

**HEARING AND SPEECH EXAMINING BOARD  
MEETING MINUTES  
JANUARY 9, 2017**

**PRESENT:** Robert Broeckert, Barbara Johnson, Steven Klapperich, Thomas Krier, Scott Larson, Thomas Sather, Patricia Willis (*via GoToMeeting*)

**STAFF:** Tom Ryan, Executive Director; Sharon Henes, Administrative Rules Coordinator; Nifty Lynn Dio, Bureau Assistant; and other Department Staff

**CALL TO ORDER**

Thomas Sather, Chairperson, called the meeting to order at 1:00 p.m. A quorum of seven (7) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Barbara Johnson moved, seconded by Scott Larson, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF OCTOBER 10, 2016**

**MOTION:** Steven Klapperrich moved, seconded by Robert Broeckert, to approve the minutes of October 10, 2016 as published. Motion carried unanimously.

**ELECTION OF OFFICERS**

**Board Chair**

**NOMINATION:** Scott Larson nominated Thomas Sather for the Office of Board Chair.

Tom Ryan called for nominations three (3) times.

Thomas Sather was elected as Chair by unanimous consent.

**Vice Chair**

**NOMINATION:** Steven Klapperich nominated Scott Larson for the Office of Vice Chair.

Tom Ryan called for nominations three (3) times.

Scott Larson was elected as Vice Chair by unanimous consent.

**Secretary**

**NOMINATION:** Steven Klapperich nominated Barbara Johnson for the Office of Secretary.

Tom Ryan called for nominations three (3) times.

Barbara Johnson was elected as Secretary by unanimous consent.

<b>2017 ELECTION RESULTS</b>	
<b>Board Chair</b>	<b>Thomas Sather</b>
<b>Vice Chair</b>	<b>Scott Larson</b>
<b>Secretary</b>	<b>Barbara Johnson</b>

**APPOINTMENT OF LIAISONS**

<b>2017 LIAISON APPOINTMENTS</b>	
<b>Credentialing Liaison(s)</b>	Patricia Willis, Thomas Sather, Robert Broeckert, Thomas Krier, Barbara Johnson
<b>Professional Assistance Program (PAP) Liaison</b>	Barbara Johnson
<b>Monitoring Liaison</b>	Thomas Sather
<b>Travel Liaison</b>	Thomas Sather
<b>Website Liaison(s)</b>	Thomas Krier, Scott Larson, Thomas Sather
<b>Continuing Education (CE) Liaison(s)</b>	Patricia Willis, Thomas Sather, Thomas Krier, Robert Broeckert
<b>Exam Liaison(s)</b>	Steven Klapperich, Barbara Johnson
<b>Legislative Liaison(s)</b>	Thomas Sather
<b>Screening Panel</b>	Robert Broeckert, Steven Klapperich, Patricia Willis Alternate – Barbara Johnson, Scott Larson, Thomas Sather

**MOTION:** Steven Klapperich moved, seconded by Thomas Krier, to affirm the Chair’s appointment of Liaisons and Screening Panel for 2017. Motion carried unanimously.

**DELEGATION OF AUTHORITY**

**Delegated Authority for Urgent Matters**

**MOTION:** Scott Larson moved, seconded by Thomas Krier, that, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department to act in urgent matters, make appointments to vacant liaison, panel and committee positions, and to act when knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

### **Delegated Authority for Application Denial Reviews**

**MOTION:** Robert Broeckert moved, seconded by Barbara Johnson, that the Board counsel or another department attorney is formally authorized to serve as the Board's designee for purposes of Wis. Admin Code § SPS 1.08(1). Motion carried unanimously.

### **Document Signature Delegation**

**MOTION:** Steven Klapperich moved, seconded by Thomas Krier, to delegate authority to the Chair or chief presiding officer, or longest serving member of the Board, by order of succession, to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair, chief presiding officer, or longest serving member of the Board, has the ability to delegate this signature authority for purposes of facilitating the completion of assignments during or between meetings. The Chair, chief presiding officer, or longest serving member of the Board delegates the authority to Executive Director or designee to sign the name of any Board member on documents as necessary and appropriate. Motion carried unanimously.

### **Credentialing Authority Delegations**

**MOTION:** Thomas Krier moved, seconded by Scott Larson, to delegate authority to the Credentialing Liaisons to make all credentialing decisions. Motion carried unanimously.

**MOTION:** Steven Klapperich moved, seconded by Robert Broeckert, to delegate authority to the Credentialing Liaisons to address all issues related to credentialing matters except potential denial decisions should be referred to the full Board for final determination. Motion carried unanimously.

**MOTION:** Barbara Johnson moved, seconded by Patricia Willis, to delegate credentialing authority to DSPS for those submitted applications that meet the criteria of Rule and Statute and thereby would not need further Board or Board liaison review. Motion carried unanimously.

## **PUBLIC HEARING ON CLEARINGHOUSE RULE 16-080 RELATING TO HEARING INSTRUMENT SPECIALISTS EXAMINATION**

### **Review and Respond to Clearinghouse Report and Public Hearing Comments**

**MOTION:** Scott Larson moved, seconded by Steven Klapperich, to accept all Clearinghouse comments for Clearinghouse Rule 16-080 relating to hearing instrument specialists examination. Motion carried unanimously.

**MOTION:** Thomas Krier moved, seconded by Robert Broeckert, to authorize the Chair to approve the Legislative Report and Draft for Clearinghouse Rule 16-080 relating to hearing instrument specialists examination for submission to the Governor's Office and Legislature. Motion carried unanimously.

**APPEARANCE: RYAN ZEINERT, DSPS LICENSING EXAMINATION SPECIALIST –  
LICENSE RATIFICATION**

**MOTION:** Steven Klapperich moved, seconded by Barbara Johnson, that the Board ratifies the scores from the January 9, 2017 exams and to grant the licenses once all requirements are met. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Steven Larson moved, seconded by Thomas Krier, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:19 p.m.