



VIRTUAL/TELECONFERENCE
ELECTRICAL CODE ADVISORY COUNCIL
Virtual, 4822 Madison Yards Way, Madison
Contact: Brad Wojciechowski (608) 266-2112
October 21, 2024

The following agenda describes the issues that the Council plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Council.

AGENDA

12:00 P.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-2)**
- B. Approval of the Minutes of September 23, 2024 (3-4)**
- C. Reminders: Conflicts of Interest, Scheduling Concerns**
- D. Introductions, Announcements and Recognition**
- E. Administrative Matters – Discussion and Consideration**
 - 1) Department, Staff and Council Updates
 - 2) Advisory Council Members
 - a. Froemming, Steven
 - b. Janikowski, Ron
 - c. Jarosch, Christopher
 - d. Krueger, Kyle
 - e. Martinez, Christopher
 - f. Neitzel, Bill
- F. Legislative and Policy Matters – Discussion and Consideration**
- G. Education and Examination Matters – Discussion and Consideration (5)**
 - 1) Examination Materials
- H. Administrative Rules Matters – Discussion and Consideration (6-7)**
 - 1) Progress update on preliminary rule drafting
 - 2) Pending or possible rulemaking items
- I. Discussion and Consideration of Items Added After Preparation of Agenda**
 - 1) Introductions, Announcements and Recognition
 - 2) Administrative Matters
 - 3) Election of Officers
 - 4) Appointment of Liaisons and Alternates

- 5) Delegation of Authorities
- 6) Education and Examination Matters
- 7) Credentialing Matters
- 8) Legislative and Policy Matters
- 9) Administrative Rule Matters
- 10) Council Liaison Training and Appointment of Mentors
- 11) Informational Items
- 12) Division of Legal Services and Compliance (DLSC) Matters
- 13) Motions
- 14) Petitions
- 15) Appearances from Requests Received or Renewed

J. Public Comments

ADJOURNMENT

NEXT MEETING: NOVEMBER 18, 2024

Board Member Training: November 15

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dsps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of any agenda item may be changed by the board for the convenience of the parties. The person credentialed by the board has the right to demand that the meeting at which final action may be taken against the credential be held in open session. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer or reach the Meeting Staff by calling 608-267-7213.

**VIRTUAL/TELECONFERENCE
ELECTRICAL CODE ADVISORY COUNCIL
MEETING MINUTES
SEPTEMBER 23, 2024**

PRESENT: Steven Froemming, Ron Janikowski, Christopher Martinez, Bill Neitzel

ABSENT: Christopher Jarosch, Kyle Krueger

STAFF: Brad Wojciechowski, Executive Director; Joseph Ricker, Legal Counsel; Jake Pelegrin, Administrative Rules Coordinator; Ashley Sarnosky, Board Administration Specialist; and other Department Staff

CALL TO ORDER

Steven Froemming, Vice Chairperson, called the meeting to order at 12:03 p.m. A quorum was confirmed with four (4) members present.

ADOPTION OF AGENDA

MOTION: Bill Neitzel moved, seconded by Christopher Martinez, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF AUGUST 26, 2024

MOTION: Ron Janikowski moved, seconded by Christopher Martinez, to approve the Minutes of August 26, 2024, as published. Motion carried unanimously.

ADMINISTRATIVE RULE MATTERS

Proposed updates to SPS Rules relating to Electrical Code

MOTION: Bill Neitzel moved, seconded by Christopher Martinez, to approve the following code changes:
April-3, SPS 316.007(1)(a) from the April 22, 2024, meeting,
May-1a, SPS 316.210(1)(a),
May-1d, SPS 316.210(1)(d) and
May-9, SPS 316.220 from the May 20, 2024, meeting,
as presented in the September 26, 2024, meeting agenda materials. Motion carried unanimously.

MOTION: Bill Neitzel moved, seconded by Christopher Martinez, to take no further action on items May-11c and May-11f as presented in the September 26, 2024, meeting agenda materials and to allow the rejection voted on at the May 20, 2024, meeting to stand. Motion carried unanimously.

ADJOURNMENT


MOTION: Bill Neitzel moved, seconded by Christopher Martinez, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:48 p.m.

DRAFT

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Brad Wojciechowski, Executive Director		2) Date when request submitted: <Click Here to Add Date: M/D/YYYY> Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Electrical Code Advisory Committee			
4) Meeting Date: 10/21/2024	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Education and Examination Matters – Discussion and Consideration 1) Examination Materials	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <Appearance Name(s)> <input type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: <Click Here to Add Case Advisor Name or N/A>	
10) Describe the issue and action that should be addressed: Discussion relating to acceptable examination materials. https://dsps.wi.gov/Pages/Professions/JourneymanElectrician/Exams.aspx https://dsps.wi.gov/Pages/Professions/TradesExaminationInformation.aspx			
11) Authorization			
		10/7/2024	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Jake Pelegrin Administrative Rules Coordinator		2) Date when request submitted: 10/9/24 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting									
3) Name of Board, Committee, Council, Sections: Electrical Code Advisory Council											
4) Meeting Date: 10/21/24	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Rule Matters – Discussion and Consideration 1. Progress update on preliminary rule drafting 2. Pending or possible rulemaking items									
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A									
10) Describe the issue and action that should be addressed: Attachments: -Rules progress chart											
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; border-bottom: 1px solid black;"> 11) <i>Jake Pelegrin</i> </td> <td style="width: 40%; text-align: center; border-bottom: 1px solid black;"> Authorization 10/9/24 </td> </tr> <tr> <td style="border-bottom: 1px solid black;"> Signature of person making this request </td> <td style="text-align: center; border-bottom: 1px solid black;"> Date </td> </tr> <tr> <td style="border-bottom: 1px solid black;"> Supervisor (if required) </td> <td style="text-align: center; border-bottom: 1px solid black;"> Date </td> </tr> <tr> <td style="border-bottom: 1px solid black;"> Executive Director signature (indicates approval to add post agenda deadline item to agenda) </td> <td style="text-align: center; border-bottom: 1px solid black;"> Date </td> </tr> </table>				11) <i>Jake Pelegrin</i>	Authorization 10/9/24	Signature of person making this request	Date	Supervisor (if required)	Date	Executive Director signature (indicates approval to add post agenda deadline item to agenda)	Date
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**Electrical Code Advisory Council
Rule Project Chart**

Clearinghouse Rule Number	Scope #	Scope Expiration	Code Chapter Affected	Relating clause	Current Step	Next Step
	SS 019-24	8/12/2026	SPS 302, 305, 316, 324	Electrical Code	Putting together the preliminary rule draft.	Submittal to DSPS Secretary to review preliminary rule draft.