patient Visit SOAP format components.
- Differentiate between Subjective and Objective Information.
- Components of Assessment documentation.
- Components of Plan documentation.
- Practice taking a history of the chief complaint.

Hour 8

- What do patients typically come to chiropractors for?
- Explore the nature of chiropractic care.
- Information that chiropractors need to know.
- Identify the components of P.A.R.T. documentation.
- Approaches to obtain more quantifiable subjective data.
- The importance of documentation.
- Adapting your patient encounter to specific situations.

Hour 9

- Lecture introduction to vital signs.
- Anatomy associated with vital signs
- Demonstrate vital signs measurement and documentation.
- Use of stethoscope – including practice.
- Use of Sphygmomanometer – practice set up and listening.
- Selection of blood pressure cuff with the size of the patient’s brachium.
- Proper patient placement

Hour 10

- Coordinating stethoscope use with sphygmomanometer
- Practice – Complete blood pressure measurement on 4-5 people in class.
- Troubleshooting problems.
- Documentation of BP.
- Incorporate the measurement of respiration with taking blood pressure.
- Measuring height and weight
- Units of measure.

Hour 11

- Documentation of BP, Ht. and Wt.
- Patient Confidentiality
- Patient encounter, meet and greet. Set the stage for a positive patient experience.
- How to measure pulse.
- Review how to measure respiration.
- Review of BP, respiration, pulse, Ht. and Wt. procedures.

Hour 12

- Lecture on different clinical approaches to taking temperature.
- Demonstrate measurement and documentation of temperature.
- Review measurement and documentation of respiration and pulse.
- Normal vital sign values.
- What do you do when the patient's vital signs are outside of normal.
- Practical review of all vital signs.

Examination (written and practical)

Chiropractic Society of Wisconsin
Chiropractic Technician
Cryotherapy/Thermotherapy

Ongoing Approval Request

Instructional Level: Seminar

Class Hour(s): 1.0

Course Delivery Options: Online, Blended, Face-to-Face

Description

Provides instruction in the WI staff certification category of Thermotherapy/Cryotherapy.

Prerequisites

Chiropractic Staff who have satisfactorily completed the WI Chiropractic Examining Board approved 12-hour prerequisite coursework or are already certified as a chiropractic technician in physiologic therapeutics.

Supplies

1. Please bring pen/pencil and paper for note taking. Required
2. Bring lunch and snacks. Food purchase options may be limited depending on location.
3. For online and blended delivery, a computer with internet service is required to complete the course. Participation in video conferencing is required (with microphone and camera on). Submission of a video demonstration of competency will be required.

Instructor: Licensed Doctor of Chiropractic

Competencies and Performance Standards

1. Apply Thermotherapy/Cryotherapy

Performance Standards

Your performance will be successful when:

- o you explore the mechanisms of heat transfer.
- o you identify the physiological effects, indications, and contraindications with the application thermotherapy/cryotherapy.
- o you identify the most common methods of thermotherapy and cryotherapy applications in the chiropractic health setting.
- o you examine communication strategies to use with patients to help them anticipate what the therapy should feel like.
- o you review the establishment of effective conductance with each therapy application.
- o you identify strategies to solicit patient feedback and ensure patient safety.
- o you identify strategies in the application of thermotherapy/cryotherapy to ensure patient safety.
- o you identify at least two situations in which a therapy is to be stopped immediately.
- o you apply thermotherapy/cryotherapy in a classroom simulation.
- o you successfully complete a practical and written evaluation on this content.

Chiropractic Society of Wisconsin
Cryotherapy/Thermotherapy

HOURS: 1.0 hours of class time
INSTRUCTOR: Wisconsin Licensed Chiropractor

Hour 1 Thermotherapy/Cryotherapy

- Mechanisms of heat/cold transfer.
- Physiological effects, indications, and contraindications with the application of thermotherapy/cryotherapy.
- Common methods of thermotherapy and cryotherapy applications in the chiropractic health setting.
- Communication strategies to use with patients to help them anticipate what the therapy should feel like.
- Strategies to solicit patient feedback, ensure patient safety, and to stop the therapy as necessary.
- Cryotherapy/Thermotherapy Practice
- Student practice and skill observation

Practical and Written Evaluation

Chiropractic Society of Wisconsin
Chiropractic Technician
Electrotherapy

Ongoing Approval Request

Instructional Level: Seminar

Class Hour(s): 3.0

Course Delivery Options: Online, Blended, Face-to-Face

Description

Provides instruction in the WI Chiropractic Technician certification category of Electrotherapy.

Prerequisites

Chiropractic Staff who have satisfactorily completed the WI Chiropractic Examining Board approved 12-hour prerequisite coursework or are already certified as a chiropractic technician in physiologic therapeutics.

Supplies

1. Pen/pencil and paper for note taking. Required
2. Food and snacks. Food purchase options may be limited depending on location.
3. For online and blended delivery, a computer with internet service is required to complete the course. Participation in video conferencing is required (with microphone and camera on). Submission of a video demonstration of competency will be required.
4. 4 Electrodes.

Instructor: Licensed Doctor of Chiropractic

Competencies and Performance Standards

1. Apply Electrotherapy

Performance Standards

Your performance will be successful when:

- o you identify the physiological effects, indications, and contraindications with the application of the electric stimulation therapy with emphasis on Interferential current.
- o you identify strategies to ensure your patient is free of the contraindications for electric stimulation therapy.
- o you differentiate between one channel and two channel electric stimulation therapies.
- o you examine communication strategies to use with patients to help them anticipate what the therapy should feel like.
- o you review pad placement and conduction strategies.
- o you identify strategies to solicit patient feedback and ensure patient safety.
- o you identify at least two situations in which a therapy is to be stopped immediately.
- o you successfully complete a written evaluation on the content.

Chiropractic Society of Wisconsin
Electrotherapy

HOURS: 3.0 hours of class time
INSTRUCTOR: Licensed Doctor of Chiropractic

Hour 1: Electrotherapy

- Physiological effects, indications, and contraindications with the application of the electric stimulation therapy with emphasis on Interferential current.
- Ensure your patient is free of the contraindications for electric stimulation therapy.
- Differentiate between one channel and two channel electric stimulation therapies.
- Communication strategies to use with patients to help them anticipate what the therapy should feel like.
- Describe how electric stimulation works.
- Pad placement and conduction strategies.

Hour 2: Application of Electrotherapy

- Therapeutic application examples
- IFC machine settings-review: frequency, intensity, duration
- Pad placement
- IFC Instructor Demonstration
- Interferential therapy application.
- Review patient protection, accommodation, IFC settings
- Combination therapy: IFC with hot and cold

20-minute break/open lab

Hour 3: Practice

- Scripts to guide the patient through the therapy experience.
- Strategies to solicit patient feedback and ensure patient safety.
- Situations in which a therapy is to be stopped immediately.
- Supervised Practice

Practical and Written Evaluation

Chiropractic Society of Wisconsin

Chiropractic Technician

Therapeutic Ultrasound

Ongoing Approval Request

Instructional Level: Seminar

Class Hour(s): 3.0

Course Delivery Options: Online, Blended, Face-to-Face

Description

Provides instruction in the WI staff certification category of Therapeutic Ultrasound.

Prerequisites

Chiropractic Staff who have satisfactorily completed the WI Chiropractic Examining Board approved 12-hour prerequisite coursework or are already certified as a chiropractic technician in physiologic therapeutics.

Supplies

1. Pen/pencil and paper for note taking. Required
2. Food and snacks. Food purchase options may be limited depending on location.
3. For online and blended delivery, a computer with internet service is required to complete the course. Participation in video conferencing is required (with microphone and camera on). Submission of a video demonstration of competency will be required.

Instructor: Licensed Doctor of Chiropractic

1. Apply Therapeutic Ultrasound

Performance Standards

Your performance will be successful when:

- o you identify the physiological effects, indications, and contraindications with the application of ultrasound therapy.
- o you identify strategies to ensure your patient is free of the contraindications for ultrasound therapy.
- o you explore coupling strategies appropriate for different body regions.
- o you describe treatment parameters that include thermal and non-thermal settings.
- o you examine communication strategies to use with patients to help them anticipate what the therapy should feel like.
- o you identify strategies to solicit patient feedback and ensure patient safety.
- o you identify at least two situations in which a therapy is to be stopped immediately.
- o you successfully complete a practical and written evaluation on this content.

Chiropractic Society of Wisconsin
Therapeutic Ultrasound

HOURS: 3.0 hours of class time
INSTRUCTOR: Licensed Doctor of Chiropractic

Hour 1: Ultrasound Therapy

- Physiological effects, indications, and contraindications with the application of ultrasound therapy.
- Strategies to ensure your patient is free of the contraindications for ultrasound therapy.
- Coupling medium strategies appropriate for different body regions.
- Treatment parameters that include thermal and non-thermal settings.
- Communication strategies to use with patients to help them anticipate what the therapy should feel like.

Hour 2: Ultrasound

- Ultrasound machine settings
- Coupling medium
- Movement of the transducer
- Instructor Demonstration
- Review Course Materials Covered today

20-minute break/ Open Lab

Hour 3: Ultrasound

- Strategies to solicit patient feedback and ensure patient safety.
- Situations in which a therapy is to be stopped immediately.
- Student practice and skill observation
- Review of treatment parameters and machine settings.

Practical and Written Evaluation

Chiropractic Society of Wisconsin

Chiropractic Technician

Light Therapy

Ongoing Approval Request

Instructional Level: Seminar

Class Hour(s): 3.0

Course Delivery Options: Online, Blended, Face-to-Face

Description

Provides instruction in the WI staff certification category of Light Therapy.

Prerequisites

Chiropractic Staff who have satisfactorily completed the WI Chiropractic Examining Board approved 12-hour prerequisite coursework or are already certified as a chiropractic technician in physiologic therapeutics.

Supplies

1. Pen/pencil and paper for note taking. Required
2. Food and snacks. Food purchase options may be limited depending on location.
3. For online and blended delivery, a computer with internet service is required to complete the course. Participation in video conferencing is required (with microphone and camera on). Submission of a video demonstration of competency will be required.

Instructor: Licensed Doctor of Chiropractic

Competencies and Performance Standards

Apply light therapy

Performance Standards

Your performance will be successful when:

- you identify the physiological effects, indications, and contraindications with the application of ultrasound therapy.
- you differentiate between the types of light therapy common to chiropractic health services.
- you identify the rationale for the use of light therapy.
- you observe or experience the application of light therapy in class.
- you examine communication strategies to use with patients to help them anticipate what the therapy should feel like.
- you identify strategies to solicit patient feedback and to ensure patient safety.
- you recognize at least two situations in which a light therapy is to be stopped immediately.
- you identify strategies to ensure your patient is free of the contraindications light therapy.
- you observe or experience the conduction of light therapy.
- you successfully complete a practical and written evaluation on this content.

Chiropractic Society of Wisconsin
Light Therapy

HOURS: 3.0 hours of class time
INSTRUCTOR: Licensed Doctor of Chiropractic

Hour 1: Light Therapy

- Physiological effects, indications, and contraindications with the application of light therapy.
- Common methods of light therapy applications in the chiropractic health setting.
- Communication strategies to use with patients to help them anticipate what the therapy should feel like.
- Examples of clinical light therapy applications.
- Therapy power and wavelength settings.

Hour 2: Light Therapy

- Effective conductance/probe/pad placement with each therapy application.
- Strategies to obtain patient feedback.
- Strategies to ensure patient safety in the application of Light Therapy.
- Strategies to solicit patient feedback and ensure patient safety.
- Situations in which a therapy is to be stopped immediately.
- Light therapy demonstration.

20-minute break/Open Lab

Hour 3: Light Therapy

- Contraindications to light therapy.
- Incorporate common therapy settings.
- Supervised Practice

Practical and Written Evaluation

Chiropractic Society of Wisconsin

Chiropractic Technician

Mechanical Therapy and Decompression

Ongoing Approval Request

Instructional Level: Seminar

Class Hour(s): 4.0

Course Delivery Options: Online, Blended, Face-to-Face

Description

Provides instruction in the WI staff certification category of mechanical therapy and decompression.

Prerequisites

Chiropractic Staff who have satisfactorily completed the WI Chiropractic Examining Board approved 12-hour prerequisite coursework or are already certified as a chiropractic technician in physiologic therapeutics.

Supplies

1. Pen/pencil and paper for note taking. Required
2. Food and snacks. Food purchase options may be limited depending on location.
3. For online and blended delivery, a computer with internet service is required to complete the course. Participation in video conferencing is required (with microphone and camera on). Submission of a video demonstration of competency will be required.

Instructor: Licensed Doctor of Chiropractic

Competencies and Performance Standards

1. Apply Mechanical Therapy and Decompression

Your performance will be successful when:

- you identify the physiological effects, indications, and contraindications with the application mechanical traction/decompression.
- you explore the anatomy of mechanical traction and decompression.
- you review mechanical traction/decompression setting parameter examples given in class.
- you identify patient placement options on a mechanized traction table.
- you examine communication strategies to use with patients to help them anticipate what the therapy should feel like.
- you associate body size and body region of treatment with traction treatment settings.
- you review proper patient attachment to the table.
- you identify strategies to solicit patient feedback and to ensure patient safety.
- you identify at least two situations in which a therapy is to be stopped immediately.
- you explore traction/decompression therapy approaches in clinical settings.
- you successfully complete a practical and written evaluation on this content.

Chiropractic Society of Wisconsin
Mechanical Therapy and Decompression

HOURS: 4.0 hours of class time
INSTRUCTOR: Licensed Doctor of Chiropractic

Registration, Sign-in, Proof of ID required.

Hour 1 Mechanical Traction

- Physiological effects, indications, and contraindications with the application mechanical traction.
- Spinal Anatomy
- Associate patient position with anatomical focus of traction/decompression.
- Review positional anatomical terminology as it relates to mechanical therapy and decompression.

Hour 2

- Mechanical traction setting parameter examples given in class.
- Patient placement options on a mechanized traction table.
- Communication strategies to use with patients to help them anticipate what the therapy should feel like.
- Solicit patient feedback and ensure patient safety.
- Situations in which a therapy is to be stopped immediately.
- Traction therapy sample protocols in clinical settings.

Hour 3:

- Proper patient placement.
- Associate body size and body region of treatment with traction treatment settings.
- Review of table operation.
- Review of mechanical traction protocol programming.
- Cervical vs. lumbar traction protocols.
- Instructor demonstration.
- Traction therapy practice.

Hour 4:

- Screen for contraindications.
- Match harness size to patient.
- Guide patient through set-up with the use of scripts.
- Secure table set treatment parameters and start therapy.
- Use of stop switch.
- Solicit patient feedback.
- Practice mechanical traction/decompression protocols.

Practical and Written Evaluation

Chiropractic Society of Wisconsin
Chiropractic Technician
Surface Electromyography
(Surface EMG)

Ongoing Approval Request

Instructional Level: Seminar

Class Hour(s): 3.0

Course Delivery Options: Online, Blended, Face-to-Face

Description

Provides instruction in the WI CT certification category of Surface EMG.

Prerequisites

Chiropractic Staff who have satisfactorily completed the WI Chiropractic Examining Board approved 12-hour prerequisite coursework and/or are already certified as a chiropractic technician in physiologic therapeutics.

Supplies

1. Pen/pencil and paper for note taking. Required
2. Food and snacks. Food purchase options may be limited depending on location.
3. For online and blended delivery, a computer with internet service is required to complete the course. Participation in video conferencing is required (with microphone and camera on). Submission of a video demonstration of competency will be required.

Instructor: Licensed Doctor of Chiropractic

Competencies and Performance Standards

Complete a Surface EMG

Your performance will be successful when:

- You explore the application of Surface EMG in the chiropractic health setting.
- You identify Wisconsin staff certification to be eligible to perform Surface EMG in the chiropractic health setting.
- You differentiate between a static and dynamic measure of Surface EMG.
- You review the research associated with the use of Surface EMG.
- You explore the legal recognition of Surface EMG.
- You examine patient preparation for Surface EMG.
- You identify contraindications to Surface EMG.
- You identify scripts to assist in guiding the patient through a Surface EMG procedure.
- You identify anatomical landmarks associated with Surface EMG.
- You identify range of motion movements associated with Surface EMG.
- You explore ergonomics for use and application associated with the performance of Surface EMG.
- You identify reproducibility protocols in Surface EMG.
- You differentiate between static and dynamic range of motion Surface EMG evaluations.
- You practice the operation of a Surface EMG machine.
- You produce a Surface EMG.

Chiropractic Society of Wisconsin

Surface EMG

HOURS: 3.0 hours of class time

INSTRUCTOR: Licensed Doctor of Chiropractic

Hour 1: Introduction to Therapeutic Modalities

- Introduction to the history and practice of Surface EMG in the chiropractic health setting.
- Chiropractic organization positions on SEMG use.
- Wisconsin staff certification and the delegation of Surface EMG.
- Legal implications of Surface EMG
- Background and Technical Aspects of Static Scanning and Dynamic Surface EMG.
- Begin with Demonstration of Measurement: Static and Dynamic Measure.
- Identification of anatomical landmarks
- Range of motion movements associated with Surface EMG.

Hour 2

- Technical Aspects of Equipment. How it works.
- Static Testing Demonstration and Practical Tips.
- Dynamic Testing Demonstration and Practical Tips.
- Patient Preparation for Surface EMG and contraindications.
- Scripts to use to guide the patient respectfully through the Surface EMG procedure.
- Review of reproducibility protocols
- SEMG Performance demonstration

20-minute break/Open Lab

Hour 3:

- Practice static Surface EMG evaluation.
- Practice dynamic Surface EMG evaluations
- Ergonomic use and application of SEMG.
- Review Course material.

Practical and Written Evaluation

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

| | | | |
|---|--|---|--|
| 1) Name and title of person submitting the request: Pete Schramm, Continuing Education Specialist | | 2) Date when request submitted: 8/4/2020 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small> | |
| 3) Name of Board, Committee, Council, Sections: Chiropractic Examining Board | | | |
| 4) Meeting Date: 8/13/2020 | 5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | 6) How should the item be titled on the agenda page? Approval Process – Nutrition Certificate Program | |
| 7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session | 8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No | 9) Name of Case Advisor(s), if required: | |
| 10) Describe the issue and action that should be addressed: In looking into the way nutrition certificate programs are currently approved, there needs to be a discussion about the current process and whether it is appropriate to the nature of initial certification vs. continuing education. Nutrition Certificate Programs seem to be approved through the continuing education process at this point. There should be a discussion as to issues that this process may have created, and whether a change needs to be made. | | | |
| 11) Authorization | | | |
| Pete Schramm | | 8/4/2020 | |
| Signature of person making this request | | Date | |
| Supervisor (if required) | | Date | |
| Executive Director signature (indicates approval to add post agenda deadline item to agenda) | | | |
| Date | | | |
| Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. | | | |

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

| | | | |
|--|---|---|--|
| 1) Name and Title of Person Submitting the Request: Dale Kleven Administrative Rules Coordinator | | 2) Date When Request Submitted: 8/3/20 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting</small> | |
| 3) Name of Board, Committee, Council, Sections: Chiropractic Examining Board | | | |
| 4) Meeting Date: 8/13/20 | 5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | 6) How should the item be titled on the agenda page? Administrative Rule Matters – Discussion and Consideration 1. Preliminary Rule Draft: Chir 3, Relating to Reciprocal Credentials for Service Members, Former Service Members, and Their Spouses 2. Proposals for Chir 4, Relating to Chiropractic Practice 3. Proposals for Chir 5, Relating to Continuing Education 4. Proposals for Chir 10, Relating to Courses of Study for and Delegation to Chiropractic Technicians and Chiropractic Radiological Technicians 5. Pending and Possible Rulemaking Projects | |
| 7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both | | 8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No | 9) Name of Case Advisor(s), if required: |
| 10) Describe the issue and action that should be addressed: | | | |
| 11) Authorization | | | |
| Signature of person making this request <i>Dale Kleven</i> | | Date <i>August 3, 2020</i> | |
| Supervisor (if required) | | Date | |
| Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date | | | |
| Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. | | | |

STATE OF WISCONSIN
CHIROPRACTIC EXAMINING BOARD

| | | |
|-----------------------------|---|------------------------|
| IN THE MATTER OF RULEMAKING | : | PROPOSED ORDER OF THE |
| PROCEEDINGS BEFORE THE | : | CHIROPRACTIC EXAMINING |
| CHIROPRACTIC EXAMINING | : | BOARD |
| BOARD | : | ADOPTING RULES |
| | : | (CLEARINGHOUSE RULE) |

PROPOSED ORDER

An order of the Chiropractic Examining Board to create Chir 3.025, relating to reciprocal credentials for service members, former service members, and their spouses.

Analysis prepared by the Department of Safety and Professional Services.

ANALYSIS

Statutes interpreted:

Section 440.09, Stats.

Statutory authority:

Sections 15.08 (5) (b) and 440.09 (5), Stats.

Explanation of agency authority:

Section 15.08 (5) (b), Stats., provides that an examining board “[s]hall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains, and define and enforce professional conduct and unethical practices not inconsistent with the law relating to the particular trade or profession.”

Section 440.09 (5), Stats., provides that “[t]he department or credentialing board, as appropriate, may promulgate rules necessary to implement this section.”

Related statute or rule:

Section 440.09, Stats., specifies the requirements for issuing reciprocal credentials to service members, former service members, and the spouses of service members and former service members.

Plain language analysis:

The proposed rule creates a provision to implement s. 440.09, Stats., as created by 2019 Wisconsin Act 143. Section 440.09, Stats., specifies the requirements for issuing reciprocal credentials to service members, former service members, and the spouses of service members and former service members.

Summary of, and comparison with, existing or proposed federal regulation:

None.

Comparison with rules in adjacent states:

Illinois:

The Illinois Statutes provide for the expedited licensure of service members and their spouses (20 ILCS 5/5-715). “Service member” includes a person whose active duty service concluded within the 2 years preceding application for licensure. A license issued to a service member or the spouse of a service member may be renewed.

Iowa:

Rules of the Professional Licensure Division of the Iowa Department of Public Health provide for the expedited reciprocal licensure of a veteran or a spouse of an active duty service member (645 IAC 645.20.3). A reciprocal license issued to a veteran or a spouse of an active duty service member may be renewed.

Michigan:

The Michigan Statutes provide for temporary licensure of the spouse of an active duty service member (MCL 339.213). A temporary license is valid for 6 months and may be renewed for one additional 6-month term if it is determined the licensee continues to meet the requirements for temporary licensure and needs additional time to fulfill the requirements for initial licensure.

Minnesota:

The Minnesota Statutes provide for temporary licensure of an individual who is an active duty military member, the spouse of an active duty military member, or a veteran who has left service in the 2 years preceding the date of license application (2019 Minnesota Statutes, Section 197.4552). A temporary license allows a qualified individual to perform regulated professional services for a limited length of time as determined by the applicable licensing board. During the temporary license period, the individual must complete the full application procedure as required by applicable law.

Summary of factual data and analytical methodologies:

The proposed rules were developed by reviewing the provisions of s. 440.09, Stats., as created by 2019 Wisconsin Act 143, and obtaining input and feedback from the Chiropractic Examining Board.

Analysis and supporting documents used to determine effect on small business or in preparation of economic impact analysis:

The proposed rules will be posted for a period of 14 days to solicit public comment on economic impact, including how the proposed rules may affect businesses, local government units, and individuals.

Effect on small business:

These proposed rules do not have an economic impact on small businesses, as defined in s. 227.114 (1), Stats. The Department’s Regulatory Review Coordinator may be contacted by email at Daniel.Hereth@wisconsin.gov, or by calling (608) 267-2435.

Agency contact person:

Dale Kleven, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Policy Development, P.O. Box 8366, Madison, Wisconsin 53708-8306; telephone 608-261-4472; email at DSPSAdminRules@wisconsin.gov.

TEXT OF RULE

SECTION 1. Chir 3.025 is created to read:

Chir 3.025 Reciprocal credentials for service members, former service members, and their spouses. A reciprocal license to practice chiropractic shall be granted to a service member, former service member, or the spouse of a service member or former service member who the board determines meets all of the requirements under s. 440.09 (2), Stats. Subject to s. 440.09 (2m), Stats., the board may request verification necessary to make a determination under this section.

SECTION 2. EFFECTIVE DATE. The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin Administrative Register, pursuant to s. 227.22 (2) (intro.), Stats.

(END OF TEXT OF RULE)

(c) For purposes of par. (b), the period shall be the period beginning on March 12, 2020, and ending on the 60th day after the end of the period covered by the public health emergency declared on March 12, 2020, by executive order 72.

(d) A renewal that occurs subsequent to the period described in par. (c) is not subject to the late renewal fee under sub. (3) (a) if the application to renew the credential is received before the next applicable renewal date. Notwithstanding the applicable provisions in chs. 440 to 480, the applicable credentialing board may, for that next applicable renewal date, provide an exemption from or reduction of continuing education or other conditions for renewal.

History: 1991 a. 39 ss. 3305, 3313; 1991 a. 78, 160, 167, 269, 278, 315; 1993 a. 3, 16, 102, 105, 107, 443, 463, 465; 1993 a. 490 ss. 228 to 230, 274, 275; 1995 a. 27, 233, 321, 322, 461; 1997 a. 27, 75, 81, 96, 156, 191, 237, 261, 300; 1999 a. 9, 32; 2001 a. 16, 70, 74, 80, 89; 2003 a. 150, 270, 285, 327; 2005 a. 25, 31, 242, 292, 297, 407; 2007 a. 20, 174, 189; 2009 a. 28, 29, 106, 130, 174, 282, 355, 360; 2011 a. 160, 190, 258; 2013 a. 20, 240, 244, 358; 2015 a. 3, 16, 55, 116; 2015 a. 195 s. 83; 2015 a. 258; 2017 a. 82, 113, 329, 364; 2019 a. 49 s. 1; 2019 a. 185.

440.09 Reciprocal credentials for service members, former service members, and their spouses. (1) In this section:

(a) “Former service member” means a person who was discharged from the U.S. armed forces under conditions other than dishonorable within 4 years of the date on which the service member or the spouse of the service member applies for a reciprocal credential under this section.

(b) “Service member” means a member of the U.S. armed forces, a reserve unit of the U.S. armed forces, or the national guard of any state.

(c) “Spouse” includes the spouse of a person who died while in service in the U.S. armed forces or in forces incorporated as part of the U.S. armed forces.

(2) The department and each credentialing board shall grant a reciprocal credential to an individual who the department or credentialing board determines meets all of the following requirements:

(a) The individual applies for a reciprocal credential under this section on a form prescribed by the department or credentialing board.

(b) The individual is a service member, a former service member, or the spouse of a service member or former service member and resides in this state.

(c) The individual holds a license, certification, registration, or permit that was granted by a governmental authority in a jurisdiction outside this state that qualifies the individual to perform the acts authorized under the appropriate credential granted by the department or credentialing board.

(d) The individual pays the fee specified under s. 440.05 (2).

(f) The individual is in good standing with the governmental authorities in every jurisdiction outside this state that have granted the individual a license, certification, registration, or permit that qualifies the individual to perform acts authorized under the appropriate credential granted by the department or credentialing board.

(2m) If an individual is unable to provide documentation that the individual is a service member, former service member, or the spouse of a service member or former service member, the individual may submit an affidavit to the department or credentialing board, as appropriate, stating that the individual is a service member, former service member, or the spouse of a service member or former service member.

(3) (a) A reciprocal credential granted under this section expires on the applicable renewal date specified in s. 440.08 (2) (a), except that if the first renewal date specified in s. 440.08 (2) (a) after the date on which the credential is granted is within 180 days of the date on which the credential is granted, the credential expires on the 2nd renewal date specified in s. 440.08 (2) (a) after the date on which the credential is granted.

(b) The department or credentialing board, as appropriate, shall grant a renewed reciprocal credential to an applicant who pays the renewal fee specified under s. 440.05 (2) and satisfies the requirements that apply for renewing that credential.

(4) The department or credentialing board, as appropriate, shall expedite the issuance of a reciprocal credential granted under this section.

(5) The department or credentialing board, as appropriate, may promulgate rules necessary to implement this section.

History: 2011 a. 210; 2019 a. 143.

440.11 Change of name or address. (1) An applicant for or recipient of a credential who changes his or her name or moves from the last address provided to the department shall notify the department of his or her new name or address within 30 days of the change in writing or in accordance with other notification procedures approved by the department.

(2) The department or any examining board, affiliated credentialing board or board in the department may serve any process, notice or demand on the holder of any credential by mailing it to the last-known address of the holder as indicated in the records of the department, examining board, affiliated credentialing board or board.

History: 1987 a. 27; 1991 a. 39; 1993 a. 107; 1997 a. 27; 2017 a. 329.

440.12 Credential denial, nonrenewal and revocation based on tax or unemployment insurance contribution delinquency. Notwithstanding any other provision of chs. 440 to 480 relating to issuance or renewal of a credential, the department shall deny an application for an initial credential or credential renewal or revoke a credential if any of the following applies:

(1) The department of revenue certifies under s. 73.0301 that the applicant or credential holder is liable for delinquent taxes.

(2) The department of workforce development certifies under s. 108.227 that the applicant or credential holder is liable for delinquent unemployment insurance contributions.

History: 1997 a. 237; 2013 a. 36.

Cross-reference: See also ch. SPS 9, Wis. adm. code.

440.121 Credential denial, nonrenewal, and revocation based on incompetency. Notwithstanding any other provision of chs. 440 to 480 relating to issuance or renewal of a credential, the department shall deny an application for an initial credential or credential renewal or revoke a credential issued to an individual for whom the department receives a record of a declaration under s. 54.25 (2) (c) 1. d. stating that the individual is incompetent to apply for a credential under chs. 440 to 480.

History: 2005 a. 387.

440.13 Delinquency in support payments; failure to comply with subpoena or warrant. (1) In this section:

(b) “Memorandum of understanding” means a memorandum of understanding entered into by the department of safety and professional services and the department of children and families under s. 49.857.

(c) “Support” has the meaning given in s. 49.857 (1) (g).

(2) Notwithstanding any other provision of chs. 440 to 480 relating to issuance of an initial credential or credential renewal, as provided in the memorandum of understanding:

(a) With respect to a credential granted by the department, the department shall restrict, limit, or suspend a credential or deny an application for an initial credential if the credential holder or applicant is delinquent in paying support or fails to comply, after appropriate notice, with a subpoena or warrant issued by the department of children and families or a county child support agency under s. 59.53 (5) and related to support or paternity proceedings.

(b) With respect to credential renewal, the department shall deny an application for renewal if the applicant is delinquent in paying support or fails to comply, after appropriate notice, with a subpoena or warrant issued by the department of children and

STATEMENT OF SCOPE

Chiropractic Examining Board

Rule No.: Chapter Chir 4

Relating to: Chiropractic Practice

Rule Type: Permanent

1. Finding/nature of emergency (Emergency Rule only):

N/A

2. Detailed description of the objective of the proposed rule:

The Chiropractic Examining Board will evaluate dry needling treatment as it relates to the scope of the practice of chiropractic and update ch. Chir 4 as needed based on the results of their evaluation. This may include providing a definition of dry needling and establishing requirements for the use of dry needling treatment in the practice of chiropractic.

The Board will also update ch. Chir 4 to clarify that lab analysis, as used in the definition of "examination" under s. Chir 4.02 (1m), includes drawing blood and blood analysis.

3. Description of the existing policies relevant to the rule, new policies proposed to be included in the rule, and an analysis of policy alternatives:

The Board has identified the need for an evaluation and update of ch. Chir 4 as identified above to ensure it is consistent with current professional practices and standards and applicable Wisconsin statutes. The alternatives of either partially updating or not updating these rules would be less beneficial to affected entities.

4. Detailed explanation of statutory authority for the rule (including the statutory citation and language):

Section 15.08 (5) (b), Stats., provides that examining boards, such as the Chiropractic Examining Board, "[s]hall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains . . ."

Section 227.11 (2) (a), Stats., sets forth the parameters of an agency's rule-making authority, stating an agency "may promulgate rules interpreting provisions of any statute enforced or administered by the agency . . ."

5. Estimate of amount of time that state employees will spend developing the rule and of other resources necessary to develop the rule:

70 hours

6. List with description of all entities that may be affected by the proposed rule:

Wisconsin licensed chiropractors and their patients.

7. Summary and preliminary comparison with any existing or proposed federal regulation that is intended to address the activities to be regulated by the proposed rule:

None.

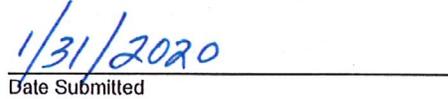
8. Anticipated economic impact of implementing the rule (note if the rule is likely to have a significant economic impact on small businesses):

The proposed rule will have minimal to no economic impact on small businesses and the state's economy as a whole.

Contact Person: Dale Kleven, Administrative Rule Coordinator, Dale2.Kleven@wisconsin.gov, (608) 261-4472

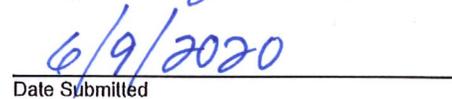
Approved for publication:


Authorized Signature


Date Submitted

Approved for implementation:


Authorized Signature


Date Submitted

ADJACENT STATES REQUIREMENTS FOR DRY NEEDLING/ACUPUNCTURE

Illinois:

No specific requirements. See [FAQ](#) concerning dry needling issued by the Illinois Chiropractic Society.

Iowa:

No specific requirements for dry needling. Requirements for acupuncture are as follows:

A chiropractic physician who engages in the practice of acupuncture shall maintain documentation that shows the chiropractic physician has successfully completed a course in acupuncture consisting of at least 100 hours of traditional, in-person classroom instruction with the instructor on site. The licensee shall maintain a transcript or certification of completion showing the licensee's name, school or course sponsor's name, date of course completion or graduation, grade or other evidence of successful completion, and number of course hours. The licensee shall provide the transcript or certification of completion to the board upon request ([IAC 645 43.5](#)).

Michigan:

The practice of chiropractic in Michigan does not include the performance of any procedure that cuts or punctures the skin ([Section 333.16401](#), Public Health Code). Acupuncture is defined as the insertion and manipulation of needles through the surface of the human body, and by definition includes dry needling ([Section 333.16501](#), Public Health Code). Registration to practice acupuncture requires one of the following:

- Current certification in acupuncture or in oriental medicine granted by the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM), or its successor organization.
- Completion of an educational program that meets the standards for accrediting programs in acupuncture and oriental medicine adopted by the Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM). (Michigan Admin Code, [R 338.13001 to R 338.13035](#))

Minnesota:

No specific requirements for dry needling. Requirements for acupuncture are as follows:

Prior to engaging in acupuncture, a licensed chiropractor must be registered with the board. Prior to initial registration, the chiropractor must complete no less than 100 hours of study, in the utilization of acupuncture. Courses or seminars offered by accredited schools, the National Acupuncturists' Association, or separately approved by the board shall be accepted by the board. The chiropractor must submit certification of completion of the approved course of study along with a \$100 registration fee. In addition, the applicant must have successfully completed either the National Board of Chiropractic Examiners Acupuncture Examination or the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) Examination ([Minnesota Administrative Rules, 2500.3000](#)).

Prepared by: Dale Kleven, Administrative Rules Coordinator

DRY NEEDLING IN THE PRACTICE OF PHYSICAL THERAPY

Statute and rule do not explicitly prohibit or authorize the practice of dry needling as part of the scope of practice of physical therapy in Wisconsin. What follows is information relevant to the issue, compiled in chronological order.

- The following is an excerpt from the minutes of the July 9, 2009 meeting of the Physical Therapist Affiliated Credentialing Board:

BOARD DISCUSSION OF DRY NEEDLING

Statute 448.50 (6) allows for “therapeutic intervention” within the scope of physical therapy. Larry Nosse discussed the use of dry needling as a therapeutic technique. This process uses sterile techniques, the surface skin is cleaned, it does not draw blood, and the physical therapists are trained in blood-body precautions. Mark Shropshire noted that the American Academy of Orthopedic and Manual Physical Therapists has made a position statement that dry needling is within the scope of practice of physical therapy. California, Nevada, Tennessee, and Florida do not allow this technique within the scope of practice within physical therapy because these states have language noting that PTs cannot puncture the skin.

MOTION: Otto Cordero moved, seconded by Jane Stroede, that the Board considers trigger point dry needling as within the scope of practice of physical therapy provided that the licensed physical therapist is properly educated and trained. Motion carried unanimously.

- The following is an excerpt from the minutes of the October 8, 2009 meeting of the Physical Therapist Affiliated Credentialing Board:

Discussion on How to Publicize the PTACB Position on Scope of Practice Related to Dry Needling from July 9, 2009 Meeting

Mark Shropshire briefly reviewed background relating to the Board’s position on dry needling. The Board then discussed the best methods of communicating its position. It was determined that this information should be posted in the Department website on the PT/PTA “Practice Question” and “What’s New” pages.

- The following is an excerpt from the minutes of the June 28, 2012 meeting of the Physical Therapy Examining Board:

Dry Needling – Presentation from Matt O’Neill, Midwest College of Oriental Medicine

Attorney Matt O’Neill, Fox, O’Neill and Shannon, S.C., representing the Midwest College of Oriental Medicine, gave a presentation challenging the PTEB’s FAQ referencing the practice of dry needling by physical therapists.

Jane Stroede stated there are several advanced specialties, including dry needling, in the PT practice act that requires advanced training for practitioners. The dry needling position was originally approved by the Board in July 2009 and no complaints have been received by the Board regarding this practice.

Cassandra Wind, Wind Sports Wellness, expressed her concerns about dry needling by physical therapists.

- The following is an excerpt from the minutes of the June 27, 2013 meeting of the Physical Therapy Examining Board:

**PETITION FOR RULES REGARDING PHYSICAL THERAPISTS
AND DRY NEEDLING**

MOTION: Thomas Murphy moved, seconded by Lori Dominiczak, to table the consideration of the petition to the next meeting. Motion failed.

MOTION: Lori Dominiczak moved, seconded by Jane Stroede, to reject the petition for rule making regarding physical therapists and dry needling. Motion carried. Thomas Murphy abstained.

- The following is an excerpt from a Federation of State Boards of Physical Therapy (FSBPT) article based on a presentation at the 2014 FSBPT annual meeting:

Wisconsin District Court Ruling 2/2014

In 2013, the Acupuncture Center, Inc. (Midwest College of Oriental Medicine) vs WI Physical Therapy Examining Board lawsuit demanded that the PT board publish a rule to prohibit dry needling by PTs. The case was found to have no validity and was dismissed. Although they threatened to do so, the representatives in this matter do not have the authority to request an AG opinion in Wisconsin.

- The following is an excerpt from the minutes of the September 11, 2014 meeting of the Physical Therapy Examining Board:

**CORRESPONDENCE FROM MATTHEW W. O'NEILL REGARDING DRY
NEEDLING**

MOTION: Shari Berry moved, seconded by Lori Dominiczak, to reject Acupuncture Center, Inc. d/b/a Midwest College of Oriental Medicine's request, dated May 29, 2014, to initiate rulemaking under Wis. Stat. § 227.12 regarding trigger point dry needling/acupuncture. Motion carried unanimously.

Prepared by: Dale Kleven, Administrative Rules Coordinator

Chapter Chir 4

PRACTICE

Chir 4.01 Authority and purpose.
Chir 4.02 Definitions.
Chir 4.04 X-ray.

Chir 4.05 Prohibited practice.
Chir 4.07 Suspension.

Note: Chapter Chir 4 as it existed on December 31, 1984 was repealed and a new chapter Chir 4 was created effective January 1, 1985.

Chir 4.01 Authority and purpose. This chapter is adopted under authority in ss. 15.08 (5) (b) and 227.11, Stats., and ch. 446, Stats., to establish standards for the practice of chiropractic.

History: Cr. Register, December, 1984, No. 348, eff. 1-1-85; correction made under s. 13.93 (2m) (b) 7., Stats., Register, March, 1990, No. 411; CR 18-071: am. Register December 2019 No. 768, eff. 1-1-20.

Chir 4.02 Definitions. As used in this chapter,

(1) “Chiropractic science” means the body of organized knowledge related to identifying the cause of departure from health of the patient and the treatment of such conditions without use of drugs or surgery. “Chiropractic science” includes using patient examination to create a diagnosis that serves as a basis for forming clinical judgments of a patient’s condition, degree or nature of treatment needed, and management and rehabilitation necessary for the restoration and preservation of health.

(1m) “Examination” includes any of the following:

- (a) Patient history.
- (b) Evaluation techniques.
- (c) Lab analysis.
- (d) Use of analytical instruments to determine vital signs and screen health status.
- (e) Orthopedic and neurological testing.
- (f) Range of motion and muscle testing.
- (g) Diagnostic evaluation or imaging of the body.

(2) “Instrument” means a device employed or applied in accordance with the principles and techniques of chiropractic science, which is used in the practice of chiropractic to diagnose, analyze, treat, or prevent the cause of departure from complete health and proper condition of the patient.

(3) “Physiotherapy” has the meaning given “physiotherapy treatment” in s. Chir 10.01 (1r).

(4) “Practice of chiropractic” has the meaning given in s. 446.01 (2), Stats.

(5) “Treatment” includes any of the following:

- (a) Adjustment or manipulation of the spinal column, skeletal articulations, and adjacent tissue.
- (b) Physiotherapy and exercise rehabilitation.
- (c) Education, lifestyle modification, and counseling.

History: Cr. Register, December, 1984, No. 348, eff. 1-1-85; renum. to be (1) and cr. (2), Register, January, 1992, No. 433, eff. 2-1-92; CR 18-071: r. and recr. (1), cr. (1m), am. (2), cr. (3) to (5) Register December 2019 No. 768, eff. 1-1-20.

Chir 4.04 X-ray. (1) X-ray may be used only for diagnostic or analytical purposes in the practice of chiropractic.

Note: The requirements of ch. DHS 157 apply to licensees who use x-ray equipment.

(2) A chiropractor may not use the following forms of x-ray:

- (a) X-ray procedures that require introduction of drugs, clinical dyes, or radioactive substances.
- (b) Therapeutic x-ray.

(3) As provided under s. 446.02 (7) (d), Stats., a chiropractor may delegate x-ray services only to a chiropractic radiological technician or a health care professional acting within the scope of the health care professional’s license, registration, or certification. A chiropractor shall maintain records or ensure the chiropractor’s employer maintains records that verify a chiropractic radiological technician delegated the performance of x-ray services is certified under s. 446.025, Stats., and that the license, registration, or certification of a health care professional delegated the performance of x-ray services is current.

History: Cr. Register, December, 1984, No. 348, eff. 1-1-85; renum. (2) to be (3), cr. (2), Register, October, 1989, No. 406, eff. 11-1-89; am. (3), Register, January, 1995, No. 469, eff. 2-1-95; CR 17-010: am. (3) Register July 2018 No. 751, eff. 8-1-18; CR 18-071: am. (2) (a) Register December 2019 No. 768, eff. 1-1-20; CR 18-105: am. (3) Register May 2020 No. 773, eff. 6-1-20.

Chir 4.05 Prohibited practice. A person licensed under ch. 446, Stats., may engage in the practice of chiropractic. A license to practice chiropractic does not authorize the license holder to engage in practice beyond the scope of the practice of chiropractic. Practice beyond the scope of the practice of chiropractic includes all of the following:

(1m) The use of any instrument in the practice of chiropractic to diagnose, analyze, treat, or prevent the cause of departure from complete health and proper condition of the patient, which is not employed or applied in accordance with the principles and techniques of chiropractic science.

(2m) Any practice system, analysis, method, or protocol that does not include the competent assessment, evaluation, or diagnosis of the condition to be treated before beginning treatment.

(3) Any practice system, analysis, method, or protocol that relies upon diagnostic methods that are not generally recognized or accepted within the profession or do not have scientific validity.

(4) Any practice system, analysis, method, or protocol that is represented as a means of attaining spiritual growth, spiritual comfort, or spiritual well-being.

History: Cr. Register, December, 1984, No. 348, eff. 1-1-85; r. and recr. Register, October, 1989, No. 406, eff. 11-1-89; cr. (2) (e), Register, January, 1992, No. 433, eff. 2-1-92; am. (2) (b), Register, May, 1992, No. 437, eff. 6-1-92; cr. (2) (f), (g), (h), Register, February 1995, No. 470, eff. 3-1-95; am. (2) (f) to (h), Register, July, 1999, No. 523, eff. 8-1-99; am. (1) (a), (b) 1., 2., 3., (c), (2) (a) and (b), Register, September, 1999, No. 525, eff. 10-1-99; CR 03-082: am. (1) (b) 3. Register July 2004 No. 583, eff. 8-1-04; CR 06-051: am. (1) (d) Register November 2006 No. 611, eff. 12-1-06; 2017 Wis. Act 180: renum. (1) (b) 3. to (1) (b) 3. (intro.), cr. (1) (b) 3. a., b., Register April 2018 No. 748, eff. 5-1-18; CR 18-071: r. (1) (title), renum. (1) (intro.) to (intro.) and am., r. (1) (a) to (d), (2) (intro.), (a) to (d), renum. (2) (e) (intro.) to (1m) and am., r. (2) (e) 1., renum. (2) (f) to (h) to (2m) to (4) and am. Register December 2019 No. 768, eff. 1-1-20.

Chir 4.07 Suspension. During a period in which a licensee is suspended under s. 446.03, Stats., unless the board specifies otherwise in its final order or a subsequent order, the licensee may not do any of the following:

- (1) Engage in the practice of chiropractic.
- (2) Have any professional contact with patients.
- (3) Be present in any chiropractic office, other than to receive care.

History: Cr. Register, March, 2000, No. 531, eff. 4-1-00; CR 18-071: am. (1) Register December 2019 No. 768, eff. 1-1-20.

STATEMENT OF SCOPE

Chiropractic Examining Board

Rule No.: Chapter Chir 5

Relating to: Continuing Education

Rule Type: Permanent

1. Finding/nature of emergency (Emergency Rule only):

N/A

2. Detailed description of the objective of the proposed rule:

The Chiropractic Examining Board will conduct a comprehensive review and update of ch. Chir 5, including 1) the requirements for approval of continuing education programs, 2) circumstances under which online continuing education may be permitted, and 3) the current process of reviewing and approving continuing education programs and how that process may be expedited.

The Board will also update ch. Chir 5 to reflect s. 440.035 (2), Stats., as created by 2017 Wisconsin Act 59, which specifies that, except as otherwise permitted in chs. 440 to 480, Stats., an examining board may require a credential holder to submit proof of completion of continuing education programs or courses only if a complaint is made against the credential holder.

3. Description of the existing policies relevant to the rule, new policies proposed to be included in the rule, and an analysis of policy alternatives:

As described above, the Board has identified the need for a comprehensive review and update of ch. Chir 5 to ensure that its provisions are consistent with current practices and applicable Wisconsin statutes and that the Board's review and approval of continuing education programs is completed as efficiently as possible. The alternatives of either partially updating or not updating these rules would be less beneficial to affected entities.

4. Detailed explanation of statutory authority for the rule (including the statutory citation and language):

Section 15.08 (5) (b), Stats., provides that examining boards, such as the Chiropractic Examining Board, "[s]hall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains . . ."

Section 446.02 (1) (b), Stats., provides that no person may engage in the practice of chiropractic or attempt to do so or hold himself or herself out as authorized to do so, unless such person "[s]ubmits evidence satisfactory to the examining board that the person meets the requirements of continuing education for license renewal as the examining board may require . . ."

Section 446.025 (3) (b), Stats., provides "[a] chiropractic radiological technician shall, at the time that he or she applies for renewal of a certificate ...submit evidence satisfactory to the examining board that he or she has completed at least 12 continuing educational credit hours in programs established by rules promulgated by the examining board."

Section 446.026 (3) (b), Stats., provides "[a] chiropractic technician shall, at the time that he or she applies for renewal of a certificate ...submit evidence satisfactory to the examining board that he or she has completed at least 6 continuing educational credit hours in programs established by rules promulgated by the examining board."

5. Estimate of amount of time that state employees will spend developing the rule and of other resources necessary to develop the rule:

90 hours

6. List with description of all entities that may be affected by the proposed rule:

Wisconsin credentialed chiropractors, chiropractic radiological technicians, and chiropractic technicians, as well as sponsors and providers of continuing education required to be completed by persons with these credentials.

7. Summary and preliminary comparison with any existing or proposed federal regulation that is intended to address the activities to be regulated by the proposed rule:

None.

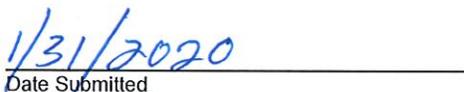
8. Anticipated economic impact of implementing the rule (note if the rule is likely to have a significant economic impact on small businesses):

The proposed rule will have minimal to no economic impact on small businesses and the state's economy as a whole.

Contact Person: Dale Kleven, Administrative Rule Coordinator, Dale2.Kleven@wisconsin.gov, (608) 261-4472

Approved for publication:


Authorized Signature


Date Submitted

Approved for implementation:

Authorized Signature

Date Submitted

Chapter Chir 5 CONTINUING EDUCATION

Chir 5.01 Continuing education requirements for credential renewal.

(1)

- (a) Every chiropractor shall complete at least 40 continuing education credit hours in approved continuing education programs during each 2-year license registration period ending on December ~~14~~ 15 of each even-numbered year, except as specified in s. Chir 3.02 (1) (c).
- (b) Continuing education requirements for license renewal apply to the first full 2-year period in which a chiropractor is licensed.
- (c) The board may grant a waiver, partial waiver, or postponement of the continuing education requirements in cases of hardship.
- (d) Course work completed in pursuit of the educational requirements of ch. Chir 12 may be counted on an hour-for-hour basis.
- (e) Of the 40 continuing education credit hours in par. (a), a chiropractor holding a nutritional counseling certificate issued under ch. Chir 12 shall complete at least 4 continuing education hours in nutrition.
- (f) One credit of course work completed to become proficient in the use of an automated external defibrillator as required in ss. Chir 2.02 (6) (c), 3.02 (1) (e), and 3.03 (1) (i), may be counted as a continuing education credit hour.
- (g) Beginning with the license registration period ending on December 15, 2024, up to 8 of the continuing education credit hours required under par. (a) may be acquired through participation in online continuing education programs approved under s. Chir 5.02.

(1g)

- (a) Every chiropractic radiological technician shall complete at least 12 continuing education credit hours in approved continuing education programs during each 2-year certificate registration period ending on December ~~14~~ 15 of each even-numbered year. A chiropractic radiological technician who receives an initial certificate during a licensing biennium is not required to satisfy the continuing education requirement from the date of that certificate to the end of that licensing biennium.
- (b) The board may grant a waiver, partial waiver, or postponement of the continuing education requirements in cases of hardship.
- (c) Beginning with the certificate registration period ending on December 15, 2024, up to 2 of the continuing education credit hours required under par. (a) may be acquired through participation in online continuing education programs approved under s. Chir 5.02.

(1r)

- (a) Every chiropractic technician shall complete at least 6 continuing education credit hours in approved continuing education programs during each 2-year certificate registration period ending on December ~~14~~ 15 of each even-numbered year. A chiropractic technician who receives an initial certificate during a licensing biennium is not required to satisfy the continuing education requirement from the date of that certificate to the end of that licensing biennium.
- (b) The board may grant a waiver, partial waiver, or postponement of the continuing education requirements in cases of hardship.
- (c) Beginning with the certificate registration period ending on December 15, 2024, up to 2 of the continuing education credit hours required under par. (a) may be acquired through participation in online continuing education programs approved under s. Chir 5.02.
- (2) Continuing education credit hours may apply only to the 2-year license period in which the credit hours are acquired, unless either of the following applies:

- (a) The continuing education credit hours required of a particular chiropractor, chiropractic radiological technician, or chiropractic technician as a consequence of a disciplinary proceeding, informal settlement conference, or resolution of an investigation into the conduct or competence of the chiropractor, chiropractic radiological technician, or chiropractic technician may not be counted towards the fulfillment of generally applicable continuing education requirements.
- (b) If the chiropractor, chiropractic radiological technician, or chiropractic technician has failed to meet the credential renewal requirement during the period, continuing education hours acquired on or after December ~~14~~ 15 of any even-numbered year will apply to the preceding period only if the chiropractor, chiropractic radiological technician, or chiropractic technician has failed to meet the credential renewal requirement during that period, and will not apply to any other period or purpose.
- (3) To obtain credit for completion of continuing education programs, a chiropractor, chiropractic radiological technician, or chiropractic technician shall certify on ~~his or her~~ the application for credential renewal that ~~he or she has completed~~ all continuing education credits have been completed as required ~~in under~~ this section ~~for the previous 2-year credential registration period. A chiropractor, chiropractic radiological technician, or chiropractic technician shall retain for a minimum period of 4 years, and shall make available to the board or its agent upon request, certificates of attendance issued by the program sponsor for all continuing education programs for which he or she claims credit for purposes of renewal of his or her credential. Chiropractors, chiropractic radiological technicians, or chiropractic technicians attending a program for credit shall be present in the room where a program is being presented in order to claim credit. A chiropractor, chiropractic radiological technician, or chiropractic technician may claim credit hours for continuing education for which he or she was in actual attendance in the room, except for authorized break periods or to attend to personal hygiene needs.~~
- (4) A chiropractor, chiropractic radiological technician, or chiropractic technician shall retain a certificate or other evidence of attendance issued by the program sponsor for a minimum of 4 years from the date of completion of a continuing education program.
- (5) The board shall require any chiropractor, chiropractic radiological technician, or chiropractic technician who is under investigation by the board for alleged misconduct to submit evidence of compliance with the continuing education requirements under this section.
- (6) Except as provided under subs. (1) (g), (1g) (c), and (1r) (c), credit may only be claimed for completing a program in which an instructor employs an in person, classroom-type presentation and the chiropractor, chiropractic radiological technician, or chiropractic technician is in attendance in the same room as the instructor. A home study or other distance learning program may be approved for credit only in cases of extreme hardship, as determined by the board.

Chir 5.02 Approval of continuing education programs.

- (1) The board may approve a continuing education program ~~which that~~ meets all of the following ~~minimum~~ requirements:
 - (a) The program is sponsored by ~~the Wisconsin chiropractic association, the American chiropractic association, the international chiropractors association, a college of chiropractic approved by the board, or a college of medicine or osteopathy accredited by an agency recognized by the United States department of education. one of the following:~~
 1. The Wisconsin Chiropractic Association.
 2. The International Chiropractors Association.
 3. A college of chiropractic with accreditation that is in good standing from the Council on Chiropractic Education or another accrediting agency whose recognition by the United States department of education is current.
 4. A college of medicine or osteopathy with accreditation that is in good standing from an accrediting agency whose recognition by the United States department of education is current.

- (b) ~~Chiropractors. The~~ For a continuing education program required under s. Chir 5.01 (1) (a), the program subject matter relates contributes to improving the clinical skills of a chiropractor and is generally taught at the undergraduate or postgraduate level of a chiropractic college meeting the requirements of s. Chir 2.02 (6) (b) the advancement, extension, and enhancement of the clinical skills of a chiropractor and fosters the enhancement of general or specialized practice and values. The board will not approve credit for continuing education regarding a technique or practice which the board has determined to be unsafe or ineffective.
- (bm) ~~Chiropractic radiological technician and chiropractic technician. The~~ For a continuing education program required under s. Chir 5.01 (1g) (a) or (1r) (a), the program subject matter relates to improving the clinical skills of a chiropractic radiological technician or chiropractic technician, as applicable.
- (c) The program sponsor agrees to provide a responsible person to monitor and verify the attendance of each registered chiropractor, chiropractic ~~radiologic~~ radiological technician, or chiropractic technician, as applicable, ~~at participating in~~ the program, and the program sponsor agrees to keep the records of attendance for 3 years from the date of the program and to furnish each participant with evidence of having attended the program. This paragraph does not apply to an online continuing education program.
- (d) A program sponsor shall not assign or delegate its responsibilities to monitor or record attendance, provide evidence of attendance, validate course content, or provide information on instructors or other aspects of the program unless the assignment or delegation is specifically identified in the application for approval and approved by the board.
- (e) The program sponsor has reviewed and validated the program's course content to ensure its compliance with pars. (b) and (bm).
- (f) ~~When If~~ a course instructor of the program is on the undergraduate or postgraduate faculty of a chiropractic college, the program sponsor has provided written verification that the course instructor has been appointed in accordance with the accreditation standards of the ~~council~~ Council on chiropractic education Chiropractic Education, and that the chiropractic college exercises sufficient supervision over a faculty member's course content.
- (g) The program offers significant professional educational benefit for participants, as determined by the board.
- (h) ~~The A course~~ instructor is qualified to present of the program has qualifications appropriate for presenting the course.
- (i) ~~For an online continuing education program, the program includes a written assessment instrument that is designed to ensure the chiropractor, chiropractic radiological technician, or chiropractic technician, as applicable, actively participated in the presentation of material and derived a measurable benefit from participation, and also includes means to furnish each participant with evidence of having attended the program.~~
- (1m) The board shall approve a continuing education program that is approved under s. 46.03 (38), Stats., to provide instruction in the use of an automated external defibrillator. Subsections (1) to (4) and (6) do not apply to programs approved under this section.
- (2) (a) Continuing education programs may include subject material ~~other than that which relates to improving the clinical skills of a chiropractor and is generally taught at the undergraduate or postgraduate level of a chiropractic college, meeting the requirements of s. Chir 2.02 (6) (b) that does not meet the requirements under sub. (1) (b).~~ However, only the parts of the program ~~which relate to improving the clinical skills of a chiropractor and are generally taught at the undergraduate or postgraduate level of a chiropractic college that include subject material that meets the requirements under sub. (1) (b)~~ are eligible for credit.
- (am) Continuing education programs may include subject material other than that which relates to improving the clinical skills of a chiropractic radiological technician or chiropractic technician. However, only the parts of the program which relate to improving the clinical skills of a chiropractic radiological technician or chiropractic technician, as applicable, are eligible for credit.

- (b) Any presentation, program content, materials or displays for the advertising, promotion, sale or marketing of equipment, devices, instruments or other material of any kind or purpose shall be kept separate from the program content and presentation for which approval is applied and granted.
- (c) Programs shall be approved for one hour of continuing education for every 50 minutes of instruction.

~~(3) Home study programs may be approved for credit only in cases of extreme hardship, as determined by the board.~~

~~(4) (a) An application for approval of a continuing education program shall:~~

~~1. Be on a form provided by the board.~~

~~Note: Application forms are available on request from the Department of Safety and Professional Services, 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53708.~~

~~2. Identify the name and address of the program sponsor and describe how the program sponsor qualifies under this section.~~

~~3. Describe the time and place of the program.~~

~~4. Be complete as prescribed in this subsection and filed with the board no later than 75 days prior to the program date. An application is not considered complete until such time as all information required to be submitted with the application, and any supplementary information requested by the board, is received by the board.~~

~~5. Include evidence of the program sponsor's verification showing to the satisfaction of the board that the subject matter is generally taught at the undergraduate or postgraduate level of a chiropractic college meeting the requirements of s. Chir 2.02 (6) (b) and relates to improving the clinical skills of a chiropractor. A detailed course outline or syllabus describing the subject matter of the program, and the amount of time devoted to each section of the outline or syllabus shall be attached to the application.~~

~~5m. Include evidence of the program sponsor's verification showing to the satisfaction of the board that the subject matter relates to improving the clinical skills of a chiropractic radiological technician or a chiropractic technician, as applicable. A detailed course outline or syllabus describing the subject matter of the program, and the amount of time devoted to each section of the outline or syllabus shall be attached to the application.~~

~~6. Describe the names and qualifications of all instructors, and if applicable, whether an instructor of the program who is an undergraduate or postgraduate faculty member of a sponsoring college was appointed in accordance with accreditation standards of the Council on Chiropractic Education (CCE) or by an agency approved by the United States Office of Education or its successor.~~

~~7. Identify whether the program sponsor intends to assign or delegate any of its responsibilities to another person or entity, and if so, include each of the following:~~

~~a. A specific description of the assignment or delegation.~~

~~b. The person or entity who is assigned or delegated to perform the responsibility, including name, address and qualification to perform the responsibility.~~

~~c. The method by which the program sponsor intends to assure that the delegated or assigned responsibility is performed.~~

~~(b) If necessary in order to determine whether an applicant meets the requirements of this chapter, the board may require that the applicant submit information in addition to that described in this section.~~

(5) Continuing education credit may not be awarded for meals or break periods.

(6) The sponsor of an approved program shall ensure that the program is carried out and presented as represented to and approved by the board, and that all responsibilities of the program sponsor, an instructor, and any person or entity delegated or assigned a responsibility relating to a program approved by the board are fulfilled.

Note: Continuing education approval request forms are available upon request from the Department of Safety and Professional Services, 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53708.

Chir 5.03—Application denials. ~~The board may deny approval of an application for any of the following reasons:~~

- ~~(1) The program or program sponsor does not meet requirements established in this chapter.~~
- ~~(2) The emphasis of the program is on the business, management, or insurance aspects of a chiropractic practice rather than on improving the clinical skills of the chiropractor, chiropractic radiological technician, or chiropractic technician, as applicable.~~
- ~~(3) The board determines that the program sponsor has not provided adequate assurance that responsibilities delegated or assigned to others will be satisfactorily performed.~~
- ~~(4) The program sponsor, an instructor, or a person delegated or assigned a responsibility has a financial, personal or professional interest which conflicts directly with the performance of responsibilities in this chapter.~~
- ~~(5) Failure on the part of a program sponsor, an instructor, or a person delegated or assigned a responsibility to carry out a program as represented to and approved by the board or as provided in this chapter.~~

Chir 5.04 Application for approval of a continuing education program. (1) An application for approval of a continuing education program shall be on a form provided by the board and include all of the following:

- (a) The name and address of the program sponsor and a description of how the program sponsor qualifies under s. Chir 5.02.
- (b) A description of the time and place of the program.
- (c) Evidence of the program sponsor's verification showing to the satisfaction of the board that the subject matter meets the requirements under s. Chir 5.02 (1) (b) or (bm), as applicable.
- (d) A detailed course outline or syllabus describing the subject matter of the program, and the amount of time devoted to each section of the outline or syllabus.
- (e) The names and a description of the qualifications of all instructors including, if applicable, whether an instructor of the program who is an undergraduate or postgraduate faculty member of a sponsoring college was appointed in accordance with accreditation standards of the Council on Chiropractic Education or by an agency approved by the United States department of education.
- (f) If the program sponsor intends to assign or delegate any of its responsibilities to another person or entity, all of the following:
 - 1. A specific description of the assignment or delegation.
 - 2. The name and address of the person or entity who is assigned or delegated to perform the responsibility, and a description of the qualifications of that person or entity to perform the responsibility.
 - 3. A description of the method by which the program sponsor intends to assure that the delegated or assigned responsibility is performed.

Note: Application forms are available on the department's website at dps.wi.gov, or by request from the Department of Safety and Professional Services, P. O. Box 8935, Madison, Wisconsin 53708, or call (608) 266-2112.

- (2) An application shall be complete as required under sub. (1) and filed with the board no later than 60 days prior to the program date or, for an online continuing education program, the date on which the program will first be eligible for continuing education credit. An application is not considered complete until such time as all information required to be submitted with the application is received by the board.
- (3) The board may require an applicant to submit information in addition to that described in sub. (1) that is necessary to determine if the applicant meets the requirements of this chapter.
- (4) The board shall grant approval of an application if one of the following applies:
 - (a) The board determines the program and program sponsor meet the requirements under this chapter.
 - (b) The board determines the application meets the requirements under sub. (2) and all of the following apply:
 - 1. The program is sponsored as required under s. Chir 5.02 (1) (a)

- 2.** The program sponsor had a minimum of 20 continuing education programs approved for the previous 2-year registration period.
- 3.** A review of a random selection of 20 percent of the program sponsor's continuing education programs approved for the previous 2-year registration period found that all of the selected programs meet all of the requirements under s. Chir 5.02 (1) and awarded continuing education credit as provided under s. Chir 5.02 (2) and (5).
- (5)** The board shall deny approval of an application for any of the following reasons:
 - (a)** The program or program sponsor does not meet requirements established in this chapter.
 - (b)** The emphasis of the program is on the business, management, or insurance aspects of a chiropractic practice rather than on improving the clinical skills of the chiropractor, chiropractic radiological technician, or chiropractic technician, as applicable.
 - (c)** The board determines the program sponsor has not provided adequate assurance that responsibilities delegated or assigned to others will be satisfactorily performed.
 - (d)** The program sponsor, an instructor, or a person delegated or assigned a responsibility has a financial, personal or professional interest which conflicts directly with the performance of responsibilities in this chapter.
 - (e)** Failure on the part of a program sponsor, an instructor, or a person delegated or assigned a responsibility to carry out a program as represented to and approved by the board or as provided in this chapter.
 - (f)** The program subject matter relates to practice that is prohibited under s. Chir 4.05.

Chapter Chir 5

CONTINUING EDUCATION

Chir 5.01 Continuing education requirements for credential renewal.
Chir 5.02 Approval of continuing education programs.

Chir 5.03 Application denials.

Note: Chapter Chir 5 as it existed on February 29, 1996, was repealed and a new chapter Chir 5 was created effective March 1, 1996.

Chir 5.01 Continuing education requirements for credential renewal. (1) (a) Every chiropractor shall complete at least 40 continuing education credit hours in approved continuing education programs during each 2-year license registration period ending on December 14 of each even-numbered year, except as specified in s. **Chir 3.02 (1) (c)**.

(b) Continuing education requirements for license renewal apply to the first full 2-year period in which a chiropractor is licensed.

(c) The board may grant a waiver, partial waiver, or postponement of the continuing education requirements in cases of hardship.

(d) Course work completed in pursuit of the educational requirements of ch. **Chir 12** may be counted on an hour-for-hour basis.

(e) Of the 40 continuing education credit hours in par. (a), a chiropractor holding a nutritional counseling certificate issued under ch. **Chir 12** shall complete at least 4 continuing education hours in nutrition.

(f) One credit of course work completed to become proficient in the use of an automated external defibrillator as required in ss. **Chir 2.02 (6) (c)**, **3.02 (1) (e)**, and **3.03 (1) (i)**, may be counted as a continuing education credit hour.

(1g) (a) Every chiropractic radiological technician shall complete at least 12 continuing education credit hours in approved continuing education programs during each 2-year certificate registration period ending on December 14 of each even-numbered year. A chiropractic radiological technician who receives an initial certificate during a licensing biennium is not required to satisfy the continuing education requirement from the date of that certificate to the end of that licensing biennium.

(b) The board may grant a waiver, partial waiver, or postponement of the continuing education requirements in cases of hardship.

(1r) (a) Every chiropractic technician shall complete at least 6 continuing education credit hours in approved continuing education programs during each 2-year certificate registration period ending on December 14 of each even-numbered year. A chiropractic technician who receives an initial certificate during a licensing biennium is not required to satisfy the continuing education requirement from the date of that certificate to the end of that licensing biennium.

(b) The board may grant a waiver, partial waiver, or postponement of the continuing education requirements in cases of hardship.

(2) Continuing education credit hours may apply only to the 2-year license period in which the credit hours are acquired, unless either of the following applies:

(a) The continuing education credit hours required of a particular chiropractor, chiropractic radiological technician, or chiropractic technician as a consequence of a disciplinary proceeding, informal settlement conference, or resolution of an investigation into the conduct or competence of the chiropractor, chiropractic radiological technician, or chiropractic technician may not be

counted towards the fulfillment of generally applicable continuing education requirements.

(b) If the chiropractor, chiropractic radiological technician, or chiropractic technician has failed to meet the credential renewal requirement during the period, continuing education hours acquired on or after December 14 of any even-numbered year will apply to the preceding period only if the chiropractor, chiropractic radiological technician, or chiropractic technician has failed to meet the credential renewal requirement during that period, and will not apply to any other period or purpose.

(3) To obtain credit for completion of continuing education programs, a chiropractor, chiropractic radiological technician, or chiropractic technician shall certify on his or her application for credential renewal that he or she has completed all continuing education credits as required in this section for the previous 2-year credential registration period. A chiropractor, chiropractic radiological technician, or chiropractic technician shall retain for a minimum period of 4 years, and shall make available to the board or its agent upon request, certificates of attendance issued by the program sponsor for all continuing education programs for which he or she claims credit for purposes of renewal of his or her credential. Chiropractors, chiropractic radiological technicians, or chiropractic technicians attending a program for credit shall be present in the room where a program is being presented in order to claim credit. A chiropractor, chiropractic radiological technician, or chiropractic technician may claim credit hours for continuing education for which he or she was in actual attendance in the room, except for authorized break periods or to attend to personal hygiene needs.

History: Cr. Register, February, 1996, No. 482, eff. 3-1-96; am. (1), (2) (intro.), (a) and (3), Register, March, 1998, No. 507, eff. 4-1-98; renum. (1) to be (1) (a), cr. (1) (b) to (d), Register, June, 2001, No. 546, eff. 7-1-01; CR 03-082: cr. (1) (e) Register July 2004 No. 583, eff. 8-1-04; CR 06-051: cr. (1) (f) and (g) Register November 2006 No. 611, eff. 12-1-06; CR 08-093: cr. (1) (h) Register October 2009 No. 646, eff. 11-1-09; CR 11-019: am. (title), (1) (a), (2) (a), (b), (3), r. and rec. (1) (c), (d), (e), (f), r. (1) (g), (h), cr. (1g), (1r) Register September 2011 No. 669, eff. 10-1-11.

Chir 5.02 Approval of continuing education programs. (1) The board may approve a continuing education program which meets the following minimum requirements:

(a) The program is sponsored by the Wisconsin chiropractic association, the American chiropractic association, the international chiropractors association, a college of chiropractic approved by the board, or a college of medicine or osteopathy accredited by an agency recognized by the United States department of education.

(b) *Chiropractors.* The program subject matter relates to improving the clinical skills of a chiropractor and is generally taught at the undergraduate or postgraduate level of a chiropractic college meeting the requirements of s. **Chir 2.02 (6) (b)**. The board will not approve credit for continuing education regarding a technique or practice which the board has determined to be unsafe or ineffective.

(bm) *Chiropractic radiological technician and chiropractic technician.* The program subject matter relates to improving the clinical skills of a chiropractic radiological technician or chiropractic technician, as applicable.

(c) The program sponsor agrees to provide a responsible person to monitor and verify the attendance of each registered chiropractor, chiropractic radiologic technician, or chiropractic techni-

cian, as applicable, at the program, and the program sponsor agrees to keep the records of attendance for 3 years from the date of the program and to furnish each participant with evidence of having attended the program.

(d) A program sponsor shall not assign or delegate its responsibilities to monitor or record attendance, provide evidence of attendance, validate course content, or provide information on instructors or other aspects of the program unless the assignment or delegation is specifically identified in the application for approval and approved by the board.

(e) The program sponsor has reviewed and validated the program's course content to ensure its compliance with pars. (b) and (bm).

(f) When a course instructor of the program is on the undergraduate or postgraduate faculty of a chiropractic college, the program sponsor has provided written verification that the course instructor has been appointed in accordance with the accreditation standards of the council on chiropractic education, and that the chiropractic college exercises sufficient supervision over a faculty member's course content.

(g) The program offers significant professional educational benefit for participants, as determined by the board.

(h) The instructor is qualified to present the course.

(1m) The board shall approve a continuing education program that is approved under s. 46.03 (38), Stats., to provide instruction in the use of an automated external defibrillator. Subsections (1) to (4) and (6) do not apply to programs approved under this section.

(2) (a) Continuing education programs may include subject material other than that which relates to improving the clinical skills of a chiropractor and is generally taught at the undergraduate or postgraduate level of a chiropractic college, meeting the requirements of s. Chir 2.02 (6) (b). However, only the parts of the program which relate to improving the clinical skills of a chiropractor and are generally taught at the undergraduate or postgraduate level of a chiropractic college are eligible for credit.

(am) Continuing education programs may include subject material other than that which relates to improving the clinical skills of a chiropractic radiological technician or chiropractic technician. However, only the parts of the program which relate to improving the clinical skills of a chiropractic radiological technician or chiropractic technician, as applicable, are eligible for credit.

(b) Any presentation, program content, materials or displays for the advertising, promotion, sale or marketing of equipment, devices, instruments or other material of any kind or purpose shall be kept separate from the program content and presentation for which approval is applied and granted.

(c) Programs shall be approved for one hour of continuing education for every 50 minutes of instruction.

(3) Home study programs may be approved for credit only in cases of extreme hardship, as determined by the board.

(4) (a) An application for approval of a continuing education program shall:

1. Be on a form provided by the board.

Note: Application forms are available on request from the Department of Safety and Professional Services, 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53708.

2. Identify the name and address of the program sponsor and describe how the program sponsor qualifies under this section.

3. Describe the time and place of the program.

4. Be complete as prescribed in this subsection and filed with the board no later than 75 days prior to the program date. An application is not considered complete until such time as all information required to be submitted with the application, and any supplementary information requested by the board, is received by the board.

5. Include evidence of the program sponsor's verification showing to the satisfaction of the board that the subject matter is generally taught at the undergraduate or postgraduate level of a chiropractic college meeting the requirements of s. Chir 2.02 (6) (b) and relates to improving the clinical skills of a chiropractor. A detailed course outline or syllabus describing the subject matter of the program, and the amount of time devoted to each section of the outline or syllabus shall be attached to the application.

5m. Include evidence of the program sponsor's verification showing to the satisfaction of the board that the subject matter relates to improving the clinical skills of a chiropractic radiological technician or a chiropractic technician, as applicable. A detailed course outline or syllabus describing the subject matter of the program, and the amount of time devoted to each section of the outline or syllabus shall be attached to the application.

6. Describe the names and qualifications of all instructors, and if applicable, whether an instructor of the program who is an undergraduate or postgraduate faculty member of a sponsoring college was appointed in accordance with accreditation standards of the Council on Chiropractic Education (CCE) or by an agency approved by the United States Office of Education or its successor.

7. Identify whether the program sponsor intends to assign or delegate any of its responsibilities to another person or entity, and if so, include each of the following:

a. A specific description of the assignment or delegation.

b. The person or entity who is assigned or delegated to perform the responsibility, including name, address and qualification to perform the responsibility.

c. The method by which the program sponsor intends to assure that the delegated or assigned responsibility is performed.

(b) If necessary in order to determine whether an applicant meets the requirements of this chapter, the board may require that the applicant submit information in addition to that described in this section.

(5) Continuing education credit may not be awarded for meals or break periods.

(6) The sponsor of an approved program shall ensure that the program is carried out and presented as represented to and approved by the board, and that all responsibilities of the program sponsor, an instructor, and any person or entity delegated or assigned a responsibility relating to a program approved by the board are fulfilled.

Note: Continuing education approval request forms are available upon request from the Department of Safety and Professional Services, 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53708.

History: Cr. Register, February, 1996, No. 482, eff. 3-1-96; am. (1) (a) to (c), renum. (1) (d) to be (1) (g) and am., cr. (1) (d) to (f), r. and recr. (2) and (4), cr. (6), Register, March, 1998, No. 507, eff. 4-1-98; CR 03-082: am. (1) (b) and (4) (a) 6., cr. (1) (h) Register July 2004 No. 583, eff. 8-1-04; CR 08-093: cr. (1m) Register October 2009 No. 646, eff. 11-1-09; CR 11-019: cr. (1) (b) (title), (bm), (2) (am), (4) (a) 5m., am. (1) (c), (e) Register September 2011 No. 669, eff. 10-1-11.

Chir 5.03 Application denials. The board may deny approval of an application for any of the following reasons:

(1) The program or program sponsor does not meet requirements established in this chapter.

(2) The emphasis of the program is on the business, management, or insurance aspects of a chiropractic practice rather than on improving the clinical skills of the chiropractor, chiropractic radiological technician, or chiropractic technician, as applicable.

(3) The board determines that the program sponsor has not provided adequate assurance that responsibilities delegated or assigned to others will be satisfactorily performed.

(4) The program sponsor, an instructor, or a person delegated or assigned a responsibility has a financial, personal or professional interest which conflicts directly with the performance of responsibilities in this chapter.

(5) Failure on the part of a program sponsor, an instructor, or a person delegated or assigned a responsibility to carry out a pro-

gram as represented to and approved by the board or as provided in this chapter.

History: Cr. Register, March, 1998, No. 507, eff. 4-1-98; CR 11-019: am. (2) Register September 2011 No. 669, eff. 10-1-11.

STATEMENT OF SCOPE

Chiropractic Examining Board

| | |
|---------------------|---|
| Rule No.: | Chir 10 |
| Relating to: | Courses of study for and delegation to chiropractic technicians and chiropractic radiological technicians |
| Rule Type: | Permanent |

1. Finding/nature of emergency (Emergency Rule only):

N/A

2. Detailed description of the objective of the proposed rule:

The objective of the proposed rule is to review and possibly update ch. Chir 10, related to courses of study for and delegation to chiropractic technicians and chiropractic radiological technicians.

3. Description of the existing policies relevant to the rule, new policies proposed to be included in the rule, and an analysis of policy alternatives:

Current rules specify the required course of study for certification as a chiropractic technician, the required course of study for certification as a chiropractic radiological technician, and the requirements for delegation of adjunctive and x-ray services to these technicians. The Board will review these requirements to determine if they are appropriate given the nature of the services a chiropractic technician and a chiropractic radiological technician may perform. Changes to the requirements may be proposed based on the Board's review.

4. Detailed explanation of statutory authority for the rule (including the statutory citation and language):

Section 15.08 (5) (b), Stats., provides an examining board "shall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains. . ."

Section 446.02 (7) (c), Stats., provides "[a] chiropractor who delegates the performance of a service that is adjunctive to the practice of chiropractic to a person who is not licensed under this chapter shall verify, according to standards and procedures established by the examining board by rule, that the person has adequate education, training and experience to perform the delegated service safely, and is responsible for that person's performance of the delegated service."

Section 446.025 (2) (a) 3., Stats., provides the Board shall certify as a chiropractic radiological technician an individual who, among other requirements, "[s]ubmits evidence satisfactory to the examining board that the individual has completed a course of study approved by the examining board."

Section 446.026 (2) (a) 3., Stats., provides the Board shall certify as a chiropractic technician an individual who, among other requirements, "[s]ubmits evidence satisfactory to the examining board that the individual has completed a course of study approved by the examining board."

5. Estimate of amount of time that state employees will spend developing the rule and of other resources necessary to develop the rule:

State employees will spend approximately 80 hours developing this proposed rule.

6. List with description of all entities that may be affected by the proposed rule:

The proposed rule may affect applicants for chiropractic radiological technician and chiropractic technician certification, chiropractors who delegate adjunctive and x-ray services and the technicians who are delegated those services, as well as sponsors and providers of the courses of study and didactic and clinical training programs enumerated under ss. Chir 10.015, 10.02, and 10.025.

7. Summary and preliminary comparison with any existing or proposed federal regulation that is intended to address the activities to be regulated by the proposed rule:

None.

8. Anticipated economic impact of implementing the rule (note if the rule is likely to have a significant economic impact on small businesses):

This rule is likely to have minimal to no economic impact on small businesses and the state's economy as a whole.

Contact Person: Dale Kleven, Administrative Rules Coordinator, DSPSAdminRules@wisconsin.gov, (608) 261-4472

Approved for publication:


Authorized Signature

6/27/2019
Date

Approved for implementation:

Authorized Signature

Date

REQUIREMENTS FOR CHIROPRACTIC ASSISTANTS

Many states do not have minimum requirements for chiropractic assistants. Presumably, in these states the chiropractor is responsible for ensuring an assistant has the skills necessary to perform their duties and is ultimately responsible for the assistant's work. Below is an overview of requirements in states other than Wisconsin. The listing may not include all states that have requirements, as it was developed with information available at the time this document was prepared.

Arizona - Required Chiropractic Assistant Training

Twenty-four clock hours of coursework, with a minimum of four hours in each of the following subjects: chiropractic principles, management of common diseases, history taking, recordkeeping, professional standards of conduct, and CPR. If a chiropractor supervising a chiropractic assistant is certified in physiotherapy, the chiropractic assistant must complete 12 hours of training in physiotherapy in addition to the 24 hours of coursework. If a chiropractor supervising a chiropractic assistant is certified in acupuncture, the chiropractic assistant must complete two hours of training in acupuncture in addition to the 24 hours of coursework.

Coursework must be provided by a Board-approved facility or chiropractor. The facility or chiropractor providing coursework shall submit documentation that describes each subject listed above to the Board for approval prior to offering the course.

Additional information concerning chiropractic assistants may be found [here](#).

Iowa - Education Requirements for Chiropractic Assistants

The supervising chiropractic physician shall ensure that a chiropractic assistant has completed a chiropractic assistant training program. A chiropractic assistant training program shall include training and instruction on the use of chiropractic physiotherapy procedures related to services to be provided by the chiropractic assistant. Any chiropractic assistant training program shall be provided by an approved CCE-accredited chiropractic college or a chiropractic state association.

Chiropractic assistants performing active chiropractic physiotherapy procedures are required to complete 12 hours of instruction, of which 6 hours must be clinical experience under the supervision of the chiropractic physician.

Chiropractic assistants performing passive chiropractic physiotherapy procedures are required to complete 12 hours of instruction, of which 6 hours must be clinical experience under the supervision of the chiropractic physician.

Chiropractic assistants performing both active and passive chiropractic physiotherapy procedures are required to complete 12 hours of instruction for active procedures and 12 hours of instruction for passive procedures.

Maine - Certification Requirements for Chiropractic Assistants

Must have successfully completed a course of study approved by the Board or completed a course of study provided by a chiropractic college accredited by the CCE or by any other USOE approved national chiropractic accrediting agency. Completion of a course of study includes successfully passing an examination with a minimum score of 75%.

Maryland – Education, Training, and Examination Requirements for Chiropractic Assistants

- Generally, to achieve registration, an applicant must be a high school graduate and must receive Board approved classroom training consisting of 103 hours (24 hours of anatomy, 76 hours of physical therapy, 3 hours of jurisprudence).
- Successfully complete 480 hours of in-service clinical training by a certified Supervising Chiropractor, the first 40 hours of which must be in an observation status. All training must be formally tracked and reported by the Supervising Chiropractor. The report log must be submitted at the time of application for the examination.
- Successfully complete a multiple-choice subject matter exam consisting of 100 professional questions and 20-30 risk management/jurisprudence questions.
- Obtain a current CPR certification (provider level) by the American Heart Association or American Red Cross or bonafide affiliate
- Upon completion of the foregoing,
- Satisfactorily take/pass the Board CA proficiency exam and jurisprudence exam

North Carolina - Certification Requirements for Clinical Assistants

Education Programs. In order to be approved by the Board, a clinical assistant education program for new applicants shall be at least 24 hours in length, of which at least six hours shall be in-person didactic training with an instructor or instructors who, based on education and experience, are competent to teach the portion of the curriculum they have been assigned. Credit for online coursework shall not exceed 18 hours, and all online coursework shall precede didactic training. The education program shall provide sufficient instruction in the following subjects to enable its graduates to satisfy all applicable standards of care:

- (1) Basic anatomy.
- (2) Chiropractic philosophy and terminology.
- (3) Utilization of standard therapeutic modalities.
- (4) Contraindications and response to emergencies.
- (5) Jurisprudence and patient privacy protection.

Examinations. The proficiency examination for new applicants shall assess both academic knowledge and practical skills acquired through education programs and shall be administered in person at least four times per year on dates and at locations to be announced by the Board at least 90 days in advance and published on the Board's website. In its discretion, the Board may authorize additional testing sessions based on the number of applications received. The minimum passing score on the examination is 75 percent.

North Dakota

Requires successful completion of the FCLB's Certified Chiropractic Clinical Assistant Program. The program consists of a minimum of 24 hours of course work that covers all the core competencies that are included in the FCLB National Certification Examination:

1. FOUNDATIONAL KNOWLEDGE

Competency Description: The successful examinee has the general entry-level knowledge necessary for working in a chiropractic office.

2. PATIENT SAFETY AND PROCEDURES

Competency Description: The successful examinee has the entry-level knowledge and ability to complete tasks related to patient treatment and recognize and appropriately respond to situations that may compromise patient safety.

3. DOCUMENTATION

Competency Description: The successful examinee has the entry-level knowledge and ability to complete tasks related to the proper creation, handling and storage of patient data, including activities associated with the billing of patient services.

4. ETHICS & BOUNDARIES

Competency Description: The successful examinee exhibits entry-level ethical decision-making ability and recognition of appropriate interpersonal boundaries.

Oklahoma - Certification Requirements for Chiropractic Assistants

If an application to become a certified chiropractic assistant is approved by the Executive Director, the applicant must have taken a twelve-hour training course approved by the Board before taking the certified chiropractic assistant exam. The Board will review all training courses to ensure that they are sufficient in providing adequate and competent clinical training to the applicant. The applicant will have three opportunities to pass the exam. If the exam is failed three times, the applicant will be required to take another twelve-hour course before he or she can retake the exam.

Oregon – Education and Examination Requirements for Chiropractic Assistants

An applicant must complete 12 hours of initial training, including eight hours of lecture and four hours of hands-on training. This is the [Board's training syllabus](#). There are board-approved trainers offering live and online sessions. However, if an applicant is employed by a chiropractic clinic, that doctor may provide the training as described in the syllabus.

Once the Board receives a complete application packet, board staff will send the chiropractic assistant examination to the applicant by email. The exam is open book.

South Dakota – Education and Examination Requirements for Chiropractic Assistants

An applicant must complete an approved program or course of study consisting of at least 20 hours in chiropractic assisting that includes coursework in basic chiropractic assistant duties, introduction to physiotherapy, use of modalities, rehabilitation and exercise programs as designed by the chiropractor, evaluations, and other programs as designated by the board. An applicant must also obtain certification in CPR.

An applicant for certification as a chiropractic assistant shall present evidence of having passed an examination approved by the board with a score of at least 75 percent. If the chiropractic assistant does not achieve a score of 75 percent, the examiner must advise the chiropractic assistant of the areas failed. The assistant may have two additional opportunities to successfully complete the evaluation, not to exceed a total of three attempts in any two-year period.

Note: An applicant may apply for certification based on verification of at least two years employment as a chiropractic assistant and evidence of having passed an examination approved by the board.

Tennessee – Education, Internship, and Examination Requirements for Chiropractic Assistants

- A minimum combined total of fifty (50) hours of instruction approved by any board member or board designee, subject to full board approval, and which shall include but not be limited to such subject material as anatomy, physiology, patient protection, safety, emergency procedures, professional boundaries training, therapy, and rehabilitation techniques. Verification must be submitted directly to the Board office from the instructor.
- Twelve hundred (1,200) hours of clinical internship under direct supervision.
- Completion of a state board examination with a minimum score of 75.9.

Prepared by: Dale Kleven, Administrative Rules Coordinator

TO: Wisconsin Chiropractic Examining Board

From: Elizabeth McLean, D.C., CCSP

Re: Public Comments on 4/2/20

My name is Elizabeth McLean, DC and I teach at Moraine Park Technical College in West Bend WI.

At this time, I am teaching two classes previously approved by the Wisconsin Chiropractic Examining Board. One is for CT certification and the other for CRT Certification. We completed 8 weeks of these 16-week classes that are now on hold. Moraine Park Technical College would appreciate allowing an online and web-based real time conference option to allow students to complete these classes this semester.

I also instruct for Northwestern Health Sciences University for CT and CRT continuing education. Our first run of approved courses was scheduled on March 19-20, 2020 and were canceled. I can see now that we will have to resubmit these classes for reapproval as we were unable to hold the first scheduled date of the classes. Just know that staff are also having challenges in obtaining their continuing education requirements.

As for a topic discussed earlier in the session, I would like to suggest the following changes to the required course hours for CT certification:

The Course of Study - 9 hours

Thermotherapy/Cryotherapy – 1 hour

Electrotherapy – 2 hours

Ultrasound – 2 hours

Light therapy – 2 hours

Mechanized traction 2-3 hours

SEMG – 2 hours

Therapeutic Exercise - 20 hours.

Thank you for your kind attention to these issues.

Elizabeth McLean, D.C., CCSP

Chapter Chir 10

DELEGATION TO CHIROPRACTIC TECHNICIANS, CHIROPRACTIC RADIOLOGICAL TECHNICIANS, AND HEALTH CARE PROFESSIONALS

| | |
|-------------|---|
| Chir 10.01 | Definitions. |
| Chir 10.015 | Chiropractic technician course of study. |
| Chir 10.02 | Delegation of adjunctive services to a chiropractic technician. |

| | |
|-------------|--|
| Chir 10.023 | Delegation of adjunctive services to a health care professional. |
| Chir 10.025 | Chiropractic radiological technician course of study. |
| Chir 10.03 | X-ray services. |

Chir 10.01 Definitions. In this chapter:

(1) “Adjunctive services” means services which are preparatory or complementary to the practice of chiropractic. “Adjunctive services” include the taking and preparation of a preliminary patient history and providing physiotherapy treatment. “Adjunctive services” does not include making a chiropractic diagnosis, analyzing a diagnostic test, or performing a chiropractic adjustment.

(1g) “Massage therapy” or “bodywork therapy” has the meaning given in s. 460.01 (4), Stats.

(1r) “Physiotherapy treatment” means the therapeutic use of physical agents or means, including heat, cold, light, air, water, sound, electricity, massage therapy or bodywork therapy, and physical exercise with and without assistive devices, to treat or manage injury, disease, bodily defects, or bodily weaknesses.

(2) “Preliminary patient history” means the process of taking patient vitals and gathering baseline data regarding a patient, including the nature of the chief complaint, family history, and medical history. The “preliminary patient history” is intended to provide a starting point for further inquiry by the chiropractor into the patient’s condition.

History: Cr. Register, January, 1995, No. 469, eff. 2-1-95; CR 03-082: am. (1) and (2) Register July 2004 No. 583, eff. 8-1-04; 2017 Wis. Act 180: am. (3) Register April 2018 No. 748, eff. 5-1-18; CR 17-010: am. (1), cr. (1g), (1r), am. (2), r. (3) Register July 2018 No. 751, eff. 8-1-18.

Chir 10.015 Chiropractic technician course of study. The board shall grant certification as a chiropractic technician to an applicant who satisfies the requirements under s. 446.026 (2) (a), Stats. The course of study required under s. 446.026 (2) (a) 3., Stats., shall be one of the following:

(1) A course of study meeting all of the following requirements:

(a) The course of study shall include a prerequisite 4-hour therapeutic overview course covering chiropractic technician scope of practice, anatomy, and contraindications followed by all of the following:

1. Four hours of instruction in gathering baseline data regarding a patient.
2. Four hours of instruction in taking patient vitals.

(b) The course of study shall include a final assessment of competency of the didactic and clinical components of the program.

(c) The course of study shall be conducted by individuals who have specialized education, training, or experience by reason of which the individuals should be considered qualified concerning chiropractic technician scope of practice, anatomy, contraindications, and taking and preparing a preliminary patient history.

(2) A course of study the board determines is reasonably equivalent to the course of study under sub. (1).

History: CR 17-010: cr. Register July 2018 No. 751, eff. 8-1-18; CR 18-105: am. (1) (a) (intro.) Register May 2020 No. 773, eff. 6-1-20.

Chir 10.02 Delegation of adjunctive services to a chiropractic technician. A chiropractor may delegate the per-

formance of an adjunctive service to a chiropractic technician if all of the following conditions are met:

(1) The chiropractor maintains records or ensures the chiropractor’s employer maintains records that verify the chiropractic technician is certified under ch. 446, Stats.

(2) For the delegation of massage therapy or bodywork therapy, the chiropractor maintains records or ensures the chiropractor’s employer maintains records that verify the chiropractic technician is licensed under ch. 460, Stats.

(3) For the delegation of adjunctive services other than massage therapy or bodywork therapy and taking and preparing preliminary patient histories, the chiropractor maintains records or ensures the chiropractor’s employer maintains records that verify the chiropractic technician has successfully completed a didactic and clinical training program approved by the board and covering the performance of the delegated service. Successful completion of a training program is demonstrated by attaining proficiency in the delivery of that service to minimally competent chiropractic practice standards as measured by objective knowledge and skills testing. The didactic and clinical training program shall meet or be determined by the board to be reasonably equivalent to all of the following criteria:

(a) The program constitutes an organized program of learning that contributes directly to the professional competency of a chiropractic technician to perform the delegated service.

(b) The program pertains to subject matters that integrally relate to the performance of the delegated service.

(c) The program is conducted by individuals who have specialized education, training, or experience by reason of which the individuals should be considered qualified concerning the performance of the delegated service.

(d) The program fulfills pre-established goals and objectives.

(e) The program provides proof of attendance.

(f) The program includes a final assessment of competency of the didactic and clinical components of the program.

(g) If the program includes instruction in one or more of the subject matters under subs. 1. to 7., the instruction shall meet the following requirements:

1. Instruction in the performance of thermotherapy and cryotherapy shall comprise one hour.

2. Instruction in the performance of electrotherapy shall comprise 3 hours.

3. Instruction in the performance of therapeutic ultrasound shall comprise 3 hours.

4. Instruction in the performance of light therapy shall comprise 3 hours.

5. Instruction in the performance of surface electromyography shall comprise 3 hours.

6. Instruction in the performance of mechanical therapy and decompression shall comprise 4 hours and may not include instruction in manual traction or manipulation.

7. Instruction in exercise and rehabilitation shall comprise 24 hours and include all of the following topics:

- a. Basic functional anatomy.
- b. Kinesiology and joint movement.
- c. Indications and contraindications.
- d. Recordkeeping and reporting.
- e. Scope of practice.
- f. Baselines assessment, outcomes, and goals.

(4) The chiropractor exercises direct, on-premises supervision of the chiropractic technician performing the delegated service.

(5) The chiropractor retains ultimate responsibility for the manner and quality of the service.

History: Cr. Register, January, 1995, No. 469, eff. 2-1-95; CR 03-082: cr. (3) Register July 2004 No. 583, eff. 8-1-04; CR 17-010: r. and recr. Register July 2018 No. 751, eff. 8-1-18; CR 18-105: am. (intro.), (4) Register May 2020 No. 773, eff. 6-1-20.

Chir 10.023 Delegation of adjunctive services to a health care professional. A chiropractor may delegate the performance of an adjunctive service to a health care professional if all of the following conditions are met:

(1) The performance of the adjunctive service is within the scope of the health care professional's license, registration, or certification.

(2) The chiropractor maintains records or ensures the chiropractor's employer maintains records that verify the health care professional's license, registration, or certification is current.

(3) The chiropractor exercises direct, on-premises supervision of the health care professional performing the delegated adjunctive service.

(4) The chiropractor retains ultimate responsibility for the manner and quality of the service.

History: CR 18-105: cr. Register May 2020 No. 773, eff. 6-1-20.

Chir 10.025 Chiropractic radiological technician course of study. The board shall grant certification as a chiropractic radiological technician to an applicant who satisfies the requirements under s. 446.025 (2) (a), Stats. The course of study

required under s. 446.025 (2) (a) 3., Stats., shall be one of the following:

(1) A course of study meeting all of the following requirements:

(a) The course of study shall comprise 48 hours, including all of the following topics:

1. Introduction to x-ray examination.
2. Physics of x-ray examination.
3. Anatomy.
4. Patient position.
5. Safety measures.
6. Machine operation.
7. Exposure techniques and accessories.
8. Processing and dark room techniques.
9. Film critique and quality assurance.
10. Professionalism.
11. Recordkeeping.
12. Emergency procedures summary.

(b) The course of study shall include a final assessment of competency of the didactic and clinical components of the program.

(c) The certification program shall have a chiropractor licensed under ch. 446, Stats., present in the facility and available to the students of the course of study.

(2) A course of study the board determines is reasonably equivalent to the course of study under sub. (1).

History: CR 17-010: cr. Register July 2018 No. 751, eff. 8-1-18.

Chir 10.03 X-ray services. As provided under s. 446.02 (7) (d), Stats., a chiropractor may delegate x-ray services only to a chiropractic radiological technician or a health care professional acting within the scope of the health care professional's license, registration, or certification. A chiropractor shall comply with s. Chir 4.04 before delegating the performance of x-ray services to a chiropractic radiological technician or a health care professional.

History: Cr. Register, January, 1995, No. 469, eff. 2-1-95; CR 17-010: am. Register July 2018 No. 751, eff. 8-1-18; CR 18-105: am. Register May 2020 No. 773, eff. 6-1-20.