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**VIRTUAL/TELECONFERENCE  
PROFESSIONAL COUNSELOR SECTION  
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING, AND  
SOCIAL WORK EXAMINING BOARD  
Virtual, 4822 Madison Yards Way, Madison  
Contact: Brad Wojciechowski (608) 266-2112  
April 22, 2026**

*The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Section.*

**AGENDA**

**9:00 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A. Adoption of Agenda (1-3)**
- B. Approval of Minutes of January 21, 2026 (4-7)**
- C. Reminders: Conflicts of Interest, Scheduling Concerns
- D. Introductions, Announcements, and Recognition
- E. Administrative Matters – Discussion and Consideration**
  - 1. Department, Staff, and Section Updates
  - 2. Section Member – Term Expiration Date
    - a. Glavan, Ann E.– 7/1/2027
    - b. Lee, Joshua R. – 7/1/2028
    - c. Simon, Andrea L. – 7/1/2027
    - d. Strait, Tim – 7/1/2029
- F. Administrative Rule Matters – Discussion and Consideration (8-40)**
  - 1. Drafting: MPSW 4, 12, 16, and 20, relating to supervision requirements (9-39)
  - 2. Pending or Possible Rulemaking Projects (40)
- G. Speaking Engagements, Travel, or Public Relation Requests, and Reports – Discussion and Consideration**
  - 1. Travel Report: ACA Conference, April 9-11, 2026, in Columbus, OH (Lee)
- H. Professional Counselors Compact – Discussion and Consideration**
- I. Legislative and Policy Matters – Discussion and Consideration

- J. Discussion and Consideration on Items Added After Preparation of Agenda
  - 1. Introductions, Announcements and Recognition
  - 2. Nominations, Elections, and Appointments
  - 3. Administrative Matters
  - 4. Election of Officers
  - 5. Appointment of Liaisons and Alternates
  - 6. Delegation of Authorities
  - 7. Education and Examination Matters
  - 8. Practice Matters
  - 9. Administrative Rule Matters
  - 10. Legislative and Policy Matters
  - 11. Liaison Reports
  - 12. Public Health Emergencies
  - 13. Board Liaison Training and Appointment of Mentors
  - 14. Informational Items
  - 15. Division of Legal Services and Compliance (DLSC) Matters
  - 16. Presentations of Petitions for Summary Suspension
  - 17. Petitions for Designation of Hearing Examiner
  - 18. Presentation of Stipulations, Final Decisions and Orders
  - 19. Presentation of Proposed Final Decisions and Orders
  - 20. Presentation of Interim Orders
  - 21. Petitions for Re-Hearing
  - 22. Petitions for Assessments
  - 23. Petitions to Vacate Orders
  - 24. Requests for Disciplinary Proceeding Presentations
  - 25. Motions
  - 26. Petitions
  - 27. Appearances from Requests Received or Renewed
  - 28. Speaking Engagements, Travel, or Public Relation Requests, and Reports

**K. Public Comments**

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).**

**L. Credentialing Matters**

- 1. **Full Board Review**
  - a. R.S. – Initial Application (IA-573221) **(41-121)**

**M. Deliberation on Division of Legal Services and Compliance (DLSC) Matters**

- 1. **Administrative Warnings**
  - a. 25 CPC 0104 – S.G. **(122-123)**

**N. Deliberation of Items Added After Preparation of the Agenda**

- 1. Education and Examination Matters
- 2. Credentialing Matters
- 3. DLSC Matters

4. Monitoring Matters
5. Professional Assistance Procedure (PAP) Matters
6. Petitions for Summary Suspensions
7. Petitions for Designation of Hearing Examiner
8. Proposed Stipulations, Final Decisions and Orders
9. Proposed Interim Orders
10. Administrative Warnings
11. Review of Administrative Warnings
12. Proposed Final Decisions and Orders
13. Matters Relating to Costs/Orders Fixing Costs
14. Case Closings
15. Board Liaison Training
16. Petitions for Assessments and Evaluations
17. Petitions to Vacate Orders
18. Remedial Education Cases
19. Motions
20. Petitions for Re-Hearing
21. Appearances from Requests Received or Renewed

O. Consulting with Legal Counsel

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

P. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate

Q. Open Session Items Noticed Above Not Completed in the Initial Open Session

**ADJOURNMENT**

**NEXT MEETING: JULY 14, 2026**

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 MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of any agenda item may be changed by the board for the convenience of the parties. The person credentialed by the board has the right to demand that the meeting at which final action may be taken against the credential be held in open session. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer or reach the Meeting Staff by calling 608-267-7213.

VIRTUAL/TELECONFERENCE  
PROFESSIONAL COUNSELOR SECTION  
MEETING MINUTES  
JANUARY 21, 2026

**PRESENT:** Ann Glavan, Joshua Lee, Andrea Simon

**ABSENT:** Tim Strait

**STAFF:** Brad Wojciechowski, Executive Director; Joseph Ricker, Legal Counsel; Sofia Anderson, Administrative Rules Coordinator; Ashley Sarnosky, Board Administration Specialist; and other DSPS Staff

**CALL TO ORDER**

Ann Glavan, Chairperson, called the meeting to order at 9:01 a.m. A quorum was confirmed with three (3) members present.

**ADOPTION OF AGENDA**

**MOTION:** Joshua Lee moved, seconded by Andrea Simon, to adopt the Agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF OCTOBER 14, 2026**

**MOTION:** Joshua Lee moved, seconded by Andrea Simon, to approve the Minutes of October 14, 2025, as published. Motion carried unanimously.

**Election of Officers**

*Slate of Officers*

**NOMINATION:** Ann Glavan nominated the 2025 slate of officers to continue in 2026. All officers accepted their nominations.

Brad Wojciechowski, Executive Director, called for nominations three (3) times.

The Slate of Officers was elected by unanimous voice vote.

2026 ELECTION RESULTS	
Chairperson	Ann Glavan
Vice Chairperson	Andrea Simon
Secretary	Tim Strait

**Appointment of Liaisons and Alternates, Delegation of Authorities**

<b>LIAISON APPOINTMENTS</b>	
<b>Credentialing Liaison(s)</b>	Tim Strait Andrea Simon Joshua Lee
<b>Education and Examination Liaison(s)</b>	Tim Strait <i>Alternate: Andrea Simon</i>
<b>Monitoring Liaison(s)</b>	Joshua Lee <i>Alternate: Ann Glavan</i>
<b>Professional Assistance Procedure (PAP) Liaison(s)</b>	Joshua Lee <i>Alternate: Ann Glavan</i>
<b>Legislative Liaison(s)</b>	Andrea Simon
<b>Travel Authorization Liaison(s)</b>	Ann Glavan
<b>Website Liaison</b>	Andrea Simon
<b>Screening Panel</b>	Ann Glavan, Tim Strait <i>Alternate: Andrea Simon</i>
<b>Counseling Compact Commissioner</b>	Tim Strait <i>Alternate: Joshua Lee</i>

**Delegation of Authorities****Delegation to DSPS When Applicant Education Does Not Meet Minimum Credit Requirements**

**MOTION:** Joshua Lee moved, seconded by Andrea Simon, to delegate authority to the Department to make determinations regarding applications with non-CACREP Accredited Masters' degrees that reflect less than 42 graduate credits without Section or Section liaison review. Motion carried unanimously.

**Delegation to DSPS When Proposed Supervisors Do Not Hold a Wisconsin Credential**

**MOTION:** Andrea Simon moved, seconded by Joshua Lee, to delegate authority to the Department to make determinations regarding supervisor approval applications pursuant to Wis. Admin. Code § MPSW 12.02 without Section or Section liaison review when proposed supervisors do not hold a Wisconsin credential. Motion carried unanimously.

**Review and Approval of 2025 Delegations including new modifications**

**MOTION:** Andrea Simon moved, seconded by Joshua Lee, to reaffirm all delegation motions made in 2025, as reflected in the January 21, 2026 agenda materials, which were not otherwise modified or amended during the January 21, 2026 meeting. Motion carried unanimously.

**SPEAKING ENGAGEMENTS, TRAVEL, OR PUBLIC RELATION REQUESTS, AND REPORTS**

**Travel Request: Professional Counselors Compact Commission – February 25, 2026 – Orlando, FL**

**MOTION:** Joshua Lee moved, seconded by Andrea Simon, to designate Tim Strait to attend the Professional Counselors Compact Commission – February 25, 2026 – Orlando, FL. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Joshua Lee moved, seconded by Andrea Simon, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigation with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Ann Glavan, Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Ann Glavan-yes; Joshua Lee-yes; and Andrea Simon-yes. Motion carried unanimously.

The Section convened into Closed Session at 9:33 a.m.

**DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS**

**Monitoring Matters**

*Kara Wilkens – Review of Evaluation Report*

**MOTION:** Joshua Lee moved, seconded by Andrea Simon, to note that the Section has reviewed the information provided and has declined to take any action. Motion carried unanimously.

*Kari Jackson – Review of Employment*

**MOTION:** Ann Glavan moved, seconded by Andrea Simon, to decline to recognize the proposed employment as professional counselor in training. Reason for Denial: Proposed employment is not within the scope of practice of professional counseling. Motion carried unanimously.

**Proposed Stipulations and Final Decision and Orders**

*25 CPC 0006 – Stephanie M. Ferguson*

**MOTION:** Ann Glavan moved, seconded by Andrea Simon, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Stephanie M. Ferguson, DLSC Case Number 25 CPC 0006. Motion carried unanimously.

**RECONVENE TO OPEN SESSION**

**MOTION:** Andrea Simon moved, seconded by Joshua Lee, to reconvene into Open Session. Motion carried unanimously.

The Section reconvened into Open Session at 10:05 a.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MOTION:** Andrea Simon moved, seconded by Joshua Lee, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

*(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)*

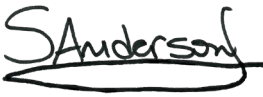
**ADJOURNMENT**

**MOTION:** Joshua Lee moved, seconded by Andrea Simon, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:06 a.m.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and title of person submitting the request:</b> Sofia Anderson, Administrative Rules Coordinator		<b>2) Date when request submitted:</b> 04/10/2026 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
<b>3) Name of Board, Committee, Council, Sections:</b> Professional Counselor Section of the Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board			
<b>4) Meeting Date:</b> April 22, 2026	<b>5) Attachments:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b> Administrative Rule Matters – Discussion and Consideration 1. Drafting: MPSW 4, 12, 16, and 20, relating to supervision requirements. 2. Pending or Possible Rulemaking Projects.	
<b>7) Place Item in:</b> <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	<b>8) Is an appearance before the Board being scheduled?</b> <i>(If yes, please complete <a href="#">Appearance Request</a> for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b> N/A	
<b>10) Describe the issue and action that should be addressed:</b>  Attachments: <ul style="list-style-type: none"> <li>• Final Rule Draft: MPSW 4, 12, 16, and 20, relating to supervision requirements.</li> <li>• MPSW 1 to 20 redline chapters.</li> <li>• PC Section Rule Projects chart</li> </ul>			
<b>11) Authorization</b>  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">   <hr/>                 Signature of person making this request             </div> <div style="text-align: right;">                 04/10/2026  <hr/>                 Date             </div> </div> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 10px;"> <div style="width: 60%;">Supervisor (if required)</div> <div style="width: 35%;">Date</div> </div> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 10px;"> <div style="width: 70%;">Executive Director signature (indicates approval to add post agenda deadline item to agenda)</div> <div style="width: 25%;">Date</div> </div>			
<b>Directions for including supporting documents:</b> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

STATE OF WISCONSIN  
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL  
COUNSELING, AND SOCIAL WORK EXAMINING BOARD

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IN THE MATTER OF RULE-MAKING : PROPOSED ORDER OF THE  
PROCEEDINGS BEFORE THE : MARRIAGE AND FAMILY THERAPY,  
MARRIAGE AND FAMILY THERAPY, : PROFESSIONAL COUNSELING, AND  
PROFESSIONAL COUNSELING, AND : SOCIAL WORK EXAMINING BOARD  
SOCIAL WORK EXAMINING BOARD : ADOPTING RULES  
: (CLEARINGHOUSE RULE 25-091)

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PROPOSED ORDER

An order of the Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board **to amend** MPSW 12.01 (1), (3), 12.02 (1) (intro), (f), (2) (a), (b), (c), (d), (e), (f), and 16.015 (1) (c) (intro) and (3); **to repeal and recreate** MPSW 4 and 16.04; and **to create** MPSW 12.01 (4), (5), 12.02 (3) (d), and 16.05, relating to supervised practice.

Analysis prepared by the Department of Safety and Professional Services.

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ANALYSIS

**Statutes interpreted:**

Chapter 457, Stats.

**Statutory authority:**

Sections 15.08 (5) (b), 227.11 (2) (a), and 457.03 (1).

**Explanation of agency authority:**

Section 15.08 (5) (b), Stats., provides that an examining board “[s]hall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains, and define and enforce professional conduct and unethical practices not inconsistent with the law relating to the particular trade or profession.”

Section 227.11 (2) (a), Stats., states that “[e]ach agency may promulgate rules interpreting the provisions of any statute enforced or administered by the agency, if the agency considers it necessary to effectuate the purpose of the statute...”

Section 457.03 (1), Stats., provides that the examining board can “[u]pon the advice of the social worker section [...] promulgate rules establishing minimum standards for educational programs that must be completed for certification or licensure under this

chapter and for supervised clinical training that must be completed for licensure as a clinical social worker, marriage and family therapist, or professional counselor...”

**Related statute or rule:**

None.

**Plain language analysis:**

The Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board reviewed chapters MPSW 4, 12, and 16 to update the current requirements for supervised practice for social workers, professional counselors, and marriage and family therapists who are under supervision in order to ensure clarity for supervisors, trainees, and employers. This review prompted the following changes:

- Repealed and recreated chapter MPSW 4 and modified chapter MPSW 16 to establish an organizational structure for the supervised practice of the Marriage and Family Therapy and Social Work sections consistent with that of the Professional Counselor section.
- Added a supervisor qualification standard to MPSW 4.02 that allows individuals who have held a license as a clinical social worker for 3 years and completed 30 hours of clinical supervision training to be eligible to supervise social workers.
- Created MPSW 12.01 (4) and (5) to specify supervised practice activities.
- Amended MPSW 12.02 (1) (f) to include a minimum required clinical supervision education.
- Repealed and recreated section MPSW 16.04 to establish a parallel organizational structure similar to the social worker and professional counselor sections.
- Created a new section MPSW 16.05 titled Supervised Practice to include supervisor’s qualifications and responsibilities.
- Added a supervisor qualification standard to MPSW 16.05 to specify that any individual who needs to be reviewed by the marriage and family therapy section as a potential clinical supervisor shall show evidence of 5 years of experience and completion of 30 hours of clinical supervision training.

**Summary of, and comparison with, existing or proposed federal regulation:**

None.

**Summary of public comments received on statement of scope and a description of how and to what extent those comments and feedback were taken into account in drafting the proposed rule:**

The Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board held a preliminary hearing on the scope statement for this rule at its April 16, 2024, meeting. No comments were received.

## **Comparison with rules in adjacent states:**

### **Illinois:**

Illinois does not have an equivalent to the Independent Social Worker license in Wisconsin. Applicants for licensure as a clinical social worker must complete 3,000 hours of satisfactory, supervised professional experience if they hold a master's degree, and 2,000 hours of satisfactory, supervised professional experience if they hold a doctorate degree. Applicants with a bachelor's degree in social work must complete 3 years of supervised professional experience after completing the degree. The rules specify that the required number of hours may be obtained either as full-time experience, which is a minimum of 30 hours per week but not more than 40 hours per week, or as part-time experience, which is up to 29 hours per week. The supervisor is required to meet with the applicant an average of at least 4 hours each month. Group supervision may not exceed 5 supervisees. Supervisors must be a certified social worker with clinical experience, a licensed clinical social worker, a diplomate in clinical social work, a designated member of the Academy of Certified Social Workers (ACSW), a Board certified psychiatrist, a licensed clinical psychologist, a supervisor from another state who is a clinical professional credentialed at the highest level required by that state or other appropriate clinical supervisor as approved by the board. [68 IL Admin. Code Section 1470.20]

Illinois has two professional counseling licenses: licensed professional counselor and licensed clinical professional counselor. A licensed professional counselor may not engage in independent practice without supervision of a licensed clinical professional counselor, a licensed clinical social worker, a licensed clinical psychologist, or a psychiatrist. [225 ILCS 107/18] To obtain a licensed clinical professional counselor, an applicant needs to submit proof of completion of the equivalent of 2 years of full-time supervised experience working as a clinical counselor under the direction of a qualified supervisor after completing a master's degree. Applicants who hold a doctorate's degree must complete the equivalent of 2 years of full-time supervised experience, at least one year of which is after the doctorate degree conferral. Internships required as part of the doctoral degree may count toward professional experience. A qualified supervisor means any person who is a licensed clinical professional counselor, licensed clinical social worker, licensed clinical psychologist, licensed marriage and family therapist, or licensed psychiatrist. If the supervision took place outside the state, the supervisor must have been a master's level or doctoral level counselor engaged in clinical professional counseling, clinical psychology, marriage and family therapy, or psychiatry. When a clinical counseling applicant is obtaining supervised experience while physically located in Illinois, the qualified supervisor must be licensed in the state, even if the services are provided to persons located outside the state via telehealth. One year of supervised clinical professional counseling experience shall be 1,680 clock hours in not less than 48 weeks and at least 50% of those hours must consist of direct face to face service to clients, which includes telehealth methods where there is synchronous audio-visual communication with the client. The supervisor shall meet face to face with the applicant at least one hour each week. Group supervision must not exceed 5 supervisees. [68 IL Admin. Code Section 1375.130]

Illinois has two marriage and family therapist licenses: associate licensed marriage and family therapist and licensed marriage and family therapist. The difference is that the associate licensed marriage and family therapist may not practice independently and must be clinically supervised by a licensed marriage and family therapist. Also, the associate license is only valid for 5 years and may not be renewed. The requirements of the licensed marriage and family therapist include completion of at least 3,000 hours of professional work experience in not less than a 2 year period and no more than 5 years, which includes 1,000 hours of face to face client contact and 200 hours of clinical supervision in marriage and family therapy. [68 IL Admin. Code Section 1283.15] At least 350 hours of the 1,000 hours must involve working with only one client present in therapy sessions as part of the therapy being provided to couples or families, and at least 350 hours of the 1000 hours of face-to-face client contact must involve conjoint therapy, i.e., working with two or more clients present in therapy sessions who are in significant relationships with each other outside the therapy context. [68 IL Admin. Code Section 1283.20] Up to 100 hours of the 200 hours of clinical supervision accumulated during graduate training may be counted toward the total hours of clinical supervision. An eligible supervisor must hold a certification as an approved supervisor or supervisor in-training by the American Association for Marriage and Family Therapy (AAMFT); an active license as a licensed marriage and family therapist with 5 years of clinical experience providing marriage and family therapy; an active clinical membership certification with the AAMFT for at least 5 years; or an active license as a licensed clinical psychologist, a licensed clinical social worker, or a licensed psychiatrist and have 5 years clinical experience providing marriage and family therapy, at least 1,000 hours of conjoint therapy, and either 2 years of experience providing clinical supervision of marriage and family therapy or completed one semester hour of graduate course in marriage and family therapy supervision with at least 15 contact hours or the equivalent prior or during the supervision of an applicant. Supervision is defined as a face-to-face conversation with a supervisor that is live, interactive, and visual. Video supervision sessions must be synchronous and permit verbal and visual interaction during supervision, and must comport with confidentiality regulations and laws, usually in periods of approximately one hour each. Group supervision is limited to a maximum of 6 supervisees. [68 IL Admin. Code Section 1283.25]

**Iowa:**

Applicants for licensure as a licensed independent social worker, the Iowa equivalent to a clinical social worker, must complete the clinical supervised experience in a minimum of 2 years and the experience shall consist of at least 3,000 hours of supervised social work practice, which includes at least 1,500 hours of direct client contact and 110 hours of direct supervision. The direct supervision hours shall include at least 24 hours of live or recorded direct observation of client interaction. A maximum of 50 hours of direct supervision may be obtained through group supervision. The content of the clinical supervised experience shall include psychosocial assessments as well as diagnostic practice and treatment using the current edition of the DSM. The rules do not specify how many hours must involve diagnostic practice and treatment. An applicant who has accrued some or all supervised experience in another state without obtaining licensure in that state shall contact the board to determine if some of that experience can be used to obtain licensure in Iowa. Eligible

supervisors must hold an active license as an independent level social worker, mental health counselor, or marital and family therapist, have a minimum of 3 years of independent practice, have completed at least 6 hours of continuing education course in supervision or one graduate level course in supervision, be knowledgeable of the ethical code and licensing rules governing the supervisee. An applicant who completed some or all of the supervised clinical experience in another state without obtaining licensure in that state should contact the board to determine whether some or all of the supervised clinical experience completed can be used to qualify for licensure in Iowa. [481 IAC 895.6 (154C)] Iowa does not have an equivalent to the Independent Social Worker license in Wisconsin.

Applicants for licensure as a mental health counselor or marriage and family therapist, the Iowa equivalent to a professional counselor or marriage and family therapist, must complete the clinical supervised experience in a minimum of 2 years and the experience shall consist of at least 3,000 hours of supervised social work practice, which includes at least 1,500 hours of direct client contact and 110 hours of direct supervision. The direct supervision hours shall include at least 24 hours of live or recorded direct observation of client interaction. A maximum of 50 hours of direct supervision may be obtained through group supervision. The content of the clinical supervised experience shall include psychosocial assessments as well as diagnostic practice and treatment using the current edition of the DSM. The rules do not specify how many hours must involve diagnostic practice and treatment. An applicant who has accrued some or all supervised experience in another state without obtaining licensure in that state shall contact the board to determine if some of that experience can be used to obtain licensure in Iowa. Eligible supervisors must hold an active license as an independent level social worker, mental health counselor, or marital and family therapist, have a minimum of 3 years of independent practice, have completed at least 6 hours of continuing education course in supervision or one graduate level course in supervision, be knowledgeable of the ethical code and licensing rules governing the supervisee. An applicant who completed some or all of the supervised clinical experience in another state without obtaining licensure in that state should contact the board to determine whether some or all of the supervised clinical experience completed can be used to qualify for licensure in Iowa. [481 IAC 891.7 (154D)]

**Michigan:**

Michigan offers social worker licenses as Bachelor's Social Worker (BSW), Master's Social Worker (MSW) with macro or clinical designations (equivalent to social worker, advanced practice social worker, independent social worker, and clinical social worker). Both BSW and MSW applicants initially receive a one-year limited license, renewable up to 6 times, to gain supervised experience. [MI Admin. Code R 338.2939, R 338.2947] Full licensure requires at least 4,000 hours of post-degree supervised work experience over a minimum of 2 years, under a licensed MSW. Supervision can be individual either in-person or telecommunications with live contact or group with 50% of individual contact reviewing work. Supervisors must conduct at least 4 hours of review per month, with at least 2 hours being individual either in-person or telecommunications. Applicants can accumulate a maximum of 2,080 hours annually, averaging 16-40 hours per week. [MI Admin. Code R 338.2941, R 338.2949] MSW applicants with a macro or clinical designation require an

additional 2,000 hours of post-degree experience in their specialty over at least one year, including at least 50 hours of supervisory review. [MI Admin. Code R 338.2949]

Applicants for a professional counselor license must first be issued a limited licensed counselor license to accumulate the supervised experience required for full licensure. The limited license can be renewed annually but for no more than 10 years. Applicants who complete a master's degree must complete 3,000 hours in not less than 2 years and with not less than 100 hours of regularly scheduled supervision under a licensed professional counselor in good standing. Applicants who completed a doctoral degree must complete 1,500 hours in not less than one year and with not less than 50 hours of regularly scheduled supervision. The supervision begins on the issuance of the limited license and continues until the full license is issued. The applicant must be in the immediate physical presence of the supervisor or can be supervised via 2-way real-time audiovisual technology that allows direct, contemporaneous interaction by sight and sound between the supervisor and supervisee. [MI Admin. Code R 338.1774] A licensed professional counselor can provide supervision if provided supervision on or before January 1, 2013, completed training in counseling supervision, and acquired not less than 3 years post-master's practice in counseling; provided supervision for the first time between January 13, 2013, and March 5, 2022, completed training in counseling supervision, and acquired not less than 3 years of post-master's practice in counseling; or currently holds the Approved Clinical Supervisor (ACS) credential from the Center for Credentialing & Education (CCE). An eligible supervisor will also have training in the function of counseling supervision. [MI Admin. Code R 338.1781]

Applicants for a marriage and family therapist license must first be issued a limited license to accumulate the supervised experience required for full licensure. The limited license can be renewed annually and may not be renewed more than 5 times. Applicants for full licensure can complete supervised clinical marriage and family therapy experience in 2 ways: 1) Completing not less than 300 direct client contact hours in not less than 8 consecutive months in conjunction with the applicant's educational program, which could be obtained either in a clinical practicum during graduate education or in a postgraduate marriage and family institute training program accredited by the Council for Higher Education Accreditation (CHEA) or the United States Department of Education; 2) After the completion of the degree, finish a minimum of 1,000 direct contact hours in supervised marriage and family therapy experience, at least ½ of which was completed with families, couples, or subsystems of families physically present in the therapy room. An eligible supervisor must have a master's or higher graduate degree, and either is a marriage and family therapist, a certified social worker or a social worker, a licensed professional counselor, a physician practicing in a mental health setting, a licensed psychologist, or an approved supervisor or supervisor-in-training through a program conducted by the American Association for Marriage and Family Therapy (AAMFT) and approved by the board. The supervised experience requirement can be waived for applicants who have obtained a doctoral degree in marriage and family therapy. [MCL 333.16909]

## **Minnesota:**

Minnesota offers four social work licenses: Licensed Social Worker (non-clinical), Licensed Graduate Social Worker (clinical practice under supervision), Licensed Independent Social Worker (clinical practice under supervision), and Licensed Independent Clinical Social Worker (independent clinical practice). [MN Stats. 148E.050] All supervisors must complete 30 hours of training in supervision through coursework or continuing education and be competent in the activities being supervised. [MN Stats. 148E.120]

General supervision requirements for licensed social worker and non-clinical licensed graduate social worker establish at least 100 hours of supervision during the first 4,000 hours of post-degree practice (4 hours per 160 practice hours). Fifty hours must be one-on-one whether in-person or eye-to-eye electronic media. The remaining 50 hours can be one-on-one or group supervision at a maximum of 6 supervisees. The supervision must be provided by a licensed graduate social worker who has completed the supervised practice requirements, licensed independent social worker, licensed independent clinical social worker, or any other supervisor who meet the supervised practice requirements. [MN Stats. 148E.100, 148E.105] Applicants for licensure as a licensed independent social worker must have obtained at least 100 hours of supervision during the 4,000 hours of postgraduate social work practice. The supervision must be provided by a licensed independent clinical social worker or an alternate supervisor who meets the supervised practice requirements. [MN Stats. 148E.110]

The clinical practice supervision for clinical licensed graduate social worker and licensed independent clinical social worker must have accrued at least 200 hours of supervision in not less than 4,000 hours and not more than 8,000 hours of postgraduate clinical practice, including at least 1,800 hours of direct clinical client contact. This supervision must have a minimum of 4 hours and a maximum of 8 hours of supervision during the 160 hours of practice until the licensed graduate social worker is issued a licensed independent clinical social worker license. The supervisor and the supervisee are required to meet a ratio of 4 hours of supervision during every 160 hours of practice. Of the 200 hours, 100 hours must be through one-on-one supervision, which could be either in person or via eye-to eye electronic media, while maintaining visual contact. The other 100 hours must be provided through one-on-one supervision or group supervision. Group supervision is limited to 6 supervisees. The supervision must be provided by a licensed independent clinical social worker or any other supervisor who meet the supervised practice requirements. [MN Stats. 148E.106, 148E.115]

Applicants for licensure as a licensed professional counselor, the equivalent to the professional counselor in training license in Wisconsin, must submit to the board a plan for supervision during the first 2,000 hours of professional practice or has submitted proof of supervised professional practice that is acceptable to the board. [MN Stats. 148B.33] In order to qualify for a clinical professional counselor license, applicants must complete 4,000 hours of supervised post-master's degree professional practice in clinical services, which includes at least 1,800 hours of clinical client contact. The supervision must be obtained at the rate of 2 hours of supervision per 40 hours of professional practice. At least 75 percent of the required supervision must be received in person or through real-time,

two-way interactive audio and visual communication, and the board must allow an applicant to engage in this type of supervision. The remaining 25 percent may be received by telephone or by audio or audiovisual electronic device. At least 50 percent of the required hours of supervision must be received on an individual basis and the remaining 50 percent may be received in a group setting. [MN Stats. 148B.5301]

Applicants for licensure as a marriage and family therapist must complete not less than 4,000 hours of supervised professional experience, which includes at least 1,000 hours of clinical client contact, in not less than 2 years and at least 500 hours must be working with couples, families, or other relational groups. Supervision must involve at least 200 hours between the supervisor and supervisee of which at least 150 hours must be face-to-face in any 12-month period. At least 100 hours of contact between the supervisor and supervisee must be in an individual setting. [MN Admin. Code 5300.0150] Applicants are allowed to satisfy the requirement for supervised postgraduate experience through real-time, 2-way interactive audio and visual communication. [MN Stats. 148B.33]

**Summary of factual data and analytical methodologies:**

The proposed rules were developed by reviewing chapters MPSW 4, 12, and 16 to ensure that the code is compliant with current standards of practice. No additional factual data or analytical methodologies were used to develop the proposed rules.

**Analysis and supporting documents used to determine effect on small business or in preparation of economic impact analysis:**

The rule draft was posted on the department’s website for 14 days to solicit economic impact comments from local governments and small businesses. No comments were received.

**Fiscal Estimate and Economic Impact Analysis:**

The Fiscal Estimate and Economic Impact Analysis is attached.

**Effect on small business:**

These proposed rules do not have an economic impact on small businesses, as defined in s. 227.114 (1), Stats. The Department’s Regulatory Review Coordinator may be contacted by email at [Jennifer.Garrett@wisconsin.gov](mailto:Jennifer.Garrett@wisconsin.gov), or by calling (608) 266-2112.

**Agency contact person:**

Sofia Anderson, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Policy Development, 4822 Madison Yards Way, P.O. Box 14497, Madison, Wisconsin 53708-0497; telephone 608-261-4463; email at [DSPSAdminRules@wisconsin.gov](mailto:DSPSAdminRules@wisconsin.gov).

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## TEXT OF RULE

SECTION 1. MPSW 4 is repealed and recreated to read:

### **Chapter MPSW 4**

#### **MPSW 4.01 Supervised practice requirement.**

(1) Supervision of pre-certification or pre-licensure practice of social work under s. 457.08 (3) (c) and (4) (c), Stats., shall include the direction of social work practice in face-to-face individual or groups sessions of at least one hour duration per 40 hours of supervised practice of social work. Such supervision may be exercised by a person other than an employment supervisor.

(2) The one hour per 40 hours supervision requirement specified in sub. (1) may be averaged out over the course of the period of supervision.

(3) An applicant who has completed any portion of their supervised social work practice in another state shall be given credit for those hours upon submission of evidence satisfactory to the section that the hours meet the requirements of this chapter.

(4) A period of supervised practice of social work shall include practice in each of the following activities:

(a) Evaluation and assessment of difficulties in psychosocial functioning of a group or another individual.

(b) Developing plans or policies to alleviate those difficulties.

(c) Intervention, which may include psychosocial evaluation and counseling of individuals, families, and groups; advocacy; referral to community resources; and facilitation of organizational change to meet social needs.

(5) At the end of the period of supervision, the candidate for certification shall have demonstrated competence in each of the activities listed in sub. (4) (a) to (c).

#### **MPSW 4.02 Supervised practice.**

(1) SUPERVISOR QUALIFICATIONS. It is the applicant's responsibility to satisfy the social work section that the applicant's supervisor has adequate training, knowledge, and skill to competently supervise any social work service that a supervisee undertakes and meets all the requirements of this chapter. Supervision of the supervised practice of social work may be exercised by any of the following:

(a) An individual licensed as a clinical social worker who has received a doctorate degree in social work.

**(b)** An individual licensed as a clinical social worker who has engaged in the equivalent of 5 years of full-time clinical social work.

**(c)** A psychiatrist or a psychologist licensed under ch. 455, Stats.

**(d)** An individual who has held a license as a clinical social worker for 3 years and has completed 30 hours of clinical supervision training through coursework or continuing education.

**(e)** An individual, other than an individual specified in par. (a), (b), (c), or (d), who is approved in advance by the social worker section based upon evidence of 5 years of experience in full-time clinical social work and has completed 30 hours of clinical supervision training through coursework or continuing education.

**(2)** SUPERVISOR RESPONSIBILITIES. The supervisor's responsibilities include all of the following:

**(a)** Exercising discretion as to the frequency, duration, and intensity of the face-to-face supervision session to meet an average of one hour of supervision per week during the supervised practice period.

**(b)** Permitting a supervisee to engage in only social work services the supervisor can competently perform.

**(c)** Being available or making appropriate provision for emergency consultation or intervention.

**(d)** Being legally and ethically responsible for the supervised activities of the supervisee.

**(e)** Being able to interrupt or stop the supervisee from practicing in given cases or recommend to the supervisee's employer that the employer interrupt or stop the supervisee from practicing in given cases.

**(f)** Terminating the supervised relationship.

**(3)** GROUP SUPERVISION REQUIREMENTS. Supervision in group sessions shall meet all of the following:

**(a)** The group shall consist of no more than 6 persons for every one person providing supervision.

**(b)** Each person receiving supervision as part of the group session receives one hour credit for each hour that the group meets for supervision but may not credit any

time which is primarily social activity with the group or supervisor as part of a supervision session.

(c) A supervision session for a group or individual which is provided by more than one supervisor may not be credited for more than the actual time elapsed during the supervision session, not including social activities.

(d) Any individual participating in group supervision must also engage in a minimum of one hour per week of individual, face-to-face meeting time between the supervisor and the supervisee, dedicated to the direct clinical discussion and evaluation of the supervisee's practice.

SECTION 2. MPSW 12.01 (1) and (3) are amended to read:

**MPSW 12.01 (1)** Except as provided in sub. (3), an applicant for licensure as a professional counselor under s. 457.12, Stats., shall complete a period of supervised practice while holding a valid professional counselor training license before being eligible for licensure. This supervision shall include the direction of professional counseling practice in face-to-face individual or groups sessions of at least one hour duration per 40 hours of supervised practice of professional counseling. Supervision may be exercised by a person other than an employment supervisor.

(3) An applicant who has completed any portion of ~~his or her~~ their supervised professional counseling practice in another state shall be given credit for those hours obtained without a professional counselor training license upon submission of evidence satisfactory to the section that provided the hours meet the all other requirements of this chapter.

SECTION 3. MPSW 12.01 (4) and (5) are created to read:

**MPSW 12.01 (4)** A period of supervised practice of professional counseling shall include practice in each of the following activities:

(a) Evaluation and assessment of difficulties in psychosocial functioning of a group or another individual.

(b) Developing plans or policies to alleviate those difficulties.

(c) Intervention, which may include psychosocial evaluation and counseling of individuals, families, and groups; advocacy; referral to community resources; and facilitation of organizational change to meet social needs.

(5) At the end of the period of supervision, the candidate for certification shall have demonstrated competence in each of the activities listed in sub. (4) (a) to (c).

SECTION 4. MPSW 12.02 (1) (intro), (f), (2) (a), (b), (c), (d), (e), and (f) are amended to read:

**MPSW 12.02 (1) (intro) SUPERVISOR QUALIFICATIONS.** It is the applicant's responsibility to satisfy the professional counselors section that the applicant's supervisor ~~met all qualifications~~ has adequate training, knowledge, and skill to competently supervise any professional counseling service that a supervisee undertakes and meets all the requirements of this chapter. Supervision of the supervised practice of professional counseling may be exercised by any of the following:

**(f)** An individual, other than an individual specified in pars. (a) to (e), who is approved in advance by the professional counselor section based upon evidence of 5 years of experience in full-time professional counseling practice as defined in s. 457.01 (6), Stats., and has completed 30 hours of clinical supervision training through coursework or continuing education.

**(2) (a)** ~~Exercise~~ Exercising discretion as to the frequency, duration, and intensity of the face-to-face supervision session to meet an average of one hour of supervision per week per 40 hours of counseling practice during the supervised practice period.

**(b)** ~~Permit~~ Permitting a supervisee to engage in only professional counseling services the supervisor can competently perform.

**(c)** ~~Be~~ Being available or make appropriate provision for emergency consultation or intervention.

**(d)** ~~Be~~ Being legally and ethically responsible for the supervised activities of the supervisee.

**(e)** ~~Be~~ Being able to interrupt or stop the supervisee from practicing in given cases, or recommend to the supervisee's employer that the employer interrupt or stop the supervisee from practicing in given cases.

**(f)** ~~To terminate~~ Terminating the supervised relationship.

SECTION 5. MPSW 12.02 (3) (d) is created to read:

**MPSW 12.02 (3) (d)** Any individual participating in group supervision must also engage in a minimum of one hour per week of individual, face-to-face meeting time between the supervisor and the supervisee, dedicated to the direct clinical discussion and evaluation of the supervisee's practice.

SECTION 6. MPSW 16.015 (1) (c) (intro) and (3) are amended to read:

**MPSW 16.015 (1) (c)** Submits evidence satisfactory to the marriage and family therapist section that ~~he or she~~ the applicant has done one of the following:

(3) A marriage and family therapist training license authorizes the holder to use any title specified in s. 457.04 (5), Stats., and to practice marriage and family therapy within the practice scope of ~~his or her~~ the licensee's training or supervision during the period in which the license is valid.

SECTION 7. MPSW 16.04 is repealed and recreated to read:

**MPSW 16.04 Supervised practice requirement.**

(1) Except as provided in sub. (3), an applicant for licensure as a marriage and family therapist under s. 457.10, Stats., shall complete a period of supervised practice while holding a valid marriage and family therapist training license before being eligible for full licensure. This supervision shall include the direction of marriage and family therapy practice in face-to-face individual or groups sessions of at least one hour duration per 40 hours of supervised practice of marriage and family therapy. Supervision may be exercised by a person other than an employment supervisor.

(2) A person with a training license must be supervised.

(3) An applicant who has completed any portion of their supervised marriage and family therapy practice in another state shall be given credit for those hours obtained without a marriage and family therapist training license upon submission of evidence satisfactory to the section that the hours meet the requirements of this chapter.

(4) A period of supervised practice of marriage and family therapy shall include practice in each of the following activities:

(a) Evaluation and assessment of difficulties in systemic functioning of a marital or family system.

(b) Developing treatment plans or policies to alleviate those difficulties.

(c) Intervention, which may include psychosocial evaluation and counseling of individuals, couples, and families; and treatment or resolution of a cognitive, affective, behavioral, nervous, or mental disorder of an individual, couple, or family.

(5) At the end of the period of supervision, the candidate for certification shall have demonstrated competence in each of the activities listed in sub. (4) (a) to (c).

SECTION 8. MPSW 16.05 is created to read:

**MPSW 16.05 Supervised practice.**

(1) SUPERVISOR QUALIFICATIONS. It is the applicant's responsibility to satisfy the marriage and family therapy section that the applicant's supervisor has adequate training, knowledge,

and skill to competently supervise any marriage and family therapy service that a supervisee undertakes and meets all the requirements of this chapter. Supervision of the supervised practice of marriage and family therapy may be exercised by any of the following:

- (a) An individual licensed as a marriage and family therapist who has received a doctorate degree in marriage and family therapy.
- (b) An individual licensed as a marriage and family therapist who has engaged in the equivalent of 5 years of full-time marriage and family therapy practice.
- (c) A psychiatrist.
- (d) A psychologist licensed under ch. 455, Stats.
- (e) A person who is an American Association for Marriage and Family Therapy approved supervisor or supervisor candidate.
- (f) An individual, other than an individual specified in par. (a) to (e), who the marriage and family therapy section approves in advance based upon evidence of 5 years of experience in full-time systemic therapy and completion of 30 hours of clinical supervision training through coursework and continuing education.

**(2) SUPERVISOR RESPONSIBILITIES.** The supervisor's responsibilities include all of the following:

- (a) Providing one hour of face-to-face supervision for each 10 client contact hours.
- (b) Permitting a supervisee to engage in only marriage and family therapy services the supervisor can competently perform.
- (c) Being available or making appropriate provision for emergency consultation and intervention.
- (d) Being legally and ethically responsible for the supervised activities of the supervisee.
- (e) Being able to interrupt or stop the supervisee from practicing in given cases or recommend to the supervisee's employer that the employer interrupt or stop the supervisee from practicing in given cases.
- (f) Terminating the supervised relationship.

**(3) GROUP SUPERVISION REQUIREMENTS.** Supervision in group sessions shall meet all of the following:

(a) The group shall consist of no more than 6 persons for every one person providing supervision.

(b) Each person receiving supervision as part of the group session receives one hour credit for each hour that the group meets for supervision. Time which is not directly case related may not be counted towards the supervision requirement.

(c) A supervision session for a group or individual which is provided by more than one supervisor may not be credited for more than the actual time elapsed during the supervision session.

(d) Any individual participating in group supervision must also engage in a minimum of one hour per week of individual, face-to-face meeting time between the supervisor and the supervisee, dedicated to the direct clinical discussion and evaluation of the supervisee's practice.

SECTION 9. EFFECTIVE DATE. The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin Administrative Register, pursuant to s. 227.22 (2) (intro.), Stats.

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(END OF TEXT OF RULE)  
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This Proposed Order of the Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board is approved for submission to the Governor and Legislature.

Dated \_\_\_\_\_

Agency \_\_\_\_\_

Chairperson  
Marriage and Family Therapy, Professional  
Counseling, and Social Work Examining Board

# **MPSW 4, 12, 16, and 20 – Supervised Practice Comprehensive**

## **Review**

### **Chapter MPSW 4**



#### **SUPERVISED PRE-CERTIFICATION AND PRE-LICENSURE SOCIAL WORK PRACTICE SOCIAL WORKER SUPERVISED PRACTICE**

~~MPSW 4.01—Supervised pre-certification and pre-licensure social work practice.~~

#### **~~MPSW 4.01—Supervised pre-certification and pre-licensure social work practice.~~**

~~(1) Supervision of pre-certification or pre-licensure practice of social work under s. 457.08 (3) (c) and (4) (c), Stats., shall include the direction of social work practice in face-to-face individual or groups sessions of at least one hour duration during each week of supervised practice of social work. Such supervision may be exercised by a person other than an employment supervisor. The one hour per week supervision requirement may be averaged out over the course of the period of supervision. The supervisor may exercise discretion as to the frequency, duration, and intensity of the supervision sessions to meet an average of one hour supervised session per week during the supervision period. The person supervising the pre-certification or pre-licensure practice of social work shall have adequate training, knowledge and skill to competently supervise any social work service that a social worker undertakes. Supervision of the professional practice of social work in the applied skills of the profession may be exercised by a person other than an employment supervisor. The supervisor may not permit a supervisee to engage in any social work practice that the supervisor cannot competently supervise. All supervisors shall be legally and ethically responsible for the activities of the social work supervisee. Supervisors shall be able to interrupt or stop the supervisee from practicing in given cases, or recommend to the supervisee's employer that the employer interrupt or stop the supervisee from practicing in given cases, and to terminate the supervised relationship if necessary.~~

~~(2) If supervision is provided in group sessions, the group shall consist of no more than 6 persons receiving supervision for every one person providing supervision, and may not credit any time which is primarily social activity with the group or supervisor as part of a supervision session. A supervision session which is provided by more than one supervisor may not be credited for more than the actual time elapsed during the supervision session, not including social activities.~~

~~(3) A period of supervised practice of social work shall include, but not be limited to, practice in each of the following activities:~~

~~(a) Evaluation and assessment of difficulties in psychosocial functioning of a group or another individual;~~

~~(b) Developing plans or policies to alleviate those difficulties.~~

~~(c) Intervention, which may include psychosocial evaluation and counseling of individuals, families and groups; advocacy; referral to community resources; and facilitation of organizational change to meet social needs.~~

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~~(4) At the end of the period of supervised practice, the candidate for certification shall have demonstrated to the candidate's supervisor competence in each of the activities listed in sub. (3).~~

~~(5) For applications for licensure as an independent social worker received after November 1, 2002, supervision may be exercised by any of the following:~~

~~(a) A licensed clinical social worker with a master's or doctorate degree in social work.~~

~~(b) A certified independent social worker with a master's or doctorate degree in social work.~~

~~(c) An individual, other than an individual specified in par. (a) or (b) who is approved in advance by the social worker section.~~

~~(6) For applications for licensure as a clinical social worker received after November 1, 2002, supervision may be exercised by any of the following:~~

~~(a) An individual licensed as a clinical social worker who has received a doctorate degree in social work.~~

~~(b) An individual licensed as a clinical social worker who has engaged in the equivalent of 5 years of full-time clinical social work.~~

~~(c) A psychiatrist or a psychologist licensed under ch. 455, Stats.~~

~~(d) An individual licensed as a clinical social worker who has received a master's degree in social work.~~

~~(e) An individual, other than an individual specified in par. (a), (b) or (c), who is approved in advance by the social worker section.~~

### **MPSW 4.01 Supervised practice requirement.**

~~(1) Supervision of pre-certification or pre-licensure practice of social work under s. 457.08 (3) (c) and (4) (c), Stats., shall include the direction of social work practice in face-to-face individual or groups sessions of at least one hour duration per 40 hours of supervised practice of social work. Such supervision may be exercised by a person other than an employment supervisor.~~

~~(2) The one hour per 40 hours supervision requirement may be averaged out over the course of the period of supervision.~~

~~(3) An applicant who has completed any portion of their supervised social work practice in another state shall be given credit for those hours upon submission of evidence satisfactory to the section that the hours meet the requirements of this chapter.~~

~~(4) A period of supervised practice of social work shall include, but not be limited to, practice in each of the following activities:~~

## **MPSW 4, 12, 16, and 20 – Supervised Practice Comprehensive Review**

- (a) Evaluation and assessment of difficulties in psychosocial functioning of a group or another individual.
  - (b) Developing treatment plans or policies to alleviate those difficulties.
  - (c) Intervention, which may include psychosocial evaluation and counseling of individuals, families and groups; advocacy; referral to community resources; and facilitation of organizational change to meet social needs.
- (5) At the end of the period of supervision, the candidate for certification shall have demonstrated competence in each of the activities listed in sub. (4).

### **MPSW 4.02 Supervised practice.**

(1) SUPERVISOR QUALIFICATIONS. It is the applicant's responsibility to satisfy the social work section that the applicant's supervisor has adequate training, knowledge, and skill to competently supervise any social work service that a supervisee undertakes and meets all the requirements of this chapter. Supervision of the supervised practice of social work may be exercised by any of the following:

- (a) An individual licensed as a clinical social worker who has received a doctorate degree in social work.
  - (b) An individual licensed as a clinical social worker who has engaged in the equivalent of 5 years of full-time clinical social work.
  - (c) A psychiatrist or a psychologist licensed under ch. 455, Stats.
  - (d) An individual who has held a license as a clinical social worker for 3 years and has completed 30 hours of clinical supervision training through coursework or continuing education.
  - (e) An individual, other than an individual specified in par. (a), (b), (c), or (d), who is approved in advance by the social worker section based upon evidence of 5 years of experience in full-time clinical social work and has completed 30 hours of clinical supervision training through coursework or continuing education.
- (2) SUPERVISOR RESPONSIBILITIES. The supervisor's responsibilities include all of the following:
- (a) Exercising discretion as to the frequency, duration, and intensity of the face-to-face supervision session to meet an average of one hour of supervision per 40 hours of practice of social work during the supervised practice period.
  - (b) Permitting a supervisee to engage in only social work services the supervisor can competently perform.
  - (c) Being available or making appropriate provision for emergency consultation or intervention.
  - (d) Being legally and ethically responsible for the supervised activities of the supervisee.

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(e) Being able to interrupt or stop the supervisee from practicing in given cases or recommend to the supervisee's employer that the employer interrupt or stop the supervisee from practicing in given cases.

(f) Terminating the supervised relationship.

**(3) GROUP SUPERVISION REQUIREMENTS.** Supervision in group sessions shall meet all of the following:

(a) The group shall consist of no more than 6 persons for every one person providing supervision.

(b) Each person receiving supervision as part of the group session receives one hour credit for each hour that the group meets for supervision but may not credit any time which is primarily social activity with the group or supervisor as part of a supervision session.

(c) A supervision session for a group or individual which is provided by more than one supervisor may not be credited for more than the actual time elapsed during the supervision session, not including social activities.

(d) Any individual participating in group supervision must also engage in a minimum of one hour per week of individual, face-to-face meeting time between the supervisor and the supervisee, dedicated to the direct clinical discussion and evaluation of the supervisee's practice.

### **Chapter MPSW 12**

#### **PROFESSIONAL COUNSELOR SUPERVISED PRACTICE**

MPSW 12.01 Supervised practice requirement.

MPSW 12.02 Supervised practice.

#### **MPSW 12.01 Supervised practice requirement.**

(1) Except as provided in sub. (3), an applicant for licensure as a professional counselor under s. 457.12, Stats., shall complete a period of supervised practice while holding a valid professional counselor training license before being eligible for licensure. This supervision shall include the direction of professional counseling practice in face-to-face individual or groups sessions of at least one hour duration per 40 hours of supervised practice of professional counseling. Supervision may be exercised by a person other than an employment supervisor.

(2) A person with a training license must be supervised.

(3) An applicant who has completed any portion of ~~his or her~~ their supervised professional counseling practice in another state shall be given credit for those hours obtained without a

## **MPSW 4, 12, 16, and 20 – Supervised Practice Comprehensive Review**

professional counselor training license upon submission of evidence satisfactory to the section that provided the hours meet ~~the~~ all other requirements of this chapter.

(4) A period of supervised practice of professional counseling shall include, but not be limited to, practice in each of the following activities:

(a) Evaluation and assessment of difficulties in psychosocial functioning of a group or another individual.

(b) Developing treatment plans or policies to alleviate those difficulties.

(c) Intervention, which may include psychosocial evaluation and counseling of individuals, families, and groups; advocacy; referral to community resources; and facilitation of organizational change to meet social needs.

(5) At the end of the period of supervision, the candidate for certification shall have demonstrated competence in each of the activities listed in sub. (4) (a) to (c).

### **MPSW 12.02 Supervised practice.**

(1) SUPERVISOR QUALIFICATIONS. It is the applicant's responsibility to satisfy the professional counselors section that the applicant's supervisor ~~met all qualifications~~ has adequate training, knowledge, and skill to competently supervise any professional counseling service that a supervisee undertakes and meets all the requirements of this chapter. Supervision of the supervised practice of professional counseling may be exercised by any of the following:

(a) An individual licensed as a professional counselor who has received a doctorate degree in professional counseling.

(b) An individual licensed as a professional counselor who has engaged in the equivalent of 5 years of full-time professional counseling.

(c) A psychiatrist.

(d) A psychologist licensed under ch. 455, Stats.

(e) A person employed by the division of vocational rehabilitation as a vocational rehabilitation supervisor, who is licensed as a professional counselor or who has engaged in the equivalent of 5 years of full-time professional counseling.

(f) An individual, other than an individual specified in pars. (a) to (e), who is approved in advance by the professional counselor section based upon evidence of 5 years of experience in full-time professional counseling practice as defined in s. 457.01 (6), Stats., and has completed 30 hours of clinical supervision training through coursework or continuing education.

(2) SUPERVISOR RESPONSIBILITIES. The supervisor's responsibilities include all of the following:

## **MPSW 4, 12, 16, and 20 – Supervised Practice Comprehensive Review**

- (a) ~~Exereise~~ Exercising discretion as to the frequency, duration, and intensity of the face-to-face supervision session to meet an average of one hour of supervision per week per 40 hours of counseling practice during the supervised practice period.
  - (b) ~~Permit~~ Permitting a supervisee to engage in only professional counseling services the supervisor can competently perform.
  - (c) ~~Be~~ Being available or make appropriate provision for emergency consultation or intervention.
  - (d) ~~Be~~ Being legally and ethically responsible for the supervised activities of the supervisee.
  - (e) ~~Be~~ Being able to interrupt or stop the supervisee from practicing in given cases, or recommend to the supervisee's employer that the employer interrupt or stop the supervisee from practicing in given cases.
  - (f) ~~To terminate~~ Terminating the supervised relationship.
- (3) GROUP SUPERVISION REQUIREMENTS. Supervision in group sessions shall meet all of the following:
- (a) The group shall consist of no more than 6 persons for every one person providing supervision.
  - (b) Each person receiving supervision as part of the group session receives one hour credit for each hour that the group meets for supervision, but may not credit any time which is primarily social activity with the group or supervisor as part of a supervision session.
  - (c) A supervision session for a group or individual which is provided by more than one supervisor may not be credited for more than the actual time elapsed during the supervision session, not including social activities.
  - (d) Any individual participating in group supervision must also engage in a minimum of one hour per week of individual, face-to-face meeting time between the supervisor and the supervisee, dedicated to the direct clinical discussion and evaluation of the supervisee's practice.

### **Chapter MPSW 16**

#### **REQUIREMENTS FOR MARRIAGE AND FAMILY THERAPY LICENSURE**

MPSW 16.01 Application for licensure as a marriage and family therapist.

MPSW 16.015 Application for a marriage and family therapist training license.

MPSW 16.02 Educational equivalent to a graduate degree in marriage and family therapy from a program accredited by COAMFTE.

MPSW 16.04 Supervised Practice.

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**MPSW 16.01 Application for licensure as a marriage and family therapist.** An applicant for a marriage and family therapist license shall submit all of the following:

- (1) An application and the fee under s. [440.05](#), Stats.
- (2) Evidence of one of the following:
  - (a) A master's or doctorate degree in marriage and family therapy from a program accredited by COAMFTE.
  - (b) A master's or doctorate degree in marriage and family therapy, psychology, sociology, social work, professional counseling, or other mental health field that included the course work under s. [MPSW 16.02](#).
  - (c) A degree awarded by a foreign institution of higher learning that has been determined by an organization approved by the section to be equivalent to a degree from a master's or doctoral program accredited by COAMFTE. If the education was not received in English, the applicant shall demonstrate proficiency in English by achieving a passing score on a Test of English as a Foreign Language (TOEFL) examination.
- (3) Evidence the applicant, after receiving a master's or doctorate degree required under sub. (2), engaged in the equivalent of at least 3,000 hours of marriage and family therapy practice, including at least 1,000 hours of face-to-face client contact, while holding a valid marriage and family therapy training license and supervised by a person qualified to supervise under s. [MPSW 16.04](#).
- (4) Verification of passage of an examination approved by the marriage and family therapist section to determine minimum competence to practice marriage and family therapy.
- (5) Documentation necessary for the section to determine, subject to ss. [111.321](#), [111.322](#), and [111.335](#), Stats., whether any of the following apply:
  - (a) The applicant has a pending charge for an exempt offense, as defined in s. [111.335 \(1m\) \(b\)](#), Stats., or a violent crime against a child, as defined in s. [111.335 \(1m\) \(d\)](#), Stats., that is substantially related to the practice of a marriage and family therapist.
  - (b) The applicant has been convicted of a crime substantially related to the practice of a marriage and family therapist.

**MPSW 16.015 Application for a marriage and family therapist training license.**

- (1) The marriage and family therapist section shall grant a marriage and family therapist training license to any individual who does all of the following:
  - (a) Submits a completed, signed application form.
  - (b) Pays the fee specified in s. [440.05 \(6\)](#), Stats.

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(c) Submits evidence satisfactory to the marriage and family therapist section that ~~he or she~~ the applicant has done one of the following:

1. Satisfies the requirements in s. 457.10 (2), Stats.
2. Is enrolled or will be enrolled in an institute for marriage and family therapy that is approved by the commission on accreditation for marriage and family therapy education of the American Association for Marriage and Family Therapy or by the marriage and family therapist section.
3. Holds a graduate degree in a mental health field approved by the marriage and family therapist section and is enrolled or will be enrolled in a master's or doctoral degree program in marriage and family therapy accredited by the commission on accreditation for marriage and family therapy education or approved by the marriage and family therapist section.

(d) Submits evidence satisfactory to the marriage and family therapist section of one of the following:

1. The applicant is in a position or has an offer for a position as a marriage and family therapist in a supervised marriage and family therapist practice.
2. The applicant is in a position or has an offer for a position in which the applicant will, in the opinion of the marriage and family therapist section, receive training and supervision equivalent to the training and supervision received in a supervised marriage and family therapist practice.

(2) A marriage and family therapist training license is valid for 48 months and may be renewed at the discretion of the marriage and family therapist section.

(3) A marriage and family therapist training license authorizes the holder to use any title specified in s. 457.04 (5), Stats., and to practice marriage and family therapy within the practice scope of ~~his or her~~ the licensee's training or supervision during the period in which the license is valid.

### **MPSW 16.02 Educational equivalent to a graduate degree in marriage and family therapy from a program accredited by COAMFTE.**

(1) Course work required for education to be substantially equivalent to the course work required for a master's or doctorate degree in marriage and family therapy course work from a program accredited by COAMFTE shall contain all of the following:

- (a) At least 6 semester credits or 8 quarter credits in the area of foundations of relational or systemic practice, theories and models.
- (b) At least 6 semester credits or 8 quarter credits in the area of clinical treatment with individuals, couples and families. This area shall include a focus on evidence based practice and content on crisis intervention.

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- (c) At least 3 semester credits or 4 quarter credits in the area of diverse, multicultural or underserved communities. This area shall include understanding and applying knowledge of diversity, power, privilege, or oppression.
  - (d) At least 3 semester credits or 4 quarter credits in the area of research and evaluation. This area shall include marriage and family therapy research and evaluation methods and evidence-based practice.
  - (e) At least 3 semester credits or 4 quarter credits in the area of professional identity, federal and state law, ethics, and social responsibility.
  - (f) At least 3 semester credits or 4 quarter credits in the area of biopsychosocial health and development across the life span.
  - (g) At least 3 semester credits or 4 quarter credits in the area of systemic assessment and mental health diagnosis and treatment.
  - (h) At least 3 semester credits or 4 quarter credits in the area of contemporary developments which interface marriage and family therapy knowledge and practice with the broader multidisciplinary context.
  - (i) A clinical internship as part of an academic program in marriage and family therapy or a substantially equivalent field. The internship shall consist of a minimum of 300 hours in face-to-face contact with individuals, couples, and families for the purpose of assessment, diagnosis, and treatment under supervision in not less than 8 calendar months.
- (2) An applicant may, at an institution which was accredited by its regional accrediting association at the time the course was completed, complete credit hours outside the program of studies leading to a master's or doctorate degree in order to meet the requirements in this section.
- (3) An applicant may, at an institute for marriage and family therapy which was accredited by COAMFTE at the time the course was completed, complete credit hours outside of a program of studies leading to a master's or doctorate degree in order to meet the requirements in this section.

### **MPSW 16.04 ~~Supervised Practice~~ Supervised practice requirement.**

~~(1) GENERAL. An applicant for licensure as a marriage and family therapist under s. 457.10, Stats., shall complete, after receiving the required master's or doctorate degree, or upon completion of a graduate degree in a mental health field approved by the marriage and family therapist section, and enrollment in a graduate degree program or other educational program in marriage and family therapy accredited by COAMFTE, 3,000 hours of supervised marriage and family therapy practice, including at least 1,000 hours of face to face client contact, while holding a valid marriage and family therapist training license before being eligible for licensure.~~

~~(2) SUPERVISOR QUALIFICATIONS. Supervision of the supervised practice of marriage and family therapy may be exercised by any of the following:~~

- ~~(a) An individual licensed as a marriage and family therapist who has received a doctorate degree in marriage and family therapy.~~

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- ~~(b) An individual licensed as a marriage and family therapist who has engaged in the equivalent of 5 years of full-time marriage and family therapy practice.~~
  - ~~(c) A psychiatrist.~~
  - ~~(d) A psychologist licensed under ch. 455, Stats.~~
  - ~~(e) A person who is an American Association for Marriage and Family Therapy approved supervisor or supervisor candidate.~~
  - ~~(f) An individual, other than an individual specified in par. (a) to (e), who the marriage and family therapy section approves in advance based upon evidence of experience in marriage and family therapy systems.~~
- ~~(3) SUPERVISOR RESPONSIBILITIES. The supervisor's responsibilities include all of the following:~~
- ~~(a) Provide one hour of face to face supervision for each 10 client contact hours.~~
  - ~~(b) Permit a supervisee to engage in only marriage and family therapy services the supervisor can competently perform.~~
  - ~~(c) Be available or make appropriate provision for emergency consultation and intervention.~~
  - ~~(d) Be legally and ethically responsible for the supervised activities of the supervisee.~~
  - ~~(e) Be able to interrupt or stop the supervisee from practicing in given cases, or recommend to the supervisee's employer that the employer interrupt or stop the supervisee from practicing in given cases.~~
  - ~~(f) To terminate the supervised relationship.~~
- ~~(4) GROUP SUPERVISION REQUIREMENTS. Supervision in group sessions, shall meet all of the following:~~
- ~~(a) The group shall consist of no more than 8 persons for every 1 person providing supervision.~~
  - ~~(b) Each person receiving supervision as part of the group session receives one hour credit for each hour that the group meets for supervision. Time which is not directly case related may not be counted towards the supervision requirement.~~
  - ~~(c) A supervision session for a group or individual which is provided by more than one supervisor may not be credited for more than the actual time elapsed during the supervision session.~~
- ~~(1) Except as provided in sub. (3), an applicant for licensure as a marriage and family therapist under s. 457.10, Stats., shall complete a period of supervised practice while holding a valid marriage and family therapist training license before being eligible for full licensure. This supervision shall include the direction of marriage and family therapy practice in face-to-face~~

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individual or groups sessions of at least one hour duration per 40 hours of supervised practice of marriage and family therapy. Supervision may be exercised by a person other than an employment supervisor.

- (2) A person with a training license must be supervised.
- (3) An applicant who has completed any portion of their supervised marriage and family therapy practice in another state shall be given credit for those hours obtained without a marriage and family therapist training license upon submission of evidence satisfactory to the section that the hours meet the requirements of this chapter.
- (4) A period of supervised practice of marriage and family therapy shall include, but not be limited to, practice in each of the following activities:
  - (a) Evaluation and assessment of difficulties in systemic functioning of a marital or family system.
  - (b) Developing treatment plans or policies to alleviate those difficulties.
  - (c) Intervention, which may include psychosocial evaluation and counseling of individuals, couples, and families; and treatment or resolution of a cognitive, affective, behavioral, nervous, or mental disorder of an individual, couple, or family.
- (5) At the end of the period of supervision, the candidate for certification shall have demonstrated competence in each of the activities listed in sub. (4).

### **MPSW 16.05 Supervised practice.**

- (1) SUPERVISOR QUALIFICATIONS. It is the applicant's responsibility to satisfy the marriage and family therapy section that the applicant's supervisor has adequate training, knowledge, and skill to competently supervise any marriage and family therapy service that a supervisee undertakes and meets all the requirements of this chapter. Supervision of the supervised practice of marriage and family therapy may be exercised by any of the following:
  - (a) An individual licensed as a marriage and family therapist who has received a doctorate degree in marriage and family therapy.
  - (b) An individual licensed as a marriage and family therapist who has engaged in the equivalent of 5 years of full-time marriage and family therapy practice.
  - (c) A psychiatrist.
  - (d) A psychologist licensed under ch. 455, Stats.
  - (e) A person who is an American Association for Marriage and Family Therapy approved supervisor or supervisor candidate.
  - (f) An individual, other than an individual specified in par. (a) to (e), who the marriage and family therapy section approves in advance based upon evidence of 5 years of experience

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in full-time systemic therapy and completion of 30 hours of clinical supervision training through coursework and continuing education.

**(2) SUPERVISOR RESPONSIBILITIES.** The supervisor's responsibilities include all of the following:

- (a)** Providing one hour of face-to-face supervision for each 10 client contact hours.
- (b)** Permitting a supervisee to engage in only marriage and family therapy services the supervisor can competently perform.
- (c)** Being available or make appropriate provision for emergency consultation and intervention.
- (d)** Being legally and ethically responsible for the supervised activities of the supervisee.
- (e)** Being able to interrupt or stop the supervisee from practicing in given cases, or recommend to the supervisee's employer that the employer interrupt or stop the supervisee from practicing in given cases.
- (f)** Terminating the supervised relationship.

**(3) GROUP SUPERVISION REQUIREMENTS.** Supervision in group sessions, shall meet all of the following:

- (a)** The group shall consist of no more than 8 6 persons for every one person providing supervision.
- (b)** Each person receiving supervision as part of the group session receives one hour credit for each hour that the group meets for supervision. Time which is not directly case related may not be counted towards the supervision requirement.
- (c)** A supervision session for a group or individual which is provided by more than one supervisor may not be credited for more than the actual time elapsed during the supervision session.
- (d)** Any individual participating in group supervision must also engage in a minimum of one hour per week of individual, face-to-face meeting time between the supervisor and the supervisee, dedicated to the direct clinical discussion and evaluation of the supervisee's practice.

### **Chapter MPSW 20**

#### **CONDUCT**

MPSW 20.01 Definition.

MPSW 20.02 Unprofessional conduct.

**Note:** Chapter SFC 20 was created as an emergency rule effective April 26, 1993.

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**Note:** Chapter SFC 20 was renumbered ch. MPSW 20 under s. 13.93 (2m) (b) 1., Stats., and corrections made under s. 13.93 (2m) (b) 7., Stats., [Register October 2002 No. 562](#). Chapter MPSW 20 was reprinted [Register November 2011 No. 671](#) to correct a Register date clerical error made in the [Register December 2005 No. 600](#) printing.

**MPSW 20.01 Definition.** “Gross negligence” in the practice of social work, or marriage and family therapy, or professional counseling means the performance of professional services that does not comply with an accepted standard of practice that has a significant relationship to the protection of the health, safety or welfare of a patient, client, or the public, and that is performed in a manner indicating that the person performing the services knew or should have known, but acted with indifference to or disregard of, the accepted standard of practice.

**MPSW 20.02 Unprofessional conduct.** Unprofessional conduct related to the practice under a credential issued under ch. [457](#), Stats., includes engaging in, attempting to engage in, or aiding or abetting the following conduct:

- (1) Performing or offering to perform services for which the credential holder is not qualified by education, training or experience.
- (2) Violating a law of any jurisdiction, the circumstances of which substantially relate to the practice under the credential.
- (3) Undertaking or continuing performance of professional services after having been adjudged incompetent by any court of law.
- (4) Using fraud or deception in the application for a credential.
- (5) Using false, fraudulent, misleading or deceptive advertising, or maintaining a professional relationship with one engaging in such advertising.
- (6) Engaging in false, fraudulent, deceptive or misleading billing practices.
- (7) Reporting distorted, false, or misleading information or making false statements in practice.
- (8) Discriminating on the basis of age, race, color, biological sex, gender, gender identity, religion, creed, national origin, ancestry, ethnicity, disability or sexual orientation by means of service provided or denied.
- (9) Practicing or attempting to practice while the credential holder is impaired due to the utilization of alcohol or other drugs, or as a result of an illness which impairs the credential holder's ability to appropriately carry out the functions delineated under the credential in a manner consistent with the safety of a client, patient, or the public.
- (10) Revealing facts, data, information, records or communication received from a client in a professional capacity, except in any of the following circumstances:
  - (a) With the informed consent of the client or the client's authorized representative.

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- (b) With notification to the client prior to the time the information was elicited of the use and distribution of the information.
  - (c) If necessary to prevent injury to the client or another person, or to report suspected abuse or neglect of a child, or threatened abuse or neglect of a child, including mandatory reports under state or federal law.
  - (d) Pursuant to a lawful order of a court of law.
  - (e) Use of case history material for teaching, therapeutic or research purposes, or in textbooks or other literature, provided that proper precautions are taken to conceal the identity of the client.
  - (f) When required pursuant to federal or state statute.
- (11)** Engaging in sexual contact, sexual conduct, or any other behavior which could reasonably be construed as seductive, romantic, harassing, or exploitative, with:
- (a) A client.
  - (b) A former client, regardless of the amount of time that has passed since the termination of professional services.
  - (c) A person to whom the credentialed person is providing teaching, supervisory, or other instructional services.
- (12)** Failing to obtain the informed consent of the client or client's authorized representative prior to providing treatment. Informed consent shall be obtained whether the services are rendered in person or via telehealth.
- (13)** Failing to avoid dual relationships that may impair the credentialed person's objectivity or create a conflict of interest. Dual relationships prohibited to credentialed persons include the credentialed person treating the credentialed person's employers, employees, supervisors, supervisees, close friends or relatives, and any other person with whom the credentialed person shares any important continuing relationship.
- (13g)** Developing a personal relationship with a former client that would impact the credentialed person's objectivity. This restriction shall apply for two years following the termination of the credential holder-client relationship.
- (13r)** Taking unfair advantage of any professional relationship, or exploiting clients, students, or supervisees.
- (14)** Failing to conduct an assessment, evaluation, or diagnosis as a basis for treatment.
- (15)** Employing or claiming to have available secret techniques or procedures that the credential holder refuses to divulge.
- (16)** In the conduct of research, failing to obtain the informed consent of a study participant, failing to protect participants from physical or mental discomfort, harm or danger, or failing to

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detect and remove any undesirable consequences to the participants resulting from research procedures.

**(17)** Failing to inform the client of financial interests which are not obvious and which might accrue to the credential holder for referral to or for any use of service, product or publication.

**(18)** Failing to maintain adequate records relating to services provided to a client in the course of a professional relationship. Clinical records shall be maintained for at least 7 years after the last service provided, unless otherwise provided by state or federal law.

**(19)** Violating any of the provisions of ch. [457](#), Stats.

**(20)** Failing to notify the board within 30 days that a credential permitting the practice of any profession previously issued to the credential holder has been revoked, suspended, limited, denied, surrendered under investigation, or subject to any other disciplinary action by the authorities of any jurisdiction.

**(21)** Failing to make reasonable efforts to notify a client or a client's authorized representative when professional services will be interrupted or terminated by the credential holder.

**(22)** Gross negligence in practice in a single instance, or negligence in practice in more than one instance.

**(23)** Having a credential permitting the practice or use of a title related to marriage and family therapy, professional counseling, or social work revoked, suspended, limited, denied, surrendered under investigation, or by any other jurisdiction.

**(24)** Failing to notify the appropriate section in writing within 48 hours after the entry of a judgment of conviction for a felony or misdemeanor against the credentialed person, including the date, place, and nature of the conviction or finding. Notice shall include a copy of the judgment of conviction and a copy of the complaint or other information which describes the nature of the crime in order that the section may determine whether the circumstances of the crime of which the credential holder was convicted are substantially related to the credential holder's practice.

**(25)** Employing or promoting any intervention or method that has the purpose of attempting to change a person's sexual orientation or gender identity, including attempting to change behaviors or expressions of self or to reduce sexual or romantic attractions or feelings toward individuals of the same gender. This does not include counseling that assists a client who is seeking to undergo a gender transition or who is in the process of undergoing a gender transition, or counseling that provides a client with acceptance, support, understanding, or that facilitates a client's coping, social support, and identity exploration or development. Nor does it include counseling in the form of sexual orientation-neutral or gender identity-neutral interventions provided for the purpose of preventing or addressing unlawful conduct or unsafe sexual practices, so long as the counseling is not provided for the purpose of attempting to change the client's sexual orientation or gender identity.

**(26)** Knowingly aiding, assisting, or advising in the unlawful practice of marriage and family therapy, professional counseling, or social work.

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- (27) Failing to comply with mandatory child abuse reporting requirements under state or federal law.
- (28) Failing to obtain written, informed consent from the client or client's legal representative prior to the use of electronic taping, recording, or filming procedures, unless the electronic taping, recording, or filming is necessary as part of a legal investigation or proceedings.
- (29) Failing to exercise an adequate degree of supervision over subordinates.
- (30) Refusing to cooperate in a timely manner with the section's investigation of a complaint lodged against a credentialed person. Credentialed persons taking longer than 30 days to respond shall have the burden of demonstrating that they have acted in a timely manner.
- (31) Withholding documentation, or approval for submission, of a supervisee's clinical experience hours required to obtain a credential.

**MPSW 20.03 Telehealth.** The standards of practice and professional conduct under this chapter apply to a licensee regardless of whether health care service is provided in person or by telehealth.

**Professional Counselor Section of the MPSW Examining Board  
Rule Projects (updated 04/10/2026)**

<b>Clearinghouse Rule Number</b>	<b>Scope #</b>	<b>Scope Expiration</b>	<b>Code Chapter Affected</b>	<b>Relating clause</b>	<b>Synopsis</b>	<b>Current Stage</b>	<b>Next Step</b>
25-091	018-24	08/12/2026	MPSW 4, 12, 16, and 20	Supervision requirements	The objective of the proposed rule will be to revise the relevant sections of the MPSW code that refer to supervised practice and approving completion of hours to social workers, professional counselors, and marriage and family therapists who are under supervision.	Drafting of final rule draft.	Submission of final rule draft and legislative report to Governor's Office for review.