



**REFERRAL CRITERIA WORKGROUP
CONTROLLED SUBSTANCES BOARD
Room N208, 2nd Floor, 4822 Madison Yards Way, Madison
Contact: Dan Williams (608) 266-2112
July 30, 2018**

The following agenda describes the issues that the Workgroup plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions and deliberations of the Workgroup. A quorum of the Board may be present during the Workgroup meeting.

AGENDA

9:00 A.M.

OPEN SESSION - CALL TO ORDER – ROLL CALL

A. Adoption of Agenda (1-2)

B. Approval of Minutes of May 11, 2018 (3)

C. Controlled Substances Referral Criteria Workgroup – Discussion and Consideration (4-5)

1. Review of Workgroup Request and Overview of Current WI ePDMP Reports/Data Sources

- a. Workgroup Request
- b. PDMP User Profiles
- c. Average Patient MME
- d. Dispensing Metrics by Profession and Specialty
- e. Dispensing Data
- f. Prescriber Reports

2. Basic PDMP Compliance

- a. Prescribers: Those Prescribing in WI but No WI EPDMP Account
 - i. Process
 - ii. Initial Educational Opportunity Outreach
 - iii. Potential Referral Criteria
 - iv. Timeline
- b. Dispensers: Those Not Submitting as Required
 - i. Process
 - ii. Initial Outreach
 - iii. Referral Criteria
 - iv. Timeline

3. Prescriber Metrics Analysis:

- a. Initial Scope and Analysis
- b. Criteria for Targeted Outreach Opportunity
- c. Deeper Data Analysis Focus for Defining Critically Dangerous Conduct or Behavior
 - i. Profession/Specialty

- ii. Number of Dispensings/Doses
- iii. Audit PDMP Usage
- iv. Calculating MME: By Script/By Patient
- v. Benzo/Opioid Overlap
- d. Referral Criteria
- e. Timeline

4. Next Steps

D. Informational Item(s)

E. Public Comments

ADJOURNMENT

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED
WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 4822 Madison Yards Way, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.

**REFERRAL CRITERIA WORKGROUP
CONTROLLED SUBSTANCES BOARD
MEETING MINUTES
May 11, 2018**

PRESENT: Doug Englebert, Peter Kallio, Timothy Westlake (*via GoToMeeting*)

EXCUSED: Philip Trapskin

STAFF: Dan Williams, Executive Director; Sharon Henes, Administrative Rules Coordinator; Andrea Magermans, PDMP Managing Director; Sarah Bradley, PDMP Deputy Managing Director; Kimberly Wood, Program Assistant Supervisor-Adv. and other DSPS Staff

CALL TO ORDER

Doug Englebert called the meeting to order at 9:00 a.m. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

MOTION: Peter Kallio moved, seconded by Timothy Westlake, to adopt the agenda as published. Motion carried unanimously.

CONTROLLED SUBSTANCES REFERRAL CRITERIA WORKGROUP

MOTION: Peter Kallio moved, seconded by Timothy Westlake, to request that PDMP staff generate reports containing the following data:

1. Number of patients with over 300 MMEs per day
2. Number of patients with over 300 MMEs with benzodiazepines per day
3. Identifying the practitioners prescribing to patients in bullets 1 & 2
4. Practitioners with the highest total MMEs monthly
5. Pharmacies associated with dispensing to patients identified in bullets 1, 2 & 4
6. Patients with highest MMEs and identifying the prescribers
7. Practitioner by profession containing number of patients, number of prescriptions, and total doses, identifying practitioners who are 2 standard deviations in 2 of 3 categories
8. Prescribers who are not checking PDMP
9. Pharmacies who are not submitting data to PDMP

Motion carried unanimously.

ADJOURNMENT

MOTION: Peter Kallio moved, seconded by Timothy Westlake, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:43 a.m.

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Andrea Magermans		2) Date When Request Submitted: 07/18/2018 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Controlled Substances Board Referral Criteria Workgroup			
4) Meeting Date: 05/11/18	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Prescription Drug Monitoring Program (PDMP) Referral Criteria – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session		8) Is an appearance before the Board being scheduled? <input checked="" type="checkbox"/> Yes, by PDMP Staff <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:
10) Describe the issue and action that should be addressed: Motion from 5/11/18 Workgroup Meeting (for reference): MOTION: Peter Kallio moved, seconded by Timothy Westlake, to request that PDMP staff generate reports containing the following data: <ol style="list-style-type: none"> 1. Number of patients with over 300 MMEs per day 2. Number of patients with over 300 MMEs with benzodiazepines per day 3. Identifying the practitioners prescribing to patients in bullets 1 & 2 4. Practitioners with the highest total MMEs monthly 5. Pharmacies associated with dispensing to patients identified in bullets 1, 2 & 4 6. Patients with highest MMEs and identifying the prescribers 7. Practitioner by profession containing number of patients, number of prescriptions, and total doses, identifying practitioners who are 2 standard deviations in 2 of 3 categories 8. Prescribers who are not checking PDMP 9. Pharmacies who are not submitting data to PDMP Motion carried unanimously. Agenda: <ol style="list-style-type: none"> 1. Review of workgroup request and overview of current WI ePDMP reports/data sources <ol style="list-style-type: none"> a. Workgroup request b. PDMP User Profiles c. Average Patient MME d. Dispensing Metrics by profession and specialty e. Dispensing Data f. Prescriber Reports 2. Basic PDMP Compliance <ol style="list-style-type: none"> a. Prescribers: those prescribing in WI but no WI ePDMP account <ol style="list-style-type: none"> i. Process ii. Initial Educational Opportunity Outreach iii. Potential Referral Criteria iv. Timeline b. Dispensers: those not submitting as required <ol style="list-style-type: none"> i. Process ii. Initial Outreach iii. Referral Criteria iv. Timeline 3. Prescriber Metrics Analysis: <ol style="list-style-type: none"> a. Initial Scope and Analysis b. Criteria for Targeted Outreach Opportunity c. Deeper Data Analysis Focus for Defining Critically Dangerous Conduct or Behavior <ol style="list-style-type: none"> i. Profession/Specialty 			

ii. Number of Dispensings/Doses iii. Audit PDMP Usage iv. Calculating MME: by script/by patient v. Benzo/Opioid Overlap d. Referral Criteria e. Timeline 4. Next Steps		
11)	Authorization	Date
Signature of person making this request		
Andrea Magermans 7/18/18		
Supervisor (if required)		Date
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		
Date		
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.		