



**VIRTUAL/TELECONFERENCE
HEARING AND SPEECH EXAMINING BOARD
Virtual, 4822 Madison Yards Way, Madison
Contact: Tom Ryan (608) 266-2112
March 3, 2026**

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

9:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-3)**
- B. Approval of Minutes of October 8, 2025 (4-6)**
- C. Reminders: Conflicts of Interest, Scheduling Concerns
- D. Introductions, Announcements, and Recognition**
 - 1. Recognition: Jason Meyer, Audiologist Member (Resigned: 12/1/2025)
- E. Administrative Matters – Discussion and Consideration (7-31)**
 - 1. Department, Staff, and Section Updates
 - 2. 2026 Meeting Dates (7)**
 - 3. Annual Policy Review (8-11)**
 - 4. Election of Officers, Appointment of Liaisons and Alternates, Delegation of Authorities (12-31)**
 - 5. Board Members – Term Expiration Dates
 - a. Beyer, Todd M. – 7/1/2027
 - b. Harris, Michael S. – 7/1/2027
 - c. Kanter, Catherine D. – 7/1/2028
 - d. Kroll, Amy K. – 7/1/2027
 - e. Lapidakis, Jerry A. – 7/1/2028
 - f. Pazak, Kathleen A. – 7/1/2027
 - g. Seligman, David H. – 7/1/2023
 - h. Willemon, Justen J. – 7/1/2029

F. Administrative Rule Matters – Discussion and Consideration (32-62)

1. Drafting Proposals:
 - a. HAS 1 and 6 to 8, Relating to Renewal and Reinstatement (33-52)
 - b. HAS 6, Relating to Audiologist Practical Examination (53-61)
2. Pending or Possible Rulemaking Projects (62)

G. Audiology and Speech-Language Pathology Compact Matters – Discussion and Consideration

H. Legislative and Policy Matters – Discussion and Consideration (63-75)

1. Assembly Bill 820 – relating to audiology licensure and the Hearing and Speech Examining Board

I. Discussion and Consideration on Items Added After Preparation of Agenda

1. Introductions, Introductions, Announcements and Recognition
2. Nominations, Elections, and Appointments
3. Administrative Matters
4. Election of Officers
5. Appointment of Liaisons and Alternates
6. Delegation of Authorities
7. Education and Examination Matters
8. Credentialing Matters
9. Practice Matters
10. Legislative and Policy Matters
11. Administrative Rule Matters
12. Liaison Reports
13. Board Liaison Training and Appointment of Mentors
14. Public Health Emergencies
15. Informational Items
16. Division of Legal Services and Compliance (DLSC) Matters
17. Presentations of Petitions for Summary Suspension
18. Petitions for Designation of Hearing Examiner
19. Presentation of Stipulations, Final Decisions and Orders
20. Presentation of Proposed Final Decisions and Orders
21. Presentation of Interim Orders
22. Petitions for Re-Hearing
23. Petitions for Assessments
24. Petitions to Vacate Orders
25. Requests for Disciplinary Proceeding Presentations
26. Motions
27. Petitions
28. Appearances from Requests Received or Renewed
29. Speaking Engagements, Travel, or Public Relation Requests, and Reports

J. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

K. Deliberation of Items Added After Preparation of the Agenda

1. Education and Examination Matters
2. Credentialing Matters
3. DLSC Matters
4. Monitoring Matters
5. Professional Assistance Procedure (PAP) Matters
6. Petitions for Summary Suspensions
7. Petitions for Designation of Hearing Examiner
8. Proposed Stipulations, Final Decisions and Orders
9. Proposed Interim Orders
10. Administrative Warnings
11. Review of Administrative Warnings
12. Proposed Final Decisions and Orders
13. Matters Relating to Costs/Orders Fixing Costs
14. Case Closings
15. Board Liaison Training
16. Petitions for Assessments and Evaluations
17. Petitions to Vacate Orders
18. Remedial Education Cases
19. Motions
20. Petitions for Re-Hearing
21. Appearances from Requests Received or Renewed

L. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

M. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate

N. Open Session Items Noticed Above Not Completed in the Initial Open Session

O. Examination Ratification – Discussion and Consideration

ADJOURNMENT

NEXT MEETING: APRIL 2, 2026

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE. Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board’s agenda, please visit the Department website at <https://dsps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of any agenda item may be changed by the board for the convenience of the parties. The person credentialed by the board has the right to demand that the meeting at which final action may be taken against the credential be held in open session. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer or reach the Meeting Staff by calling 608-267-7213.

**VIRTUAL/TELECONFERENCE
HEARING AND SPEECH EXAMINING BOARD
MEETING MINUTES
OCTOBER 8, 2025**

PRESENT: Todd Beyer, Catherine Kanter, Amy Kroll (*arrived at 9:04 a.m.*), Jerry Lapidakis (*arrived at 10:52 a.m.*), Jason Meyer, Kathleen Pazak, David Seligman, Justen Willemon

ABSENT: Michael Harris

STAFF: Tom Ryan, Executive Director; Jameson Whitney, Legal Counsel; Nilajah Hardin, Administrative Rule Coordinator; Ashley Sarnosky, Board Administration Specialist; and other Department Staff

CALL TO ORDER

Justen Willemon, Chairperson, called the meeting to order at 9:00 a.m. A quorum was confirmed with six (6) members present.

ADOPTION OF AGENDA

Amendments to the Agenda:

- Item E.1 to be listed 'Department, Staff and Board Updates'

MOTION: David Seligman moved, seconded by Kathleen Pazak, to adopt the Agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF JULY 23, 2025

MOTION: Catherine Kanter moved, seconded by Jason Meyer, to approve the Minutes of July 23, 2025, as published. Motion carried unanimously.

INTRODUCTIONS, ANNOUNCEMENTS, AND RECOGNITION

RECOGNITION

Samantha Sikorski – Hearing Instrument Specialist Member

MOTION: Justen Willemon moved, seconded by Catherine Kanter, to recognize and thank Samantha Sikorski for their dedicated service to the Board and State of Wisconsin. Motion carried unanimously.

Amy Kroll arrived at 9:04 a.m.

**9:00 A.M. PRELIMINARY HEARING ON STATEMENT OF SCOPE – SS 054-25 ON
HAS 6, RELATING TO AUDIOLOGST PRACTICAL EXAMINATION**

MOTION: Amy Kroll moved, seconded by Todd Beyer, to affirm the Board has reviewed the public comments received concerning Scope Statement (SS) 054-25 on HAS 6, Relating to Audiologist Practical Examination. Additionally, after considering the public comments received the Board approves SS 054-25 for implementation after consideration of all public comments and feedback. Motion carried unanimously.

ADMINISTRATIVE RULE MATTERS

Final Rule Draft: HAS 1, 4, 5, and 9, Relating to Cerumen Management

MOTION: Justen Willemon moved, seconded by David Seligman, to designate the Chairperson to approve the Legislative Report and Draft with the changes from the October 8, 2025 meeting and the removal of HAS 9.01 (3)(c) and change to HAS 9.04 (1)(l) for Clearinghouse Rule Clearinghouse Rule 25-044 (HAS 1, 4, 5, and 9), Relating to Cerumen Management for submission to the Governor's Office for approval, notification to the Legislature, and approval of the Adoption Order to the Legislative Reference Bureau for publication. Motion carried.

CLOSED SESSION

MOTION: Catherine Kanter moved, seconded by Kathleen Pazak, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Justen Willemon, Chairperson, read the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Todd Beyer-yes; Catherine Kanter-yes; Amy Kroll-yes; Jason Meyer-yes; Kathleen Pazak-yes; David Seligman-yes; and Justen Willemon-yes. Motion carried unanimously.

The Board convened to Closed Session at 10:32 a.m.

Jerry Lapidakis arrived at 10:52 a.m.

CREDENTIALING MATTERS

Application Reviews

R.W. – Speech Language Pathologist (IA-627790)

MOTION: Kathleen Pazak moved, seconded by Justen Willemon, finds grounds exist to deny the application IA-3627790 for renewal of a Speech Language Pathologist license, and offer them a limited license. **Reason for Denial:** 459.34(2)(c) (conviction substantially related to the practice of speech-language pathology), 440.08(4) (denial of renewal necessary to protect public health, safety, and welfare). Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: David Seligman moved, seconded by Jason Meyer, to reconvene to open session. Motion carried unanimously.

The Board reconvened into Open Session at 10:56 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Kathleen Pazak moved, seconded by Catherine Kanter, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

DELEGATION AND RATIFICATION OF EXAMINATIONS, LICENSES AND CERTIFICATES

MOTION: Justen Willemon moved, seconded by Amy Kroll, to delegate ratification of examination results to DSPS staff and to delegate and ratify all licenses and certificates as issued. Motion carried unanimously.

ADJOURNMENT

MOTION: Kathleen Pazak moved, seconded by Jason Meyer, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:59 a.m.

**HEARING AND SPEECH EXAMINING BOARD
2026 MEETING DATES**

Meeting Date	Start time	Location	Agenda Item Deadline
Thursday, January 29, 2026	9:30 AM	Virtual	1/19/2026
Wednesday, April 2, 2026	9:30 AM	Virtual	3/20/2026
Wednesday, July 9, 2026	9:30 AM	Virtual	6/19/2026
Wednesday, October 1, 2026	9:30 AM	Virtual	9/25/2026

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

- 1) Name and title of person submitting the request: Audra Cohen-Plata, DPD Division Administrator
 - 2) Date When Request Submitted: 12/11/2025
 - 3) Name of Board, Committee, Council, Section: **All Boards**
 - 4) Meeting Date: **First Meeting of 2026**
-

- 5) Attachments: **Yes**
 - 6) How should the item be titled on the agenda page? **Administrative Matters: Annual Policy Review**
 - 7) Place Item in: **Open Session**
 - 8) Is an appearance before the Board being scheduled? No
 - 9) Name of Case Advisor(s), if applicable: N/A
-

10) Describe the issue and action that should be addressed:

Please be advised of the following policy item attachments:

- 1) 2026 Annual Policy Review Memo
- 2) Timeline of a Meeting
- 3) Sample Per Diem Report



DATE: January 1, 2026
TO: DSPS Board, Council, and Committee Members
FROM: Division of Policy Development
SUBJECT: 2026 Administrative Policy Reminders

Please be advised of the following policy items:

1. In-Person and Virtual Meetings: Depending on the frequency of scheduled meetings, discussion topics, and member availability, DSPS may host one or more in-person meetings. Virtual connection options are available for all board meetings. If you are traveling internationally, please see item 9 below.
2. Attendance/Quorum: Thank you for your service and commitment to meeting attendance. If you cannot attend a meeting or have scheduling conflicts impacting your attendance, please let us know as soon as possible. A quorum is required for Boards, Sections, and Councils to meet pursuant to Open Meetings Law. Connect to / arrive at meetings 10 minutes before posted start time to allow for audio/connection testing, and timely Call to Order and Roll Call. Virtual meetings include viewable onscreen materials and A/V (speaker/microphone/video) connections.
3. Walking Quorum: Board/Section/Council members must not collectively discuss the body's business outside a properly noticed meeting. If several members of a body do so, they could be violating the open meetings law.
4. Mandatory Training: All Board Members must complete Public Records and Ethics Training, annually. [Register to set up an account](#) in the Cornerstone LearnCenter online portal or [Log in](#) to an existing account.
5. Agenda Deadlines: Please communicate agenda topics to your Executive Director before the agenda submission deadline at 12:00 p.m., eight business days before a meeting. (Attachment: Timeline of a Meeting)
6. Travel Voucher and Per Diem Submissions: Please submit all Per Diem and Reimbursement claims to DSPS within 30 days of the close of each month in which expenses are incurred. (Attachment: Per Diem Form) Travel Vouchers are distributed on travel approval.
7. Lodging Accommodations/Hotel Cancellation Policy: Lodging accommodations are available to eligible members for in-person meetings. Standard eligibility: the member must leave home before 6:00 a.m. to attend an in-person meeting by the scheduled start time.
 - a. If a member cannot attend a meeting, they must cancel their reservation with the hotel within the applicable cancellation timeframe.
 - b. If a meeting is changed to occur remotely, is canceled, or rescheduled, DSPS staff will cancel or modify reservations as appropriate.
8. Inclement Weather Policy: In inclement weather, the DSPS may change a meeting from an in-person venue to a virtual/teleconference only.
9. International Travel: Use of State-managed IT resources and access of State data outside the United States are strictly prohibited, as they cause an unacceptable level of cybersecurity risk. This prohibition includes all State-provided or State-managed IT resources housed on personal devices. Please advise your Executive Director of any planned international travel commitments that may coincide with board meetings or other board business in advance of your departure.

Timeline of a Meeting

At least 2 weeks (10 business days) prior to the meeting

Submit Agenda Item suggestions to the Board's Executive Director. Include background materials. Copyright-protected materials must be accompanied by written permission from the publisher to share documents.

8 business days prior to the meeting

The Agenda is drafted. (All agenda materials are due to the Department by 12:00 p.m.)

7 business days prior to the meeting

The draft agenda is submitted to the Executive Director; the Executive Director transmits it to the Chair for review and approval.

5 business days prior to the meeting

The approved agenda is returned to the Board Administration Specialist (BA) for agenda packet production and compilation.

4 business days prior to the meeting

Agenda packets are posted on the DSPS Board SharePoint site and on the Board webpage.

Agenda Item Examples:

- Open Session Items
 - Public Hearings and Administrative Rules Matters
 - Administrative Matters
 - Legislation and Policy Matters
 - Credentialing Matters
 - Education and Exam Issues
 - Public Agenda Requests
 - Current Issues Affecting the Profession
- Closed Session items
 - Deliberations on Proposed Disciplinary Actions
 - Monitoring Matters
 - Professional Assistance Procedure (PAP) Issues
 - Proposed Final Decisions and Orders
 - Orders Fixing Costs/Matters Relating to Costs
 - Credentialing Matters
 - Education and Exam Issues

Thursday of the Week Prior to the Meeting

Agendas are published for public notice on the Wisconsin Public Notices and Meeting Minutes website: publicmeetings.wi.gov.

1 business day after the Meeting

"Action" lists are distributed to Department staff detailing board actions on closed session business.

5 business days after the Meeting

"To Do" lists are distributed to staff to ensure that board open session decisions are acted on and/or implemented within the appropriate divisions in the Department. Minutes approved by the board are published on the Wisconsin Public Notices and Meeting Minutes website: publicmeetings.wi.gov.

HEARING AND SPEECH EXAMINING BOARD
2025 OFFICERS AND LIAISONS

Election of Officers

ELECTION RESULTS	
Chairperson	Justen Willemon
Vice Chairperson	Catherine Kanter
Secretary	Kathleen Pazak

Appointment of Liaisons and Alternates

LIAISON APPOINTMENTS	
Credentialing Liaison(s)	(AUD), Justen Willemon (HIS), Kathleen Pazak (SLP) <i>Alternate:</i> Todd Beyer (HIS), Catherine Kanter (SLP), Amy Kroll (AUD)
Examination Liaison(s)	(AUD), Justen Willemon (HIS), Kathleen Pazak (SLP) <i>Alternate:</i> Catherine Kanter (SLP), Todd Beyer (HIS), Amy Kroll (AUD)
Continuing Education (CE) Liaison(s)	(AUD), Kathleen Pazak (SLP), Samantha Sikorski (HIS) <i>Alternate:</i> Catherine Kanter (SLP), Amy Kroll (AUD), Todd Beyer (HIS)
Monitoring Liaison(s)	(AUD), Catherine Kanter (SLP), David Seligman (HAU), Samantha Sikorski (HIS) <i>Alternate:</i> Kathleen Pazak (SLP), Justen Willemon (HIS), Amy Kroll (AUD)
Professional Assistance Procedure (PAP)	(AUD), David Seligman (HAU), Kathleen Pazak (SLP), Samantha Sikorski (HIS) <i>Alternate:</i> Justen Willemon (HIS), Amy Kroll (AUD), Catherine Kanter (SLP)

Legislative Liaison(s)	Kathleen Pazak (SLP), Michael Harris (OTO) <i>Alternate:</i> Justen Willemon (HIS)
Travel Authorization Liaison(s)	(AUD), Kathleen Pazak (SLP) <i>Alternate:</i> David Seligman (HAU)
Website Liaison(s)	Todd Beyer (HIS), (AUD), Kathleen Pazak (SLP) <i>Alternate:</i>
Practice Questions Liaison(s)	Catherine Kanter (SLP), (AUD), Todd Beyer (HIS) <i>Alternate:</i> Kathleen Pazak (SLP), Samantha Sikorski (HIS), Amy Kroll (AUD)
Screening Panel	Team A: Michael Harris (OTO), Catherine Kanter (SLP), (AUD), David Seligman (HAU), Justen Willemon (HIS) Team B: Kathleen Pazak (SLP), Todd Beyer (HIS), Amy Kroll (AUD) <i>Alternates:</i> Justen Willemon (HIS), Samantha Sikorski (HIS)
Audiology and Speech-Language Pathology Licensure Compact Commission	(AUD), Catherine Kanter (SLP) <i>Alternate:</i> Kathleen Pazak (SLP)

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Paralegal Richanda Turner, on behalf of Attorney Jameson Whitney		2) Date when request submitted: 01/14/26 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Hearing and Speech Examining Board			
4) Meeting Date: 01/29/2026	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Reaffirming 2025 delegations and new 2026 delegations	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: N/A	
10) Describe the issue and action that should be addressed: The Board members need to review and consider reaffirming 2025 delegations and new delegations for 2026.			
11) Authorization			
<i>Richanda Turner</i>		01/14/26	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			



State of Wisconsin
DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES
CORRESPONDENCE / MEMORANDUM

DATE: January 1, 2026

TO: Board, Council, and Committee Members

FROM: Legal Counsel

SUBJECT: Liaison Definitions and Delegations Explanations

Executive Summary

This memorandum provides an overview of the liaison roles and common delegation authorities that enable DSPS Boards, Sections, and Committees to efficiently fulfill their statutory responsibilities. It explains the function of each liaison position, such as, Credentialing, Monitoring, PAP, Education and Examination, Legislative, Travel Authorization, and Communication Liaisons, as well as Screening Panel Members, and outlines how these roles support Board operations between meetings. This memorandum also includes model motions for liaisons, Department staff, and Department attorneys to ensure timely processing of credential applications, monitoring requests, disciplinary matters, and administrative tasks. The delegations promote consistency, reduce delays, and allow the Department and Boards to respond promptly to legal and operational needs while maintaining their responsibility to protect public health, safety, and welfare.

Overall Purpose of Liaison Appointments

Each Board/Section (Board) has inherent authority that is established in our Wisconsin Statutes. This authority may change from Board to Board. Further information on your Board's authority can be found in Wis. Stat. ch. 15. Generally, each Board has authority to grant credentials, discipline credential holders, and set standards for education and examinations and unprofessional conduct. In order to efficiently accomplish these tasks, Boards may appoint Liaisons. Liaisons assist with the operations of the Boards' purpose by weighing in on legislative matters, traveling to national conferences, or communicating with stakeholders.

At the first Board meeting of each year, the Department asks the Boards to make Liaison appointments. Your practical knowledge and experience as an appointed member of a professional board are essential in making determinations regularly. The Liaison positions listed below assist

the Department to complete operations between Board meetings. In most cases, Liaisons can make decisions for the full Board in their designated area. However, these areas are determined through the delegation process. Please note a Liaison may also decide to send the delegated matter to the full Board for consideration as appropriate. Delegations assist the Board in defining the roles and authorities of each Liaison and other Board functions.

Liaison Definitions

Credentialing Liaison: The Credentialing Liaison is empowered by the Board to review and make determinations regarding certain credential applications. The Credentialing Liaison may be called on by Department staff to answer questions that pertain to qualifications for licensure, which may include whether a particular degree is suitable for the application requirements, whether an applicant's specific work experience satisfies the requirements in statute or rule for licensure, or whether an applicant's criminal or disciplinary history is substantially related to the practice of the profession in such a way that granting the applicant a credential would create a risk of harm to the public. The Credentialing Liaison serves a very important role in the credentialing process. If the Credentialing Liaison has a question on a request, it is advisable for the Liaison to consult further with Department staff or bring the matter to the full Board for consideration.

Monitoring Liaison: The Monitoring Liaison is empowered by the Board to make decisions on any credential that is subject to Monitoring either through a disciplinary order or initial licensure. The Department Monitors will send requests from credential holders to the Monitoring Liaison. A common request could be to remove a limitation that has been placed on a credential or to petition for full licensure. The Monitoring Liaison can review these requests and make decisions on behalf of the Board. If the Monitoring Liaison has a question on a request, it is advisable for the Liaison to consult further with Department staff or bring the matter to the full Board for consideration.

Professional Assistance Procedure (PAP) Liaison: PAP is a voluntary program open to credential holders with substance abuse issues who wish to seek help by being held accountable through treatment and monitoring by the Department and Board. As part of PAP, the credential holder enters into an agreement with the Department to undergo testing, counseling, or other rehabilitation. The PAP Liaison's role includes responding to credential holders' requests for modifications and terminations of provisions of the agreement. Similar to the Monitoring Liaison, the Department Monitors will send requests from credential holders to the PAP Liaison for further review.

Education and Examination Liaison: Some Boards are required by statute or rule to approve qualifying education and examinations. The Education and Examination Liaison provides guidance to Department staff to exercise authority of the Board to approve or decline examinations and educational programs and related requests. This determination requires a level of professional expertise and should be performed by a professional member of the Board. For some Boards, the Education and Examination Liaison will also be tasked with approving continuing education programs and courses.

Legislative Liaison: The Legislative Liaison is not the Board's designated lobbyist and should exercise their delegated authority carefully. The Legislative Liaison is permitted to act and speak

on the Board's behalf regarding pending and enacted legislation or actions being considered by the legislature outside of Board meetings. Please review Wis. Stat. ch. 13 for important reminders on lobbying.

Travel Authorization Liaison: The Travel Authorization Liaison is authorized to approve a Board member to travel to events and speak or act on the Board's behalf between Board meetings. The Travel Authorization Liaison is called upon to make decisions when sufficient notice was not received, and the full Board could not determine a representative to travel. The Travel Authorization Liaison is tasked with making determinations if the Board appointed representative is not able to attend or if the Board becomes authorized to send additional members as scholarship and funding streams can be unpredictable.

Communication Liaison: The Communication Liaison responds to questions that arise on behalf of the Board. The Communication Liaison works with the Department to cultivate an appropriate response which will be sent by the Executive Director or Board Counsel. The Communication Liaison **can** be responsible for all types of communication on behalf of the Board. However, the Board can appoint a separate **Website Liaison** to work with DSPS staff to make changes and ensure the Board webpage contains updated and accurate information. Additionally, for the Boards that are required by statute to produce a newsletter or digest, the Board can appoint a separate **Newsletter/Digest Liaison** to assemble and approve content for those communications.

Screening Panel Members: Screening Panel Members review incoming complaints against credential holders and determine which complaints should be opened for investigation and which complaints should be closed without further action. The complexity and amount of work in this role depends substantially on your Board. As a member of the Screening Panel, you are asked to apply your professional expertise to determine if a complaint alleges unprofessional conduct.

Delegations Explanations

CREDENTIALING DELEGATIONS

The overall purpose of credentialing delegations is to allow the credentialing process to proceed as efficiently and effectively as possible.

Delegation of Authority to Credentialing Liaison (Generic)

MOTION EXAMPLE: to delegate authority to the Credentialing Liaison(s) to serve as a liaison between the Department and the Board and to act on behalf of the Board in regard to credentialing applications or questions presented to them, including the signing of documents related to applications.

PURPOSE: To allow a representative of the Board to assist Department staff with credentialing applications and eliminate the need for the entire Board to convene to consider credential application content or questions. Additionally, it is most efficient to have the designated liaison

who has assisted with the credentialing process be able to effectuate decisions which require a signature.

Delegation of Authority to DSPS When Credentialing Criteria is Met

MOTION EXAMPLE: to delegate credentialing authority to the Department to act upon applications that meet all credentialing statutory and regulatory requirements without Board or Board liaison review.

PURPOSE: To permit Department staff to efficiently issue credentials and eliminate the need for Board/Section/Liaison review when all credentialing legal requirements are met in an application. This delegation greatly decreases the workload of Board members and cuts down processing time on applications.

Delegation of Authority for Predetermination Reviews

MOTION EXAMPLE: to delegate authority to the Department attorneys to make decisions regarding predetermination applications pursuant to Wis. Stat. § 111.335(4)(f).

PURPOSE: In general, the Wisconsin Fair Employment Act (codified in Wis. Stat. Ch. 111) prohibits licensing agencies from discriminating against applicants because of their arrest and/or conviction record. However, there are exceptions which permit denial of a license in certain circumstances. Individuals who do not possess a license have a legal right to apply for a determination of whether they are disqualified from obtaining a license due to their conviction record. This process is called “Predetermination.” Predetermination reviews must be completed within 30 days. This delegation allows Department attorneys to conduct predetermination reviews and efficiently make these legal determinations without need for Board/Section/Liaison review.

Delegation of Authority for Conviction Reviews

MOTION EXAMPLE: to delegate authority to the Department attorneys to review and approve applications with convictions which are not substantially related to the relevant professional practice.

PURPOSE: As used here, “substantially related” is a legal standard that is used in the Wisconsin Fair Employment Act. The concept of what is “substantially related” is informed by case law. This delegation permits Department attorneys to independently conduct conviction reviews and efficiently approve applications if convictions are not substantially related to the practice of the profession. Applications that contain conviction records that may be substantially related to the practice of a profession will still be submitted to the Credentialing Liaison for input.

Delegation to DSPTS When Applicant's Disciplinary History Has Been Previously Reviewed

MOTION EXAMPLE: to delegate authority to Department staff to approve applications where Applicant's prior discipline has been approved for a previous credential and there is no new discipline.

PURPOSE: Some Boards offer progressive levels of credentials. This delegation eliminates the need for a re-review of discipline that has already been considered and approved by the Board/Section/Liaison for a lower-level credential.

Delegation to DSPTS When Applicant's Conviction History Has Been Previously Reviewed

MOTION EXAMPLE: to delegate authority to Department staff to approve applications where criminal background checks have been approved for a previous credential and there is no new conviction record.

PURPOSE: Some Boards offer progressive levels of credentials. This delegation eliminates the need for a re-review of conviction history that has already been reviewed and approved for a lower-level credential.

Delegation of Authority for Reciprocity Reviews

MOTION EXAMPLE: to delegate authority to the Department attorneys to review and approve reciprocity applications in which the out-of-state license requirements meet Wisconsin license requirements. (Specific legal standards are referenced in the motion depending on credential/profession type.)

PURPOSE: Applications via reciprocity or endorsement require comparison of Wisconsin licensing requirements to the licensing requirements of another jurisdiction. These reviews consider the legal standard for reciprocity, which varies by profession, as well as the specified legal requirements to obtain licensure in the profession. This delegation permits Department attorneys to independently conduct reciprocity reviews and efficiently approve applications if legal standards and requirements are met for licensure. Applications for which reciprocity may not be available will still be submitted to the Credentialing Liaison for input.

Delegation of Authority for Military Reciprocity Reviews

MOTION EXAMPLE: to delegate authority to the Department attorneys to review and approve military reciprocity applications in which the individual meets the requirements of Wis. Stat. § 440.09.

PURPOSE: The law permits service members, former service members, and their spouses to be licensed if they hold licensure in other jurisdictions that qualify them to perform acts authorized by the credential they are seeking in Wisconsin. This is a shortened path to licensure that does not require meeting the specific requirements/standards for licensure/reciprocity in a profession. By law, the Department/Board must expedite the issuance of a reciprocal license via military

reciprocity. This delegation permits Department attorneys to independently conduct military reciprocity reviews and efficiently approve applications if legal standards and requirements are met for licensure. Applications for which reciprocity may not be available will still be submitted to the Credentialing Liaison for input.

Delegation of Authority for Application Denial Reviews

MOTION EXAMPLE: to delegate authority to the Department's attorney supervisors to serve as the Board designee for purposes of reviewing and acting on requests for hearing as a result of a denial of a credential.

PURPOSE: When an application is denied, the applicant has a legal right to appeal the denial determination. Applicants must meet a specified legal standard in order to have an appeal granted. Additionally, Wisconsin law sets specific time frames for appeal decisions. This delegation permits Department attorney supervisors to independently review and efficiently act on requests for hearing as a result of a denial of a credential.

Delegation to Department Attorneys to Approve Duplicate Legal Issue

MOTION EXAMPLE: to delegate authority to Department attorneys to approve a legal matter in connection with a renewal application when that same/similar matter was already addressed by the Board and there are no new legal issues for that credential holder.

PURPOSE: The intent of this delegation is to be able to approve prior discipline by the Board for the renewal applicant. This delegation eliminates the need for a re-review of discipline that has already been considered and approved by the Board/Section/Liaison.

Delegation to Department Attorneys to Approve Prior Discipline

MOTION EXAMPLE: to delegate authority to Department attorneys to approve an applicant's prior professional discipline which resulted in a forfeiture/fine/other monetary penalty, remedial education, and/or reprimand, that is 10 years old or older, and the previously disciplined credential is currently in good standing.

PURPOSE: In order to continue improving processing application legal reviews in a timely matter, this delegation gives Department attorneys authority to approve prior professional discipline which meets all of the following criteria: (1) it is at least ten years old; (2) it resulted in a monetary penalty, remedial education, and/or reprimand; and (3) the previously disciplined credential is currently in good standing.

MONITORING DELEGATIONS

The overall purpose of monitoring delegations is to be able to enforce the Boards orders and limited licenses as efficiently and effectively as possible. Monitoring delegations have two categories: delegations to the Monitoring Liaison and delegations to the Department Monitor.

Delegation of Authority to Department Monitor

MOTION EXAMPLE: to delegate authority to the Department Monitor:

- a. to grant full reinstatement of licensure if education is the only limitation and credential holder has submitted the required proof of course completion.
- b. to suspend the credential if the credential holder has not completed Board ordered education, paid costs, paid forfeitures, within the time specified by the Board Order.
- c. to lift a suspension when compliance with education and costs provisions have been met.

PURPOSE: These delegations allow for the Department Monitor to automatically act on requests when certain criteria are met or not met without needing to burden the Monitoring Liaison. The Board can set their own criteria for what actions they would like to be handled by the Department, the Monitoring Liaison, and the full Board.

Delegation of Authority to Monitoring Liaison

MOTION EXAMPLE: to delegate authority to the Monitoring Liaison to approve or deny all requests received from the credential holder.

PURPOSE: These delegations allow the Board to set criteria for what decisions can be made by the Board member(s) serving as the Monitoring Liaison and what matters should be decided by the full Board.

Education and Examination Delegations

MOTION EXAMPLE: to delegate authority to the Education and Examination Liaison(s) to address all issues related to qualifying education, continuing education and examinations. Motion carried unanimously. (Differs by Board.)

PURPOSE: Some Boards are responsible for approving qualifying educational programs or continuing education courses. A delegation is executed in order for an Education and Examination Liaison to make these determinations on behalf of the Board and with assistance of the Department. Additionally, some Boards review examinations and individual scores to qualify for a credential.

MISCELLANEOUS DELEGATIONS

Document Signature

MOTION EXAMPLE: to delegate authority to the Chairperson (or in absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) to sign documents on behalf of the Board in order to carry out its duties. Motion carried unanimously.

MOTION EXAMPLE: in order to carry out duties of the Board, the Chairperson (or in absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) has the ability to delegate signature authority for purposes of facilitating the completion of assignments during or between meetings. The members of the Board hereby delegate to the

Executive Director, Board Counsel, or DPD Division Administrator, the authority to sign on behalf of a Board member as necessary. Motion carried unanimously.

PURPOSE: To take the action approved at Board meetings, the Department may need to draft correspondence and/or Orders after the meetings have adjourned. These actions then need to be signed by a Board Member. This interaction usually takes place over email and a Board member can authorize the use of their signature that is kept on file.

Urgent Matters

MOTION EXAMPLE: in order to facilitate the completion of urgent matters between meetings, the Board delegates its authority to the Chairperson (or, in the absence of the Chairperson, the highest-ranking officer or longest serving Board member in that succession), to appoint liaisons to the Department to act in urgent matters. Motion carried unanimously.

PURPOSE: Allows for quick responses to urgent matters that may need Board approval or for which the Department requires guidance from the Board.

Delegation to Chief Legal Counsel-Due to Loss of Quorum

MOTION EXAMPLE: to delegate the review and authority to act on disciplinary cases to the Department's Chief Legal Counsel due to lack of/loss of quorum after two consecutive meetings. Motion carried unanimously.

PURPOSE: Sometimes Boards can struggle to meet quorum necessary to conduct business. This happens for a multitude of reasons, but this delegation allows for the Boards to have disciplinary cases decided by Chief Legal Counsel if the Board fails to meet quorum for two consecutive meetings.

Delegation to Chief Legal Counsel-Stipulated Resolutions

MOTION EXAMPLE: to delegate to the Department's Chief Legal Counsel the authority to act on behalf of the Board concerning stipulated resolutions providing for a surrender, suspension, or revocation of a credential, where the underlying merits involve serious and dangerous behavior, and where the signed stipulation is received between Board meetings. The Board further requests that Chief Legal Counsel only act on such matters when the best interests of the Board, Department, and the Public are best served by acting upon the stipulated resolution at the time the signed stipulation is received versus waiting for the next Board meeting. Motion carried unanimously.

PURPOSE: For matters of public safety, it may be necessary to take immediate action on a stipulated agreement rather than allowing a credential holder to continue practicing unencumbered until the next scheduled meeting. This delegation allows Chief Legal Counsel to act on behalf of the Board when there is a stipulated agreement. A stipulated agreement is an agreement to which all relevant parties have consented to the terms.

Voluntary Surrenders

MOTION EXAMPLE: to delegate authority to the assigned case advisor to accept or refuse a request for voluntary surrender pursuant to Wis. Stat. § 440.19 for a credential holder who has a pending complaint or disciplinary matter.

MOTION EXAMPLE: to delegate authority to the Department to accept the voluntary surrender of a credential when there is no pending complaint or disciplinary matter with the Department pursuant to Wis. Stat. § 440.19.

PURPOSE: Credential holders can ask the Boards to accept surrender of their credentials at any time. These delegations are in place for the different situations that arise from those requests. If a credential holder is seeking to surrender their credential because they wish to leave the profession, that can be processed with this delegation by the Department if they have no pending disciplinary complaints. If the credential holder wishes to surrender while they have a pending disciplinary complaint, that request is reviewed by the individual Board member assigned to the case.

DLSC Pre-screening

MOTION EXAMPLE: to delegate pre-screening decision making authority to the DSPS screening attorney for opening cases where the credential holder has failed to respond to allegations contained in the complaint when requested by intake (case will be opened on failure to respond and the merits of the complaint).

PURPOSE: Pre-screening delegations exist so the Board can define specific parameters where the Department can review disciplinary complaints and open those cases if they meet certain criteria. Boards also have the authority to set certain criteria that would allow the Department to review and close a case if the criteria is met.

Delegation to Handle Administrative Rule Matters

MOTION EXAMPLE: to delegate authority to the Chairperson (or, in the absence of the Chairperson, the highest-ranking officer or longest serving Board member in that succession), to act on behalf of the Board regarding administrative rule matters between meetings. Motion carried unanimously.

PURPOSE: In order to advance the administrative rules process, action may need to occur between meetings. This allows for quick responses to urgent matters that may need Board approval or for which the Department requires guidance from the Board.

HEARING AND SPEECH EXAMINING BOARD
2025 DELEGATIONS
JANUARY 22, 2025

New Delegations for 2025

Delegation to Department Attorneys to Approve Prior Discipline

MOTION: Samantha Sikorski moved, seconded by Catherine Kanter, to delegate authority to Department Attorneys to approve an applicant's prior professional discipline which resulted in a forfeiture/fine/other monetary penalty, remedial education, and/or reprimand, that is 10 years old or older, and the previously disciplined credential is currently in good standing. Motion carried unanimously.

Delegation to Handle Administrative Rule Matters

MOTION: Justen Willemon moved, seconded by Jason Meyer, to delegate authority to the Chairperson (or, in the absence of the Chairperson, the highest-ranking officer or longest serving Board member in that succession), to act on behalf of the Board regarding administrative rule matters between meetings. Motion carried unanimously.

Review and Approval of 2024 Delegations including new modifications

MOTION: Kathleen Pazak moved, seconded by Justen Willemon, to reaffirm all delegation motions made in 2024, as reflected in the January 22, 2025 agenda materials, which were not otherwise modified or amended during the January 22, 2025 meeting. Motion carried unanimously.

All Combined Delegations for 2025

Review and Approval of 2024 Delegations including new modifications

MOTION: Kathleen Pazak moved, seconded by Justen Willemon, to reaffirm all delegation motions made in 2024, as reflected in the January 22, 2025 agenda materials, which were not otherwise modified or amended during the January 22, 2025 meeting. Motion carried unanimously.

Document Signature Delegations

MOTION: Robert Broeckert moved, seconded by Justen Willemon, to delegate authority to the Chairperson (or in absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) to

sign documents on behalf of the Board in order to carry out its duties.
Motion carried unanimously.

MOTION: Kathleen Pazak moved, seconded by Thomas Krier, in order to carry out duties of the Board, the Chairperson (or in absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) has the ability to delegate signature authority for purposes of facilitating the completion of assignments during or between meetings. The members of the Board hereby delegate to the Executive Director, Board Counsel or DPD Division Administrator, the authority to sign on behalf of a board member as necessary. Motion carried unanimously.

Delegated Authority for Urgent Matters

MOTION: Robert Broeckert moved, seconded by Justen Willemon, that in order to facilitate the completion of urgent matters between meetings, the Board delegates its authority to the Chairperson (or, in the absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession), to appoint liaisons to the Department to act in urgent matters. Motion carried unanimously.

Delegation to Chief Legal Counsel Due to Loss of Quorum

MOTION: Kathleen Pazak moved, seconded by Catherine Kanter, to delegate the review and authority to act on disciplinary cases to the Department's Chief Legal Counsel due to lack of/loss of quorum after two consecutive meetings. Motion carried unanimously.

Delegation to Chief Legal Counsel for Stipulated Resolutions

MOTION: Justen Willemon moved, seconded by Kathleen Pazak, to delegate to DSPS Chief Legal Counsel the authority to act on behalf of the Board concerning stipulated resolutions providing for a surrender, suspension, or revocation of a credential, where the underlying merits involve serious and dangerous behavior, and where the signed stipulation is received between Board meetings. The Board further requests that CLC only act on such matters when the best interests of the Board, Department and the Public are best served by acting upon the stipulated resolution at the time the signed stipulation is received versus waiting for the next Board meeting. Motion carried unanimously.

Monitoring Delegations

Delegation to Monitoring Liaison

MOTION: Todd Beyer moved, seconded by Kathleen Pazak to delegate authority to the Monitoring Liaison(s) to make any determination on Orders under monitoring and to refer to the Full Board any matter the Monitoring Liaison deems appropriate. Motion carried unanimously.

Delegation to Department Monitor

MOTION: Catherine Kanter moved, seconded by Kathleen Pazak, to delegate authority to the Department Monitor as outlined below:

1. to grant reinstatement of licensure if education and/or costs are the sole condition of the order and the credential holder has submitted the required proof of completion for approved courses and paid the costs.
2. to suspend the license if the credential holder has not completed Board ordered education and/or paid costs and forfeitures within the time specified by the Board order. The Department Monitor may remove the suspension and issue an order when proof of completion and/or payment has been received.
3. to suspend the license (or remove stay of suspension) if a credential holder fails to enroll and participate in an Approved Program for drug and alcohol testing within 30 days of the order, or if credential holder ceases participation in the Approved Program without Board approval. This delegated authority only pertains to respondents who must comply with drug and/or alcohol testing requirements.
4. to grant or deny approval when a credential holder proposes treatment providers, mentors, and supervisors unless the Order specifically requires full-Board or Board designee approval.
5. to grant a maximum of one 90-day extension, if warranted and requested in writing by a credential holder, to complete Board ordered continuing, disciplinary, or remedial education.
6. to grant a maximum of one 90-day extension or payment plan for proceeding costs and/or forfeitures if warranted and requested in writing by a credential holder.
7. to grant a maximum of one 90-day extension, if warranted and requested in writing by a credential holder, to complete a Board ordered evaluation or exam.

Motion carried unanimously.

Delegation of Authorities for Legal Counsel to Sign Monitoring Orders

MOTION: Kathleen Pazak moved, seconded by Michael Harris, to delegate to Legal Counsel the authority to sign Monitoring orders that result from Board meetings on behalf of the Board Chairperson. Motion carried unanimously.

Credentialing Authority Delegations

Delegation to Department Attorneys to Approve Duplicate Legal Issue

MOTION: Catherine Kanter moved, seconded by Robert Broeckert, to delegate authority to Department Attorneys to approve a legal matter in connection with a renewal application when that same/similar matter was already addressed by the Board and there are no new legal issues. Motion carried unanimously.

Delegation of Authority to Credentialing Liaison

MOTION: Kathleen Pazak moved, seconded by Robert Broeckert, to delegate authority to the Credentialing Liaison(s) with the relevant subject matter expertise in a given matter to serve as a liaison between the Department and the Board and to act on behalf of the Board in regard to credentialing applications or questions presented to them, including the signing of documents related to applications, except that potential denial decisions shall be referred to the full Board for final determination. Motion carried unanimously.

Delegation of Authority to Department When Credentialing Criteria is Met

MOTION: Jason Meyer moved, seconded by Catherine Kanter, to delegate credentialing authority to the Department to act upon applications that meet all credentialing statutory and regulatory requirements without Board or Board liaison review. Motion carried unanimously.

Delegation of Authority for Predetermination Reviews

MOTION: Kathleen Pazak moved, seconded by Michael Harris, to delegate authority to the Department Attorneys to make decisions regarding predetermination applications pursuant to Wis. Stat. § 111.335(4)(f). Motion carried unanimously.

Delegation to Department Attorneys to Approve Prior Discipline

MOTION: Samantha Sikorski moved, seconded by Catherine Kanter, to delegate authority to Department Attorneys to approve an applicant's prior professional discipline which resulted in a forfeiture/fine/other monetary penalty, remedial education, and/or reprimand, that is 10 years old or older, and the previously disciplined credential is currently in good standing. Motion carried unanimously.

Delegation of Authority for Conviction Reviews

MOTION: Justen Willemon moved, seconded by Catherine Kanter, to delegate authority to the Department Attorneys to review and approve applications with convictions which are not substantially related to the practice of audiology and/or speech-language pathology. Motion carried unanimously.

Delegation of Authority for Reciprocity/Endorsement Reviews – Hearing Instrument Specialists Review

MOTION: Kathleen Pazak moved, seconded by Jason Meyer, to delegate authority to the Department Attorneys to review and approve reciprocity/endorsement applications in which the out-of-state license requirements for a hearing instrument specialist are equivalent to or higher than the Board's requirements, and such state or jurisdiction has a program equivalent to or stricter than the Board's requirements for determining whether applicants in this state are qualified to fit and sell hearing aids. Motion carried unanimously.

Delegation of Authority for Reciprocity/Endorsement Reviews – Speech Language Pathologist and Audiologist Review

MOTION: Robert Broeckert moved, seconded by Justen Willemon, to delegate authority to the Department Attorneys to review and approve reciprocity/endorsement applications in which the out-of-state license requirements for a speech-language pathologist or audiologist are substantially equivalent to the Board's requirements. Motion carried unanimously.

Delegation of Authority for Military Reciprocity Reviews

MOTION: Catherine Kanter moved, seconded by Robert Broeckert, to delegate authority to the Department Attorneys to review and approve military reciprocity applications in which the individual meets the requirements of Wis. Stat. § 440.09. Motion carried unanimously.

Delegated Authority for Application Denial Reviews

MOTION: Robert Broeckert moved, seconded by Kathleen Pazak, to delegate authority to the Department's Attorney Supervisors to serve as the Board's designee for purposes of reviewing and acting on requests for hearing as a result of a denial of a credential. Motion carried unanimously.

Voluntary Surrenders

MOTION: Justen Willemon moved, seconded by Robert Broeckert, to delegate authority to the assigned case advisor to accept or refuse a request for voluntary surrender pursuant to Wis. Stat. § 440.19 for a credential holder who has a pending complaint or disciplinary matter. Motion carried unanimously.

MOTION: Robert Broeckert moved, seconded by Catherine Kanter, to delegate authority to the Department to accept the voluntary surrender of a credential when there is no pending complaint or disciplinary matter with the Department pursuant to Wis. Stat. § 440.19. Motion carried unanimously.

Continuing Education and/or Examination Liaison(s) Delegation

MOTION: Kathleen Pazak moved, seconded by Robert Broeckert, to delegate authority to the Continuing Education and/or Examination Liaison(s) to address all issues related to continuing education and examinations. Motion carried unanimously.

Authorization for DSPS to Provide Board Member Contact Information to National Regulatory Related Bodies

MOTION: Catherine Kanter moved, seconded by Kathleen Pazak, to authorize the Department staff to provide national regulatory related bodies with all board member contact information that the Department retains on file. Motion carried unanimously.

Optional Renewal Notice Insert Delegation

MOTION: Robert Broeckert moved, seconded by Justen Willemon, to designate the Chairperson (or, in the absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) to provide a brief statement or link relating to board-related business within the license renewal notice at the Board's or Board designee's request. Motion carried unanimously.

Legislative Liaison(s) Delegation

MOTION: Kathleen Pazak moved, seconded by Catherine Kanter, to delegate authority to the Legislative Liaison(s) to speak on behalf of the Board regarding legislative matters. Motion carried unanimously.

Travel Authorization Liaison(s) Delegation

MOTION: Robert Broeckert moved, seconded by Catherine Kanter, to delegate authority to the Travel Authorization Liaison to approve any board member travel to and/or participation in events germane to the board, and to designate representatives from the Board to speak and/or act on the Board's behalf at such events. Motion carried unanimously.

Website Liaison Delegation

MOTION: Kathleen Pazak moved, seconded by Robert Broeckert, to delegate authority to the Website Liaison(s) to act on behalf of the Board in working with Department staff to identify and execute website updates. Motion carried unanimously.

Practice Question Liaison Delegation

MOTION: Robert Broeckert moved, seconded by Michael Harris, to delegate authority to the Practice Question Liaison(s) to assist the department with answering practice questions if requested. Motion carried unanimously.

Delegation to Handle Administrative Rule Matters

MOTION: Justen Willemon moved, seconded by Jason Meyer, to delegate authority to the Chairperson (or, in the absence of the Chairperson, the highest-ranking officer or longest serving Board member in that succession), to act on behalf of the Board regarding administrative rule matters between meetings. Motion carried unanimously.

Delegation of Authority to Credentialing Liaison

MOTION: [Board member name] moved, seconded by [Board member name], to delegate authority to the Credentialing Liaison(s) to serve as a liaison between the Department and the Board and to act on behalf of the Board in regard to credentialing applications or questions presented to them, including the signing of documents related to applications. Motion carried [].

OR IN THE ALTERNATIVE

Delegation of Authority for Predetermination Decisions

MOTION: [Board member name] moved, seconded by [Board member name], to delegate authority to the Department Attorneys to make decisions regarding predetermination applications pursuant to Wis. Stat. § 111.335(4)(f). For matters where the Department Attorney has indicated underlying convictions may result in a denial, the Credentialing Liaison(s) can act on behalf of the Board in regard to any denial due to predetermination decisions. Motion carried [].

Review and Approval of 2025 Delegations including new modifications

MOTION: [Board member name] moved, seconded by [Board member name], to reaffirm all delegation motions made in 2025, as reflected in the January 29, 2026 agenda materials, which were not otherwise modified or amended during the January 29, 2026 meeting. Motion carried [].

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Nilajah Hardin Administrative Rules Coordinator		2) Date when request submitted: 1/16/26 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Hearing and Speech Examining Board			
4) Meeting Date: 1/29/26	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Rule Matters – Discussion and Consideration 1. Drafting Proposals: a. HAS 1 and 6 to 8, Relating to Renewal and Reinstatement b. HAS 6, Relating to Audiologist Practical Examination 2. Pending or Possible Rulemaking Projects	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Act on a Preliminary Rule Draft and Drafting of a New Rule; Review Board’s Current Rule Projects Attachments: <ul style="list-style-type: none"> • HAS 1 and 6 to 8 Redlined Code Text • HAS 6 Scope Statement • Wis. Admin. Code Ch. HAS 6 • Rule Projects Chart Copies of current Board Rule Projects Can be Viewed Here: https://dsps.wi.gov/Pages/RulesStatutes/PendingRules.aspx			
11) Authorization			
 Signature of person making this request		1/16/26 Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

Chapter HAS 1

LICENSURE OF HEARING INSTRUMENT SPECIALISTS

HAS 1.005 Authority.

HAS 1.01 Definitions.

Note: Chapter Had 1 was renumbered Chapter HAS 1 under s. 13.93 (2m) (b) 1, Stats., Register, April, 1992, No. 436.

HAS 1.005 Authority. The rules in chs. HAS 1 to 5 are adopted pursuant to ss. 15.08 (5) (b), 227.11 (2) and 459.12 (1), Stats.

HAS 1.01 Definitions. As used in chs. HAS 1 to 5, unless the context otherwise requires:

- (1a) “Board” means the hearing and speech examining board.
- (2) “Department” means the department of safety and professional services.
- (2a) “Direct supervision” means being physically present at the time the trainee makes ear impressions or measurements of human hearing for the purpose of fitting or selling a hearing instrument or fits or sells a hearing instrument.
- (2m) “Full terms of sale” means the conditions of a sale agreed to by a hearing instrument specialist and the purchaser of a hearing instrument.
- (2n) “Hearing instrument” means a hearing aid, as defined in s. 459.01 (2), Stats.
- (3) “License” means a license issued by the department under s. 459.05, Stats., to hearing instrument specialists.
- (5) “Practice” means the practice of fitting and dealing in hearing instruments, as defined in s. 459.01 (5), Stats.
- (5m) “Seller’s guarantee” means a promise made by a hearing instrument specialist to a hearing instrument purchaser to provide the minimum product warranty offered by a manufacturer.
- (5n) “Sufficient cause” means illness or other hardship.
- (6) “Trainee” means the holder of a permit.
- (7) “Trainee permit” has the meaning given in s. 459.01 (7), Stats.

Chapter HAS 6

LICENSURE OF SPEECH-LANGUAGE PATHOLOGISTS, AUDIOLOGISTS AND TEMPORARY LICENSEES

Subchapter I — Speech-Language Pathologists and Audiologists

- HAS 6.01 Authority and purpose.
- HAS 6.015 Scope.
- HAS 6.02 Definitions.
- HAS 6.03 Applications for licensure; speech-
language pathologist.
- HAS 6.04 Applications for licensure;
audiologist.
- HAS 6.07 Reciprocal license.
- HAS 6.08 Limited permit.
- HAS 6.085 Accommodations relating to a
disability.

Subchapter II — Temporary Licensees

- HAS 6.09 Definitions.
- HAS 6.10 Temporary licenses.
- HAS 6.12 Use of titles.
- HAS 6.13 Discipline.

Subchapter III — Unlicensed Individuals

- HAS 6.14 Definitions.
- HAS 6.15 Direct supervision.
- HAS 6.16 Prohibited practice and use of titles.
- HAS 6.17 Discipline.

Subchapter IV — Discipline

- HAS 6.175 Definitions.
- HAS 6.18 Grounds for discipline.

Note: Chapter HAS 6 as it existed on May 31, 1993, was repealed and a new chapter HAS 6 was created effective June 1, 1993.

Subchapter I — Speech-Language Pathologists and Audiologists

HAS 6.01 Authority and purpose. The rules in this chapter are adopted by the hearing and speech examining board under the authority of ss. 227.11 (2) and 459.24 to 459.34, Stats., to govern the licensure of speech-language pathologists, audiologists and temporary licensees.

HAS 6.015 Scope. The licensure and conduct rules in this chapter and ch. 459, Stats., apply to any person providing services to patients located in this state without regard to whether services are provided in person or via telehealth.

HAS 6.02 Definitions. In this chapter and in ch. 459, Stats.:

- (1) “ASHA” means the American speech-language hearing association.
- (2) “Audiologist” has the meaning given in s. 459.20 (1), Stats.
- (3) “Audiology” has the meaning given in s. 459.20 (2), Stats.
- (4) “Board” means the hearing and speech examining board.
- (4t) “Hearing aid” has the meaning given in s. 459.20 (3g), Stats.
- (6) “Postgraduate clinical fellowship” means a program approved by the board consisting of a minimum of 9 months of supervised clinical practice in speech-language pathology provided in the work setting to which an applicant is seeking licensure.
- (6a) “Practice of fitting and dealing in hearing aids” has the meaning given in s. 459.20 (3p), Stats.
- (7) “Speech-language pathologist” has the meaning given in s. 459.20 (4), Stats.
- (8) “Speech-language pathology” has the meaning given in s. 459.20 (5), Stats.
- (9) “Supervised clinical practicum” means a program required by a college or university for completion of a master’s degree in speech-language pathology or a doctoral degree in audiology.
- (9m) “Telehealth” has the meaning given in s. 440.01 (1) (hm), Stats.
- (10) “Verification of clinical competence” means written confirmation submitted directly to the board by ASHA stating that an applicant holds a certificate of clinical competence in speech-language pathology or audiology.

HAS 6.03 Applications for licensure; speech-language pathologist. Every applicant for licensure as a speech-language pathologist shall submit:

- (1) An application on a form provided by the board.

Note: Applications are available on the website at dps.wi.gov or by calling (608) 266 - 2112.

- (2) The fee specified in s. 440.05 (1), Stats.
- (4) Subject to ss. 111.321, 111.322, and 111.335, Stats., evidence satisfactory to the board that the applicant does not have a conviction record.
- (5) Evidence satisfactory to the board that the applicant has satisfied one of the following:

- (a) Completed a supervised clinical practicum and received a master's degree in speech-language pathology from a college or university approved by the board.
- (b) Completed education or training that the board determines is substantially equivalent to the requirements under par. (a).
- (6) Verification the applicant has satisfied one of the following:
 - (a) Passed the Praxis Speech-Language Pathologist examination.
 - (b) Completed education or training that the board determines is substantially equivalent to passing the NESPA examination that may include verification that the applicant has been granted a certificate of clinical competence in speech-language pathology by ASHA.
- (7) Evidence satisfactory to the board that the applicant has satisfied one of the following:
 - (a) Completed a postgraduate clinical fellowship in speech-language pathology approved by the board.
 - (b) Completed education or training that the board determines is substantially equivalent to the completion of a postgraduate clinical fellowship in speech-language pathology.

HAS 6.04 Applications for licensure; audiologist. Every applicant for licensure as an audiologist shall submit:

- (1) An application on a form provided by the board.
- Note:** Applications are available on the website at dsps.wi.gov or by calling (608) 266 - 2112.
- (2) The fee specified in s. 440.05 (1), Stats.
 - (4) Subject to ss. 111.321, 111.322 and 111.335, Stats., evidence satisfactory to the board that the applicant does not have a conviction record.
 - (5) Evidence satisfactory to the board that the applicant has completed a supervised clinical practicum and satisfied one of the following:
 - (a) Possesses a doctoral degree in audiology from a college or university in an accredited academic program. The doctoral degree program shall consist of not less than 3 years of educational course work and not less than 12 months of clinical rotation or externship.
 - (b) Evidence satisfactory to the examining board that the applicant has completed education or training that the board determines is substantially equivalent to the requirement under par. (a).
 - (6) Verification the applicant has satisfied one of the following:
 - (a) Passed the Praxis Audiology examination.
 - (b) Completed education or training that the board determines is substantially equivalent to passing the Praxis Audiology examination.
 - (8) Evidence satisfactory to the board that the applicant has passed the practical examination required under s. 459.26 (2) (b), Stats., or has completed education or training that the board determines is substantially equivalent to the completion of the examination.

HAS 6.07 Reciprocal license. (1) Reciprocal licenses generally. (a) *Speech-language pathology*. The board shall grant a license to practice speech-language pathology to an applicant who pays the fee required by s. 440.05 (2), Stats., and provides evidence of all the following:

1. The applicant has a current license to practice speech-language pathology in good standing in another state or territory of the United States.
2. The requirements for licensure in the other state or territory are substantially equivalent to the requirements under s. 459.24 (2), Stats.

(b) *Audiology*. The board shall grant a license to practice audiology to an applicant who pays the fee required by s. 440.05 (2), Stats., and provides evidence of one of the following:

1. The applicant has a current license to practice audiology in good standing in another state or territory of the United States and the requirements for licensure in the other state or territory are substantially equivalent to the requirements under s. 459.24 (3), Stats.
2. The applicant has a current license to practice audiology in good standing in another state or territory of the United States and provides evidence of all the following:
 - a. The requirements for licensure in the other state or territory are substantially equivalent to the requirements under s. 459.24 (3) (c), (e), and (em), Stats.
 - b. The applicant has completed a supervised clinical practicum and received a master's degree in audiology from a college or university approved by the examining board or has completed education or training that the examining board determines is substantially equivalent to the completion of those requirements.

(c) *Reciprocal agreements*. A license to practice speech-language pathology or audiology may be granted to applicants according to the terms of a reciprocal agreement the board has entered into with another state or territory.

(2) Reciprocal licenses for service members, former service members, and their spouses. (a) *Speech-language pathology*. Notwithstanding the requirements in sub. (1) (a), the board shall grant a license to practice speech-language pathology to an applicant who is a service member, former service member, or the spouse of a service member or former service member, as defined in s. 440.09 (1), Stats., who submits all the following:

1. A completed application form with the signature of the applicant and date of signature.
Note: Applications are available on the website at dps.wi.gov or by calling (608) 266-2112.
2. Fees as determined by the department under s. 440.05 (2), Stats.
3. A statement that the applicant resides in this state.
4. Documentation that the applicant is a service member, former service member, or the spouse of a service member or former service member. If an applicant is unable to provide the documentation, the applicant may submit an affidavit to the board stating that the applicant is a service member, former service member, or the spouse of a service member or former service member.

5. Evidence that the individual holds a license, certification, registration, or permit that was granted by a governmental authority in a jurisdiction outside this state that qualifies the individual to perform the acts authorized under the appropriate credential granted by the department or credentialing board.

6. Evidence that the applicant is in good standing with the governmental authorities in every jurisdiction outside this state that have granted the applicant a license, certification, registration, or permit that qualifies the individual to perform acts authorized under a speech-language pathology license granted by the board.

(b) *Audiology*. Notwithstanding the requirements in sub. (1) (b), the board shall grant a license to practice audiology to an applicant who is a service member, former service member, or the spouse of a service member or former service member, as defined in s. 440.09 (1), Stats., who pays the fee required by s. 440.05 (2), Stats., and submits all the following:

1. A completed application form with the signature of the applicant and date of signature.

Note: Applications are available on the website at dsps.wi.gov or by calling (608) 266-2112.

2. Fees as determined by the department under s. 440.05 (2), Stats.

3. A statement that the applicant resides in this state.

4. Documentation that the applicant is a service member, former service member, or the spouse of a service member or former service member. If an applicant is unable to provide the documentation, the applicant may submit an affidavit to the board stating that the applicant is a service member, former service member, or the spouse of a service member or former service member.

5. Evidence that the individual holds a license, certification, registration, or permit that was granted by a governmental authority in a jurisdiction outside this state that qualifies the individual to perform the acts authorized under the appropriate credential granted by the department or credentialing board.

6. Evidence that the applicant is in good standing with the governmental authorities in every jurisdiction outside this state that have granted the applicant a license, certification, registration, or permit that qualifies the individual to perform acts authorized under an audiology license granted by the board.

(c) *Renewal*. 1. A license granted under this subsection expires on the renewal date specified in s. 440.08 (2) (a), Stats., except that if the first renewal date specified in s. 440.08 (2) (a), Stats., after the date on which the license is granted is within 180 days of the date on which the license is granted, the license expires on the 2nd renewal date specified in s. 440.08 (2) (a), Stats., after the date on which the license is granted.

2. The credentialing board shall grant a renewed reciprocal credential to an applicant who pays the renewal fee specified under s. 440.05 (2) and satisfies the requirements that apply for renewing that credential.

HAS 6.08 Limited permit. (1) A non-resident applicant for a limited permit to practice in association with a licensed speech-language pathologist or licensed audiologist for a period not to exceed 10 days in any calendar year shall submit the application, pay the fee specified in s. 440.05 (6), Stats., and provide evidence of all of the following:

- (a) The applicant does not have an arrest or conviction record, subject to ss. 111.321, 111.322, and 111.335, Stats.
- (b) Completion of one of the following:
 - 1. The requirements in s. HAS 6.03 (5) for the practice of speech-language pathology.
 - 2. The requirements in s. HAS 6.04 (5) for the practice of audiology.

(2) A non-resident applicant for a limited permit to practice speech-language pathology or audiology, who holds a current speech-language pathologist or audiologist license in another state or territory of the United States which has requirements determined by the board to be substantially equivalent to the requirements under s. 459.24 (2) or (3), Stats., shall submit the application, pay the fee specified in s.440.05 (6), Stats., and provide evidence the applicant holds a current license in good standing. The limited permit shall be valid for a period not to exceed 45 days in any calendar year.

HAS 6.085 Accommodations relating to a disability. A qualified applicant with a disability shall be provided with reasonable accommodations requested in connection with the completion of an application for a credential.

Subchapter II — Temporary Licensees

HAS 6.09 Definitions. In this subchapter and in ch. 459, Stats.:

- (1)** “Hardship” means serious illness or some other personal adversity, as determined by the board.
- (1m)** “Sufficient cause” means illness or other hardship.
- (2)** “Supervision” means any of the following:
 - (a) A face-to-face meeting, at least monthly, between the supervisor and the temporary licensee and other on-going communications by mail, telephone, pager, e-mail or other electronic means.
 - (b) On-site, in-view observation and guidance by the supervisor while an assigned activity is performed by the temporary licensee.

HAS 6.10 Temporary licenses. (1) Speech-language pathology. (a) Before commencing a postgraduate clinical fellowship in speech-language pathology an applicant shall obtain a temporary license to practice under the supervision of a licensed speech-language pathologist by submitting all the following:

- 1. An application and fee specified in s. 440.05 (6), Stats.

2. Evidence the applicant does not have an arrest or conviction record, subject to ss. 111.321, 111.322, and 111.335, Stats.
 3. Evidence the applicant has completed one of the following:
 - a. A supervised clinical practicum and received a master's degree in speech-language pathology from a college or university approved by the board.
 - b. Education or training that the board determines is substantially equivalent to the completion of the supervised clinical practicum and master's degree in speech-language pathology.
 4. Evidence of the applicant is registered to take the next available Praxis Speech-Language Pathology examination or has passed the Praxis Speech-Language Pathology examination or has completed education or training that the board determines is substantially equivalent to passing the examination.
- (b) A temporary license to practice speech-language pathology is valid for 18 months. A temporary license may be renewed once by the board.
- (c) Notwithstanding par. (b), a temporary license to practice speech-language pathology shall terminate in 90 days if an applicant fails to take the next available examination for reasons other than inaction by the examining board or hardship.
- (d) A person holding a temporary license to practice speech-language pathology shall be supervised face-to-face, at least monthly, by a licensed speech-language pathologist. The person holding the temporary license shall have the supervisor, once a month, provide written approval in the client files of the clinical services provided.
- (2) Audiology.** (a) A temporary license to practice audiologist may be granted by submitting of all of the following:
1. An application and fee specified in s. 440.05 (6), Stats.
 2. Evidence the applicant does not have an arrest or conviction record, subject to ss. 111.321, 111.322, and 111.335, Stats.
 3. Evidence the applicant has completed a supervised clinical practicum and one of the following:
 - a. Possesses a doctoral degree in audiology from an accredited academic institution approved by the board. The doctoral degree program shall consist of not less than 3 years of educational course work and not less than 12 months of clinical rotation or externship.
 - b. Education or training that the board determines is substantially equivalent to the completion of the requirement under subd. 3. a.
 4. Evidence the applicant has passed the Praxis Audiologist examination.
- (b) A temporary license to practice audiology is valid for 6 months. A temporary license may be renewed once by the board, for a time period to allow the applicant time to take the next available examination and receive the results of the examination, if one of the following occurs:

1. The applicant fails the practical exam required under s. 459.26 (2) (b), Stats., and applies to take the next available examination.
2. The applicant shows to the satisfaction of the examining board sufficient cause for the renewal.

HAS 6.12 Use of titles. An individual who holds a temporary license under s. 459.24 (6), Stats., may use the title “audiology intern,” “speech-language pathology intern,” “clinical fellow in audiology,” or “clinical fellow in speech-language pathology.”

HAS 6.13 Discipline. Temporary licensees and speech-language pathologists and audiologists who supervise temporary licensees may be subject to discipline under s. HAS 6.18.

Subchapter III — Unlicensed Individuals

HAS 6.14 Definitions. In this chapter and in ch. 459, Stats.:

(1) (a) “Assist in the practice of speech-language pathology” means providing speech-language pathology services, while under direct supervision, that include any of the following:

1. Assisting the speech-language pathologists with speech-language screenings.
2. While in the presence of the speech-language pathologist, providing assistance during client evaluations.
3. Helping with informal documentation such as taking a written language sample; organizing test materials; preparing treatment materials; developing communication boards and performing assigned clerical duties.
4. Scheduling activities, preparing charts, records, graphs or displaying data related to client performance.
5. Performing calibration and regular maintenance of equipment.
6. Participating in research projects, in-service training and public relations programs.
7. While in the presence of the speech-language pathologist, providing assistance during a treatment session conducted by the speech-language pathologist that may include any of the following:
 - a. Structured speech-language drills; oral motor exercises; practice and reinforcement of established speech-language skills and applications to communication activities of daily living.
 - b. Informal documentation of the client’s response to treatment.
8. Providing treatment to clients selected by the speech-language pathologist by adhering to the treatment plans established by the speech-language pathologist who is available on site for consultation, as needed.

(b) “Assist in the practice of speech-language pathology” does not include any of the following:

1. Performing formal or informal speech-language pathology evaluations.

2. Interpreting screening or test results.
 3. Participating in client conferences or interdisciplinary team meetings or communicating with a client's family or other individuals outside of the presence of the supervising speech-language pathologist unless authorized by the speech-language pathologist.
 4. Writing evaluation consultation reports.
 5. Counseling or consulting with the client, the client's family or other individuals regarding the client's status or service.
 6. Writing, developing or modifying a client's individualized treatment plan.
 7. Deviating from the treatment plan.
 8. Working with clients without direct supervision by the speech-language pathologist.
 9. Signing formal client documents such as evaluations or progress notes.
 10. Selecting clients for service or discharging clients from service.
 11. Disclosing confidential client information to anyone other than the supervising speech-language pathologist unless authorized by the supervising speech-language pathologist.
 12. Referring a client to another health care provider.
 13. Representing himself or herself as a speech-language pathologist.
 14. Using a checklist to tabulate results of feeding or swallowing evaluations.
 15. Demonstrating swallowing strategies or precautions to a client, the family of a client or staff.
- (2)** (a) "Assist in the practice of audiology" means providing audiology services that include any of the following:
1. Conducting hearing screenings including pure tone thresholds.
 2. Servicing hearing instruments including applying lubrication, making tube changes on ear molds, cleaning and repairing cases or ear mold surfaces, checking battery status and returning hearing instruments to clients after servicing.
 3. Preparing informal documentation of clients' responses to treatment or service.
 4. Performing biological checks, calibrations and regular maintenance of equipment.
 5. Preparing charts and records, scheduling activities and performing assigned clerical duties.
- (b) "Assist in the practice of audiology" does not mean any of the following:
1. Performing diagnostic audiological evaluations.
 2. Interpreting screening or test results.
 3. Writing evaluation consultation reports.
 4. Providing counseling to the client or the client's family.
 5. Signing formal client documents including evaluations and progress notes.
 6. Disclosing confidential client information unless authorized by the supervising audiologist.
 7. Referring a client to another health care provider.

- (3) “Direct supervision of unlicensed individuals” means:
- (a) For purposes of monitoring unlicensed individuals who assist in the practice of speech-language pathology, providing direct observation and supervision of the clinical services provided by the individual to clients at least 50% of client contact time during the first 90 days of employment and no less than 10% thereafter. Direct supervision shall be scheduled and documented. Documentation of direct supervision shall include all of the following:
 - 1. Identifying specific roles and tasks for the individual.
 - 2. Ensuring that the tasks performed by the individual do not require the exercise of professional judgment or entail interpretation of results or the development or modification of treatment plans.
 - 3. Providing appropriate training that is competency-based and specific to job performance.
 - 4. Maintaining a record of direct supervision provided by the speech-language pathologist over the unlicensed individual who assists in the practice of speech-language pathology.
 - (b) For purposes of monitoring unlicensed individuals who assist in the practice of audiology, providing comprehensive, periodic and documented supervision that includes:
 - 1. Identifying specific roles and tasks for the individual.
 - 2. Ensuring that the tasks performed by the individual do not require the exercise of professional judgment or entail interpretation of results or the development or modification of treatment plans.
 - 3. Providing appropriate training that is competency-based and specific to job performance.
- (4) “Full-time equivalent individual” means an unlicensed individual who, alone or in conjunction with other unlicensed individuals, assists in the practice of speech-language pathology or audiology for a combined total of 40 hours per week.

HAS 6.15 Direct supervision. (1) An unlicensed individual may assist in the practice of speech-language pathology or audiology only under the direct supervision of a speech-language pathologist or audiologist, as appropriate.

- (2) For purposes of supervising unlicensed individuals who assist in the practice of speech-language pathology or audiology:
- (a) A speech-language pathologist may supervise up to 2 full-time equivalent individuals at any given time.
 - (b) Except as provided in par. (c), an audiologist may supervise up to 5 full-time equivalent individuals at any given time.
 - (c) In industrial settings, an audiologist may supervise up to 10 full-time equivalent individuals at any given time.

HAS 6.16 Prohibited practice and use of titles. No person may engage in the practice of speech-language pathology or use the title “speech-language pathologist” or any similar title or engage in the practice of audiology or use the title “audiologist”, “clinical audiologist” or any similar title, unless the person holds a current speech-language pathologist or audiologist license, as appropriate, granted by the board.

HAS 6.17 Discipline. A speech-language pathologist or audiologist who supervises an unlicensed individual may be subject to discipline under s. HAS 6.18.

Subchapter IV — Discipline

HAS 6.175 Definitions. In this subchapter and in subchapter II of ch. 459, Stats.:

(1) “Cerumen management” means the removal of cerumen from the external auditory canal by the utilization of methods and techniques performed in accordance with minimum standards and procedures established in the audiological profession.

(1m) “Deceptive advertising” means creating, using, or promoting the use of any advertising material, promotional literature, testimonial, guarantee, warranty, label, brand, insignia, or other representation, however disseminated or published, which is misleading, false, or untruthful.

(2) “Full terms of sale” means the conditions of a sale agreed to by an audiologist and the purchaser of a hearing instrument.

(3) “Personal guarantee” means a promise made by an audiologist to a hearing instrument purchaser to provide the minimum product warranty offered by a manufacturer.

(4) “Sell” or “sale” has the meaning given in s. 459.20 (3t), Stats.

(5) “Unprofessional conduct” means the violation of any standard of professional behavior, which through experience, state statute or administrative rule has become established in the practice of speech-language pathology or audiology.

HAS 6.18 Grounds for discipline. (1) The board may reprimand a speech-language pathologist, audiologist, temporary licensee or a permittee, or deny, limit, suspend or revoke a license or permit, if it finds that the applicant, licensee or permittee has done any of the following:

(a) Made a material misstatement in an application for a license or permit or for renewal of a license.

(b) Engaged in conduct in the practice of speech-language pathology or audiology which evidences a lack of knowledge or ability to apply professional principles or skills.

(c) Subject to ss. 111.321, 111.322 and 111.335, Stats., been convicted of an offense the circumstances of which substantially relate to the practice of speech-language pathology or audiology.

(d) Engaged in deceptive advertising.

(e) Advertised, practiced, or attempted to practice under another individual’s name.

- (f) Subject to ss. 111.321, 111.322 and 111.34, Stats., practiced speech-language pathology or audiology while the person's ability to practice was impaired by alcohol or other drugs.
- (g) Violated ch. 459, Stats., subchapter II, or any rule promulgated by the board under that subchapter.
- (h) Engaged in unprofessional conduct.

(2) In this subchapter and in s. 459.34 (2) (h), Stats., the following, without limitation because of enumeration, are violations of standards of professional behavior that constitute unprofessional conduct:

- (a) Subject to ss. 111.321, 111.322 and 111.34, Stats., practicing or attempting to practice speech-language pathology or audiology while the person's ability to practice is impaired by a mental or emotional disorder.
 - (b) Using the title "speech-language pathologist," "audiologist" or any similar title unless the individual holds a current speech-language pathologist or audiologist license granted under s. 459.24 (2) or (3), Stats.
 - (c) Violating the conditions or limitations placed upon a license or permit by the board.
 - (d) Engaging in conduct likely to deceive, defraud, or harm an individual or the public in the course of the practice of speech-language pathology or audiology.
 - (e) Having a license, certificate, permit or registration issued by another jurisdiction to practice as a speech-language pathologist or audiologist limited, suspended or revoked.
 - (f) Aiding or abetting an unlicensed person, knowingly conspiring with an unlicensed person, or allowing one's license to be used by an unlicensed person to evade the use of a title prohibited under s. 459.24 (1) or (1m), Stats.
 - (g) Engaging in sexual intimacies in connection with the practice of speech-language pathology or audiology.
 - (h) Failing to fully inform persons served of the nature and possible adverse effects of services rendered and products dispensed.
 - (i) Failing to evaluate the effectiveness of services rendered or products dispensed.
 - (j) Providing services or dispensing products when benefits cannot reasonably be expected.
 - (k) Guaranteeing the results of any treatment or procedure, directly or by implication, except that a reasonable statement of prognosis may be made.
 - (L) Evaluating or treating speech, language, or hearing disorders except in a professional relationship.
 - (m) Treating solely by correspondence.
 - (n) Failing to maintain adequate records of professional services rendered and products dispensed for a period of 5 years.
- Note:** Speech-language pathologists and audiologists are also required to maintain patient health care records in accordance with ss. 146.81 to 146.84, Stats.
- (o) Failing to provide access to records of professional services rendered and products dispensed when requested by the board or its representative in connection with an investigation of a complaint filed against the applicant, licensee or permittee.

- (p) Failing to record all of the following information in each client record:
 - 1. The name of the licensee.
 - 2. The date of entry of pertinent information.
 - 3. Information sufficiently legible to allow interpretation by other individuals for the benefit of the client.
 - (q) Misrepresenting diagnostic information, services rendered, or products dispensed or engaging in any scheme to defraud in connection with obtaining reimbursement.
 - (r) Using persons in research or as the subject of a teaching demonstration without obtaining their informed consent.
 - (s) Failing to practice speech-language pathology or audiology within the scope of the licensee's competence, education, training and experience.
 - (t) Delegating the provision of clinical services to an unlicensed individual for whom the licensee does not provide direct supervision.
 - (u) Delegating the provision of clinical services to a temporary licensee for whom the licensee does not provide supervision.
 - (v) Knowingly permitting any professional staff or unlicensed individual to provide clinical services that exceed that person's competence, education, training and experience.
 - (w) Failing to assign credit to persons who have contributed to clinical services, a publication, presentation or product in proportion to their contribution.
 - (x) Violating any federal or state statute, rule or regulation that relates to the practice of speech-language pathology or audiology, as appropriate.
- (3)** In addition to the bases for unprofessional conduct set forth under sub. (2), the board may reprimand an audiologist, or deny, limit, suspend or revoke a license or permit, if it finds that the applicant, licensee or permittee has engaged in the following unprofessional conduct:
- (a) Violated any federal or state statute, rule or regulation that relates to the practice of fitting and dealing in hearing aids.
 - (b) Failed to conduct a direct observation of the ear canal of a person for whom a hearing aid is purchased.
 - (c) Sold a hearing aid for use by a person who was not given tests by a hearing instrument specialist or an audiologist licensed under ch. 459, Stats., or in another state using appropriate procedures and instrumentation or without proper measurement of the functional intensity and range of the person's hearing.
 - (d) Failed to calibrate audiometric equipment at least once every 12 months.
 - (e) Failed to maintain adequate records of certification of calibrations of audiometric equipment for a period of 5 years or failed to provide access to those records when requested by the board or its representative.
 - (f) Failed to clearly state the full terms of sale on a receipt, as required in s. 459.30 (2), Stats., or failed to comply with those terms. The full terms of sale shall include all of the following:
 - 1. The amount and method of payment.

2. The date and place of delivery.
 3. The terms of any personal guarantee.
 4. The nature and duration of the trial period and extension, if any.
 5. The refund policy and amount, if any.
 6. The product return and exchange policy, if any.
 7. The product repair policy, if any.
- (g) Failed to perform cerumen management in a competent manner.

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Chapter HAS 7

REQUIREMENTS FOR RENEWAL

HAS 7.01	Definitions.
HAS 7.02	Licenses.
HAS 7.03	Late Renewal of license.
HAS 7.04	Failure to renew.
HAS 7.06	Reinstatement

HAS 7.01 Definitions. As used in this chapter:

- (1) “Board” means the hearing and speech examining board.
- (2) “Department” means the department of safety and professional services.

HAS 7.02 Licenses. Hearing instrument specialist licenses granted under ss. 459.05 and 459.06, Stats., expire on February 1 of each odd-numbered year. Except as provided in s. 459.24 (6), Stats., speech-language pathologist and audiologist licenses granted under ss. 459.24 and 459.28, Stats., expire on February 1 of each odd-numbered year.

HAS 7.03 Late Renewal of license. (1) Expired license. A person who fails to renew a license holds an expired license and may not reapply for the license using the initial application process.

(2) Renewal within 5 years. A hearing instrument specialist license, speech-language pathologist or audiologist license shall be renewed within 5 years after expiration by paying the renewal fee determined by the department under s. 440.03 (9) (a), Stats., any applicable late renewal fee and certification of the continuing education required under s. HAS 8.03.

(3) Renewal after 5 years. This subsection does not apply to license holders who have unmet disciplinary requirements or whose license has been surrendered or revoked. A license may be renewed after 5 years after expiration by complying with all of the following:

(a) Payment of the renewal fee determined under s. 440.03 (9) (a), Stats., and the late renewal fee.

(b) Evidence of one of the following, if applicable:

1. Holding an active license in good standing in another state.
2. If hearing instrument specialist renewal, passed the examination required under s. HAS 3.01 (1) within the previous 12 months of application for renewal.

~~3. If speech language pathologist renewal, passed the Praxis Speech Language Pathologist exam within the previous 12 months of application for renewal.~~

~~4. If audiologist renewal, passed the Praxis Audiologist exam within the previous 12 months of application for renewal.~~

~~(c) Certification of the continuing education required under s. HAS 8.03~~

HAS 7.04 Failure to renew. A licensee who fails to renew a license by the applicable renewal date shall not practice as a hearing instrument specialist, speech-language pathologist or audiologist.

HAS 7.06 Reinstatement. A license holder who has unmet disciplinary requirements and failed to renew the certificate of registration within 5 years after expiration or whose license has been surrendered or revoked may apply to have the license reinstated in accordance with all of the following:

- (1) Evidence of completion of the requirements in s. HAS 7.03 (3) if the license has not been active within 5 years.
- (2) Evidence of completion of the disciplinary requirements, if applicable.
- (3) Evidence of rehabilitation or change in circumstances, warranting reinstatement.

Chapter HAS 8

CONTINUING EDUCATION REQUIREMENTS

HAS 8.01	Authority.
HAS 8.02	Definitions.
HAS 8.03	Continuing education.
HAS 8.04	Approval of continuing education programs and courses of study.
HAS 8.05	Special continuing education requirements.

HAS 8.01 Authority. The rules in this chapter are adopted by the hearing and speech examining board under the authority of ss. 227.11 (2), 459.095, 459.12 (1) and 459.24 (5m), Stats.

HAS 8.02 Definitions. In this chapter:

- (1) “Accredited university” means an institution which is accredited by a regional or national accrediting agency recognized by the U.S. department of education.
- (2) “Course of study” means course work completed while enrolled as a student at a college or university accredited by a regional or national accrediting agency recognized by the U.S. department of education.
- (3) “Hour” means 60 minutes.
- (4) “Licensee” means a hearing instrument specialist, audiologist or speech-language pathologist licensed by the board under ch. 459, Stats.
- (5) “Program” means a seminar or course other than a course of study offered by a sponsor approved by the board.

HAS 8.03 Continuing education. (1) Except as provided in sub. (6), hearing instrument specialists, audiologists and speech-language pathologists shall complete at least 20 hours of board approved continuing education programs or courses of study which pertain to the practice of fitting and dealing in hearing instruments, audiology or speech-language pathology, as appropriate, in each biennial renewal period. Of the 20 required hours, at least 2 hours shall relate to ethics.

(2) Except as provided under s. HAS 7.03 (2), continuing education hours may be applied only to the biennial registration period in which the continuing education hours are acquired.

(3) To obtain credit for completion of continuing education hours, a licensee shall, at the time of each renewal, sign a statement certifying that he or she has completed, within the 2 years immediately preceding the date of his or her application, 20 hours of continuing education programs or courses of study approved by the board, including at least 2 hours of ethics credits.

- (4) A licensee who fails to meet the continuing education requirements by the renewal date shall not practice as a hearing instrument specialist, audiologist or speech-language pathologist, as appropriate, until his or her license is renewed or reinstated under ch. HAS 7.
- (5) For auditing purposes, every licensee shall maintain records of continuing education hours for at least 5 years from the date the certification statement required under sub. (3) is signed.
- (6) A new licensee is not required to report continuing education hours until the second renewal date following the initial grant of his or her license. A new licensee is not required to take or report continuing education prior to or at the time of the first renewal of the license after initial licensure. A licensee is required to take continuing education during the second 2-year period following licensure and report full compliance with the continuing education requirements at the time of the second renewal following licensure and every subsequent biennium.

HAS 8.04 Approval of continuing education programs and courses of study. (1) Except as provided in subs. (6) and (7), to apply for approval of a continuing education program or course of study, a sponsor shall submit to the board office, at least 30 calendar days prior to the first date the program or course of study is offered, an application on forms provided by the board and shall include the name of the sponsor, the program or course title, general description and an outline of the program or course, the dates, the location, the name and qualifications of each instructor.

Note: Applications are available on the website at dps.wi.gov or by calling (608) 266 - 2112.

- (2) The following criteria shall be utilized in the approval process:
 - (a) The subject matter of the program or course shall pertain to an area or topic approved or required by the board which relates to the practice of fitting and dealing in hearing instruments, audiology or speech-language pathology.
 - (b) The program or course sponsor shall be approved by the board.
 - (c) The program or course sponsor agrees to monitor the attendance, furnish a certificate of attendance to each participant and maintain records verifying attendance for at least 5 years.
- (3) If a continuing education course includes subject matter other than the subject matter areas identified under sub. (2) (a), only the board approved portions of the course which relate to the areas identified under sub. (2) (a), qualify as continuing education required under this chapter.
- (4) Continuing education programs or courses of study offered by alternative delivery methods such as home-study courses, self-study packages, computer courses, televideo conferencing and other methods may be approved by the board.
- (5) A program or course sponsor may repeat a previously approved program or course without application, if the subject matter and instructor has not changed.
- (6) Subject to compliance with the requirements set forth in subs. (2) to (5), the board may accept attendance at and completion of one or more continuing education programs or courses of study approved by the American Academy of Audiology, American Speech-Language-Hearing Association, Wisconsin Department of Public Instruction, International Hearing Society, or the National Board for Certification in Hearing Instrument Sciences as fulfilling the continuing

education hours required under this chapter. Other acceptable continuing education activities include employer-sponsored in-service training programs, other professional organizations' continuing education programs, college or university course work from an institution that holds regional accreditation or its equivalent, and courses offered by any provider authorized by the International Association for Continuing Education and Training. Prior approval is not required for activities related to professional development or practice, which are completed during the biennial renewal period, and for which the licensee has obtained acceptable documentation of attendance and completion.

(7) The board may accept attendance at and completion of graduate courses of study from an accredited university which pertain to the practice of fitting and dealing in hearing instruments, to audiology, or to speech-language pathology, as appropriate, as fulfilling one or more continuing education hours required under this chapter. Each clock hour of a course shall be equivalent to one hour of continuing education.

Note: The following entities may be contacted by writing to the: American Academy of Audiology (AAA), 8201 Greensboro Drive, Suite 300, McLean, Virginia, 22102; American Speech-Language-Hearing Association (ASHA), 10801 Rockville Pike, Rockville, Maryland 20852; Wisconsin Department of Public Instruction (DPI), 125 South Webster, Madison, Wisconsin 53702; and the International Hearing Society (IHS) and National Board for Certification in Hearing Instrument Sciences (NBC-HIS), 16880 Middlebelt Road, Suite 4, Livonia, Michigan 48154-3367.

HAS 8.05 Special continuing education requirements. (1) If a licensee is required to complete a specified continuing education program or course of study pursuant to s. 459.095 (3) or 459.24 (5m) (a) 3., Stats., the board shall administer an examination on the matter that is the subject of the continuing education program or course of study prior to the date the continuing education program or course of study is offered.

(2) A licensee who passes the examination administered by the board, as provided under sub. (1), is not required to complete the continuing education hours approved by the board for the specified continuing education program or course of study.

(3) A licensee who takes the examination specified under sub. (1), shall pay the fee required under s. 440.05 (1) (b), Stats.

(4) The criteria established under s. HAS 8.04 shall apply to determinations involving the approval of a specified continuing education program or course of study and to the approval of sponsors and cosponsors of a specified continuing education program or course of study.

STATEMENT OF SCOPE

HEARING AND SPEECH EXAMINING BOARD

Rule No.: HAS 6

Relating to: Audiologist Practical Examination

Rule Type: Permanent

1. Finding/nature of emergency (Emergency Rule only): N/A

2. Detailed description of the objective of the proposed rule:

The objective of this rule is to review the practical examination requirement for Audiologists and make updates to align with current practice in the profession.

3. Description of the existing policies relevant to the rule, new policies proposed to be included in the rule, and an analysis of policy alternatives:

Wisconsin Administrative Code chapter HAS 6 currently includes requirements for Audiologist licensure, specifically a practical examination under s. HAS 6.04 (8). As written, all applicants are required to take the practical examination unless they have completed education or training that the board has determined is substantially equivalent to the completion of the examination. The Board will therefore establish requirements for an equivalency waiver of the examination for those applicants who qualify. The alternative to making changes to this Code chapter is that applicants will continue to be unclear about what requirements establish equivalency in Wisconsin.

4. Detailed explanation of statutory authority for the rule (including the statutory citation and language):

Section 15.08 (5) (b), Stats.: "Each examining board shall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains, and define and enforce professional conduct and unethical practices not inconsistent with the law relating to the particular trade or profession."

Section 459.12 (1), Stats.: "The examining board may make rules not inconsistent with the laws of this state which are necessary to carry out the intent of this chapter."

Section 459.24 (3) (e), Stats.: "The examining board shall grant an audiologist license to an individual who "submits evidence satisfactory to the examining board that he or she has passed the examinations selected or approved by the examining board by rule under s. 459.26 (2) (am), or has completed education or training that the examining board determines is substantially equivalent to the examinations selected or approved by the examining board under s. 459.26 (2) (am)."

5. Estimate of amount of time that state employees will spend developing the rule and of other resources necessary to develop the rule:

80 hours

6. List with description of all entities that may be affected by the proposed rule:

Those seeking Licensure as Audiologists in Wisconsin.

7. Summary and preliminary comparison with any existing or proposed federal regulation that is intended to address the activities to be regulated by the proposed rule: None.

8. Anticipated economic impact of implementing the rule (note if the rule is likely to have a significant economic impact on small businesses):

Rev. 3/6/2012

The proposed rule will have minimal to no economic impact on small businesses and the state's economy as a whole.

Contact Person: Nilajah Hardin, (608) 267-7139, DSPSAdminRules@wisconsin.gov

Approved for publication:

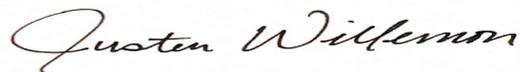


Authorized Signature

7/9/2025

Date Submitted

Approved for implementation:



Authorized Signature

11/12/2025

Date Submitted

Chapter HAS 6

LICENSURE OF SPEECH-LANGUAGE PATHOLOGISTS, AUDIOLGISTS AND TEMPORARY LICENSEES

Subchapter I — Speech-Language Pathologists and Audiologists

HAS 6.01	Authority and purpose.
HAS 6.015	Scope.
HAS 6.02	Definitions.
HAS 6.03	Applications for licensure; speech-language pathologist.
HAS 6.04	Applications for licensure; audiologist.
HAS 6.05	Applications for compact privilege.
HAS 6.07	Reciprocal license.
HAS 6.08	Limited permit.
HAS 6.085	Accommodations relating to a disability.

Subchapter II — Temporary Licensees

HAS 6.09	Definitions.
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HAS 6.10	Temporary licenses.
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HAS 6.12	Use of titles.
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HAS 6.13	Discipline.
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Subchapter III — Unlicensed Individuals

HAS 6.14	Definitions.
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HAS 6.15	Direct supervision.
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HAS 6.16	Prohibited practice and use of titles.
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HAS 6.17	Discipline.
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Subchapter IV — Discipline

HAS 6.175	Definitions.
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HAS 6.18	Grounds for discipline.
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Note: Chapter HAS 6 as it existed on May 31, 1993, was repealed and a new chapter HAS 6 was created effective June 1, 1993.

Subchapter I — Speech-Language Pathologists and Audiologists

HAS 6.01 Authority and purpose. The rules in this chapter are adopted by the hearing and speech examining board under the authority of ss. 227.11 (2) and 459.24 to 459.34, Stats., to govern the licensure of speech-language pathologists, audiologists and temporary licensees, and the granting of compact privileges for speech-language pathologists and audiologists.

History: Cr. Register, May, 1993, No. 449, eff. 6-1-93; CR 01-043: am. Register October 2001 No. 550, eff. 11-1-01; CR 24-062: am. Register September 2025 No. 837, eff. 10-1-25.

HAS 6.015 Scope. The licensure and conduct rules in this chapter and ch. 459, Stats., apply to any person providing services to patients located in this state without regard to whether services are provided in person or via telehealth.

History: CR 22-058: cr. Register January 2024 No. 817, eff. 2-1-24.

HAS 6.02 Definitions. In this chapter and in ch. 459, Stats.:

(1) “ASHA” means the American speech-language hearing association.

(2) “Audiologist” has the meaning given in s. 459.20 (1), Stats.

(3) “Audiology” has the meaning given in s. 459.20 (2), Stats.

(4) “Board” means the hearing and speech examining board.

(4m) “Compact privilege” has the meaning given in s. 459.70 (2) (h), Stats.

(4t) “Hearing aid” has the meaning given in s. 459.20 (3g), Stats.

(4v) “Home state” has the meaning given in s. 459.70 (2) (m), Stats.

(6) “Postgraduate clinical fellowship” means a program approved by the board consisting of a minimum of 9 months of supervised clinical practice in speech-language pathology provided in the work setting to which an applicant is seeking licensure.

(6a) “Practice of ordering, fitting, and dealing in hearing aids” has the meaning given in s. 459.20 (3p), Stats.

(7) “Speech-language pathologist” has the meaning given in s. 459.20 (4), Stats.

Published under s. 35.93, Stats. Updated on the first day of each month. Entire code is always current. The Register date on each page is the date the chapter was last published.

(8) “Speech-language pathology” has the meaning given in s. 459.20 (5), Stats.

(9) “Supervised clinical practicum” means a program required by a college or university for completion of a master’s degree in speech-language pathology or a doctoral degree in audiology.

(9m) “Telehealth” has the meaning given in s. 440.01 (1) (hm), Stats.

(10) “Verification of clinical competence” means written confirmation submitted directly to the board by ASHA stating that an applicant holds a certificate of clinical competence in speech-language pathology or audiology.

History: Cr. Register, May, 1993, No. 449, eff. 6-1-93; cr. (4m), Register, August, 1995, No. 476, eff. 9-1-95; cr. (4r), Register, July, 1997, No. 499, eff. 8-1-97; cr. (10), Register, July, 1998, No. 511, eff. 8-1-98; am. (intro.), (2) and (3), cr. (4o), (4t), (6a), (6b) and (8a), Register, February, 1999, No. 518, eff. 3-1-99; CR 01-043: cr. (1m), r. (4o), (4r) and (8a), am. (7) to (9), Register October 2001 No. 550, eff. 11-1-01; CR 03-025: cr. (4g) and (5g) Register January 2004 No. 577, eff. 2-1-04; CR 05-026: am. (1m), r. (4g), (4m), (5g) and (6b) Register September 2005 No. 597, eff. 10-1-05; CR 15-096: r. (1m), (5), am. (6), (9) Register August 2016 No. 728, eff. 9-1-16; CR 22-058: cr. (9m) Register January 2024 No. 817, eff. 2-1-24; CR 24-062: cr. (4m), (4v) Register September 2025 No. 837, eff. 10-1-25; CR 24-093: am. (6a) Register September 2025 No. 837, eff. 10-1-25.

HAS 6.03 Applications for licensure; speech-language pathologist. Every applicant for licensure as a speech-language pathologist shall submit:

(1) An application on a form provided by the board.

Note: Applications are available on the website at dps.wi.gov or by calling (608) 266-2112.

(2) The fee specified in s. 440.05 (1), Stats.

(4) Subject to ss. 111.321, 111.322, and 111.335, Stats., evidence satisfactory to the board that the applicant does not have a conviction record.

(5) Evidence satisfactory to the board that the applicant has satisfied one of the following:

(a) Completed a supervised clinical practicum and received a master’s degree in speech-language pathology from a college or university approved by the board.

(b) Completed education or training that the board determines is substantially equivalent to the requirements under par. (a).

(6) Verification the applicant has satisfied one of the following:

(a) Passed the Praxis Speech-Language Pathologist examination.

(b) Completed education or training that the board determines

is substantially equivalent to passing the NESPA examination that may include verification that the applicant has been granted a certificate of clinical competence in speech-language pathology by ASHA.

(7) Evidence satisfactory to the board that the applicant has satisfied one of the following:

(a) Completed a postgraduate clinical fellowship in speech-language pathology approved by the board.

(b) Completed education or training that the board determines is substantially equivalent to the completion of a postgraduate clinical fellowship in speech-language pathology.

History: Cr. Register, May, 1993, No. 449, eff. 6-1-93; emerg. am. (6), eff. 12-6-93; am. (6), Register, April, 1994, No. 460, eff. 5-1-94, r. (3), Register, July, 1998, No. 511, eff. 8-1-98; CR 01-043: am. (5), r. and recr. (6), Register October 2001 No. 550, eff. 11-1-01; CR 05-026: renum. (7) to be (7) (intro.), cr. (7) (a) and (b) Register September 2005 No. 597, eff. 10-1-05; CR 15-096: am. (6) (intro.), (a) Register August 2016 No. 728, eff. 9-1-16.

HAS 6.04 Applications for licensure; audiologist.

Every applicant for licensure as an audiologist shall submit:

(1) An application on a form provided by the board.

Note: Applications are available on the website at dps.wi.gov or by calling (608) 266-2112.

(2) The fee specified in s. 440.05 (1), Stats.

(4) Subject to ss. 111.321, 111.322 and 111.335, Stats., evidence satisfactory to the board that the applicant does not have a conviction record.

(5) Evidence satisfactory to the board that the applicant has completed a supervised clinical practicum and satisfied one of the following:

(a) Possesses a doctoral degree in audiology from a college or university in an accredited academic program. The doctoral degree program shall consist of not less than 3 years of educational course work and not less than 12 months of clinical rotation or externship.

(b) Evidence satisfactory to the examining board that the applicant has completed education or training that the board determines is substantially equivalent to the requirement under par. (a).

(6) Verification the applicant has satisfied one of the following:

(a) Passed the Praxis Audiology examination.

(b) Completed education or training that the board determines is substantially equivalent to passing the Praxis Audiology examination.

(8) Evidence satisfactory to the board that the applicant has passed the practical examination required under s. 459.26 (2) (b), Stats., or has completed education or training that the board determines is substantially equivalent to the completion of the examination.

History: Cr. Register, May, 1993, No. 449, eff. 6-1-93; r. (3), am. (7), Register, July, 1998, No. 511, eff. 8-1-98; cr. (8), Register, February, 1999, No. 518, eff. 3-1-99; CR 01-043: am. (5) and (8), r. and recr. (6) and (7), Register October 2001 No. 550, eff. 11-1-01; CR 15-096: am. (5), (6) (intro.), (a), consol. (6) (b) (intro.) and 1. and renum. (6) (b) and am., r. (6) (b) 2., (7) Register August 2016 No. 728, eff. 9-1-16; CR 22-059: am. (6) (b) Register March 2024 No. 819, eff. 4-1-24.

HAS 6.05 Applications for compact privilege. Every applicant for compact privilege as a speech-language pathologist or audiologist shall meet all of the following requirements:

(1) Hold an unencumbered home state license in another state that is party to the compact and satisfies the requirements under s. 459.70 (4), Stats.

(2) Complete the compact application process.

(3) Pay the fee specified in s. 459.71 (2), Stats.

Note: Application instructions for compact privilege may be obtained from the Department of Safety and Professional Services' website at <http://dps.wi.gov>.

Note: CR 24-062: cr. Register September 2025 No. 837, eff. 10-1-25.

HAS 6.07 Reciprocal license. (1) RECIPROCAL LICENSES GENERALLY. (a) *Speech-language pathology.* The board shall grant a license to practice speech-language pathology to an applicant who pays the fee required by s. 440.05 (2), Stats., and provides evidence of all the following:

1. The applicant has a current license to practice speech-language pathology in good standing in another state or territory of the United States.

2. The requirements for licensure in the other state or territory are substantially equivalent to the requirements under s. 459.24 (2), Stats.

(b) *Audiology.* The board shall grant a license to practice audiology to an applicant who pays the fee required by s. 440.05 (2), Stats., and provides evidence of one of the following:

1. The applicant has a current license to practice audiology in good standing in another state or territory of the United States and the requirements for licensure in the other state or territory are substantially equivalent to the requirements under s. 459.24 (3), Stats.

2. The applicant has a current license to practice audiology in good standing in another state or territory of the United States and provides evidence of all the following:

a. The requirements for licensure in the other state or territory are substantially equivalent to the requirements under s. 459.24 (3) (c), (e), and (em), Stats.

b. The applicant has completed a supervised clinical practicum and received a master's degree in audiology from a college or university approved by the examining board or has completed education or training that the examining board determines is substantially equivalent to the completion of those requirements.

(c) *Reciprocal agreements.* A license to practice speech-language pathology or audiology may be granted to applicants according to the terms of a reciprocal agreement the board has entered into with another state or territory.

(2) RECIPROCAL LICENSES FOR SERVICE MEMBERS, FORMER SERVICE MEMBERS, AND THEIR SPOUSES. (a) *Speech-language pathology.* Notwithstanding the requirements in sub. (1) (a), the board shall grant a license to practice speech-language pathology to an applicant who is a service member, former service member, or the spouse of a service member or former service member, as defined in s. 440.09 (1), Stats., who submits all the following:

1. A completed application form with the signature of the applicant and date of signature.

Note: Applications are available on the website at dps.wi.gov or by calling (608) 266-2112.

2. Fees as determined by the department under s. 440.05 (2), Stats.

3. A statement that the applicant resides in this state.

4. Documentation that the applicant is a service member, former service member, or the spouse of a service member or former service member. If an applicant is unable to provide the documentation, the applicant may submit an affidavit to the board stating that the applicant is a service member, former service member, or the spouse of a service member or former service member.

5. Evidence that the individual holds a license, certification, registration, or permit that was granted by a governmental authority in a jurisdiction outside this state that qualifies the individual to perform the acts authorized under the appropriate credential granted by the department or credentialing board.

6. Evidence that the applicant is in good standing with the

governmental authorities in every jurisdiction outside this state that have granted the applicant a license, certification, registration, or permit that qualifies the individual to perform acts authorized under a speech-language pathology license granted by the board.

(b) *Audiology.* Notwithstanding the requirements in sub. (1) (b), the board shall grant a license to practice audiology to an applicant who is a service member, former service member, or the spouse of a service member or former service member, as defined in s. 440.09 (1), Stats., who pays the fee required by s. 440.05 (2), Stats., and submits all the following:

1. A completed application form with the signature of the applicant and date of signature.

Note: Applications are available on the website at dps.wi.gov or by calling (608) 266-2112.

2. Fees as determined by the department under s. 440.05 (2), Stats.

3. A statement that the applicant resides in this state.

4. Documentation that the applicant is a service member, former service member, or the spouse of a service member or former service member. If an applicant is unable to provide the documentation, the applicant may submit an affidavit to the board stating that the applicant is a service member, former service member, or the spouse of a service member or former service member.

5. Evidence that the individual holds a license, certification, registration, or permit that was granted by a governmental authority in a jurisdiction outside this state that qualifies the individual to perform the acts authorized under the appropriate credential granted by the department or credentialing board.

6. Evidence that the applicant is in good standing with the governmental authorities in every jurisdiction outside this state that have granted the applicant a license, certification, registration, or permit that qualifies the individual to perform acts authorized under an audiology license granted by the board.

(c) *Renewal.* 1. A license granted under this subsection expires on the renewal date specified in s. 440.08 (2) (a), Stats., except that if the first renewal date specified in s. 440.08 (2) (a), Stats., after the date on which the license is granted is within 180 days of the date on which the license is granted, the license expires on the 2nd renewal date specified in s. 440.08 (2) (a), Stats., after the date on which the license is granted.

2. The credentialing board shall grant a renewed reciprocal credential to an applicant who pays the renewal fee specified under s. 440.05 (2) and satisfies the requirements that apply for renewing that credential.

History: Cr. Register, May, 1993, No. 449, eff. 6-1-93; CR 01-043: am. (1) (intro) and (c), Register October 2001 No. 550, eff. 11-1-01; CR 15-096: r. and recr. Register August 2016 No. 728, eff. 9-1-16; correction in (1) (intro.), (2) (intro.) made under s. 35.17, Stats., Register August 2016 No. 728, eff. 9-1-16; CR 22-059: r. and recr. Register March 2024 No. 819, eff. 4-1-24; correction in (2) (a) (intro.), (b) (intro.) made under s. 35.17, Stats., Register March 2024 No. 819.

HAS 6.08 Limited permit. (1) A non-resident applicant for a limited permit to practice in association with a licensed speech-language pathologist or licensed audiologist for a period not to exceed 10 days in any calendar year shall submit the application, pay the fee specified in s. 440.05 (6), Stats., and provide evidence of all of the following:

(a) The applicant does not have an arrest or conviction record, subject to ss. 111.321, 111.322, and 111.335, Stats.

(b) Completion of one of the following:

1. The requirements in s. HAS 6.03 (5) for the practice of speech-language pathology.

2. The requirements in s. HAS 6.04 (5) for the practice of audiology.

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(2) A non-resident applicant for a limited permit to practice speech-language pathology or audiology, who holds a current speech-language pathologist or audiologist license in another state or territory of the United States which has requirements determined by the board to be substantially equivalent to the requirements under s. 459.24 (2) or (3), Stats., shall submit the application, pay the fee specified in s.440.05 (6), Stats., and provide evidence the applicant holds a current license in good standing. The limited permit shall be valid for a period not to exceed 45 days in any calendar year.

History: Cr. Register, May, 1993, No. 449, eff. 6-1-93; am. (1) (b) and (2) (b), Register, January, 1994, No. 457, eff. 2-1-94; r. (1) (c), cr. (1) (d) and (e), am. (2) (b) and (3), Register, July, 1998, No. 511, eff. 8-1-98; am. (2) (b), Register, February, 1999, No. 518, eff.3-1-99; CR 01-043: r. and recr. (1) (e) 2., am. (2) (b), (c) and (3), Register October 2001 No. 550, eff. 11-1-01; CR 15-096: r. and recr. Register August 2016 No. 728, eff. 9-1-16; correction in (1) (intro.), (2) made under s. 35.17, Stats., Register August 2016 No. 728.

HAS 6.085 Accommodations relating to a disability. A qualified applicant with a disability shall be provided with reasonable accommodations requested in connection with the completion of an application for a credential.

History: Cr. Register, July, 1998, No. 511, eff. 8-1-98.

Subchapter II — Temporary Licensees

HAS 6.09 Definitions. In this subchapter and in ch. 459, Stats.:

(1) “Hardship” means serious illness or some other personal adversity, as determined by the board.

(1m) “Sufficient cause” means illness or other hardship.

(2) “Supervision” means any of the following:

(a) A face-to-face meeting, at least monthly, between the supervisor and the temporary licensee and other on-going communications by mail, telephone, pager, e-mail or other electronic means.

(b) On-site, in-view observation and guidance by the supervisor while an assigned activity is performed by the temporary licensee.

History: CR 01-043: Cr. Register October 2001 No. 550, eff. 11-1-01; CR 05-026: renum. (1) to be (1m), cr. (1) Register September 2005 No. 597, eff. 10-1-05; CR 15-096: r. (3) Register August 2016 No. 728, eff. 9-1-16.

HAS 6.10 Temporary licenses. (1) **SPEECH-LANGUAGE PATHOLOGY.** (a) Before commencing a postgraduate clinical fellowship in speech-language pathology an applicant shall obtain a temporary license to practice under the supervision of a licensed or compact privilege holding speech-language pathologist by submitting all the following:

1. An application and fee specified in s. 440.05 (6), Stats.

2. Evidence the applicant does not have an arrest or conviction record, subject to ss. 111.321, 111.322, and 111.335, Stats.

3. Evidence the applicant has completed one of the following:

a. A supervised clinical practicum and received a master’s degree in speech-language pathology from a college or university approved by the board.

b. Education or training that the board determines is substantially equivalent to the completion of the supervised clinical practicum and master’s degree in speech-language pathology.

4. Evidence of the applicant is registered to take the next available Praxis Speech-Language Pathology examination or has passed the Praxis Speech-Language Pathology examination or has completed education or training that the board determines is substantially equivalent to passing the examination.

(b) A temporary license to practice speech-language pathol-

ogy is valid for 18 months. A temporary license may be renewed once by the board.

(c) Notwithstanding par. (b), a temporary license to practice speech-language pathology shall terminate in 90 days if an applicant fails to take the next available examination for reasons other than inaction by the examining board or hardship.

(d) A person holding a temporary license to practice speech-language pathology shall be supervised face-to-face, at least monthly, by a licensed or compact privilege holding speech-language pathologist. The person holding the temporary license shall have the supervisor, once a month, provide written approval in the client files of the clinical services provided.

(2) AUDIOLOGY. (a) A temporary license to practice audiology may be granted by submitting of all of the following:

1. An application and fee specified in s. 440.05 (6), Stats.
2. Evidence the applicant does not have an arrest or conviction record, subject to ss. 111.321, 111.322, and 111.335, Stats.
3. Evidence the applicant has completed a supervised clinical practicum and one of the following:
 - a. Possesses a doctoral degree in audiology from an accredited academic institution approved by the board. The doctoral degree program shall consist of not less than 3 years of educational course work and not less than 12 months of clinical rotation or externship.
 - b. Education or training that the board determines is substantially equivalent to the completion of the requirement under subd. 3. a.
4. Evidence the applicant has passed the Praxis Audiologist examination.

(b) A temporary license to practice audiology is valid for 6 months. A temporary license may be renewed once by the board, for a time period to allow the applicant time to take the next available examination and receive the results of the examination, if one of the following occurs:

1. The applicant fails the practical exam required under s. 459.26 (2) (b), Stats., and applies to take the next available examination.
2. The applicant shows to the satisfaction of the examining board sufficient cause for the renewal.

History: CR 01-043: cr. Register October 2001 No. 550, eff. 11-1-01; CR 05-026: am. (1) (intro.) and (2), renum. (3) to be (6), cr. (3) to (5) Register September 2005 No. 597, eff. 10-1-05; CR 15-096: r. and recr. Register August 2016 No. 728, eff. 9-1-16; CR 24-062: am. (1) (a) (intro.), (d) Register September 2025 No. 837, eff. 10-1-25.

HAS 6.12 Use of titles. An individual who holds a temporary license under s. 459.24 (6), Stats., may use the title “audiology intern,” “speech-language pathology intern,” “clinical fellow in audiology,” or “clinical fellow in speech-language pathology.”

History: CR 01-043: cr. Register October 2001 No. 550, eff. 11-1-01.

HAS 6.13 Discipline. Temporary licensees and speech-language pathologists and audiologists who supervise temporary licensees may be subject to discipline under s. HAS 6.18.

History: CR 01-043: cr. Register October 2001 No. 550, eff. 11-1-01.

Subchapter III — Unlicensed Individuals

HAS 6.14 Definitions. In this chapter and in ch. 459, Stats.:

(1) (a) “Assist in the practice of speech-language pathology” means providing speech-language pathology services, while under direct supervision, that include any of the following:

1. Assisting the speech-language pathologists with speech-language screenings.

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2. While in the presence of the speech-language pathologist, providing assistance during client evaluations.

3. Helping with informal documentation such as taking a written language sample; organizing test materials; preparing treatment materials; developing communication boards and performing assigned clerical duties.

4. Scheduling activities, preparing charts, records, graphs or displaying data related to client performance.

5. Performing calibration and regular maintenance of equipment.

6. Participating in research projects, in-service training and public relations programs.

7. While in the presence of the speech-language pathologist, providing assistance during a treatment session conducted by the speech-language pathologist that may include any of the following:

- a. Structured speech-language drills; oral motor exercises; practice and reinforcement of established speech-language skills and applications to communication activities of daily living.

- b. Informal documentation of the client’s response to treatment.

8. Providing treatment to clients selected by the speech-language pathologist by adhering to the treatment plans established by the speech-language pathologist who is available on site for consultation, as needed.

(b) “Assist in the practice of speech-language pathology” does not include any of the following:

1. Performing formal or informal speech-language pathology evaluations.

2. Interpreting screening or test results.

3. Participating in client conferences or interdisciplinary team meetings or communicating with a client’s family or other individuals outside of the presence of the supervising speech-language pathologist unless authorized by the speech-language pathologist.

4. Writing evaluation consultation reports.

5. Counseling or consulting with the client, the client’s family or other individuals regarding the client’s status or service.

6. Writing, developing or modifying a client’s individualized treatment plan.

7. Deviating from the treatment plan.

8. Working with clients without direct supervision by the speech-language pathologist.

9. Signing formal client documents such as evaluations or progress notes.

10. Selecting clients for service or discharging clients from service.

11. Disclosing confidential client information to anyone other than the supervising speech-language pathologist unless authorized by the supervising speech-language pathologist.

12. Referring a client to another health care provider.

13. Representing himself or herself as a speech-language pathologist.

14. Using a checklist to tabulate results of feeding or swallowing evaluations.

15. Demonstrating swallowing strategies or precautions to a client, the family of a client or staff.

(2) (a) “Assist in the practice of audiology” means providing audiology services that include any of the following:

1. Conducting hearing screenings including pure tone thresholds.

2. Servicing hearing instruments including applying lubrication, making tube changes on ear molds, cleaning and repairing cases or ear mold surfaces, checking battery status and returning hearing instruments to clients after servicing.

3. Preparing informal documentation of clients' responses to treatment or service.

4. Performing biological checks, calibrations and regular maintenance of equipment.

5. Preparing charts and records, scheduling activities and performing assigned clerical duties.

(b) "Assist in the practice of audiology" does not mean any of the following:

1. Performing diagnostic audiological evaluations.
2. Interpreting screening or test results.
3. Writing evaluation consultation reports.
4. Providing counseling to the client or the client's family.
5. Signing formal client documents including evaluations and progress notes.

6. Disclosing confidential client information unless authorized by the supervising audiologist.

7. Referring a client to another health care provider.

(3) "Direct supervision of unlicensed individuals" means:

(a) For purposes of monitoring unlicensed individuals who assist in the practice of speech-language pathology, providing direct observation and supervision of the clinical services provided by the individual to clients at least 50% of client contact time during the first 90 days of employment and no less than 10% thereafter. Direct supervision shall be scheduled and documented. Documentation of direct supervision shall include all of the following:

1. Identifying specific roles and tasks for the individual.
2. Ensuring that the tasks performed by the individual do not require the exercise of professional judgment or entail interpretation of results or the development or modification of treatment plans.
3. Providing appropriate training that is competency-based and specific to job performance.
4. Maintaining a record of direct supervision provided by the speech-language pathologist over the unlicensed individual who assists in the practice of speech-language pathology.

(b) For purposes of monitoring unlicensed individuals who assist in the practice of audiology, providing comprehensive, periodic and documented supervision that includes:

1. Identifying specific roles and tasks for the individual.
2. Ensuring that the tasks performed by the individual do not require the exercise of professional judgment or entail interpretation of results or the development or modification of treatment plans.

3. Providing appropriate training that is competency-based and specific to job performance.

(4) "Full-time equivalent individual" means an unlicensed individual who, alone or in conjunction with other unlicensed individuals, assists in the practice of speech-language pathology or audiology for a combined total of 40 hours per week.

History: CR 01-043: cr. Register October 2001 No. 550, eff. 11-1-01; CR 03-025: am. (1) (a) 1. and 2., (b) 5. and 7., (2) (a) 2., (3) (a) (intro.), and 4., renum. (1) (a) 2. a. to d. and 3. (intro.) to be (1) (a) 3., 4., 5., 6. and 7., renum. and am. (1) (a) 4. to be (1) (a) 8., cr. (1) (b) 13., 14. and 15. Register January 2004 No. 577, eff. 2-1-04.

HAS 6.15 Direct supervision. (1) An unlicensed individual may assist in the practice of speech-language pathology or audiology only under the direct supervision of a speech-language pathologist or audiologist, as appropriate.

Published under s. 35.93, Stats. Updated on the first day of each month. Entire code is always current. The Register date on each page is the date the chapter was last published.

(2) For purposes of supervising unlicensed individuals who assist in the practice of speech-language pathology or audiology:

(a) A speech-language pathologist may supervise up to 2 full-time equivalent individuals at any given time.

(b) Except as provided in par. (c), an audiologist may supervise up to 5 full-time equivalent individuals at any given time.

(c) In industrial settings, an audiologist may supervise up to 10 full-time equivalent individuals at any given time.

History: CR 01-043: cr. Register October 2001 No. 550, eff. 11-1-01.

HAS 6.16 Prohibited practice and use of titles. No person may engage in the practice of speech-language pathology or use the title "speech-language pathologist" or any similar title or engage in the practice of audiology or use the title "audiologist", "clinical audiologist" or any similar title, unless the person holds a current speech-language pathologist or audiologist license or compact privilege, as appropriate, granted by the board.

History: CR 01-043: cr. Register October 2001 No. 550, eff. 11-1-01; CR 24-062: am. Register September 2025 No. 837, eff. 10-1-25.

HAS 6.17 Discipline. A speech-language pathologist or audiologist who supervises an unlicensed individual may be subject to discipline under s. HAS 6.18.

History: CR 01-043: cr. Register October 2001 No. 550, eff. 11-1-01.

Subchapter IV — Discipline

HAS 6.175 Definitions. In this subchapter and in subchapter II of ch. 459, Stats.:

(1) "Cerumen management" means the removal of cerumen from the external auditory canal by the utilization of methods and techniques performed in accordance with minimum standards and procedures established in the audiological profession.

(1m) "Deceptive advertising" means creating, using, or promoting the use of any advertising material, promotional literature, testimonial, guarantee, warranty, label, brand, insignia, or other representation, however disseminated or published, which is misleading, false, or untruthful.

(2) "Full terms of sale" means the conditions of a sale agreed to by an audiologist and the purchaser of a hearing instrument.

(3) "Personal guarantee" means a promise made by an audiologist to a hearing instrument purchaser to provide the minimum product warranty offered by a manufacturer.

(4) "Sell" or "sale" has the meaning given in s. 459.20 (3f), Stats.

(5) "Unprofessional conduct" means the violation of any standard of professional behavior, which through experience, state statute or administrative rule has become established in the practice of speech-language pathology or audiology.

History: CR 05-026: cr. Register September 2005 No. 597, eff. 10-1-05; CR 12-050: cr. (1m) Register August 2013 No. 692, eff. 9-1-13.

HAS 6.18 Grounds for discipline. (1) The board may reprimand a speech-language pathologist, audiologist, temporary licensee or a permittee, or deny, limit, suspend or revoke a license, compact privilege, or permit, if it finds that the applicant, licensee, compact privilege holder, or permittee has done any of the following:

(a) Made a material misstatement in an application for a license, compact privilege, or permit or for renewal of a license.

(b) Engaged in conduct in the practice of speech-language pathology or audiology which evidences a lack of knowledge or ability to apply professional principles or skills.

(c) Subject to ss. 111.321, 111.322 and 111.335, Stats., been

convicted of an offense the circumstances of which substantially relate to the practice of speech-language pathology or audiology.

- (d) Engaged in deceptive advertising.
 - (e) Advertised, practiced, or attempted to practice under another individual's name.
 - (f) Subject to ss. 111.321, 111.322 and 111.34, Stats., practiced speech-language pathology or audiology while the person's ability to practice was impaired by alcohol or other drugs.
 - (g) Violated ch. 459, Stats., subchapter II, or any rule promulgated by the board under that subchapter.
 - (h) Engaged in unprofessional conduct.
- (2)** In this subchapter and in s. 459.34 (2) (h), Stats., the following, without limitation because of enumeration, are violations of standards of professional behavior that constitute unprofessional conduct:
- (a) Subject to ss. 111.321, 111.322 and 111.34, Stats., practicing or attempting to practice speech-language pathology or audiology while the person's ability to practice is impaired by a mental or emotional disorder.
 - (b) Using the title "speech-language pathologist," "audiologist" or any similar title unless the individual holds a current speech-language pathologist or audiologist license or compact privilege granted under s. 459.24 (2), (3), or (3e), Stats.
 - (c) Violating the conditions or limitations placed upon a license, compact privilege, or permit by the board.
 - (d) Engaging in conduct likely to deceive, defraud, or harm an individual or the public in the course of the practice of speech-language pathology or audiology.
 - (e) Having a license, compact privilege, certificate, permit or registration issued by another jurisdiction to practice as a speech-language pathologist or audiologist limited, suspended or revoked.
 - (f) Aiding or abetting an unlicensed person, knowingly conspiring with an unlicensed person, or allowing one's license or compact privilege to be used by an unlicensed person to evade the use of a title prohibited under s. 459.24 (1) or (1m), Stats.
 - (g) Engaging in sexual intimacies in connection with the practice of speech-language pathology or audiology.
 - (h) Failing to fully inform persons served of the nature and possible adverse effects of services rendered and products dispensed.
 - (i) Failing to evaluate the effectiveness of services rendered or products dispensed.
 - (j) Providing services or dispensing products when benefits cannot reasonably be expected.
 - (k) Guaranteeing the results of any treatment or procedure, directly or by implication, except that a reasonable statement of prognosis may be made.
 - (L) Evaluating or treating speech, language, or hearing disorders except in a professional relationship.
 - (m) Treating solely by correspondence.
 - (n) Failing to maintain adequate records of professional services rendered and products dispensed for a period of 5 years.
- Note:** Speech-language pathologists and audiologists are also required to maintain patient health care records in accordance with ss. 146.81 to 146.84, Stats.
- (o) Failing to provide access to records of professional services rendered and products dispensed when requested by the board or its representative in connection with an investigation of a complaint filed against the applicant, licensee, compact privilege holder, or permittee.
 - (p) Failing to record all of the following information in each client record:
 1. The name of the licensee or compact privilege holder.

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2. The date of entry of pertinent information.
 3. Information sufficiently legible to allow interpretation by other individuals for the benefit of the client.
 - (q) Misrepresenting diagnostic information, services rendered, or products dispensed or engaging in any scheme to defraud in connection with obtaining reimbursement.
 - (r) Using persons in research or as the subject of a teaching demonstration without obtaining their informed consent.
 - (s) Failing to practice speech-language pathology or audiology within the scope of the licensee's or compact privilege holder's competence, education, training and experience.
 - (t) Delegating the provision of clinical services to an unlicensed individual for whom the licensee or compact privilege holder does not provide direct supervision.
 - (u) Delegating the provision of clinical services to a temporary licensee for whom the licensee or compact privilege holder does not provide supervision.
 - (v) Knowingly permitting any professional staff or unlicensed individual to provide clinical services that exceed that person's competence, education, training and experience.
 - (w) Failing to assign credit to persons who have contributed to clinical services, a publication, presentation or product in proportion to their contribution.
 - (x) Violating any federal or state statute, rule or regulation that relates to the practice of speech-language pathology or audiology, as appropriate.
- (3)** In addition to the bases for unprofessional conduct set forth under sub. (2), the board may reprimand an audiologist, or deny, limit, suspend or revoke a license, compact privilege, or permit, if it finds that the applicant, licensee, compact privilege holder, or permittee has engaged in the following unprofessional conduct:
- (a) Violated any federal or state statute, rule or regulation that relates to the practice of fitting and dealing in hearing aids.
 - (b) Failed to conduct a direct observation of the ear canal of a person for whom a hearing aid is purchased.
 - (c) Sold a hearing aid for use by a person who was not given tests by a hearing instrument specialist or an audiologist licensed under ch. 459, Stats., or in another state using appropriate procedures and instrumentation or without proper measurement of the functional intensity and range of the person's hearing.
 - (d) Failed to calibrate audiometric equipment at least once every 12 months.
 - (e) Failed to maintain adequate records of certification of calibrations of audiometric equipment for a period of 5 years or failed to provide access to those records when requested by the board or its representative.
 - (f) Failed to clearly state the full terms of sale on a receipt, as required in s. 459.30 (2), Stats., or failed to comply with those terms. The full terms of sale shall include all of the following:
 1. The amount and method of payment.
 2. The date and place of delivery.
 3. The terms of any personal guarantee.
 4. The nature and duration of the trial period and extension, if any.
 5. The refund policy and amount, if any.
 6. The product return and exchange policy, if any.
 7. The product repair policy, if any.
 - (g) Failed to perform cerumen management in a competent manner.

History: CR 01-043: cr. Register October 2001 No. 550, eff. 11-1-01; CR 03-025: cr. (1) (h), (2) (d), (e) and (f) Register January 2004 No. 577, eff. 2-1-04; CR 05-026: renum. (2) and (3) to be (3) and (2) and am. Register September 2005 No.

597, eff. 10-1-05; CR 112-050: am. (1) (d) Register August 2013 No. 692, eff. 9-1-13; correction in (3) (f) made under s. 13.92 (4) (b) 7., Stats., Register January 2025

No. 829; **CR 24-062: am. (1) (intro.), (a), (2) (b), (c), (e), (f), (o), (p) 1., (s), (t), (u), (3) (intro.) Register September 2025 No. 837, eff. 10-1-25.**

**Hearing and Speech Examining Board
Rule Projects (updated 1/16/26)**

Clearinghouse Rule Number	Scope #	Scope Expiration	Code Chapter Affected	Relating clause	Current Stage	Next Step
25-044	020-24	08/12/2026	HAS 1, 4, 5, and 9	Cerumen Management	Adoption Order pending submission for notification to the Legislature and for publication.	Publication; Rule Effective Date TBD
Not Assigned Yet	022-25	10/14/2027	HAS 1 and 6 to 8	Renewal and Reinstatement	Drafting	Board approval of Preliminary Rule Draft
Not Assigned Yet	054-25	02/25/2028	HAS 6	Audiologist Practical Examination	Drafting	Board approval of Preliminary Rule Draft

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Michael Harris		2) Date when request submitted: 2/23/2026	
		Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Hearing and Speech Examining Board			
4) Meeting Date: 3/3/2026	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Assembly Bill 820 – relating to audiology licensure and the Hearing and Speech Examining Board	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session		8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: N/A
10) Describe the issue and action that should be addressed: Board member Michael Harris requested Board review of this bill.			
11) Authorization			
Tom Ryan		2/23/2026	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	

State of Wisconsin



2025 - 2026 LEGISLATURE

LRB-5698/1
JPC&MED:cdc&skw

2025 ASSEMBLY BILL 820

January 6, 2026 - Introduced by Representatives DUCHOW, SUBECK, BILLINGS, DESMIDT, DITTRICH, DONOVAN, DOYLE, GOEBEN, GOODWIN, KIRSCH, KNODL, O'CONNOR, PALMERI, SINICKI, STUBBS and UDELL, cosponsored by Senators CABRAL-GUEVARA and RATCLIFF. Referred to Committee on Regulatory Licensing Reform.

1 **AN ACT to repeal** 459.24 (3) (em), 459.26 (2) (b), 459.26 (2) (c) and 459.26 (3); **to**
2 **renumber and amend** 459.20 (2); **to amend** 15.405 (6m) (a), 15.405 (6m) (e),
3 459.24 (6) (b) 1. and (c) and 459.28 (1) (b) 1.; **to create** 459.20 (3o) (a) 2. a., b.
4 and c. and 459.20 (3o) (b) and (c) of the statutes; **relating to:** the practice of
5 audiology, licensure of audiologists, the composition of the Hearing and
6 Speech Examining Board, and repealing an administrative rule related to the 7 practical
 examination of audiologists.

Analysis by the Legislative Reference Bureau

Under current law, no person may engage in the practice of audiology unless the person holds a current audiologist license granted by the Hearing and Speech Examining Board. "Audiology" is defined under current law to mean applying principles, methods or procedures of prevention, identification, evaluation, consultation, intervention, instruction or research related to hearing, vestibular function, or any abnormal condition related to tinnitus, auditory

sensitivity, acuity, function or processing, speech, language or other aberrant behavior resulting from hearing loss. "Audiology" also includes engaging in the practice of ordering, fitting, and dealing in hearing aids.

SECTION 1

To be granted an audiologist license, under current law, an individual must satisfy certain criteria including 1) submitting evidence that he or she has completed a supervised clinical practicum, 2) submitting evidence that he or she has passed examinations selected or approved by the board or has completed education or training that the board determines is substantially equivalent, 3) passing an examination administered by the board that consists of practical tests of proficiency in certain techniques that pertain to the fitting of hearing aids, and 4) submitting evidence that he or she has completed a postgraduate clinical fellowship in audiology approved by the board or has completed education or training that the board determines is substantially equivalent. Currently, the board consists of 10 members appointed for four-year terms: three licensed hearing instrument specialists, one otolaryngologist, two licensed audiologists, two speech-language pathologists, and two public members, one of which must be a hearing aid user.

This bill makes several changes to the definition of the practice of audiology, the requirements for licensure as an audiologist, and the composition of the board. First, the bill amends the definition of audiology to provide that the practice of audiology also includes the diagnosis, management, and treatment of auditory or vestibular conditions. The bill further provides that the practice of audiology includes engaging in prescribing, ordering, selling, dispensing, and externally fitting hearing aids, sound processors, and cochlear implants. The bill excludes from the practice of audiology certain practices including surgery that uses an instrument, including a laser, scalpel, needle, cautery, cryoprobe, or suture in which human tissue is cut, burned, vaporized, removed, or otherwise permanently altered by mechanical means, laser, ionization, radiation, ultrasound, or other means. Second, the bill eliminates the requirement that an individual applying for a license as an audiologist complete an examination that consists of practical tests of proficiency in techniques that pertain to the fitting of hearing aids but maintains all other requirements for licensure under current law. Third, the bill repeals a provision permitting rules promulgated by the board to designate that a temporary license to practice audiology terminates if an applicant fails to take an examination required for initial licensure under current law. Finally, the bill reduces the membership on the board from 10 members to nine members by reducing the number of positions provided for licensed hearing instrument specialists from three to two. The bill also provides that of the two public members on the board, one of which must be either a hearing aid user, an osseo-integrated device user, or a cochlear implant user.

For further information see the state fiscal estimate, which will be printed as an appendix to this bill.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

1 **SECTION 1.** 15.405 (6m) (a) of the statutes is amended to read:

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LRB-5698/1

JPC&MED:cdc&skw **SECTION 1**

ASSEMBLY BILL 820

1 15.405 **(6m)** (a) ~~Three~~ Two hearing instrument specialists licensed under
2 subch. I of ch. 459.

3 **SECTION 2.** 15.405 (6m) (e) of the statutes is amended to read:

4 15.405 **(6m)** (e) Two public members. One of the public members shall be a 5 hearing
aid user, an osseo-integrated device user, or a cochlear implant user. 6 **SECTION 3.** 459.20

(2) of the statutes is renumbered 459.20 (3o) (a) and 7 amended to read:

8 459.20 **(3o)** (a) ~~“Audiology”~~ “Practice of audiology” means all of the following:

9 1. Applying principles, methods, or procedures of prevention, ~~identification,~~
10 evaluation, diagnosis, management, and treatment of auditory or vestibular
11 conditions, including consultation, intervention, instruction or research related to
12 hearing, vestibular function, or any abnormal condition related to tinnitus,
13 auditory sensitivity, acuity, function or processing, speech, language or other 14 aberrant
behavior resulting from hearing loss of the human auditory system. 15 2. Engaging in the
practice of prescribing, ordering, selling, dispensing, or 16 externally fitting, ~~and dealing in~~
17 hearing aids. any of the following:

17 **SECTION 4.** 459.20 (3o) (a) 2. a., b. and c. of the statutes are created to read: 18 459.20 **(3o)** (a) 2. a.

Prescription hearing aids or over-the-counter hearing

19 aids.

20 b. Nonsurgical external units that attach to osseo-integrated devices for the 21 correction or
relief of a condition for which osseo-integrated devices are worn. 22 c. Cochlear implants for
the correction or relief of a condition for which

23 cochlear implants are worn.

24 **SECTION 5.** 459.20 (3o) (b) and (c) of the statutes are created to read:

SECTION 5

1 459.20 **(3o)** (b) "Practice of audiology" includes all of the following:

2 1. Conducting health screenings.

3 2. Removal of cerumen from the external auditory canal that is not impacted 4 to the
point that removal requires anesthesia.

5 3. Removal of a foreign body from the external auditory canal that is not 6 impacted to the point that
removal requires anesthesia.

7 4. Ordering of cultures and blood work testing as it relates to the auditory or 8 vestibular
conditions in the human ear.

9 5. Ordering and performing of in-office, nonradiographic scanning or imaging
10 of the external auditory canal and the ordering of radiographic imaging for
11 auditory or vestibular conditions in the human ear.

12 6. Ordering of genetic testing for auditory or vestibular conditions.

13 7. Ordering of prescription medication for the treatment of conditions of the
14 external ear or the external auditory canal.

15 (c) "Practice of audiology" does not include any of the following:

16 1. Surgery using an instrument, including a laser, scalpel, needle, cautery,

17 cryoprobe, or suture in which human tissue is cut, burned, vaporized, removed, or

18 otherwise permanently altered by mechanical means, laser, ionization, radiation,
19 ultrasound, or other means.

20 2. Osseo-integrated device surgery.

21 3. Cochlear implant surgery.

22 4. Preparation, operation, performance, or interpretation of radiographic
23 imaging.

24 **SECTION 6.** 459.24 (3) (em) of the statutes is repealed.

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JPC&MED:cdc&skw **SECTION 7**

ASSEMBLY BILL 820

1 **SECTION 7.** 459.24 (6) (b) 1. and (c) of the statutes are amended to read:

2 459.24 **(6)** (b) 1. Upon application, the examining board may grant a
3 temporary license to practice audiology during the completion of the postgraduate
4 fellowship required under sub. (3) (f) if the applicant practices under the
5 supervision of an audiologist licensed under sub. (3); and satisfies the requirements
6 under sub. (3) (a) to (d); ~~and has submitted an application to take the next available~~
7 ~~examinations for licensure as an audiologist under s. 459.26 (2) (b).~~ No license may 8 be
issued under this paragraph after December 31, 2009.

9 (c) A temporary license granted under this subsection is valid for a period
10 designated in rules promulgated by the examining board. ~~The rules may designate~~
11 ~~a period that terminates if an applicant fails to take the next available examination~~
12 ~~under s. 459.26 (2) (a) or (b) for reasons other than inaction by the examining board~~
13 ~~or hardship.~~ A temporary license granted under par. (a) may be renewed once by
14 the examining board. ~~A temporary license granted under par. (b) may be renewed~~

15 ~~once by the examining board if the applicant fails an examination for audiologist~~
16 ~~licensure under s. 459.26 (2) (b) and applies to take the next available examination~~
17 ~~or if the applicant shows, to the satisfaction of the examining board, sufficient cause~~
18 ~~for the renewal.~~ An applicant for a temporary license shall pay the fee specified in
19 s. 440.05 (6).

20 **SECTION 8.** 459.26 (2) (b) of the statutes is repealed.

21 **SECTION 9.** 459.26 (2) (c) of the statutes is repealed.

22 **SECTION 10.** 459.26 (3) of the statutes is repealed.

23 **SECTION 11.** 459.28 (1) (b) 1. of the statutes is amended to read:

24 459.28 **(1)** (b) 1. The requirements for licensure in the other state or territory

SECTION 11

1 are substantially equivalent to the requirements under
s. 459.24 (3) (c), and (e), ~~and~~

2 ~~(em)~~.

3 **SECTION 12.** HAS 6.04 (8) of the administrative code is
repealed.

4 **SECTION 13. Initial applicability.**

5 (1) The treatment of s. 15.405 (6m) (a) first applies on
the date on which the

6 term of any of the members appointed to the hearing
and speech examining board

7 under s. 15.405 (6m) (a) expires.

8 **SECTION 14. Effective date.**

9 (1) This act takes effect on the first day of the 7th month
beginning after

10

publication.

11

(END)



**ASSEMBLY SUBSTITUTE AMENDMENT 1,
TO ASSEMBLY BILL 820**

January 29, 2026 - Offered by Representative DUCHOW.

1 **AN ACT** *to repeal* 459.24 (3) (em), 459.26 (2) (b), 459.26 (2) (c) and 459.26 (3); **to**
2 *renumber and amend* 459.20 (2); **to amend** 459.20 (3g), 459.24 (6) (b) 1. and
3 (c), 459.28 (1) (b) 1. and 459.34 (2) (ce); **to create** 459.20 (3o) (a) 2. a., b. and c.
4 and 459.20 (3o) (b) and (c) of the statutes; **relating to:** the practice of
5 audiology, licensure of audiologists, and repealing an administrative rule
6 related to the practical examination of audiologists.

This substitute amendment differs from 2025 Assembly Bill 820 in the following ways:

1. Removes changes to the composition of the Hearing and Speech Examining Board. Under the substitute amendment, the composition of the board remains as it is under current law.
2. Removes the ordering of prescription medications from the definition of the practice of audiology.
3. Revises one of the grounds for discipline to reference the practice of audiology instead of the practice of ordering, fitting, and dealing in hearing aids.
4. Makes other clarifications to definitions, including that the practice of

audiology does not include using or interpreting laboratory tests or radiographic imaging and that osseointegrated devices and cochlear implants are not considered hearing aids.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

1 **SECTION 1.** 459.20 (2) of the statutes is renumbered 459.20 (3o) (a) and
2 amended to read:

3 459.20 (3o) (a) ~~“Audiology”~~ “Practice of audiology” or “audiology” means all of
4 the following:

5 1. Applying principles, methods, or procedures of prevention, ~~identification,~~
6 evaluation, diagnosis, management, and treatment of auditory or vestibular
7 conditions, including consultation, intervention, instruction or research related to
8 hearing, vestibular function, or any abnormal condition related to tinnitus,
9 auditory sensitivity, acuity, function or processing, speech, language or other
10 aberrant behavior resulting from hearing loss of the human auditory system.

11 2. ~~Engaging in the practice of~~ Prescribing, ordering, selling, dispensing, or
12 externally fitting, and dealing in hearing aids. any of the following:

13 **SECTION 2.** 459.20 (3g) of the statutes is amended to read:

14 459.20 (3g) “Hearing aid” means any wearable or implantable instrument or
15 device designed for or offered for the purpose of aiding or compensating for impaired
16 human hearing and any parts, attachments or accessories of such an instrument or
17 device, except batteries and cords, but does not include instruments or devices
18 described in sub. (3o) (a) 2. b. or c.

19 **SECTION 3.** 459.20 (3o) (a) 2. a., b. and c. of the statutes are created to read:

1 459.20 **(3o)** (a) 2. a. Prescription hearing aids or over-the-counter hearing
2 aids.

3 b. Nonsurgical external units that attach to osseointegrated devices for the
4 correction or relief of a condition for which osseointegrated devices are worn.

5 c. Cochlear implants for the correction or relief of a condition for which
6 cochlear implants are worn.

7 **SECTION 4.** 459.20 (3o) (b) and (c) of the statutes are created to read:

8 459.20 **(3o)** (b) “Practice of audiology” or “audiology” includes all of the
9 following:

10 1. Conducting health screenings related to hearing, balance, and related
11 systems.

12 2. Removing cerumen from the external auditory canal that is not impacted to
13 the point that removal requires anesthesia.

14 3. Removing a foreign body from the external auditory canal that is not
15 impacted to the point that removal requires anesthesia.

16 4. Ordering, but not interpreting, laboratory tests, including cultures,
17 bloodwork, and genetic testing, regardless of specimen type, solely as related to
18 auditory or vestibular conditions.

19 5. Ordering and performing in-office, nonradiographic scanning or imaging of
20 the external auditory canal.

21 6. Ordering, but not interpreting, radiographic imaging solely as related to
22 auditory or vestibular conditions.

23 (c) “Practice of audiology” and “audiology” do not include any of the following:

24 1. Performing surgery using an instrument, including a laser, scalpel, needle,

1 cautery, cryoprobe, or suture in which human tissue is cut, burned, vaporized,
2 removed, or otherwise permanently altered by mechanical means, laser, ionization,
3 radiation, ultrasound, or other means.

4 2. Performing osseo-integrated device surgery.

5 3. Performing cochlear implant surgery.

6 4. Preparing, operating, or performing radiographic imaging.

7 5. Interpreting radiographic imaging.

8 6. Using or interpreting laboratory testing, including cultures, bloodwork, and
9 genetic testing, to diagnose or treat a condition.

10 **SECTION 5.** 459.24 (3) (em) of the statutes is repealed.

11 **SECTION 6.** 459.24 (6) (b) 1. and (c) of the statutes are amended to read:

12 459.24 (6) (b) 1. Upon application, the examining board may grant a
13 temporary license to practice audiology during the completion of the postgraduate
14 fellowship required under sub. (3) (f) if the applicant practices under the
15 supervision of an audiologist licensed under sub. (3), and satisfies the requirements
16 under sub. (3) (a) to (d), ~~and has submitted an application to take the next available~~
17 ~~examinations for licensure as an audiologist under s. 459.26 (2) (b).~~ No license may
18 be issued under this paragraph after December 31, 2009.

19 (c) A temporary license granted under this subsection is valid for a period
20 designated in rules promulgated by the examining board. ~~The rules may designate~~
21 ~~a period that terminates if an applicant fails to take the next available examination~~
22 ~~under s. 459.26 (2) (a) or (b) for reasons other than inaction by the examining board~~
23 ~~or hardship.~~ A temporary license granted under par. (a) may be renewed once by
24 the examining board. ~~A temporary license granted under par. (b) may be renewed~~

1 ~~once by the examining board if the applicant fails an examination for audiologist~~
2 ~~licensure under s. 459.26 (2) (b) and applies to take the next available examination~~
3 ~~or if the applicant shows, to the satisfaction of the examining board, sufficient cause~~
4 ~~for the renewal.~~ An applicant for a temporary license shall pay the fee specified in
5 s. 440.05 (6).

6 **SECTION 7.** 459.26 (2) (b) of the statutes is repealed.

7 **SECTION 8.** 459.26 (2) (c) of the statutes is repealed.

8 **SECTION 9.** 459.26 (3) of the statutes is repealed.

9 **SECTION 10.** 459.28 (1) (b) 1. of the statutes is amended to read:

10 459.28 (1) (b) 1. The requirements for licensure in the other state or territory
11 are substantially equivalent to the requirements under s. 459.24 (3) (c), and (e), ~~and~~
12 ~~(em)~~.

13 **SECTION 11.** 459.34 (2) (ce) of the statutes is amended to read:

14 459.34 (2) (ce) Violated any federal or state statute, rule or regulation that
15 relates to the practice of ~~ordering, fitting, and dealing in hearing aids~~ audiology.
16 This paragraph does not apply to speech-language pathologists.

17 **SECTION 12.** HAS 6.04 (8) of the administrative code is repealed.

18 **SECTION 13. Effective date.**

19 (1) Notwithstanding s. 227.265, this act takes effect on the first day of the 7th
20 month beginning after publication.

21 **(END)**