



**PROFESSIONAL COUNSELOR SECTION
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING, AND
SOCIAL WORK EXAMINING BOARD**

**Room N208, 4822 Madison Yards Way, 2nd Floor, Madison
Contact: Debra Sybell (608) 266-2112
October 15, 2019**

The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Section.

AGENDA

10:00 A.M.

**(OR IMMEDIATELY FOLLOWING THE MARRIAGE AND FAMILY THERAPY
SECTION MEETING)**

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-3)**
- B. Approval of Minutes of September 10, 2019 (4-7)**
- C. Administrative Matters**
 - 1. Department, Staff, and Board Updates
 - 2. Board Member – Term Expiration Date
- D. Administrative Rules Matters – Discussion and Consideration**
 - 1. Pending or Possible Rulemaking Projects
- E. Legislative and Policy Matters – Discussion and Consideration**
- F. Discussion and Consideration on Items Added After Preparation of Agenda**
 - 1. Introductions, Announcements and Recognition
 - 2. Nominations, Elections, and Appointments
 - 3. Administrative Matters
 - 4. Election of Officers
 - 5. Appointment of Liaisons and Alternates
 - 6. Delegation of Authorities
 - 7. Education and Examination Matters
 - 8. Practice Matters
 - 9. Administrative Rule Matters
 - 10. Legislative and Policy Matters
 - 11. Liaison Reports
 - 12. Board Liaison Training and Appointment of Mentors
 - 13. Informational Items
 - 14. Division of Legal Services and Compliance (DLSC) Matters

15. Presentations of Petitions for Summary Suspension
16. Petitions for Designation of Hearing Examiner
17. Presentation of Stipulations, Final Decisions and Orders
18. Presentation of Proposed Final Decisions and Orders
19. Presentation of Interim Orders
20. Petitions for Re-Hearing
21. Petitions for Assessments
22. Petitions to Vacate Orders
23. Requests for Disciplinary Proceeding Presentations
24. Motions
25. Petitions
26. Appearances from Requests Received or Renewed
27. Speaking Engagements, Travel, or Public Relation Requests, and Reports

G. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

H. Deliberation on DLSC Matters

1. Proposed Stipulations, Final Decisions, and Orders

- a. 17 CPC 018 – Maria J. Bishop, L.P.C. **(8-15)**
- b. 17 CPC 021 – Robert A. Miller, L.P.C., S.A.C. **(16-22)**
- c. 17 CPC 025 – Melanie L. Creger, C.S.A.C., L.P.C., S.W. **(23-29)**
- d. 17 CPC 028 – Barbara Barghahn, S.A.C., P.C.T.L. **(30-36)**
- e. 17 CPC 032, 18 CPC 015 – Sharon N. Medina, L.P.C.-I.T. **(37-43)**
- f. 18 CPC 016 – Daniel H. Doden, L.P.C. **(44-50)**
- g. 18 CPC 017, 19 CPC 007 – Tiffany G. Gaumont, S.A.C., L.P.C. **(51-56)**
- h. 18 CPC 026 – Suzan A.M. McVicker, L.P.C. **(57-63)**

2. Case Closings

- a. 17 CPC 060 – H.D.T. **(64-68)**
- b. 18 CPC 011 – J.D.F. **(69-72)**
- c. 18 CPC 041 – C.A.D. **(73-76)**
- d. 19 CPC 019 – K.E.B. **(77-80)**

3. Monitoring Matters

- a. Charity Nikolay, L.P.C. – Requesting Full Licensure **(81-107)**

I. Deliberation of Items Added After Preparation of the Agenda

1. Education and Examination Matters
2. Credentialing Matters
3. DLSC Matters
4. Monitoring Matters
5. Professional Assistance Procedure (PAP) Matters
6. Petitions for Summary Suspensions
7. Petitions for Designation of Hearing Examiner
8. Proposed Stipulations, Final Decisions and Orders

9. Proposed Interim Orders
10. Administrative Warnings
11. Review of Administrative Warnings
12. Proposed Final Decisions and Orders
13. Matters Relating to Costs/Orders Fixing Costs
14. Case Closings
15. Board Liaison Training
16. Petitions for Assessments and Evaluations
17. Petitions to Vacate Orders
18. Remedial Education Cases
19. Motions
20. Petitions for Re-Hearing
21. Appearances from Requests Received or Renewed

J. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

K. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

L. Open Session Items Noticed Above Not Completed in the Initial Open Session

ADJOURNMENT

NEXT MEETING: JANUARY 28, 2020 (TENTATIVE)

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 4822 Madison Yards Way, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.

**PROFESSIONAL COUNSELOR SECTION
MEETING MINUTES
SEPTEMBER 10, 2019**

PRESENT: Kathleen Miller (*via Skype*), Tammy Scheidegger, Andrea Simon (*via Skype*)

STAFF: Debra Sybell, Executive Director; Jameson Whitney, Legal Counsel; Kimberly Wood, Program Assistant Supervisor-Advanced; Gayle Nimmerguth, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Tammy Scheidegger, Chairperson, called the meeting to order at 11:55 a.m. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

MOTION: Kathleen Miller moved, seconded by Andrea Simon, to approve the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF JANUARY 29, 2019

MOTION: Kathleen Miller moved, seconded by Tammy Scheidegger, to approve the Minutes of January 29, 2019 as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Board Member – Term Expiration Date

MOTION: Tammy Scheidegger moved, seconded by Kathleen Miller, to recognize and thank Allison Gordon for her years of dedicated service to the MPSW Examining Board, Professional Counselor Section and State of Wisconsin. Motion carried unanimously.

CLOSED SESSION

MOTION: Andrea Simon moved, seconded by Kathleen Miller, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigation with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Tammy Scheidegger, Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Kathleen Miller-yes; Tammy Scheidegger-yes; and Andrea Simon-yes. Motion carried unanimously.

The Section convened into Closed Session at 12:13 p.m.

CREDENTIALING MATTERS

Predetermination Application for Roger Cahak #675409

MOTION: Andrea Simon moved, seconded by Tammy Scheidegger, to approve the predetermination of Roger Cahak. Motion carried. Abstained: Kathleen Miller

Application Reviews

Erin Souik, LPC-IT – Education Review

MOTION: Kathleen Miller moved, seconded by Andrea Simon, to deny the Professional Counselor Training License Application of Erin Souik, LPC-IT. **Reason for Denial:** Educational requirements not met. Motion carried unanimously.

Ketan Tailor, LPC-IT – Education Review

MOTION: Kathleen Miller moved, seconded by Andrea Simon, to deny the Professional Counselor Training License Application of Ketan Tailor, LPC-IT, for **Reason for Denial:** Educational requirements not met. Motion carried unanimously.

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Administrative Warnings

MOTION: Kathleen Miller moved, seconded by Andrea Simon, to issue Administrative Warnings in the matter the following cases:

1. 16 CPC 045 – S.J.S.M.
2. 17 CPC 048 – D.L.P.

Motion carried unanimously.

Proposed Stipulations, Final Decisions and Orders

MOTION: Tammy Scheidegger moved, seconded by Kathleen Miller, to table consideration of the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against:

1. 17 CPC 018 – Maria J. Bishop, L.P.C.
2. 17 CPC 021 – Robert A. Miller, L.P.C., S.A.C.
3. 17 CPC 025 – Melanie L. Creger, C.S.A.C., L.P.C., S.W.
4. 17 CPC 028 – Barbara Barghahn, S.A.C., P.C.T.L.
5. 17 CPC 032, 18 CPC 015 – Sharon N. Medina, L.P.C.-I.T.
6. 18 CPC 016 – Daniel H. Doden, L.P.C.
7. 18 CPC 017, 19 CPC 007 – Tiffany G. Gaumont, S.A.C., L.P.C.
8. 18 CPC 026 – Suzan A.M. McVicker, L.P.C.

Motion carried unanimously.

16 CPC 056, 17 CPC 001, 17 CPC 002, 17 CPC 008, 17 CPC 009 – Mary E. Miller, L.P.C.

MOTION: Kathleen Miller moved, seconded by Tammy Scheidegger, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Mary E. Miller, L.P.C., DLSC Case Numbers 16 CPC 056, 17 CPC 001, 17 CPC 002, 17 CPC 008, 17 CPC 009. Motion carried unanimously.

Case Closings

MOTION: Kathleen Miller moved, seconded by Andrea Simon, to close the following DLSC Cases:

1. 16 CPC 020 – K.J.L. – Prosecutorial Discretion (P7)
2. 16 CPC 041 – D.M. – Insufficient Evidence
3. 16 CPC 051 – T.A.G. – Insufficient Evidence
4. 17 CPC 005 – M.S.A. – No Violation
5. 17 CPC 007 – T.I.F. – Insufficient Evidence
6. 17 CPC 010 – H.M.B. – Insufficient Evidence
7. 17 CPC 040 – S.M.A. – Insufficient Evidence
8. 17 CPC 049 – B.G. – Insufficient Evidence
9. 17 CPC 057 – A.L.E. – Insufficient Evidence
10. 17 CPC 058 – C.N.N. – Insufficient Evidence
11. 17 CPC 062 – J.A.R. – No Violation
12. 18 CPC 001 – K.J.J. – Insufficient Evidence
13. 18 CPC 003 – P.L.P. – Insufficient Evidence
14. 18 CPC 007 – S.J.S. – Insufficient Evidence
15. 18 CPC 013 – J.L.O. – Insufficient Evidence
16. 18 CPC 023 – B.A.B. – Insufficient Evidence
17. 18 CPC 024 – J.P.W. – No Violation
18. 18 CPC 030 – C.L.H. – Prosecutorial Discretion (P5)
19. 18 CPC 031 – R.V. – Prosecutorial Discretion (P2)
20. 18 CPC 049 – C.L.H. – Prosecutorial Discretion (P2)
21. 18 CPC 052 – E.M.R. – Prosecutorial Discretion (P2)
22. 18 CPC 054 – C.A.B. – No Violation
23. 18 CPC 057 – R.M.E. – Prosecutorial Discretion (P2)
24. 18 CPC 058 – J.R.M. – No Violation
25. 18 CPC 059 – D.M.A. – Prosecutorial Discretion (P2)
26. 18 CPC 065 – T.L.S. – No Violation
27. 18 CPC 066 – R.T.S. – No Violation

Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Tammy Scheidegger moved, seconded by Kathleen Miller, to reconvene into Open Session. Motion carried unanimously.

The Section reconvened into Open Session at 1:02 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Kathleen Miller moved, seconded by Andrea Simon, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: Kathleen Miller moved, seconded by Andrea Simon, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:03 p.m.

DRAFT