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**VIRTUAL/TELECONFERENCE**  
**COSMETOLOGY EXAMINING BOARD**  
**Virtual, 4822 Madison Yards Way, Madison**  
**Contact: Will Johnson (608) 266-2112**  
**August 26, 2024**

*The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.*

**AGENDA**

**9:30 AM**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A. Adoption of Agenda (1-3)**
- B. Approval of Minutes of June 10, 2024 (4-6)**
- C. Introductions, Announcements and Recognition**
  - 1) Introduction: Fawn J. George, Public Member (Succeeds: Pearse)
- D. Reminders: Conflicts of Interest, Scheduling Concerns**
- E. Administrative Matters – Discussion and Consideration**
  - 1) Department, Staff, and Board Updates
  - 2) Board Members – Term Expiration Dates
    - a. Beckett, Dutch W.V. – 7/1/2027
    - b. Blake, Melissa K. – 7/1/2024
    - c. Cwojdzinski, Kayla M. – 7/1/2028
    - d. George, Fawn J. – 7/2/2028
    - e. Hoepfner, Ann M. – 7/1/2027
    - f. Jackson, Megan A. – 7/1/2027
    - g. McIntosh, Dana – 7/1/2027
    - h. Watkins, Alexis – 7/1/2027
- F. DSPS Interdisciplinary Advisory Council – Discussion and Consideration**
  - 1) Board Appointment of Liaison
- G. Legislative and Policy Matters – Discussion and Consideration**
- H. Administrative Rule Matters – Discussion and Consideration (7-14)**
  - 1) Board discussion of new scope statement for Cos 1, 2, 4, 5, 6 relating to Education and Approved Formal Training **(8-9)**
  - 2) Board discussion of drafting for Cos 1 to 4, relating to Mobile Establishments **(10-13)**

3) Pending and Possible Rulemaking Projects (14)

**I. Education and Examination Matters – Discussion and Consideration (15)**

1) Examination Update

**J. Deliberation on Items Added After Preparation of Agenda**

- 1) Introductions, Announcements and Recognition
- 2) Election of Officers, Appointment of Liaison(s), Delegation of Authorities
- 3) Administrative Matters
- 4) Education and Examination Matters
- 5) Credentialing Matters
- 6) Practice Matters
- 7) Legislative and Policy Matters
- 8) Administrative Rule Matters
- 9) Liaison Reports
- 10) Public Health Emergencies
- 11) Board Liaison Training and Appointment of Mentors
- 12) Informational Items
- 13) Division of Legal Services and Compliance (DLSC) Matters
- 14) Presentations of Petitions for Summary Suspension
- 15) Petitions for Designation of Hearing Examiner
- 16) Presentation of Stipulations, Final Decisions and Orders
- 17) Presentation of Stipulations and Interim Orders
- 18) Presentation of Proposed Final Decision and Orders
- 19) Presentation of Interim Orders
- 20) Petitions for Re-Hearing
- 21) Petitions for Assessments
- 22) Petitions to Vacate Orders
- 23) Requests for Disciplinary Proceeding Presentations
- 24) Motions
- 25) Petitions
- 26) Appearances from Requests Received or Renewed
- 27) Speaking Engagement(s), Travel, or Public Relation Request(s)

**K. Public Comments**

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).**

**L. Deliberation on Division of Legal Services and Compliance (DLSC) Matters**

**1) Administrative Warnings**

- a) 23 BAC 058 – W.M.D. (16-17)

**2) Case Closings**

- a) 21 BAC 039 – B.C., G.N. (18-22)  
b) 21 BAC 058 – C.N., C.N., C.N., T.C. (23-29)  
c) 24 COS 037 – L.M.R. (30-34)

**M. Deliberation on Proposed Final Decision and Order**

- 1) Gijeila A. Rivera Quiles – DHA Case Number SPS-24-0015/ DLSC Case Number 23 BAC 071 (35-44)

**MI. Deliberation of Items Added After Preparation of the Agenda**

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) DLSC Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petitions for Summary Suspension
- 7) Petitions for Designation of Hearing Examiner
- 8) Proposed Stipulations, Final Decision(s) and Order(s)
- 9) Proposed Final Decision(s) and Order(s) of Default
- 10) Proposed Interim Orders
- 11) Administrative Warnings
- 12) Review of Administrative Warnings
- 13) Proposed Final Decisions and Orders
- 14) Orders Fixing Costs/Matters Related to Costs
- 15) Case Closings
- 16) Board Liaison Training
- 17) Petitions for Assessments and Evaluations
- 18) Petitions to Vacate Orders
- 19) Remedial Education Cases
- 20) Motions
- 21) Petitions for Re-hearings
- 22) Appearances from Requests Received or Renewed

**MI. Consulting with Legal Counsel**

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

P. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

Q. Open Session Items Noticed Above Not Completed in the Initial Open Session

**ADJOURNMENT**

**NEXT MEETING: OCTOBER 28, 2024**

***Board Member Training: November 15***

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board’s agenda, please visit the Department website at <https://dsps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer, or reach the Meeting Staff by calling 608-267-7213.

**VIRTUAL/TELECONFERENCE  
COSMETOLOGY EXAMINING BOARD  
MEETING MINUTES  
JUNE 10, 2024**

**PRESENT:** Dutch Beckett, Melissa Blake, Kayla Cwojdzinski (*arrived 9:32 a.m.*), Ann Hoepfner, Megan Jackson, Dana McIntosh, Alexis Watkins

**STAFF:** Will Johnson, Executive Director; Renee Parton, Legal Counsel; Nilajah Hardin and Jacob Pelegrin, Administrative Rule Coordinators; Tracy Drinkwater, Board Administration Specialist; and other Department staff.

**CALL TO ORDER**

Megan Jackson, Chairperson, called the meeting to order at 9:31 a.m. A quorum was confirmed with six (6) members present.

**ADOPTION OF AGENDA**

**Amendments to Agenda:**

- Remove Item E, 9:30 A.M. PRELIMINARY PUBLIC HEARING ON STATEMENT OF SCOPE: SS 056-24 Cos 1 to 4 Relating to Mobile Establishments

**MOTION:** Ann Hoepfner moved, seconded by Alexis Watkins, to adopt the Agenda as amended. Motion carried unanimously.

*Kayla Cwojdzinski (arrived 9:32 a.m.)*

**APPROVAL OF MINUTES OF MARCH 25, 2024**

**MOTION:** Ann Hoepfner moved, seconded by Dutch Beckett, to approve the Minutes of March 25, 2024, as published. Motion carried unanimously.

**ADMINISTRATIVE RULE MATTERS**

**Drafting Proposals: Cos 1, 2, 5, and 6, Relating to Scope of Practice and Education**

**MOTION:** Ann Hoepfner moved, seconded by Dana McIntosh, to request DSPS staff revise Scope Statement 008-23 on Cos 1, 2,5, and 6, relating to Scope of Practice and Education to read Cos 1 and 2 and 4 to 6, relating to Education and Approved Formal Training and resubmit it to the Board for approval at a future meeting. Motion carried unanimously.

**SPEAKING ENGAGEMENTS, TRAVEL, OR PUBLIC RELATION REQUESTS**

**2024 NIC Annual Conference – October 11-14, 2024 – Salt Lake City, UT**

**MOTION:** Dutch Beckett moved, seconded by Dana McIntosh, to designate Dutch Beckett, Dana McIntosh and Alexis Watkins with Megan Jackson and Melissa

Blake as alternates to attend the 2024 NIC Annual Conference on October 11-14, 2024, in Salt Lake City, UT. Motion carried unanimously.

### **CLOSED SESSION**

**MOTION:** Ann Hoepfner moved, seconded by Kayla Cwojdzinski, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Megan Jackson, Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Dutch Beckett-yes; Melissa Blake-yes; Kayla Cwojdzinski-yes; Ann Hoepfner-yes; Megan Jackson-yes; Dana McIntosh-yes; and Alexis Watkins-yes. Motion carried unanimously.

The Board convened into Closed Session at 10:20 a.m.

### **DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS**

#### **Proposed Stipulations, Final Decisions and Orders**

##### ***23 BAC 014 – Truc T. Le***

**MOTION:** Ann Hoepfner moved, seconded by Dutch Beckett, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Truc T. Le, DLSC Case Number 23 BAC 014. Motion carried unanimously.

#### **Administrative Warnings**

##### ***23 BAC 087 – J.A.R.***

**MOTION:** Ann Hoepfner moved, seconded by Kayla Cwojdzinski, to issue an Administrative Warning in the matter of J.A.R., DLSC Case Number 23 BAC 087. Motion carried unanimously.

#### **Case Closings**

##### ***23 BAC 014 – T.***

**MOTION:** Ann Hoepfner moved, seconded by Kayla Cwojdzinski, to close DLSC Case Number 23 BAC 014 against T., for Lack of Jurisdiction (L2). Motion carried unanimously.

**Deliberation On Proposed Final Decisions And Orders**

**24 COS 0025 – Mandy Ashenfelter**

**MOTION:** Ann Hoepfner moved, seconded by Dana McIntosh, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order for Default, in the matter of disciplinary proceedings against Mandy Ashenfelter, DLSC Case Number 24 COS 0025. Motion carried unanimously.

**RECONVENE TO OPEN SESSION**

**MOTION:** Ann Hoepfner moved, seconded by Dana McIntosh, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 10:32 a.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MOTION:** Ann Hoepfner moved, seconded by Alexis Watkins, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

*(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)*

**ADJOURNMENT**

**MOTION:** Ann Hoepfner moved, seconded by Dana McIntosh, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:33 a.m.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and title of person submitting the request:</b> Jake Pelegrin Administrative Rules Coordinator		<b>2) Date when request submitted:</b> 8/14/24 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
<b>3) Name of Board, Committee, Council, Sections:</b> Cosmetology Examining Board			
<b>4) Meeting Date:</b> 8/26/24	<b>5) Attachments:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b> <b>Administrative Rule Matters – Discussion and Consideration</b> 1. Board discussion of new scope statement for Cos 1, 2, 4, 5, 6 relating to Education and Approved Formal Training 2. Board discussion of drafting for Cos 1 to 4, relating to Mobile Establishments 3. Pending or possible rulemaking projects	
<b>7) Place Item in:</b> <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	<b>8) Is an appearance before the Board being scheduled?</b> <i>(If yes, please complete <a href="#">Appearance Request</a> for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b> N/A	
<b>10) Describe the issue and action that should be addressed:</b>  Attachments: -Scope statement for Cos 1, 2, 4, 5, 6 relating to Education and Approved Formal Training -Drafting Proposals: Cos 1 to 4, relating to Mobile Establishments -Rules Progress Chart			
<b>11)</b> <i>Jake Pelegrin</i>		<b>Authorization</b> 8/14/24	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
<b>Directions for including supporting documents:</b> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

# STATEMENT OF SCOPE

## COSMETOLOGY EXAMINING BOARD

**Rule No.:** Chapters Cos 1, 2, 4, 5, and 6

**Relating to:** Education and Approved Formal Training

**Rule Type:** Permanent

### 1. Finding/nature of emergency (Emergency Rule only):

N/A

### 2. Detailed description of the objective of the proposed rule:

The objective of the proposed rule is for the Board to conduct a review of the requirements relating to education and approved formal training in Wisconsin Administrative Code Chapters Cos 1, 2, 4, 5 and 6.

### 3. Description of the existing policies relevant to the rule, new policies proposed to be included in the rule, and an analysis of policy alternatives:

Wisconsin Administrative Code Chapters Cos 2, 4, 5 and 6 cover requirements for practice and professional conduct, sanitation and safety, courses of instruction, and apprenticeship procedures and standards. Chapter Cos 1 covers definitions. The Board has identified the need to clarify its rules to ensure that they are clear, consistent with current professional and academic practices and standards, and that they comply with applicable Wisconsin statutes. Specifically, the Board has identified a need to update education and formal training requirements to achieve these goals.

The alternative to making these updates is that license, education, and training requirements will continue to be inconsistently interpreted by those currently within and interested in entering the profession.

### 4. Detailed explanation of statutory authority for the rule (including the statutory citation and language):

Section 15.08 (5) (b), Stats., states that each examining board “[s]hall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains and define and enforce professional conduct and unethical practices not inconsistent with the law relating to the particular trade or profession.”

Section 227.11 (2) (a), Stats., states that an agency, “may promulgate rules interpreting the provisions of any statute enforced or administered by the agency, if the agency considers it necessary to effectuate the purpose of the statute, but a rule is not valid if the rule exceeds the bounds of correct interpretation.”

Section 440.62 (5) (b) 1., Stats., states that “[t]he cosmetology examining board shall promulgate rules prescribing the subjects required to be included in courses of instruction at schools of cosmetology and specialty schools and establishing minimum standards for courses of instruction and instructional materials and equipment at schools of cosmetology and specialty schools.”

Section 454.075, Stats., states that “[t]he examining board shall identify by rule the accrediting agencies it approves to accredit schools for the purpose of satisfying educational requirements for an initial license or a license renewal under this subchapter.”



**5. Estimate of amount of time that state employees will spend developing the rule and of other resources necessary to develop the rule:**

80 hours

**6. List with description of all entities that may be affected by the proposed rule:**

Wisconsin licensed cosmetologists, aestheticians, electrologists, and manicurists; sponsors and providers of training, initial, and continuing education related to those credentials; and those looking to enter those professions.

**7. Summary and preliminary comparison with any existing or proposed federal regulation that is intended to address the activities to be regulated by the proposed rule:**

None.

**8. Anticipated economic impact of implementing the rule (note if the rule is likely to have a significant economic impact on small businesses):**

None to minimal. The rule is not likely to have a significant economic impact on small businesses.

**Contact Person:** Jake Pelegrin, Administrative Rule Coordinator, [DSPSAdminRules@wisconsin.gov](mailto:DSPSAdminRules@wisconsin.gov), (608) 267-0989

Approved for publication:

Approved for implementation:

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date Submitted

\_\_\_\_\_  
Date Submitted

STATE OF WISCONSIN  
COSMETOLOGY EXAMINING BOARD

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IN THE MATTER OF RULEMAKING	:	PROPOSED ORDER OF THE
PROCEEDINGS BEFORE THE	:	COSMETOLOGY
COSMETOLOGY	:	EXAMINING BOARD
EXAMINING BOARD	:	ADOPTING RULES
	:	(CLEARINGHOUSE RULE )

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PROPOSED ORDER

An order of the Cosmetology Examining Board to create Cos relating to Mobile Establishments.

Analysis prepared by the Department of Safety and Professional Services.

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ANALYSIS

**Statutes interpreted:**

Sections 454.08 (1) (ag) 1. and 2., and 454.08 (4), Stats.

**Statutory authority:**

Sections 15.08 (5) (b), 227.11 (2) (a), 454.08 (1) (ag) 1. and 2., and 454.08 (4), Stats.

**Explanation of agency authority:**

Section 15.08 (5) (b), Stats., provides that each examining board “[s]hall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains, and define and enforce professional conduct and unethical practices not inconsistent with the law relating to the particular trade or profession.”

Section 227.11 (2) (a), Stats., provides that “Each agency may promulgate rules interpreting the provisions of any statute enforced or administered by the agency, if the agency considers it necessary to effectuate the purpose of the statute, but a rule is not valid if the rule exceeds the bounds of correct interpretation.”

Section 454.08 (1) (ag) 1., Stats.: “The examining board shall promulgate rules permitting the practice of electrology outside of a licensed establishment.”

Section 454.08 (1) (ag) 2., Stats.: “The examining board shall promulgate rules permitting the use of a chemical process in the practice of cosmetology, aesthetics, or manicuring outside of a licensed establishment, except that the examining board may not promulgate any rule that restricts the use of a chemical process in cutting or styling hair

in the practice of cosmetology or applying cosmetics, oils, lotions, clay, creams, antiseptics, powders, or tonics in the practice of aesthetics.”

Section 454.08 (4), Stats., states that “[t]he examining board shall, by rule, establish minimum standards concerning the maintenance, equipment, plans, and specifications for licensed establishments as they relate to the public health and safety.”

**Related statute or rule:**

None.

**Plain language analysis:**

The objective of the proposed rule is to review requirements relating to cosmetology establishments and consider updating the rules to clarify how those requirements apply to mobile establishments. Wisconsin Administrative Code Chapter Cos 3 covers requirements for cosmetology establishments. The rules are currently unclear whether mobile establishments are allowed. The Board has identified the need for a code update to clarify how those requirements apply to mobile establishments.

**Summary of, and comparison with, existing or proposed federal regulation:**

None.

**Comparison with rules in adjacent states:**

**Illinois:**

Rules of the Illinois Department of Financial and Professional Regulation allow for mobile establishments in Illinois [68 Ill. Adm. Code 1175.1300]. Cosmetology, nail technology, hair braiding or esthetics salons and barber shops are allowed to be in the form of a mobile salon or shop, and are subject to the same regulations as those in buildings.

**Iowa:**

Iowa statute allows for mobile cosmetology establishments [Chapter 157, Iowa Code]. “Establishment” is defined as a fixed location or a location that is readily movable where one or more persons engage in the practice of barbering and cosmetology arts and sciences, including but not limited to a retail establishment. All establishments are subject to the same regulations for licensure, safety, and sanitation. Rules of Iowa’s Public Health Department, Professional Licensure Division further specify licensing and sanitation requirements [645 IAC 61].

**Michigan:**

Michigan statutes allow for mobile salons and the performance of cosmetology services in mobile salons [MCL 339.1203]. Rules of the Michigan Department of Licensing and Regulatory Affairs require an establishment license for mobile salons in the same way as those in a building [Mich Admin Code, R 338.2126a]. One additional application requirement for mobile salons is that they provide photographs demonstrating compliance with safety and sanitation requirements upon application for an establishment license.

**Minnesota:**

Minnesota statutes allow for mobile salons to provide cosmetology services [Minnesota Statutes, Chapter 155A.29]. They are subject to the same minimum requirements as other salons in Minnesota. Minnesota rules provide for further regulations on mobile salons [Minnesota Rules, Chapter 2105.0395]. They specify that a license can only apply to one vehicle or mobile structure and cannot be transferred. All services must be provided inside the interior of the vehicle or structure. The mobile salon must be equipped with a functioning cell phone or Voice over Internet Protocol. The mobile salon must have working alarms for carbon monoxide, smoke, and combustible gas, either as single alarms or combined alarms. The mobile salon must have a self-contained, potable water supply in holding tanks, a wastewater tank or gray water tank, and a restroom. Services may not be provided unless the mobile salon is parked with the engine off, stable, and leveled. The mobile salon must have a ventilation system sufficient to provide fresh air in the salon.

**Summary of factual data and analytical methodologies:**

The proposed rules were developed by conducting a review of the provisions of chs. Cos 1, 2, 3, and 4, reviewing regulations on mobile establishments from other states, and obtaining input and feedback from the Cosmetology Examining Board.

**Analysis and supporting documents used to determine effect on small business or in preparation of economic impact analysis:**

The proposed rules will be posted for a period of 14 days to solicit public comment on economic impact, including how the proposed rules may affect businesses, local government units, and individuals.

**Effect on small business:**

These proposed rules do not have an economic impact on small businesses, as defined in s. 227.114 (1), Stats. The Department's Regulatory Review Coordinator may be contacted by email at [Jennifer.Garrett@wisconsin.gov](mailto:Jennifer.Garrett@wisconsin.gov) or phone at 608-266-2112.

**Agency contact person:**

Jake Pelegrin, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Policy Development, P.O. Box 8366, Madison, Wisconsin 53708-8306; telephone 608-267-0989; email at [DSPSAdminRules@wisconsin.gov](mailto:DSPSAdminRules@wisconsin.gov).

**Place where comments are to be submitted and deadline for submission:**

Comments may be submitted to Jake Pelegrin, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Policy Development, 4822 Madison Yards Way, P.O. Box 8366, Madison, WI 53708-8366, or by email to [DSPSAdminRules@wisconsin.gov](mailto:DSPSAdminRules@wisconsin.gov). Comments must be received on or before the public hearing, held on a date to be determined, to be included in the record of rule-making proceedings.

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TEXT OF RULE

SECTION 1. Cos 1.01 (11t) is created to read:

SECTION 7. EFFECTIVE DATE. The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin Administrative Register, pursuant to s. 227.22 (2) (intro.), Stats.

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(END OF TEXT OF RULE)

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**Cosmetology Examining Board  
Rule Projects**

<b>Clearinghouse Rule Number</b>	<b>Scope #</b>	<b>Scope Expiration</b>	<b>Code Chapter Affected</b>	<b>Relating clause/ Summary</b>	<b>Current Stage</b>	<b>Next Step</b>
	008-23	7/23/2025	Cos 1, 2, 5 and 6	<b>Education and Clarification of courses of instruction.</b> The objective of the proposed rule is for the Board to review the requirements relating to education in Wisconsin Administrative Code Chapters Cos 1, 2, 5 and 6 and conduct a review on courses of instruction.	Rule tabled to restart it with a new scope statement.	
			Cos 1, 2, 4, 5, 6	<b>Education and Approved Formal Training.</b> The Board would like to consider reviewing and updating the education requirements in the Cosmetology code, and consider updating the requirements for approved formal training in chapter Cos 4.	Board approval of scope statement.	Submit scope to Governor's Office.
	056-24	11/28/2026	Cos 1 to 4	<b>Mobile Establishments.</b>	Rule drafting.	Board review and approval of preliminary rule draft.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and Title of Person Submitting the Request:</b>  <b>Megan Jackson, Chair</b>		<b>2) Date When Request Submitted:</b> 08/14/2024  Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> <li>▪ 10 work days before the meeting for Medical Board</li> <li>▪ 14 work days before the meeting for all others</li> </ul>	
<b>3) Name of Board, Committee, Council, Sections:</b>  Cosmetology Examining Board			
<b>4) Meeting Date:</b> 08/26/2024	<b>5) Attachments:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b> <b>Examination Update and Discussion</b>	
<b>7) Place Item in:</b> <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	<b>8) Is an appearance before the Board being scheduled?</b>  <input type="checkbox"/> Yes ( <a href="#">Fill out Board Appearance Request</a> ) <input checked="" type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b>	
<b>10) Describe the issue and action that should be addressed:</b>			
<b>11) Authorization</b>			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
<b>Directions for including supporting documents:</b> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			