



**VIRTUAL/TELECONFERENCE
REFERRAL CRITERIA WORK GROUP
CONTROLLED SUBSTANCES BOARD
Virtual, 4822 Madison Yards Way, Madison
Contact: Tom Ryan (608) 266-2112
July 10, 2026**

*The following agenda describes the issues that the Work Group plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions and deliberations of the Work Group.
A quorum of the Board may be present during the Work Group meeting.*

AGENDA

8:30 A.M.

OPEN SESSION - CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1)**
- B. Approval of Minutes for May 8, 2026 (2)**
- C. Public Comments**

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats; to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

- D. Prescriber PDMP Compliance Review: Training Session (3-78)**

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

- E. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate**

ADJOURNMENT

NEXT MEETING: SEPTEMBER 18, 2026

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE. Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of any agenda item may be changed by the board for the convenience of the parties. The person credentialed by the board has the right to demand that the meeting at which final action may be taken against the credential be held in open session. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer or reach the Meeting Staff by calling 608-267-7213.

**VIRTUAL/TELECONFERENCE
REFERRAL CRITERIA WORKGROUP
CONTROLLED SUBSTANCES BOARD
MEETING MINUTES
MAY 8, 2026**

PRESENT: Doug Englebert, Jennifer Jarrett, Amanda Kane, John Weitekamp (*arrived at 8:45 a.m.*)

ABSENT: Subhadeep Barman

STAFF: Tom Ryan, Executive Director; Jameson Whitney, Legal Counsel; Tracy Drinkwater, Board Administration Specialist; and other DSPS Staff

CALL TO ORDER

Doug Englebert, Chairperson, called the meeting to order at 8:30 a.m. A quorum was confirmed with three (3) members present.

ADOPTION OF AGENDA

MOTION: Jennifer Jarrett moved, seconded by Amanda Kane, to adopt the Agenda as published. Motion carried unanimously.

ADOPTION OF MINUTES OF MARCH 8, 2024

MOTION: Doug Engelbert moved, seconded by Amanda Kane, to adopt the Minutes of March 8, 2024, as published. Motion carried unanimously.

John Weitekamp arrived at 8:45 a.m.

TOP OPIOID PRESCRIBING AUDIT PROCEDURE

MOTION: John Weitekamp moved, seconded by Jennifer Jarrett, to delegate the Chairperson to work with DSPS PDMP Staff on finalizing the Information Request letter for the prescribing compliance review. Motion carried unanimously.

ADJOURNMENT

MOTION: Doug Englebert moved, seconded by Amanda Kane, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:08 a.m.