



**VIRTUAL/TELECONFERENCE
PROFESSIONAL ENGINEER SECTION
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS, PROFESSIONAL LAND SURVEYORS
AND REGISTERED INTERIOR DESIGNERS
Virtual, 4822 Madison Yards Way, Madison
Contact: Will Johnson (608) 266-2112
June 17, 2026**

The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Section.

AGENDA

9:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-3)**
- B. Approval of Minutes of March 31, 2026 (4-8)**
- C. Reminders: Conflicts of Interest, Scheduling Concerns**
- D. Introductions, Announcements and Recognition**
 - 1. Introduction
 - a. Uriah Carpenter, Public Member (Succeeds: Steven Hook)
 - 2. Recognition
 - a. Steven Hook, Public Member (Resigned: 4/2026)
- E. Administrative Matters**
 - 1. Department, Staff and Section Updates
 - 2. Section Members – Term Expiration Dates
 - a. Carpenter, Uriah – 7/1/2029
 - b. Kuchenbecker, David G. – 7/1/2029
 - c. Liegeois, John J. – 7/1/2027
 - d. Scholl, Colleen M. – 7/1/2027
- F. Administrative Rule Matters – Discussion and Consideration (9-10)**
 - 1. Pending and Possible Rulemaking Items
- G. National Council of Examiners for Engineering and Surveying (NCEES) Matters – Discussion and Consideration**
 - 1. Travel Report: NCEES Central Zone Meeting May 14-16, 2026, Columbus, OH – Kuchenbecker and Liegeois

- H. Credentialing Matters – Discussion and Consideration
- I. Legislative and Policy Matters – Discussion and Consideration
- J. Discussion and Consideration of Items Added After Preparation of Agenda:
 - 1. Introductions, Announcements and Recognition
 - 2. Administrative Matters
 - 3. Election of Officers
 - 4. Appointment of Liaisons and Alternates
 - 5. Delegation of Authorities
 - 6. Education and Examination Matters
 - 7. Credentialing Matters
 - 8. Practice Matters
 - 9. Legislative and Policy Matters
 - 10. Administrative Rule Matters
 - 11. Liaison Reports
 - 12. Board Liaison Training and Appointment of Mentors
 - 13. Informational Items
 - 14. Division of Legal Services and Compliance (DLSC) Matters
 - 15. Presentations of Petitions for Summary Suspension
 - 16. Petitions for Designation of Hearing Examiner
 - 17. Presentation of Stipulations, Final Decisions and Orders
 - 18. Presentation of Proposed Final Decisions and Orders
 - 19. Presentation of Interim Orders
 - 20. Petitions for Re-Hearing
 - 21. Petitions for Assessments
 - 22. Petitions to Vacate Orders
 - 23. Requests for Disciplinary Proceeding Presentations
 - 24. Motions
 - 25. Petitions
 - 26. Appearances from Requests Received or Renewed
 - 27. Speaking Engagements, Travel, or Public Relation Requests, and Reports

K. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

L. Credentialing Matters

- 1. **Full Board Review**
 - a. A.F. – Waiver Request (IA-770782) **(11-60)**
 - b. D.P.C. – Application Review (IA-803411) **(61-141)**

M. Deliberation on Division of Legal Services and Compliance (DLSC) Matters

- 1. **Proposed Stipulations, Final Decisions and Orders**
 - a. 22 ENG 006 and 24 ENG 0020 – John P. Steinbrink Jr. **(142-148)**

N. Deliberation of Items Added After Preparation of the Agenda

- 1. Education and Examination Matters

2. Credentialing Matters
3. DLSC Matters
4. Monitoring Matters
5. Professional Assistance Procedure (PAP) Matters
6. Petitions for Summary Suspensions
7. Petitions for Designation of Hearing Examiner
8. Proposed Stipulations, Final Decisions and Orders
9. Proposed Interim Orders
10. Administrative Warnings
11. Review of Administrative Warnings
12. Proposed Final Decisions and Orders
13. Matters Relating to Costs/Orders Fixing Costs
14. Case Closings
15. Board Liaison Training
16. Petitions for Assessments and Evaluations
17. Petitions to Vacate Orders
18. Remedial Education Cases
19. Motions
20. Petitions for Re-Hearing
21. Appearances from Requests Received or Renewed

O. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

P. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate

Q. Open Session Items Noticed Above Not Completed in the Initial Open Session

ADJOURNMENT

NEXT MEETING: SEPTEMBER 17, 2026

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dsps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of any agenda item may be changed by the board for the convenience of the parties. The person credentialed by the board has the right to demand that meeting at which final action may be taken against the credential be held in open session. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer or reach the Meeting Staff by calling 608-267-7213.

**VIRTUAL/TELECONFERENCE
PROFESSIONAL ENGINEER SECTION
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS, PROFESSIONAL
ENGINEERS, DESIGNERS, PROFESSIONAL LAND SURVEYORS AND REGISTERED
INTERIOR DESIGNERS
MEETING MINUTES
MARCH 31, 2026**

PRESENT: David Kuchenbecker, John Liegeois, Colleen Scholl

ABSENT: Steven Hook

STAFF: Will Johnson, Executive Director; Joseph Ricker, Legal Counsel; Jake Pelegrin, Administrative Rule Coordinator; Ashley Sarnosky, Board Administrative Specialist and other Department staff

CALL TO ORDER

Colleen Scholl, Vice Chairperson, called the meeting to order at 9:02 a.m. A quorum was confirmed with three (3) members present.

ADOPTION OF AGENDA

MOTION: John Liegeois moved, seconded by David Kuchenbecker, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF DECEMBER 10, 2025

MOTION: David Kuchenbecker moved, seconded by John Liegeois, to approve the Minutes of December 10, 2025, as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Election of Officers

Chairperson

NOMINATION: David Kuchenbecker nominated Colleen Scholl for the Office of Chairperson. Colleen Scholl accepted the nomination.

Will Johnson, Executive Director, called for nominations three (3) times.

Colleen Scholl was elected as Chairperson by unanimous voice vote.

Vice Chairperson

NOMINATION: John Liegeois nominated David Kuchenbecker for the Office of Vice Chairperson. David Kuchenbecker accepted the nomination.

Will Johnson, Executive Director, called for nominations three (3) times.

David Kuchenbecker was elected as Vice Chairperson by unanimous voice vote.

Secretary

NOMINATION: Colleen Scholl nominated John Liegeois for the Office of Secretary. John Liegeois accepted the nomination.

Will Johnson, Executive Director, called for nominations three (3) times.

John Liegeois was elected as Secretary by unanimous voice vote.

2026 ELECTION RESULTS	
Chairperson	Colleen Scholl
Vice Chairperson	David Kuchenbecker
Secretary	John Liegeois

Appointment of Liaisons

LIAISON APPOINTMENTS	
Credentialing Liaison(s)	Steven Hook <i>Alternate:</i> Colleen Scholl
Education and Examination Liaison(s)	David Kuchenbecker <i>Alternate:</i> John Liegeois
Monitoring Liaison(s)	David Kuchenbecker <i>Alternate:</i> John Liegeois
Professional Assistance Procedure (PAP) Liaison(s)	David Kuchenbecker <i>Alternate:</i> John Liegeois
Legislative Liaison(s)	John Liegeois <i>Alternate:</i> Colleen Scholl
Travel Authorization Liaison(s)	Colleen Scholl <i>Alternate:</i> Steven Hook
A-E Rules Committee Designee (Professional Member)	Colleen Scholl <i>Alternate:</i> John Liegeois
Screening Panel	David Kuchenbecker, Steven Hook <i>Alternate:</i> John Liegeois

Delegation of Authorities

Pre-Screening Delegation of Authority When Credential Holder Has Failed to Respond to Allegations in Intake Complaint

MOTION: David Kuchenbecker moved, seconded by John Liegeois, to delegate pre-screening decision making authority to the DSPS screening attorney for opening cases where the credential holder has failed to respond to allegations contained in the complaint when requested by intake (case will be opened on failure to respond and the merits of the complaint). Motion carried unanimously.

Pre-Screening Delegation of Authority for Closing Cases

MOTION: Colleen Scholl moved, seconded by David Kuchenbecker, to delegate pre-screening decision making authority to the DSPS screening attorney for closing cases where the only violation is that the credential holder was disciplined in another state for practice without a valid certificate of authorization as long as the credential holder holds a valid certificate of authorization in Wisconsin. Motion carried unanimously.

Pre-Screening Delegation of Authority for Opening Cases Practice Without Valid Authorization

MOTION: Colleen Scholl moved, seconded by David Kuchenbecker, to delegate pre-screening decision making authority to the DSPS screening attorney for opening cases where the only violation is that the credential holder was disciplined in another state for practice without a valid certificate of authorization and the credential holder also lacks a valid certificate of authorization in Wisconsin. Motion carried unanimously.

Pre-Screening Delegation of Authority for Opening Cases Based on Discipline in Another State

MOTION: Colleen Scholl moved, seconded by John Liegeois, to delegate pre-screening decision making authority to the DSPS screening attorney for opening cases based on discipline in another state (other than the aforementioned exceptions regarding valid COAs). Motion carried unanimously.

Delegation of Authority to Credentialing Liaison

MOTION: Colleen Scholl moved, seconded by David Kuchenbecker, to delegate authority to the Credentialing Liaison(s) to serve as a liaison between the Department and the Section and to act on behalf of the Section in regard to credentialing applications or questions presented to them, including the signing of documents related to applications. Motion carried unanimously.

Delegation of Authority to Chief Legal Counsel Due to Loss of Quorum

MOTION: David Kuchenbecker moved, seconded by Colleen Scholl, to delegate the review and authority to act on disciplinary cases to the Department's Chief Legal Counsel due to lack of/loss of quorum after two meetings. Motion carried unanimously.

Review and Approval of 2025 Delegations including new modifications

MOTION: David Kuchenbecker moved, seconded by John Liegeois, to reaffirm all delegation motions made in 2025, as reflected in the March 31, 2026 agenda

materials, which were not otherwise modified or amended during the March 31, 2026 meeting. Motion carried unanimously.

CLOSED SESSION

MOTION: David Kuchenbecker moved, seconded by John Liegeois, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Colleen Scholl, Vice Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: David Kuchenbecker-yes; John Liegeois-yes; and Colleen Scholl-yes. Motion carried unanimously.

The Section convened into Closed Session at 10:00 a.m.

CREDENTIALING MATTERS

I.V.B. – Education Review (IA-823881)

MOTION: Colleen Scholl moved, seconded by David Kuchenbecker, to issue a three-option letter for the Education Review application (IA-823881). Motion carried unanimously.

A.F. – Waiver Request (IA-770782)

MOTION: David Kuchenbecker moved, seconded by Colleen Scholl, to deny the Waiver Request (IA-770782). **Reason for Denial:** Wis. Stat. § 443.04(2m)(b) and Wis. Admin. Code §§ A-E 4.026 (2)(b) and 4.03(1g)(c). Motion carried unanimously.

A.K. – Waiver Request (IA-729900)

MOTION: Colleen Scholl moved, seconded by John Liegeois, to deny the Waiver Request (IA-729900). **Reason for Denial:** Wis. Stat. § 443.04(2m) and Wis. Admin. Code §§ A-E 4.026(1) and 4.03(1g). Motion carried unanimously.

J.F.T. – Renewal Application (IA-827543)

MOTION: Colleen Scholl moved, seconded by David Kuchenbecker, to approve the Renewal Application (IA-827543), once all requirements are met. Motion carried unanimously.

DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Proposed Stipulations, Final Decisions and Orders

25 ENG 0006 – Justin D. Sprague, Nicholas J. Rowe and ProAg Engineering, Inc.

MOTION: Colleen Scholl moved, seconded by John Liegeois, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of proceedings against Justin D. Sprague, Nicholas J. Rowe and ProAg Engineering, Inc., DLSC Case Number 25 ENG 0006. Motion carried unanimously.

Administrative Warnings

MOTION: David Kuchenbecker moved, seconded by John Liegeois, to issue an Administrative Warning in the following DLSC Cases:
21 ENG 014 – M.L.M.
25 ENG 0028 – M.P.L.
Motion carried unanimously.

Case Closings

MOTION: Colleen Scholl moved, seconded by David Kuchenbecker, to close the following DLSC Cases for the reasons outlined below:
21 ENG 014 – M.B. – Lack of Jurisdiction (L2)
21 ENG 014 – A.D.A. & E.G.P.C. – No Violation
24 ENG 0023 – G.A. and T.A.T.S. – Prosecutorial Discretion (P7)
25 ENG 0009 – A.D.L. – Prosecutorial Discretion (P1)
Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: David Kuchenbecker moved, seconded by John Liegeois, to reconvene in Open Session. Motion carried unanimously.

Open Session reconvened at 10:38 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

MOTION: David Kuchenbecker moved, seconded by John Liegeois, to affirm all motions made and votes taken in closed session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: David Kuchenbecker moved, seconded by John Liegeois, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:39 a.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Jake Pelegrin Administrative Rules Coordinator		2) Date when request submitted: 6/5/26 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting											
3) Name of Board, Committee, Council, Sections: Engineers Section													
4) Meeting Date: 6/17/26	5) Attachments: ☒ Yes ☐ No	6) How should the item be titled on the agenda page? Administrative Rule Matters – Discussion and Consideration 1. Pending or possible rulemaking items											
7) Place Item in: ☒ Open Session ☐ Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> ☐ Yes ☒ No	9) Name of Case Advisor(s), if required: N/A											
10) Describe the issue and action that should be addressed: Attachments: -AE Rules Chart													
<table style="width: 100%; border: none;"> <tr> <td style="width: 40%; border: none;">11)</td> <td style="width: 60%; border: none; text-align: right;">Authorization</td> </tr> <tr> <td style="border: none;"><i>Jake Pelegrin</i></td> <td style="border: none; text-align: right;">6/5/26</td> </tr> </table> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%; border: none;">Signature of person making this request</td> <td style="width: 30%; border: none; text-align: right;">Date</td> </tr> </table> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%; border: none;">Supervisor (if required)</td> <td style="width: 30%; border: none; text-align: right;">Date</td> </tr> </table> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%; border: none;">Executive Director signature (indicates approval to add post agenda deadline item to agenda)</td> <td style="width: 30%; border: none; text-align: right;">Date</td> </tr> </table>				11)	Authorization	<i>Jake Pelegrin</i>	6/5/26	Signature of person making this request	Date	Supervisor (if required)	Date	Executive Director signature (indicates approval to add post agenda deadline item to agenda)	Date
11)	Authorization												
<i>Jake Pelegrin</i>	6/5/26												
Signature of person making this request	Date												
Supervisor (if required)	Date												
Executive Director signature (indicates approval to add post agenda deadline item to agenda)	Date												
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.													

Architects, Landscape Architects, Professional Engineers, Designers, Professional Land Surveyors, and Registered Interior Designers

Clearinghouse Rule Number	Scope #	Scope Expiration	Code Chapter	Relating clause/ Summary	Current Stage	Next Step
25-082	029-25	11/5/2027	A-E 2, 3, 4, 5, 8, and 14	Certificates of Authorization. Clarifying and adding detail to the statutory requirements for certificates of authorization.	LRB preparing rule for publication.	LRB has tentatively agreed that the rule will be published and effective July 1 st , 2026. This could be delayed.
	078-25	5/24/2028	A-E 6	Examination Requirements. Considering updating Land Surveyor examination requirements.	Rule drafting.	Section and rules committee approves the preliminary rule draft.
	029-26	11/11/2028	A-E 3 and 12	Architects Continuing Education. Considering adding required subject matter to architects' continuing education.	Rule drafting.	Section and rules committee approves the preliminary rule draft.