



VIRTUAL/TELECONFERENCE
EQUITY AND INCLUSION ADVISORY COMMITTEE
Virtual, 4822 Madison Yards Way, Madison, WI 53705
Contact: Colleen Uhlenkamp, (608) 266-2112
April 16, 2025

The following agenda describes the issues that the Advisory Committee plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Committee.

AGENDA

11:00 AM

CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1)**
- B. Approval of Minutes of February 19, 2025 (2)**
- C. Introductions, Announcements, and Recognition**
- D. Administrative Matters**
 - 1) Subcommittee Delegations and Scheduling – Discussion and Consideration
- E. Bylaw Amendment Draft – Discussion and Consideration**
- F. Strategic Plan Updates**
 - 1) Mentorship Program Subcommittee (Uhlenkamp) – Discussion and Consideration
 - 2) Equity and Inclusion Culture and Recruitment Subcommittee (Petzel) – Discussion and Consideration
- G. Equity and Inclusion Officer Update**
- H. Public Comments**

ADJOURNMENT

NEXT MEETING: JUNE 18, 2025

MEETINGS ARE OPEN TO THE PUBLIC AND MAY BE CANCELLED WITHOUT NOTICE. Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the agenda, please visit the Department website at <https://dsps.wi.gov>. The body may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of any agenda item may be changed by the body for the convenience of the parties. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer or reach the Meeting Staff by calling 608-267-7213.

**VIRTUAL/TELECONFERENCE
EQUITY AND INCLUSION ADVISORY COMMITTEE
MEETING MINUTES
FEBRUARY 19, 2025**

PRESENT: Jon Bechard, Katrina Cardin (*arrived 11:31 a.m.*), James Horton, Kelly Kirnberger, Katie Petzel (co-chairperson), Ashley Sarnosky (secretary), Monique Spencer, Colleen Uhlenkamp (co-chairperson), Charlene Vogt

Also Present: Donna Moreland, Regina Howard (*arrived 11:06 a.m.*)

ABSENT: Quinn Buczakowski

CALL TO ORDER

Colleen Uhlenkamp, Co-Chairperson, called the meeting to order at 11:01 a.m. A quorum of nine (9) members was confirmed.

ADOPTION OF AGENDA

MOTION: Katie Petzel moved, seconded by Jon Bechard, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF JANUARY 15, 2025

MOTION: Kelly Kirnberger moved, seconded by Charlene Vogt, to approve the Minutes of January 15, 2025 meeting, as published. Motion carried unanimously.

Regina Howard arrived at 11:06 a.m.

ADMINISTRATIVE MATTERS

Scheduling

MOTION: Donna Moreland moved, seconded by Katie Petzel, to change the meeting schedule to meet every other month. Motion carried unanimously.

Katrina Cardin arrived at 11:31 a.m.

ADJOURNMENT

MOTION: Katie Petzel moved, seconded by Monique Spencer, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:33 a.m.