



**VIRTUAL/TELECONFERENCE
CHIROPRACTIC EXAMINING BOARD
Virtual, 4822 Madison Yards Way, Madison
Contact: Will Johnson (608) 266-2112
October 23, 2025**

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Board.

AGENDA

9:30 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-4)**
- B. Approval of Minutes of July 17, 2025 (5-6)**
- C. Reminders: Conflicts of Interest, Scheduling Concerns
- D. Introductions, Announcements and Recognition
- E. Administrative Matters – Discussion and Consideration**
 - 1. Department, Staff, and Board Updates
 - 2. Board Members – Term Expiration Dates
 - a. Bradley, Barbara C. – 7/1/2027
 - b. Damrow, James M. – 7/1/2027
 - c. Erlandson, Kris N. – 7/1/2029
 - d. Heffernan, Amy L. – 7/1/2029
 - e. Hendrickson, Kathleen A. – 7/1/2028
 - f. Meschefske, Daniel – 7/1/2029
- F. Legislation and Policy Matters – Discussion and Consideration
- G. 9:30 A.M. PUBLIC HEARING: Clearinghouse Rule 25-066 Chir 5, relating to continuing education (7-14)**
 - 1. Review Public Hearing comments and respond to Clearinghouse report
- H. Administrative Rule Matters – Discussion and Consideration (15-18)**
 - 1. Scope Statement: Chir 3, relating to renewal requirements (16-18)
 - 2. Pending and Possible Rulemaking Projects (18)

I. Speaking Engagements, Travel, or Public Relation Requests, and Reports – Discussion and Consideration

J. Education and Examination Matters – Discussion and Consideration (19)

1. Continuing Education Update

K. Discussion and Consideration of Items Added After Preparation of Agenda

1. Introductions, Announcements and Recognition
2. Administrative Matters
3. Election of Officers
4. Appointment of Liaisons and Alternates
5. Delegation of Authorities
6. Education and Examination Matters
7. Credentialing Matters
8. Practice Matters
9. Legislative and Policy Matters
10. Administrative Rule Matters
11. Public Health Emergencies
12. Preceptor Approvals
13. Liaison Reports
14. Board Liaison Training and Appointment of Mentors
15. Informational Items
16. Division of Legal Services and Compliance (DLSC) Matters
17. Presentations of Petitions for Summary Suspension
18. Petitions for Designation of Hearing Examiner
19. Presentation of Stipulations, Final Decisions and Orders
20. Presentation of Proposed Final Decisions and Orders
21. Presentation of Interim Orders
22. Petitions for Re-Hearing
23. Petitions for Assessments
24. Petitions to Vacate Orders
25. Requests for Disciplinary Proceeding Presentations
26. Motions
27. Petitions
28. Appearances from Requests Received or Renewed
29. Speaking Engagements, Travel, or Public Relation Requests, and Reports

L. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

M. Credentialing Matters

1. Application Review

- a. S.G.B. – Chiropractic Technician (IA# 673865) **(20-176)**

N. DLSC Matters

1. Proposed Stipulations, Final Decisions and Orders

- a. 23 CHI 007 – Judith A. Dochnahl (177-184)
- b. 23 CHI 021 – William M. Bauer (185-190)

2. Case Closings

- a. 24 CHI 0003 – R.L.H. (191-195)

O. Deliberation of Items Added After Preparation of the Agenda

- 1. Education and Examination Matters
- 2. Credentialing Matters
- 3. DLSC Matters
- 4. Monitoring Matters
- 5. Professional Assistance Procedure (PAP) Matters
- 6. Petitions for Summary Suspensions
- 7. Petitions for Designation of Hearing Examiner
- 8. Proposed Stipulations, Final Decisions and Orders
- 9. Proposed Interim Orders
- 10. Administrative Warnings
- 11. Review of Administrative Warnings
- 12. Proposed Final Decisions and Orders
- 13. Matters Relating to Costs/Orders Fixing Costs
- 14. Case Closings
- 15. Board Liaison Training
- 16. Petitions for Assessments and Evaluations
- 17. Petitions to Vacate Orders
- 18. Remedial Education Cases
- 19. Motions
- 20. Petitions for Re-Hearing
- 21. Appearances from Requests Received or Renewed

P. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

Q. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate

R. Open Session Items Noticed Above Not Completed in the Initial Open Session

S. Delegation of Ratification of Examination Results and Ratification of Licenses and Certificates

ADJOURNMENT

NEXT MEETING: JANUARY 29, 2026

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of any agenda item may be changed by the board for the convenience of the parties. The person credentialed by the board has the right to demand that the meeting at which final action may be taken against the credential be held in open session. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer or reach the Meeting Staff by calling 608-267-7213.

**HYBRID (IN-PERSON/VIRTUAL)
CHIROPRACTIC EXAMINING BOARD
MEETING MINUTES
JULY 17, 2025**

PRESENT: Barbara Bradley (*Virtual*), James Damrow, Kris Erlandson, Amy Heffernan, Kathleen Hendrickson, Daniel Meschefske (*Virtual*)

STAFF: Will Johnson, Executive Director; Jameson Whitney, Legal Counsel; Sofia Anderson, Administrative Rules Coordinator; Tracy Drinkwater, Board Administration Specialist; and other Department Staff

CALL TO ORDER

Amy Heffernan, Chairperson, called the meeting to order at 9:31 a.m. A quorum was confirmed with six (6) members present.

ADOPTION OF AGENDA

MOTION: James Damrow moved, seconded by Kathleen Hendrickson, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF APRIL 17, 2025

MOTION: Daniel Meschefske moved, seconded by Kris Erlandson, to approve the Minutes of April 17, 2025, as published. Motion carried unanimously.

ADMINISTRATIVE RULE MATTERS

Preliminary Rule Draft: Chir 5, relating to continuing education

MOTION: James Damrow moved, seconded by Kris Erlandson, to approve the preliminary rule draft of Chir 5, relating to continuing education, for posting for economic impact comments and submission to the Clearinghouse. Motion carried unanimously.

CHIROPRACTIC TECHNICIAN CERTIFICATION

MOTION: Kris Erlandson moved, seconded by Amy Heffernan, to request DSPS staff draft a Scope Statement to revise Chir 3, relating to renewal requirements. Motion carried unanimously.

**DELEGATION OF RATIFICATION OF EXAMINATION RESULTS AND RATIFICATION
OF LICENSES AND CERTIFICATES**

MOTION: James Damrow moved, seconded by Kathleen Hendrickson, to delegate ratification of examination results to DSPS staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

ADJOURNMENT

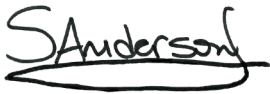
MOTION: Kris Erlandson moved, seconded by Daniel Meschefske, to adjourn the meeting.
Motion carried unanimously.

The meeting adjourned at 11:09 a.m.

DRAFT

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Sofia Anderson – Administrative Rules Coordinator		2) Date when request submitted: 10/13/2025	
		Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Chiropractic Examining Board			
4) Meeting Date: October 23, 2025	5) Attachments: ☒ Yes ☐ No	6) How should the item be titled on the agenda page? 9:30 A.M. Public Hearing – Clearinghouse Rule 25-066: Chir 5, relating to continuing education. 1. Review Public Hearing comments and respond to Clearinghouse report.	
7) Place Item in: ☒ Open Session ☐ Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> ☐ Yes ☒ No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: The Board will hold a public hearing on this rule as required by the rulemaking process.			
11) Authorization  10/13/2025 Signature of person making this request Date Supervisor (if required) Date Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			



Wisconsin Legislative Council

RULES CLEARINGHOUSE

Scott Grosz
Clearinghouse Director

Margit Kelley
Clearinghouse Assistant Director

Anne Sappenfield
Legislative Council Director

CLEARINGHOUSE RULE 25-066

Comments

[NOTE: All citations to “Manual” in the comments below are to the Administrative Rules Procedures Manual, prepared by the Legislative Council Staff and the Legislative Reference Bureau, dated November 2020.]

1. Statutory Authority

The agency’s analysis for the proposed rule lists s. 446.028, Stats., as the statute interpreted by the proposed rule. That provision addresses program sponsors for continuing education approval. However, the proposed rule addresses topics beyond program sponsors. For example, the proposed rule specifies that, generally, up to four online continuing education hours may be asynchronous. The agency should specify the applicable statutes that are interpreted in the proposed rule, and could consider, in particular, listing s. 446.02 (1) (b), Stats.

2. Form, Style and Placement in Administrative Code

Consider specifying the initial applicability of the rule. [s. 1.03 (3), Manual.]

5. Clarity, Grammar, Punctuation and Use of Plain Language

Consider revising proposed s. Chir 5.02 (1) (a) 5. b. from “not solely providing” to “not solely to provide”.

STATE OF WISCONSIN
CHIROPRACTIC EXAMINING BOARD

IN THE MATTER OF RULEMAKING	:	PROPOSED ORDER OF THE
PROCEEDINGS BEFORE THE	:	CHIROPRACTIC EXAMINING
CHIROPRACTIC EXAMINING	:	BOARD
BOARD	:	ADOPTING RULES
	:	(CLEARINGHOUSE RULE)

PROPOSED ORDER

An order of the Chiropractic Examining Board to **repeal** Chir 5.02 (1) (cm) 1.; to **consolidate, renumber, and amend** Chir 5.05 (1) (b) (intro) and 1.; to **amend** Chir 5.01 (1) (g), and 5.02 (1) (d); and to **create** Chir 5.02 (1) (a) 5., relating to continuing education.

Analysis prepared by the Department of Safety and Professional Services.

ANALYSIS

Statutes interpreted:

Sections 446.028 and 446.02 (1) (b), Stats.

Statutory authority:

Sections 15.08 (5) (b), 227.11 (2) (a), 446.02 (1) (b), 446.025 (3) (b), and 446.026 (3) (b), Stats.

Explanation of agency authority:

Section 15.08 (5) (b), Stats., provides that an examining board “[s]hall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains, and define and enforce professional conduct and unethical practices not inconsistent with the law relating to the particular trade or profession.”

Section 227.11 (2) (a), Stats., provides that “[e]ach agency may promulgate rules interpreting the provisions of any statute enforced or administered by the agency, if the agency considers it necessary to effectuate the purpose of the statute...”

Section 446.02 (1) (b), Stats., provides that no person may engage in the practice of chiropractic or attempt to do so or hold himself or herself out as authorized to do so, unless such person “[s]ubmits evidence satisfactory to the examining board that the person meets the requirements of continuing education for license renewal as the examining board may require...”

Section 446.025 (3) (b), Stats., provides “[a] chiropractic radiological technician shall, at the time that he or she applies for renewal of a certificate ...submit evidence satisfactory

Commented [SA1]: Clearinghouse comment #1

“The agency’s analysis for the proposed rule lists s. 446.028, Stats., as the statute interpreted by the proposed rule. That provision addresses program sponsors for continuing education approval. However, the proposed rule addresses topics beyond program sponsors. For example, the proposed rule specifies that, generally, up to four online continuing education hours may be asynchronous. The agency should specify the applicable statutes that are interpreted in the proposed rule, and could consider, in particular, listing s. 446.02 (1) (b), Stats. “

to the examining board that he or she has completed at least 12 continuing educational credit hours in programs established by rules promulgated by the examining board.”

Section 446.026 (3) (b), Stats., provides “[a] chiropractic technician shall, at the time that he or she applies for renewal of a certificate ...submit evidence satisfactory to the examining board that he or she has completed at least 6 continuing educational credit hours in programs established by rules promulgated by the examining board.”

Related statute or rule:

Chapter Chir 3 provides the requirements for license renewal, which include the completion of continuing education.

Plain language analysis:

The Chiropractic Examining board recently completed a comprehensive revision to Chir 5 which became effective on July 1, 2022. As it exists, there are some areas of Chir 5 that conflict with the statute due to the passage of 2021 Wisconsin Act 253. The Board reviewed and updated the requirements for continuing education based on current practice in the chiropractic profession:

1. Clarified the amount of online continuing education hours.
2. Added provision Chir 5.02 (1) (a) 5. to comply with s. 446.028 (1) (a) 5., Stats., regarding a list of organizations who can sponsor a program.
3. Resolved a statutory conflict in Chir 5.02 (1) (d) regarding program sponsors.
4. Clarified Chir. 5.05 (1) (b) to eliminate a list with only one requirement.

Summary of, and comparison with, existing or proposed federal regulation:

None.

Summary of public comments received on statement of scope and a description of how and to what extent those comments and feedback were taken into account in drafting the proposed rule:

The Chiropractic Examining Board held a preliminary hearing on the scope statement for this rule at its October 31, 2024 meeting. No comments were received.

Comparison with rules in adjacent states:

Illinois:

Rules of the Illinois Department of Financial and Professional Regulation regulate continuing medical education (CME) for chiropractic physicians practicing in Illinois. The rules provide CME hours requirements, acceptable CME programs and activities,

requirements for CME sponsors and formal CME programs, certification of compliance with CME requirements, CME earned in other jurisdictions, and the waiver of CME requirements.

Illinois allows for formal and informal CME programs. The formal programs include internet point-of-care learning, which are structured CME activities using online databases to engage in self-directed learning on topics relevant to clinical practice, and live internet webinars. Unstructured online searching and learning is included as an activity among the informal CME programs or activities. [68 IL Admin. Code section 1285.110]

Illinois does not have an equivalent license classification for chiropractic technicians.

Iowa:

Rules of the Iowa Board of Chiropractic regulate continuing education (CE) for chiropractors practicing in Iowa. 481 IAC Chapter 844 is where they specify the required CE hours, standards for CE activities, and exemptions from CE requirements. A chiropractor has to complete 40 hours of CE per biennium of which at least 20 hours are earned by completing a program in which an instructor conducts the class by employing a traditional in-person, classroom-type presentation and the licensee is in attendance in the same room as that instructor. At least 16 hours of CE may be obtained by independent study, which includes any online instruction.

Iowa does not have an equivalent license classification for chiropractic radiological technicians or chiropractic technicians.

Michigan:

The Michigan Department of Licensing and Regulatory Affairs regulate continuing education (CE) for chiropractors practicing in Michigan. The rules specify required CE hours, acceptable CE programs and activities, and approval of CE programs. In this section, the rules establish that no less than 10 hours of CE must be completed by attending a live, in-person program. The rules allow attendance or participation in a CE program or activity held as live in-person programs, interactive or monitored teleconferences, web-based programs, or online programs. [MI Admin. Code R 338.12041]

Michigan does not have an equivalent license classification for chiropractic radiological technicians or chiropractic technicians.

Minnesota:

Rules of the Minnesota Board of Chiropractic Examiners regulate continuing education (CE) for chiropractors practicing in Minnesota. The rules specify required CE hours, CE program approval and approval criteria, approval of CE sponsors, and the waiver or deferment of CE requirements. There is no mention of the requirements for online CE. [MN Admin. Code parts 2500.1200 to 2500.2000]

The Minnesota Department of Health registers chiropractic radiologic technologists [MN Admin. Code R.4732.0570 to 4732.0585]. There are no continuing education requirements for maintaining registration.

Minnesota does not have an equivalent license classification for chiropractic technicians.

Summary of factual data and analytical methodologies:

The proposed rules were developed by reviewing the provisions of ch. Chir 5 to ensure the rules are consistent with current professional and academic practices and applicable Wisconsin statutes. No additional factual data or analytical methodologies were used to develop the proposed rules.

Analysis and supporting documents used to determine the effect on small business or in preparation of economic impact analysis:

The proposed rule was posted for a period of 14 days to solicit public comments on economic impact, including how the proposed rules may affect businesses, local government units, and individuals. No comments were received.

Effect on small businesses:

These proposed rules do not have an economic impact on small businesses, as defined in s. 227.114 (1), Stats. The Department's Regulatory Review Coordinator may be contacted by email at Jennifer.Garrett@wisconsin.gov, or by calling (608) 266-2112.

Agency contact person:

Sofia Anderson, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Policy Development, P.O. Box 8366, Madison, Wisconsin 53708-8366; email at DSPSAdminRules@wisconsin.gov.

Place where comments are to be submitted and deadline for submission:

Comments may be submitted to Sofia Anderson, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Policy Development, 4822 Madison Yards Way, P.O. Box 8366, Madison, WI 53708-8366, or by email to DSPSAdminRules@wisconsin.gov. Comments must be received on or before October 23, 2025, to be included in the record of rule-making proceedings.

TEXT OF RULE

SECTION 1. Chir 5.01 (1) (g) is amended to read:

Chir 5.01 (1) (g) No more than 8 of the 40 continuing education credit hours required under par. (a) may be acquired through participation in online continuing education programs approved under s. Chir 5.02. Up to 4 of these online continuing education credit

hours may be acquired through asynchronous programs, except that the ethics and boundaries course shall be completed using only synchronous instruction.

SECTION 2. Chir 5.02 (1) (a) 5. is created to read:

Chir 5.02 (1) (a) 5. A member-based state or national chiropractic organization that satisfies all of the following:

a. The organization is an entity that is described in section 501 (c) of the Internal Revenue Code and that is exempt from federal income tax under section 501 (a) of the Internal Revenue Code and has existed as an entity that is described in section 501 (c) of the Internal Revenue Code for at least 5 years.

b. The purpose of the organization is not solely ~~providing to provide~~ continuing education programs.

c. The organization engages in measurable advocacy efforts to promote the chiropractic profession.

Commented [SA2]: Clearinghouse comment #5

"Consider revising proposed s. Chir 5.02 (1) (a) 5. b. from "not solely providing" to "not solely to provide". "

SECTION 3. Chir 5.02 (1) (cm) 1. is repealed.

SECTION 4. Chir 5.02 (1) (d) is amended to read:

(d) A program sponsor shall not assign or delegate its responsibilities to monitor or record attendance, provide evidence of attendance, validate course content, or provide information on instructors or other aspects of the program ~~unless the assignment or delegation is specifically identified in the application for approval and approved by the board.~~

SECTION 5. Chir 5.05 (1) (b) (intro) and 1. are consolidated, renumbered Chir 5.05 (1) (b), and amended to read:

Chir 5.05 (1) (b) A review by the board of a random selection of 10 percent of the program sponsor's continuing education programs approved for the previous 2-year registration period found that one or more of the selected programs do not materially meet all of the requirements under s. Chir 5.02 (1) or did not award continuing education credit as provided under s. Chir 5.02 (2) and (5), and ~~all of the following requirements are met: 1. The application is submitted at least 6 months after the beginning date of the current 2-year registration period.~~

Commented [SA3]: Clearinghouse comment #2

"Consider specifying the initial applicability of the rule. [s. 1.03 (3), Manual.] "

We recommend to reject this comment because this rule is expanding upon requirements that are already in statute.

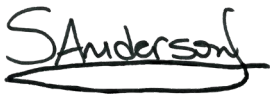
Section 6. Initial Applicability

SECTION 6. EFFECTIVE DATE. The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin Administrative Register, pursuant to s. 227.22 (2) (intro.), Stats.

(END OF TEXT OF RULE)

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Sofia Anderson – Administrative Rules Coordinator		2) Date when request submitted: 10/13/2025	
Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting			
3) Name of Board, Committee, Council, Sections: Chiropractic Examining Board			
4) Meeting Date: October 23, 2025	5) Attachments: ☒ Yes ☐ No	6) How should the item be titled on the agenda page? Administrative Rules Matters – Discussion and consideration 1. Scope Statement: Chir 3, relating to renewal requirements. 2. Pending and possible rulemaking projects.	
7) Place Item in: ☒ Open Session ☐ Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> ☐ Yes ☒ No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Attachments: 1. Scope Statement: Chir 3, relating to renewal requirements. 2. Chiropractic rules projects chart.			
11) Authorization  10/13/2025 Signature of person making this request Date Supervisor (if required) Date Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

STATEMENT OF SCOPE

CHIROPRACTIC EXAMINING BOARD

Rule No.: Chir 3

Relating to: Renewal requirements

Rule Type: Permanent

1. Finding/nature of emergency (Emergency Rule only): N/A

2. Detailed description of the objective of the proposed rule:

The objective of the proposed rule is to review and potentially clarify the language in ch. Chir 3 related to the renewal requirements for chiropractic credentials. These revisions may update the language to align with current standards of practice and provide clarity for applicants seeking to renew an expired license.

3. Description of the existing policies relevant to the rule, new policies proposed to be included in the rule, and an analysis of policy alternatives:

Chapter Chir 3 contains provisions that specify the requirements for license renewal and outlines separate pathways for licensees who renew late within 5 years and for those who seek reinstatement after their license has been expired for 5 years or more. However, the current language may not be aligned with current standards of practice and may not clearly specify the process for applicants seeking to renew a license that has been expired for 5 years or more with no unmet disciplinary requirements, which may lead to confusion.

The alternative to this change is that the chapter will continue to cause confusion for credentialed chiropractic professionals regarding renewal requirements.

4. Detailed explanation of statutory authority for the rule (including the statutory citation and language):

Section 15.08 (5) (b), Stats., provides that examining boards, such as the Chiropractic Examining Board, “[s]hall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains . . .”

Section 227.11 (2) (a), Stats., states that “[e]ach agency may promulgate rules interpreting the provisions of any statute enforced or administered by the agency, if the agency considers it necessary to effectuate the purpose of the statute...”

Section 446.02 (1) (b), Stats., states that a person must submit “... evidence satisfactory to the examining board that the person meets the requirements of continuing education for license renewal as the examining board may require...”

Section 446.025 (3) (b), Stats., states that a “... chiropractic radiological technician shall, at the time that he or she applies for renewal of a certificate [...] submit evidence satisfactory to the examining board that he or she has completed at least 12 continuing educational credit hours in programs established by rules promulgated by the examining board.”

Section 446.026 (3) (b), Stats., states that a “... chiropractic technician shall, at the time that he or she applies for renewal of a certificate [...] submit evidence satisfactory to the examining board that he or she has completed at least 6 continuing educational credit hours in programs established by rules promulgated by the examining board.”

5. Estimate of amount of time that state employees will spend developing the rule and of other resources necessary to develop the rule:

60 hours

6. List with description of all entities that may be affected by the proposed rule:

Wisconsin credentialed chiropractors, chiropractic radiological technicians, and chiropractic technicians.

7. Summary and preliminary comparison with any existing or proposed federal regulation that is intended to address the activities to be regulated by the proposed rule: None

8. Anticipated economic impact of implementing the rule (note if the rule is likely to have a significant economic impact on small businesses):

The proposed rule will have minimal to no economic impact on small businesses and the state's economy.

Contact Person: Sofia Anderson, DSPSAdminRules@wisconsin.gov

Approved for publication:

Approved for implementation:

Authorized Signature

Authorized Signature

Date Submitted

Date Submitted

Chiropractic Examining Board
Rule Projects (updated 10/13/2025)

Clearinghouse Rule Number	Scope #	Scope Expiration	Code Chapter Affected	Relating clause	Synopsis	Current Stage	Next Step
24-027	062-23	02/21/2026	Chir 3	Cardiopulmonary Resuscitation (CPR) Requirement	Rule project to review and update or potentially remove the CPR requirement from Chir 3.	Final Rule Draft and Legislative Report submitted to Governor for review on July 24, 2024.	After Governor's approval, final rule draft and legislative report can be submitted to the Legislature for review.
Not Assigned Yet	Not Assigned Yet	Not Assigned Yet	Chir 3	Renewal Requirements	The Board wants to clarify the requirements for late renewal and updated language to follow current standards of practice.		
25-066	075-24	01/22/2027	Chir 5	Continuing Education	Rule project to implement changes from 2021 Wisconsin Act 253 and general update of CE requirements.	Public Hearing to be held at the October meeting.	Final rule draft and Legislative Report submission to Governor's Office and, after Governor's approval, submission to Legislature.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Will Johnson, Executive Director		2) Date When Request Submitted: 10/13//2025 Items will be considered late if submitted after 4:30 p.m. and less than: ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others	
3) Name of Board, Committee, Council, Sections: Chiropractic Examining Board			
4) Meeting Date: 10/23/2025	5) Attachments: ☐ Yes ☒ No	6) How should the item be titled on the agenda page? Under item J: Continuing Education Update	
7) Place Item in: ☒ Open Session ☐ Closed Session ☐ Both		8) Is an appearance before the Board being scheduled? ☐ Yes (Fill out Board Appearance Request) ☒ No	9) Name of Case Advisor(s), if required:
10) Describe the issue and action that should be addressed:			
11) Authorization Will Johnson 10/13/2025 Signature of person making this request Date Supervisor (if required) Date Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Board Admin Specialist prior to the start of a meeting.			