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**VIRTUAL/TELECONFERENCE  
ELECTRICAL CODE ADVISORY COUNCIL  
Virtual, 4822 Madison Yards Way, Madison  
Contact: Brad Wojciechowski (608) 266-2112  
November 18, 2024**

*The following agenda describes the issues that the Council plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Council.*

**AGENDA**

**12:00 P.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A. Adoption of Agenda (1-2)**
- B. Approval of the Minutes of October 21, 2024 (3)**
- C. Reminders: Conflicts of Interest, Scheduling Concerns**
- D. Introductions, Announcements and Recognition**
- E. Administrative Matters – Discussion and Consideration**
  - 1) Department, Staff and Council Updates
  - 2) Advisory Council Members
    - a. Froemming, Steven
    - b. Janikowski, Ron
    - c. Jarosch, Christopher
    - d. Krueger, Kyle
    - e. Martinez, Christopher
    - f. Neitzel, Bill
- F. Legislative and Policy Matters – Discussion and Consideration**
- G. Education and Examination Matters – Discussion and Consideration (4)**
  - 1) Continuing Education Update – Peter Schramm, Osha Waterdu
  - 2) Exam Materials
- H. Administrative Rules Matters – Discussion and Consideration (5-6)**
  - 1) Proposed updates to SPS Rules relating to Electrical Code
  - 2) Pending or possible rulemaking items
- I. Discussion and Consideration of Items Added After Preparation of Agenda**
  - 1) Introductions, Announcements and Recognition
  - 2) Administrative Matters
  - 3) Election of Officers

- 4) Appointment of Liaisons and Alternates
- 5) Delegation of Authorities
- 6) Education and Examination Matters
- 7) Credentialing Matters
- 8) Legislative and Policy Matters
- 9) Administrative Rule Matters
- 10) Council Liaison Training and Appointment of Mentors
- 11) Informational Items
- 12) Division of Legal Services and Compliance (DLSC) Matters
- 13) Motions
- 14) Petitions
- 15) Appearances from Requests Received or Renewed

**J. Public Comments**

**ADJOURNMENT**

**NEXT MEETING: TBD**

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED  
WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of any agenda item may be changed by the board for the convenience of the parties. The person credentialed by the board has the right to demand that the meeting at which final action may be taken against the credential be held in open session. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer or reach the Meeting Staff by calling 608-267-7213.

**VIRTUAL/TELECONFERENCE  
ELECTRICAL CODE ADVISORY COUNCIL  
MEETING MINUTES  
OCTOBER 21, 2024**

**PRESENT:** Steven Froemming (*arrived at 12:01p.m.*), Ron Janikowski, Christopher Jarosch, Kyle Krueger, Christopher Martinez, Bill Neitzel

**STAFF:** Brad Wojciechowski, Executive Director; Joseph Ricker, Legal Counsel; Jake Pelegrin, Administrative Rules Coordinator; Ashley Sarnosky, Board Administration Specialist; and other Department Staff

**CALL TO ORDER**

Kyle Krueger, Chairperson, called the meeting to order at 12:00 p.m. A quorum was confirmed with five (5) members present.

*Steven Froemming arrived at 12:01 p.m.*

**ADOPTION OF AGENDA**

**MOTION:** Ron Janikowski moved, seconded by Bill Neitzel, to adopt the Agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF SEPTEMBER 23, 2024**

**MOTION:** Ron Janikowski moved, seconded by Bill Neitzel, to approve the Minutes of September 23, 2024, as published. Motion carried unanimously.

*Steven Froemming left at 12:19 p.m.*


**ADJOURNMENT**

**MOTION:** Bill Neitzel moved, seconded by Christopher Jarosch, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:40 p.m.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

1) Name and title of person submitting the request: Brad Wojciechowski, Executive Director		2) Date when request submitted: 11/4/2024 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Electrical Code Advisory Committee			
4) Meeting Date: 11/18/2024	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Education and Examination Matters – Discussion and Consideration 1) Continuing Education Update, Peter Schramm, Osha Waterdu 2) Exam Materials	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete <a href="#">Appearance Request</a> for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <Appearance Name(s)> <input type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: <Click Here to Add Case Advisor Name or N/A>	
10) Describe the issue and action that should be addressed: Peter Schramm, and Osha Waterdu from the Office of Education and Examination will join the meeting to provide an update on continuing education matters. Division Administrator Sarah Barry may also provide additional information.			
11) Authorization			
		11/4/2024	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the <a href="#">Agenda Items</a> folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and title of person submitting the request:</b> Jake Pelegrin Administrative Rules Coordinator		<b>2) Date when request submitted:</b> 11/6/24 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting																
<b>3) Name of Board, Committee, Council, Sections:</b> Electrical Code Advisory Council																		
<b>4) Meeting Date:</b> 11/18/24	<b>5) Attachments:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b> <b>Administrative Rule Matters – Discussion and Consideration</b> 1. Proposed updates to SPS Rules relating to Electrical Code 2. Pending or possible rulemaking items																
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ITEM NO.	ISSUE/REASON FOR CHANGE	WI ADMIN CODE SPS SECTION AFFECTED	EXISTING LANGUAGE AND PROPOSED CHANGES TO SPS	PROPOSED CODE LANGUAGE	COMMENTS & STATUS
<b>November 18, 2024 Meeting</b>					
<b>1</b>		SPS 316.012(1)(a)	<p><b>316.012 Permits.</b> (1) (a) Except for an electrical wiring project described in s. 101.875 (2), Stats., and as provided in par. (b), no electrical wiring project may commence unless the owner of the premises where the installation is to occur or their agent holds a permit from the designated inspection agency if the project involves the installation of new or an addition to any electrical service, feeder, or branch circuit serving any of the following:</p> <p>...</p> <p><u>8. Except as specifically exempted by rule or statute, vacant land for which a permit under this chapter or ch. SPS 320 has not already been issued.</u></p> <p><u>9. Except as specifically exempted by rule or statute, any structure for which a permit under this chapter or ch. SPS 320 has not already been issued.</u></p>	<p><b>316.012 Permits.</b> (1) (a) Except for an electrical wiring project described in s. 101.875 (2), Stats., and as provided in par. (b), no electrical wiring project may commence unless the owner of the premises where the installation is to occur or their agent holds a permit from the designated inspection agency if the project involves the installation of new or an addition to any electrical service, feeder, or branch circuit serving any of the following:</p> <p>...</p> <p>8. Except as specifically exempted by rule or statute, vacant land for which a permit under this chapter or ch. SPS 320 has not already been issued.</p> <p>9. Except as specifically exempted by rule or statute, any structure for which a permit under this chapter or ch. SPS 320 has not already been issued.</p>	
<b>1a</b>	Create New	SPS 316.012(1)(a)8.	<p><b>316.012 Permits.</b> (1) (a) Except for an electrical wiring project described in s. 101.875 (2), Stats., and as provided in par. (b), no electrical wiring project may commence unless the owner of the premises where the installation is to occur or their agent holds a permit from the designated inspection agency if the project involves the installation of new or an addition to any electrical service, feeder, or branch circuit serving any of the following:</p> <p>...</p> <p><u>8. Except as specifically exempted by rule or statute, vacant land for which a permit under this chapter or ch. SPS 320 has not already been issued.</u></p>	<p><b>316.012 Permits.</b> (1) (a) Except for an electrical wiring project described in s. 101.875 (2), Stats., and as provided in par. (b), no electrical wiring project may commence unless the owner of the premises where the installation is to occur or their agent holds a permit from the designated inspection agency if the project involves the installation of new or an addition to any electrical service, feeder, or branch circuit serving any of the following:</p> <p>...</p> <p>8. Except as specifically exempted by rule or statute, vacant land for which a permit under this chapter or ch. SPS 320 has not already been issued.</p>	<p>DIS is recommending that this item be added since services on vacant locations do not currently get permitted or inspected. This would require them to be permitted and inspected.</p> <p><b>Presenter: Craig</b></p>
<b>1b</b>	Create New	SPS 316.012(1)(a)9.	<p><b>316.012 Permits.</b> (1) (a) Except for an electrical wiring project described in s. 101.875 (2), Stats., and as provided in par. (b), no electrical wiring project may commence unless the owner of the premises where the installation is to occur or their agent holds a permit from the designated inspection agency if the project involves the installation of new or an addition to any electrical service, feeder, or branch circuit serving any of the following:</p> <p>...</p> <p><u>9. Except as specifically exempted by rule or statute, any structure for which a permit under this chapter or ch. SPS 320 has not already been issued.</u></p>	<p><b>316.012 Permits.</b> (1) (a) Except for an electrical wiring project described in s. 101.875 (2), Stats., and as provided in par. (b), no electrical wiring project may commence unless the owner of the premises where the installation is to occur or their agent holds a permit from the designated inspection agency if the project involves the installation of new or an addition to any electrical service, feeder, or branch circuit serving any of the following:</p> <p>...</p> <p>9. Except as specifically exempted by rule or statute, any structure for which a permit under this chapter or ch. SPS 320 has not already been issued.</p>	<p>DIS is recommending creation of a new category for installations serving buildings that are not currently permitted or inspected. Because they do not fall under 316.012(1)(a)1.-7., commercial buildings, or one- and two-family dwellings. This would require them to be permitted and inspected.</p> <p><b>Presenter: Craig</b></p>