



**VIRTUAL/TELECONFERENCE
CHIROPRACTIC EXAMINING BOARD
Virtual, 4822 Madison Yards Way, Madison
Contact: Will Johnson (608) 266-2112
April 16, 2026**

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Board.

AGENDA

9:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-4)**
- B. Approval of Minutes of January 29, 2026 (5-8)**
- C. Reminders: Conflicts of Interest, Scheduling Concerns
- D. Introductions, Announcements and Recognition
- E. Administrative Matters – Discussion and Consideration**
 - 1. Department, Staff, and Board Updates
 - 2. Board Members – Term Expiration Dates
 - a. Bradley, Barbara C. – 7/1/2027
 - b. Damrow, James M. – 7/1/2027
 - c. Erlandson, Kris N. – 7/1/2029
 - d. Heffernan, Amy L. – 7/1/2029
 - e. Hendrickson, Kathleen A. – 7/1/2028
 - f. Meschefske, Daniel – 7/1/2029
- F. Legislation and Policy Matters – Discussion and Consideration
- G. Administrative Rule Matters – Discussion and Consideration (9-18)**
 - 1. Drafting: Chir 3, relating to renewal requirements (10-17)
 - 2. Pending and Possible Rulemaking Projects (18)
- H. Education and Examination Matters – Discussion and Consideration (19-23)**
 - 1. CE Course Approval Update

- I. Discussion and Consideration of Items Added After Preparation of Agenda
 - 1. Introductions, Announcements and Recognition
 - 2. Administrative Matters
 - 3. Election of Officers
 - 4. Appointment of Liaisons and Alternates
 - 5. Delegation of Authorities
 - 6. Education and Examination Matters
 - 7. Credentialing Matters
 - 8. Practice Matters
 - 9. Legislative and Policy Matters
 - 10. Administrative Rule Matters
 - 11. Public Health Emergencies
 - 12. Preceptor Approvals
 - 13. Liaison Reports
 - 14. Board Liaison Training and Appointment of Mentors
 - 15. Informational Items
 - 16. Division of Legal Services and Compliance (DLSC) Matters
 - 17. Presentations of Petitions for Summary Suspension
 - 18. Petitions for Designation of Hearing Examiner
 - 19. Presentation of Stipulations, Final Decisions and Orders
 - 20. Presentation of Proposed Final Decisions and Orders
 - 21. Presentation of Interim Orders
 - 22. Petitions for Re-Hearing
 - 23. Petitions for Assessments
 - 24. Petitions to Vacate Orders
 - 25. Requests for Disciplinary Proceeding Presentations
 - 26. Motions
 - 27. Petitions
 - 28. Appearances from Requests Received or Renewed
 - 29. Speaking Engagements, Travel, or Public Relation Requests, and Reports

J. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

K. Credentialing Matters

- 1. **Full Board Review**
 - a. J.T. – License by Examination Application (IA-894752) **(24-39)**

L. DLSC Matters

- 1. **Administrative Warnings**
 - a. 23 CHI 024 – A.T.P. **(40-41)**

M. Deliberation of Items Added After Preparation of the Agenda

1. Education and Examination Matters
2. Credentialing Matters
3. DLSC Matters
4. Monitoring Matters
5. Professional Assistance Procedure (PAP) Matters
6. Petitions for Summary Suspensions
7. Petitions for Designation of Hearing Examiner
8. Proposed Stipulations, Final Decisions and Orders
9. Proposed Interim Orders
10. Administrative Warnings
11. Review of Administrative Warnings
12. Proposed Final Decisions and Orders
13. Matters Relating to Costs/Orders Fixing Costs
14. Case Closings
15. Board Liaison Training
16. Petitions for Assessments and Evaluations
17. Petitions to Vacate Orders
18. Remedial Education Cases
19. Motions
20. Petitions for Re-Hearing
21. Appearances from Requests Received or Renewed

N. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

- O. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate
- P. Open Session Items Noticed Above Not Completed in the Initial Open Session
- Q. Delegation of Ratification of Examination Results and Ratification of Licenses and Certificates

ADJOURNMENT

NEXT MEETING: JULY 16, 2026

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dsps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of any agenda item may be changed by the board for the

convenience of the parties. The person credentialed by the board has the right to demand that the meeting at which final action may be taken against the credential be held in open session. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer or reach the Meeting Staff by calling 608-267-7213.

**VIRTUAL/TELECONFERENCE
CHIROPRACTIC EXAMINING BOARD
MEETING MINUTES
JANUARY 29, 2026**

PRESENT: Barbara Bradley, James Damrow, Kris Erlandson, Amy Heffernan, Kathleen Hendrickson, Daniel Meschefske

STAFF: Will Johnson, Executive Director; Jameson Whitney, Legal Counsel; Sofia Anderson, Administrative Rules Coordinator; Tracy Drinkwater, Board Administration Specialist; and other Department Staff

CALL TO ORDER

Amy Heffernan, Chairperson, called the meeting to order at 9:01 a.m. A quorum was confirmed with six (6) members present.

ADOPTION OF AGENDA

MOTION: James Damrow moved, seconded by Barbara Bradley, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF OCTOBER 23, 2025

MOTION: Barbara Bradley moved, seconded by Daniel Meschefske, to approve the Minutes of October 23, 2025, as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Election of Officers

Slate of Officers

NOMINATION: Barbara Bradley nominated the 2025 slate of officers to continue in 2026. All officers accepted their nominations.

Will Johnson, Executive Director, called for nominations three (3) times.

The Slate of Officers was elected by unanimous voice vote.

2026 ELECTION RESULTS	
Chairperson	Amy Heffernan
Vice Chairperson	Kris Erlandson
Secretary	Daniel Meschefske

Appointments of Liaisons and Alternates

LIAISON APPOINTMENTS	
Credentialing Liaison(s)	James Damrow, Barbara Bradley <i>Alternate: Amy Heffernan</i>
Education and Examination Liaison(s)	James Damrow, Amy Heffernan, Kris Erlandson <i>(Rotate CE Approvals to D.C. Members)</i>
Monitoring Liaison(s)	Kathleen Hendrickson <i>Alternate: Daniel Meschefske</i>
Professional Assistance Procedure (PAP) Liaison(s)	Kathleen Hendrickson <i>Alternate: Daniel Meschefske</i>
Legislative Liaison(s)	Amy Heffernan <i>Alternate: Kris Erlandson</i>
Travel Authorization Liaison(s)	Daniel Meschefske <i>Alternate: James Damrow</i>
Preceptor Liaison(s)	Amy Heffernan <i>Alternate: Barbara Bradley</i>
SCREENING PANEL APPOINTMENTS	
Screening Panel	Barbara Bradley, Kris Erlandson, Daniel Meschefske <i>Alternate: Amy Heffernan</i>

Delegation of Authorities**Delegation of Authority for Predetermination Decisions**

MOTION: James Damrow moved, seconded by Kris Erlandson, to delegate authority to the Department Attorneys to make decisions regarding predetermination applications pursuant to Wis. Stat. § 111.335(4)(f). For matters where the Department Attorney has indicated underlying convictions may result in a denial, the Credentialing Liaison(s) can act on behalf of the Board in regard to any denial due to predetermination decisions. Motion carried unanimously.

Review and Approval of 2025 Delegations including new modifications

MOTION: Daniel Meschefske moved, seconded by Barbara Bradley, to reaffirm all delegation motions made in 2025, as reflected in the January 29, 2026, agenda materials, which were not otherwise modified or amended during the January 29, 2026, meeting. Motion carried unanimously.

PRELIMINARY PUBLIC HEARING on SCOPE STATEMENT 081-25: CHIR 3, RELATING TO RENEWAL REQUIREMENTS

MOTION: James Damrow moved, seconded by Daniel Meschefske, to affirm the Board has provided an opportunity to receive public comments concerning Scope Statement (SS) 081-25 (Chir 3), relating to renewal requirements. Additionally, the Board approves SS 081-25 for implementation. Motion carried unanimously.

SPEAKING ENGAGEMENTS, TRAVEL, OR PUBLIC RELATION REQUESTS, AND REPORTS

FCLB 99th Annual Conference - Atlanta, GA- April 29 - May 3, 2026

MOTION: James Damrow moved, seconded by Kathleen Hendrickson, to designate Amy Heffernan, as the Board's delegate, to attend the FCLB 99th Annual Educational Conference on April 29-May 3, 2026, in Atlanta, GA. Motion carried unanimously.

CLOSED SESSION

MOTION: Barbara Bradley moved, seconded by Daniel Meschefske, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1)(a), Stats.); to consider licensure or certification of individuals (§ 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (§§ 19.85(1)(b), and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85(1)(f), Stats.); and to confer with legal counsel (§ 19.85(1)(g), Stats.). Amy Heffernan, Chairperson, read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Barbara Bradley-yes; James Damrow-yes; Kris Erlandson-yes; Amy Heffernan-yes; Kathleen Hendrickson-yes; and Daniel Meschefske-yes. Motion carried unanimously.

The Board convened into Closed Session at 10:21 a.m.

CREDENTIALING MATTERS

Application Reviews

C.T.Z. – Chiropractic Technician (IA# 667755)

MOTION: Kris Erlandson moved, seconded by James Damrow, to deny the Chiropractic Technician application IA-667755. **Reason for Denial:** Wis. Stats. s. 446.03(3), conviction of multiple law violations and felonies substantially related to the practice of chiropractic, Wis. Stats. s. 446.03(5) & Wis. Admin. Code s. Chir 6.02(18), unprofessional conduct (making any material misstatement, omission, or falsification in connection with an application for a credential); Wis. Stat. s. 446.03(2) & Wis. Admin. Code s. Chir 6.02(26), addiction to alcohol or other drugs. Motion carried unanimously.

S.B. – Chiropractic Technician (IA# 673865)

MOTION: Kathleen Hendrickson moved, seconded by Barbara Bradley, to affirm the limited license offer for application IA-673865 for Chiropractic Technician. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Kris Erlandson moved, seconded by Barbara Bradley, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 11:23 a.m.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION,
IF VOTING IS APPROPRIATE**

MOTION: Daniel Meschefske moved, seconded by James Damrow, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

**DELEGATION OF RATIFICATION OF EXAMINATION RESULTS AND RATIFICATION
OF LICENSES AND CERTIFICATES**

MOTION: Kris Erlandson moved, seconded by Barbara Bradley, to delegate ratification of examination results to DSPS staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

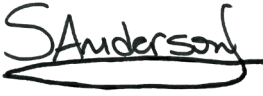
ADJOURNMENT

MOTION: James Damrow moved, seconded by Kathleen Hendrickson, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:26 a.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Sofia Anderson – Administrative Rules Coordinator		2) Date when request submitted: 04/02/2026 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Chiropractic Examining Board			
4) Meeting Date: April 16, 2026	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Rules Matters – Discussion and consideration 1. Drafting: Chir 3, relating to renewal requirements. 2. Pending and possible rulemaking projects.	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Attachments: 1. Scope Statement for Chir 3. 2. Chapter Chir 3 redline. 3. Chiropractic rules projects chart.			
11) Authorization <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  <hr/> Signature of person making this request </div> <div style="text-align: right;"> 04/02/2026 <hr/> Date </div> </div> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 10px;"> <div style="width: 80%;"><hr/>Supervisor (if required)</div> <div style="width: 15%;"><hr/>Date</div> </div> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 10px;"> <div style="width: 80%;"><hr/>Executive Director signature (indicates approval to add post agenda deadline item to agenda)</div> <div style="width: 15%;"><hr/>Date</div> </div>			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

STATEMENT OF SCOPE

CHIROPRACTIC EXAMINING BOARD

Rule No.: Chir 3

Relating to: Renewal requirements

Rule Type: Permanent

1. Finding/nature of emergency (Emergency Rule only): N/A

2. Detailed description of the objective of the proposed rule:

The objective of the proposed rule is to review and potentially clarify the language in ch. Chir 3 related to the renewal requirements for chiropractic credentials. These revisions may update the language to align with current standards of practice and provide clarity for applicants seeking to renew an expired license.

3. Description of the existing policies relevant to the rule, new policies proposed to be included in the rule, and an analysis of policy alternatives:

Chapter Chir 3 contains provisions that specify the requirements for license renewal and outlines separate pathways for licensees who renew late within 5 years and for those who seek reinstatement after their license has been expired for 5 years or more. However, the current language may not be aligned with current standards of practice and may not clearly specify the process for applicants seeking to renew a license that has been expired for 5 years or more with no unmet disciplinary requirements, which may lead to confusion.

The alternative to this change is that the chapter will continue to cause confusion for credentialed chiropractic professionals regarding renewal requirements.

4. Detailed explanation of statutory authority for the rule (including the statutory citation and language):

Section 15.08 (5) (b), Stats., provides that examining boards, such as the Chiropractic Examining Board, “[s]hall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains . . .”

Section 227.11 (2) (a), Stats., states that “[e]ach agency may promulgate rules interpreting the provisions of any statute enforced or administered by the agency, if the agency considers it necessary to effectuate the purpose of the statute...”

Section 446.02 (1) (b), Stats., states that a person must submit “... evidence satisfactory to the examining board that the person meets the requirements of continuing education for license renewal as the examining board may require...”

Section 446.025 (3) (b), Stats., states that a "... chiropractic radiological technician shall, at the time that he or she applies for renewal of a certificate [...] submit evidence satisfactory to the examining board that he or she has completed at least 12 continuing educational credit hours in programs established by rules promulgated by the examining board."

Section 446.026 (3) (b), Stats., states that a "... chiropractic technician shall, at the time that he or she applies for renewal of a certificate [...] submit evidence satisfactory to the examining board that he or she has completed at least 6 continuing educational credit hours in programs established by rules promulgated by the examining board."

5. Estimate of amount of time that state employees will spend developing the rule and of other resources necessary to develop the rule:

60 hours

6. List with description of all entities that may be affected by the proposed rule:

Wisconsin credentialed chiropractors, chiropractic radiological technicians, and chiropractic technicians.

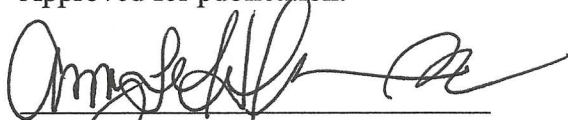
7. Summary and preliminary comparison with any existing or proposed federal regulation that is intended to address the activities to be regulated by the proposed rule: None

8. Anticipated economic impact of implementing the rule (note if the rule is likely to have a significant economic impact on small businesses):

The proposed rule will have minimal to no economic impact on small businesses and the state's economy.

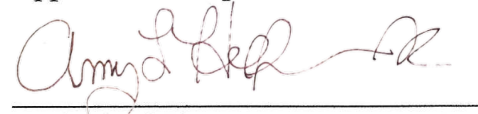
Contact Person: Sofia Anderson, DSPSAdminRules@wisconsin.gov

Approved for publication:


Authorized Signature

11-6-25
Date Submitted

Approved for implementation:


Authorized Signature

01/29/2026
Date Submitted

Chapter Chir 3

LICENSURE

[Chir 3.02](#) License renewal.

[Chir 3.025](#) Reciprocal credentials for service members, former service members, and their spouses.

[Chir 3.03](#) Licensure by endorsement.

[Chir 3.035](#) Temporary chiropractic permits.

[Chir 3.04](#) Display of license.

[Chir 3.05](#) Change of name and address.

[Chir 3.06](#) Professional title.

[Chir 3.07](#) Professional liability insurance.

[Chir 3.08](#) Limited liability entities.

[Chir 3.09](#) Cardiopulmonary resuscitation certification.

Note: Chapter Chir 3 as it existed on December 31, 1984 was repealed and a new chapter Chir 3 was created effective January 1, 1985.

Chir 3.02 License renewal.

(1) REQUIREMENTS FOR RENEWAL. To renew and obtain a new license a licensee shall, by December 15 of the even-numbered year following initial licensure and every 2 years thereafter, file with the department all of the following:

- (a)** An application for renewal on a form prescribed by the department.
- (b)** The fee required under s. [440.08 \(2\) \(a\)](#), Stats.
- (c)** Verification that the licensee has, during the biennial period immediately preceding application, completed the continuing education requirement specified in s. [446.02 \(1\) \(b\)](#), Stats., except that the requirement may be waived if the licensee was not practicing in Wisconsin during that period. Licensees shall retain original documents showing attendance at programs for at least 4 years from the time that credit is claimed for the continuing education program. Licensees shall deliver their original documents or copies to the board upon request.
- (d)** Evidence that the licensee is certified in cardiopulmonary resuscitation or has been granted a waiver of the requirement by the board.

(e) Evidence that the applicant has current proficiency in the use of an automated external defibrillator.

(2) REQUIREMENTS FOR LATE RENEWAL. A licensee who fails to meet the requirements in sub. (1) by the renewal date shall cease and desist from practice as a chiropractor until all requirements for renewal are met. Within 5 years following the renewal date, a licensee may renew and obtain a new license by filing with the department the materials specified in sub. (1) and a late renewal fee specified in s. [440.08 \(3\) \(a\)](#), Stats.

(3) REQUIREMENTS FOR REINSTATEMENT.

(a) *Reinstatement following failure to renew.* A licensee who fails to renew within 5 years of the renewal date may be reinstated by meeting requirements in sub. (2), completing continuing education requirements for the previous biennium, and may be required to take an examination prescribed by the board.

(b) *Reinstatement following disciplinary action.* An applicant for reinstatement of license following disciplinary action shall meet requirements in sub. (1) and may be required to successfully complete an examination as the board prescribes.

Chir 3.025 Reciprocal credentials for service members, former service members, and their spouses. A reciprocal license to practice chiropractic shall be granted to a service member, former service member, or the spouse of a service member or former service member who the board determines meets all of the requirements under s. [440.09 \(2\)](#), Stats. Subject to s. [440.09 \(2m\)](#), Stats., the board may request verification necessary to make a determination under this section.

Chir 3.03 Licensure by endorsement.

(1) QUALIFICATIONS. The board shall grant a license to a chiropractor who holds a valid license by the proper authorities of any other state or country provided the applicant:

(a) Does not have an arrest or conviction record subject to ss. [111.321](#), [111.322](#) and [111.335](#), Stats.

(b) Has graduated from a college of chiropractic accredited by the Council on Chiropractic Education (CCE) or by an agency approved by the United States Office of Education or its successor, or from a foreign school determined to be equivalent to an accredited college of chiropractic by the CCE or another approved accredited agency.

(c)

1. If the applicant first applied for a license to practice chiropractic in any state or country before July 1, 1960, the applicant must have graduated from a reputable college of chiropractic.

2. If the applicant first applied for a license to practice chiropractic in any state or country between July 1, 1960 and June 30, 1998, the applicant must have completed at least a minimum of 60 credits in post-secondary academic education at a college or university accredited by the Council on Chiropractic Education (CCE) or by an agency approved by the United States Office of Education or its successor, or from a foreign school determined to be equivalent to an accredited college of chiropractic by the CCE or another approved accrediting agency.

3. If the applicant first applied for a license to practice chiropractic in any state or country on or after July 1, 1998, the applicant must have graduated with a baccalaureate degree from a college or university accredited by the Council on Chiropractic Education (CCE) or by an agency approved by the United States Office of Education or its successor, or from a foreign school determined to be equivalent to an accredited college of chiropractic by the CCE or another approved accrediting agency.

Note: Accrediting bodies nationally recognized by the secretary of the federal Department of Education include the New England Association of Schools and Colleges, the Middle States Association of Colleges and Schools, the North Central Association of Colleges and Schools, the Northwest Association of Schools and Colleges, the Southern Association of Colleges and Schools, and the Western Association of Schools and Colleges.

(d) Has been engaged in clinical chiropractic case management at least 24 hours per week in one or more jurisdictions in which the applicant has a current license for at least 3 of the 5 years immediately preceding application in Wisconsin.

(e) Has successfully completed a practical examination demonstrating clinical competence which is acceptable to the board. The board will find acceptable any one of the following as an equivalent to a practical examination: Part IV of the examination administered by the National Board of Chiropractic Examiners, the state practical exam from the endorsement candidate's jurisdiction, or the special purpose examination in chiropractic under par. [\(f\)](#).

(f) Has successfully completed the special purpose examination in chiropractic, if the applicant has not completed one of the following:

1. Passed Parts I and II of the examination administered by the National Board of Chiropractic Examiners and a state practical exam from the endorsement candidate's jurisdiction.

2. Passed Parts I, II, III and IV of the examination administered by the National Board of Chiropractic Examiners.

(g) Has successfully completed a state law examination on the provisions of the Wisconsin statutes and administrative rules relating to chiropractic.

(h) Has not had a license or other credential limited, suspended or revoked by a licensing or regulatory authority in Wisconsin or other state or country.

(i) Has current proficiency in the use of an automated external defibrillator.

(2) APPLICATION PROCEDURE. Each applicant shall file a completed application on forms provided by the board. The application shall include all of the following:

(a) The signature of the applicant.

(b) The fee required under s. [440.05 \(1\)](#), Stats.

(d) A certified transcript from a chiropractic college accredited by the Commission on Accreditation of the Council on Chiropractic Education (CCE) or by an agency approved by the United States Office of Education or its successor, or from a foreign school determined to be equivalent to an accredited college of chiropractic by the CCE or another approved accrediting agency, sent directly to the board by the college.

(e) A certified transcript verifying that the applicant has a bachelor's degree from a college or university accredited by an accrediting body nationally recognized by the United States Department of Education, or from a foreign school determined to be equivalent to an accredited college or university by an approved accrediting agency, if the applicant first applies for any license to practice chiropractic in any jurisdiction on or after July 1, 1998. The transcript shall be sent directly to the board by the college or university.

(f) Verification of successful completion of a practical examination, or its equivalent, demonstrating clinical competence which is accepted by the board. The verification shall be forwarded directly to the board from the state that administered the examination or from the national board.

(g) Proof of successful completion of the special purpose examination in chiropractic or Parts I, II, III, and IV of the examination of the national board of chiropractic examiners. The proof of completion shall be forwarded directly to the board from the institution that administered the examination.

(h) Proof of successful completion of the state law examination.

(i) Verification of licensure status in all states in which the applicant is or has been licensed to practice chiropractic.

(j) Information requested by the board relating to any convictions or pending charges for criminal offenses.

~~Note: Applications are available upon request from the Department of Safety and Professional Services, 1400 East Washington Avenue, P. O. Box 8935, Madison, Wisconsin 53708.~~

~~Note: Instructions for applications can be found on the department of safety and professional services' website at <http://dsps.wi.gov>.~~

Chir 3.035 Temporary chiropractic permits.

(1) The board may grant a temporary permit to practice chiropractic to any chiropractor who files an application prescribed by the board, pays the fee required under s. [440.05 \(6\)](#), Stats., and meets all of the following conditions:

(a) The applicant has a chiropractic license in good standing in another jurisdiction and has no disciplinary action pending in connection with any chiropractic license the applicant holds.

(b) The applicant will be practicing chiropractic only as a chiropractor for participants in an athletic or performing arts event, or as an instructor in a specific chiropractic education seminar approved for continuing education by the board.

(c) The applicant has current proficiency in the use of an automated external defibrillator.

~~Note: Applications are available upon request from the Department of Safety and Professional Services, 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53708.~~

~~Note: Instructions for applications can be found on the department of safety and professional services' website at <http://dsps.wi.gov>.~~

(2) The board may issue a temporary permit to practice chiropractic to an individual who is licensed to practice chiropractic in another state or country. The applicant for a temporary permit shall inform the board, in writing, of the locations at which and the dates on which the applicant or holder of the temporary permit requests to practice under the temporary permit and shall request the issuance of a temporary permit. The board may issue a temporary permit for a reasonable time period based on the activity.

(3) A chiropractor holding a temporary permit to practice chiropractic may not use the temporary permit to provide relief services or practice coverage for the practice of any chiropractor licensed in this state. All temporary permits issued by the board shall bear the legend "limited to sporting or performing arts events and approved educational purposes."

(4) A temporary permit may be denied or revoked for any of the following reasons:

(a) Violation of any provision of ch. [446](#), Stats., or ch. [Chir 6](#).

(b) Failure to pay the fees required under s. [440.05 \(6\)](#), Stats.

(c) Provision of fraudulent or misrepresented information on the application for a temporary permit.

Chir 3.04 Display of license. The license shall be displayed in a prominent place by every person licensed and currently registered by the board.

Chir 3.05 Change of name and address. Every licensee shall report his or her address to the department and shall notify the board of a change of name or address within 30 days of the change.

Chir 3.06 Professional title. A licensee shall use the suffix “D.C.” or “Chiropractor” immediately following his or her surname for proper identification. The title “Doctor” or “Dr.” may be used if “Chiropractor” is used following the name.

Chir 3.07 Professional liability insurance. Every chiropractor practicing in the state of Wisconsin shall have professional liability insurance coverage in effect at all times in the amount of at least \$100,000 for each occurrence and \$300,000 for all occurrences in one year. The board may conduct random audits of chiropractors licensed and practicing in this state, and institute disciplinary proceedings against any chiropractor who fails to submit proof that he or she has insurance coverage meeting the minimum limits required by this section.

Chir 3.08 Limited liability entities.

(1) A chiropractor may practice with or in a business that is organized as a limited liability organization under the laws of this state, including a limited liability partnership, a service corporation, and limited liability company.

(2) A chiropractor may not practice with or in a business organized so that a person other than a chiropractor has the right to direct or control the professional judgment of the chiropractor. This restriction does not prohibit a chiropractor from working with or in a business organized so that someone other than the patient pays the chiropractor’s fee or salary, provided the fee or salary arrangements do not modify the chiropractor’s obligation to his or her patient.

(3) Nothing in this section shall relieve a chiropractor from personal liability for any acts, errors or omissions of the chiropractor arising out of the performance of professional services.

(4) Nothing in this section shall relieve a chiropractor from the requirement that every practicing chiropractor shall have in effect professional liability insurance in the amounts required by the board in s. [Chir 3.07](#).

Chir 3.09 Cardiopulmonary resuscitation certification. Every chiropractor shall obtain certification in cardiopulmonary resuscitation at least every 2 years. The board may grant a waiver of this requirement in cases of hardship or retirement from practice.

**Chiropractic Examining Board
Rule Projects (updated 04/02/2026)**

Clearinghouse Rule Number	Scope #	Scope Expiration	Code Chapter Affected	Relating clause	Synopsis	Current Stage	Next Step
Not Assigned Yet	081-25	06/15/2028	Chir 3	Renewal Requirements	The Board wants to clarify the requirements for late renewal and updated language to follow current standards of practice.	Drafting rule.	Clearinghouse review, EIA, and public hearing.
25-066	075-24	01/22/2027	Chir 5	Continuing Education	Rule project to implement changes from 2021 Wisconsin Act 253 and general update of CE requirements.	Rule effective March 1, 2026.	N/A

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Pete Schramm, Licensing Examination Specialist		2) Date when request submitted: 4/8/2026 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Chiropractic Examining Board			
4) Meeting Date: 4/16/2026	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Course Approval Update	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: Listing of courses approved in an expedited fashion since the last meeting			
11) Authorization			
Pete Schramm		4/8/2026	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

COURSES APPROVED USING EXPEDITED APPROVAL SINCE LAST MEETING

Provider Name	#	Course Name	Course #
CHIROCREDIT.COM / ONLINECE.COM	50-4763	CHIROPRACTIC TELESEMINAR MANAGEMENT OF COMMON CONDITIONS 314	20-863202
CHIROCREDIT.COM / ONLINECE.COM	50-4763	CHIROPRACTIC TELESEMINAR NUTRITION 311	20-863324
CHIROCREDIT.COM / ONLINECE.COM	50-4763	CHIROPRACTIC TELESEMINAR NUTRITION 316	20-863334
CHIROCREDIT.COM / ONLINECE.COM	50-4763	CHIROPRACTIC TELESEMINAR NUTRITION 318	20-863338
CHIROCREDIT.COM / ONLINECE.COM	50-4763	Chiropractic TeleSeminar Nutrition 337	20-889442
CHIROCREDIT.COM / ONLINECE.COM	50-4763	CHIROPRACTIC TELESEMINAR RESEARCH TRENDS 316	20-863518
CHIROCREDIT.COM / ONLINECE.COM	50-4763	CHIROPRACTIC TELESEMINAR RESEARCH TRENDS 319	20-863524
CHIROCREDIT.COM / ONLINECE.COM	50-4763	CHIROPRACTIC TELESEMINAR XRAY 350	20-863664
CHIROCREDIT.COM / ONLINECE.COM	50-4763	Chiropractic Webinar Adult Golf Injury Assessment and Rehab	20-1359942
CHIROCREDIT.COM / ONLINECE.COM	50-4763	Chiropractic Webinar Avoiding Pitfalls with Evaluation Management Services	20-1360862
CHIROCREDIT.COM / ONLINECE.COM	50-4763	Chiropractic Webinar MRI 301	20-1355196
CHIROCREDIT.COM / ONLINECE.COM	50-4763	Chiropractic Webinar MRI 302	20-1355219
CHIROCREDIT.COM / ONLINECE.COM	50-4763	Chiropractic Webinar NeuroFascial Integration 301	20-910408
CHIROCREDIT.COM / ONLINECE.COM	50-4763	Chiropractic Webinar NeuroFascial Integration 302	20-910414
CHIROCREDIT.COM / ONLINECE.COM	50-4763	Chiropractic Webinar Osteoporosis 301	20-1355199
CHIROCREDIT.COM / ONLINECE.COM	50-4763	Chiropractic Webinar Protect your Practice with Innovative Risk Management Techniques	20-1359938
CHIROCREDIT.COM / ONLINECE.COM	50-4763	Chiropractic Webinar the Diagnosis and Treatment of Hallux Limitus	20-1355223
CHIROCREDIT.COM / ONLINECE.COM	50-4763	Chiropractic Webinar The Life Cycle of a Patients Chart	20-1355206
CHIROCREDIT.COM / ONLINECE.COM	50-4763	KMCU WEBINAR MANAGING RISK THROUGH COMPLIANT DOCUMENTATION AND CODING	20-863770
CHIROPRACTIC SOCIETY OF WISCONSIN	50-49507	Energy & Estrogen (Badgerland 2026)	20-1360066
CHIROPRACTIC SOCIETY OF WISCONSIN	50-49507	Modern Health Trends and Chiropractic Perspectives	20-1362241
CHIROPRACTIC SOCIETY OF WISCONSIN	50-49507	VaxCon 2.0	20-1359964
INTERNATIONAL CHIROPRACTIC PEDIATRIC	50-9681	ICPA Gathering 2026	20-1357667

INTERNATIONAL CHIROPRACTIC PEDIATRIC	50-9681	Perinatal Care with Webster Certification	20-1360718
LIFE UNIVERSITY	50-2744	CBP Basic Certification Series	20-1350698
NATIONAL UNIVERSITY OF HEALTH SCIENCES	50-2746	Chiropractic Spring Extravaganza	20-1351039
NATIONAL UNIVERSITY OF HEALTH SCIENCES	50-2746	Chiropractic Taping Techniques	20-1358426
NATIONAL UNIVERSITY OF HEALTH SCIENCES	50-2746	Conducting Chiropractic Research & Getting Published	20-1359092
NATIONAL UNIVERSITY OF HEALTH SCIENCES	50-2746	Diagnosis and Management Internal Disorders	20-1350953
NATIONAL UNIVERSITY OF HEALTH SCIENCES	50-2746	MPI Master Series: The Disc	20-1352296
NATIONAL UNIVERSITY OF HEALTH SCIENCES	50-2746	Myofascial Disruption Technique	20-1354591
NATIONAL UNIVERSITY OF HEALTH SCIENCES	50-2746	Nutritional Inflammation	20-1353406
NATIONAL UNIVERSITY OF HEALTH SCIENCES	50-2746	Optimizing Longevity from the Inside Out: Gut-Brain Signaling, Mitochondria and Laser-Based Functional Medicine	20-1352154
NATIONAL UNIVERSITY OF HEALTH SCIENCES	50-2746	The Complete Chiropractic Survival Guide: Codes, Compliance and Calm Nerves	20-1351776
NORTHEAST COLLEGE OF HEALTH SCIENCES	50-2696	Active Release Technique - Fascia	20-1358493
NORTHEAST COLLEGE OF HEALTH SCIENCES	50-2696	Lab Testing for Clinical Success: Translating Lab Insights into Nutritional Plans that Work	20-1360706
NORTHEAST COLLEGE OF HEALTH SCIENCES	50-2696	The Clinical Neurology of Pain	20-1350988
NORTHEAST COLLEGE OF HEALTH SCIENCES	50-2696	The Impact of Exercise: The Role of a Chiropractor in Developing an Empowering Evidence-Based Plan	20-1353280
NORTHWESTERN HEALTH SCIENCES UNVIERSITY	50-2750	Activator Methods Minneapolis Seminar	20-1359612
NORTHWESTERN HEALTH SCIENCES UNVIERSITY	50-2750	Diagnostic Imaging: Case Studies & Clinical Correlations	20-1353459
NORTHWESTERN HEALTH SCIENCES UNVIERSITY	50-2750	In Person - Musculoskeletal MRI and Case-Based Radiology for Evidence-Informed Practice	20-1362076
NORTHWESTERN HEALTH SCIENCES UNVIERSITY	50-2750	Livestream: Mastering Compliance in Practice: Risk Management, Ethics, Documentation & Coding	20-1357864
NORTHWESTERN HEALTH SCIENCES UNVIERSITY	50-2750	Mastering Compliance in Practice: Risk Management, Ethics, Documentation & Coding	20-1357858
NORTHWESTERN HEALTH SCIENCES UNVIERSITY	50-2750	Musculoskeletal MRI and Case-Based Radiology for Evidence-Informed Practice	20-1362069
PALMER COLLEGE OF CHIROPRACTIC	50-2716	Clinical Care of the Chiropractic Sports Patient April 2026	20-1356537

PALMER COLLEGE OF CHIROPRACTIC	50-2716	Florida Clinical Care of the Chiropractic Patient	20-1358582
PALMER COLLEGE OF CHIROPRACTIC	50-2716	Orthospinology Symposium 2026	20-1342752
PARKER UNIVERSITY	50-2663	Parker Seminars Las Vegas 2026	20-1343219
SHERMAN COLLEGE OF CHIROPRACTIC	50-10041	Atlas Orthogonal Advanced	20-1359647
SHERMAN COLLEGE OF CHIROPRACTIC	50-10041	DMK Series 20: Chiropractic NeuroScience Training Program	20-1351354
SHERMAN COLLEGE OF CHIROPRACTIC	50-10041	Koren Specific Technique	20-1356054
SHERMAN COLLEGE OF CHIROPRACTIC	50-10041	NUCCA 2026 Spring Conference	20-1350907
SHERMAN COLLEGE OF CHIROPRACTIC	50-10041	Occipital Lift & Module B: Adjust Anyone Anywhere	20-1094944
SHERMAN COLLEGE OF CHIROPRACTIC	50-10041	Principles 2 Adjusting	20-1215172
TEXAS CHIROPRACTIC COLLEGE	50-7650	Functional Nutrition Certification - Module 1 Live Webinar	20-1355562
TEXAS CHIROPRACTIC COLLEGE	50-7650	REHAB PRINCIPLES AND FROZEN SHOULDER WHY MORE TESTING OFTEN REDUCES CLARITY AND HOW FEWER, BETTER TESTS IMPROVE OUTCOMES	20-1359567
TEXAS CHIROPRACTIC COLLEGE	50-7650	REHAB-A-PALOOZA THE ULTIMATE MSK EXERCISE EXPERIENCE	20-1355692
WISCONSIN CHIROPRACTIC ASSOCIATION	50-40798	2026 Spring Convention - Sunday April 19, 2026	20-1355267
WISCONSIN CHIROPRACTIC ASSOCIATION	50-40798	2026 Spring Convention - Thursday April 16, 2026	20-1354943
WISCONSIN CHIROPRACTIC ASSOCIATION	50-40798	2026 Spring Convention-Friday April 17, 2026	20-1355259
WISCONSIN CHIROPRACTIC ASSOCIATION	50-40798	2026 Spring Convention-Saturday April 18, 2026	20-1355265
WISCONSIN CHIROPRACTIC ASSOCIATION	50-40798	Building Immune Protocols	20-1362308
WISCONSIN CHIROPRACTIC ASSOCIATION	50-40798	Cervicogenic Headache and Associated Neuro-Otologic & Visual Complaints: Diagnosis, Mechanisms, and Chiropractic Management	20-1354822
WISCONSIN CHIROPRACTIC ASSOCIATION	50-40798	DOT Medical Exams	20-1360054
WISCONSIN CHIROPRACTIC ASSOCIATION	50-40798	HIPAA and OSHA Compliance Updates	20-1362335
WISCONSIN CHIROPRACTIC ASSOCIATION	50-40798	Lyme Disease Clinical Essentials: Foundational Education for Chiropractic Practice	20-1354835
WISCONSIN CHIROPRACTIC ASSOCIATION	50-40798	Pregnancy & Chiropractic 101: Foundations for Pregnancy Care	20-1358702
WISCONSIN CHIROPRACTIC ASSOCIATION	50-40798	Professional Boundaries in Chiropractic	20-1363265
WISCONSIN CHIROPRACTIC ASSOCIATION	50-40798	The Silent Hormone Crisis in Men and Women: Evidence-Based Natural Solutions	20-1358703

WISCONSIN CHIROPRACTIC ASSOCIATION	50-40798	Workplace Medical exams & Testing: Expanding Your Chiropractic Service Offerings	20-1360890
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