



**TELECONFERENCE/VIRTUAL
PROFESSIONAL LAND SURVEYOR SECTION
Room 121B, 1400 East Washington Avenue, Madison
Contact: Erin Karow (608) 266-2112
May 11, 2018**

The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Section.

AGENDA

9:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

A. Adoption of Agenda (1-3)

B. Approval of Minutes of April 3, 2018 (4-7)

C. Administrative Updates

- 1) Department Updates
- 2) Board and Staff Updates

D. Deliberation on Items Added After Preparation of Agenda:

- 1) Introductions, Announcements and Recognition
- 2) Election of Officers
- 3) Appointment of Liaison(s)
- 4) Delegation of Authorities
- 5) Administrative Updates
- 6) Education and Examination Matters
- 7) Credentialing Matters
- 8) Practice Matters
- 9) Legislative/Administrative Rule Matters
- 10) Liaison Reports
- 11) Board Liaison Training and Appointment of Mentors
- 12) Informational Items
- 13) Disciplinary Matters
- 14) Presentations of Petitions for Summary Suspension
- 15) Petitions for Designation of Hearing Examiner
- 16) Presentation of Stipulations, Final Decisions and Orders
- 17) Presentation of Stipulations and Interim Orders
- 18) Presentation of Proposed Final Decision and Orders
- 19) Presentation of Interim Orders
- 20) Petitions for Re-Hearing
- 21) Petitions for Assessments

- 22) Petitions to Vacate Orders
- 23) Requests for Disciplinary Proceeding Presentations
- 24) Motions
- 25) Petitions
- 26) Appearances from Requests Received or Renewed
- 27) Speaking Engagement(s), Travel, or Public Relation Request(s)

E. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

F. Credentialing Matters (8-244)

- 1) Application Reviews

G. Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) Disciplinary Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petitions for Summary Suspensions
- 7) Petitions for Designation of Hearing Examiner
- 8) Stipulations, Final Decisions and Order
- 9) Stipulations and Interim Orders
- 10) Administrative Warnings
- 11) Review of Administrative Warnings
- 12) Proposed Final Decision and Orders
- 13) Matters Relating to Costs/Orders Fixing Costs
- 14) Case Closings
- 15) Board Liaison Training
- 16) Proposed Interim Orders
- 17) Petitions for Assessments and Evaluations
- 18) Petitions to Vacate Orders
- 19) Remedial Education Cases
- 20) Motions
- 21) Petitions for Re-Hearing
- 22) Appearances from Requests Received or Renewed

H. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

I. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

J. Open Session Items Noticed Above Not Completed in the Initial Open Session

ADJOURNMENT

NEXT MEETING DATE: AUGUST 22, 2018

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.

**PROFESSIONAL LAND SURVEYORS SECTION
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS AND PROFESSIONAL LAND SURVEYORS
April 3, 2018**

PRESENT: Bruce Bowden, Daniel Fedderly (*via GoToMeeting*), Ruth G. Johnson (*via GoToMeeting/excused at 10:42 a.m.*), Christina Martin (*via GoToMeeting*)

STAFF: Erin Karow, Executive Director; Kimberly Wood, Program Assistant Supervisor-Advanced; and other Department Staff

CALL TO ORDER

Bruce Bowden, Chair, called the meeting to order at 9:00 a.m. A quorum of four (4) members was confirmed.

ADOPTION OF AGENDA

Amendments to the Agenda

- *Closed Session: Under Item “G. Credentialing Matters” ADD: “2) Brian Belcher – Review of Additional Information”*
- *Closed Session: After Item “G. Credentialing Matters” ADD: “Division of Legal Services and Compliance (DLSC) Matters; 1) Monitoring; a. Mark Krause – Requesting Full Licensure”*

MOTION: Christina Martin moved, seconded by Ruth G. Johnson, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF JANUARY 4, 2018

MOTION: Daniel Fedderly moved, seconded by Christina Martin, to approve the minutes of January 4, 2018 as published. Motion carried unanimously.

LEGISLATIVE/ADMINISTRATIVE RULE MATTERS

Scope Statement for A-E 7, Relating to Minimum Standards for Property Surveys

MOTION: Christina Martin moved, seconded by Daniel Fedderly, to authorize the Chair to work with Department Staff to collect recommendations for amendments to A-E 7, relating to minimum standards for property surveys. Motion carried unanimously.

DELIBERATION ON ITEMS ADDED AFTER PREPARATION OF AGENDA

Delegation of Authorities

Delegation of Authority to DSPS When Rule and Statute Criteria is Met

MOTION: Daniel Fedderly moved, seconded by Christina Martin, to rescind the motion made at the 1/4/2018 delegating credentialing authority to DSPS to act upon applications that meet the criteria of Rule and Statute and thereby would not need further Section or Section liaison review. Motion carried. Abstained: One

Delegation of Authority to Credentialing Liaison

MOTION: Daniel Fedderly moved, seconded by Christina Martin, to rescind the motion made at the 1/4/2018 delegating authority to the Credentialing Liaisons to make all credentialing decisions. Motion carried unanimously.

Delegation of Authority to Credentialing Liaison (Exempting Denial Decisions to Full Section)

MOTION: Daniel Fedderly moved, seconded by Christina Martin, to delegate authority to the Credentialing Liaison(s) to address all issues related to credentialing matters except potential denial decisions which should be referred to the full Section for final determination. Motion carried unanimously.

(Ruth G. Johnson was excused at 10:42 a.m.)

CLOSED SESSION

MOTION: Christina Martin moved seconded by Daniel Fedderly, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Bruce Bowden, Chair, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Bruce Bowden-yes; Daniel Fedderly-yes; and Christina Martin-yes. Motion carried unanimously.

The Section convened into Closed Session at 10:44 a.m.

RECONVENE TO OPEN SESSION

MOTION: Christina Martin moved, seconded by Daniel Fedderly, to reconvene in Open Session. Motion carried unanimously.

The Section reconvened into Open Session at 11:51 a.m.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION,
IF VOTING IS APPROPRIATE**

MOTION: Daniel Fedderly moved, seconded by Christina Martin, to affirm all Motions made and Votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)

DELIBERATION ON CREDENTIALING MATTERS

Application Reviews

Steven Arnold

MOTION: Christina Martin moved, seconded by Daniel Fedderly, to approve the application of Steven Arnold, once all requirements are met. Motion carried unanimously.

Scott Anderson

MOTION: Christina Martin moved, seconded by Daniel Fedderly, to approve the application of Scott Anderson, once all requirements are met. Motion carried unanimously.

Rebecca Desrochers

MOTION: Daniel Fedderly moved, seconded by Christina Martin, to approve the application of Rebecca Desrochers, once all requirements are met. Motion carried unanimously.

Carlo Ferretti

MOTION: Daniel Fedderly moved, seconded by Christina Martin, to approve the application of Carlo Ferretti, once all requirements are met. Motion carried unanimously.

Michael Fischer

MOTION: Daniel Fedderly moved, seconded by Christina Martin, to issue an intent to deny the application of Michael Fischer, unless the applicant submits proof of meeting the experience requirements pursuant to Wis. Stat. s. 443.06(1) and Wis. Admin. Code A-E 6.03(1)(a)2.b. and 6.03(1)(a)2.c.. Motion carried unanimously.

Brian Belcher – Review of Additional Information

MOTION: Daniel Fedderly moved, seconded by Christina Martin, to approve the application of Brian Belcher, once all requirements are met. Motion carried unanimously.

DIVISION OF LEGAL SERVICES AND COMPLIANCE MATTERS

Monitoring

Mark Krause – Requesting Full Licensure

MOTION: Bruce Bowden moved, seconded by Christina Martin, to grant the request of Mark Krause for full licensure. Motion carried unanimously.

OPEN SESSION ITEMS NOTICED ABOVE NOT COMPLETED IN THE INITIAL OPEN SESSION

Legislative/Administrative Rule Matters

Update on Pending Legislation and Pending and Possible Rulemaking Projects

MOTION: Christina Martin moved, seconded by Daniel Fedderly, to request DSPS staff draft a Scope Statement revising A-E 6, relating to Professional Land Surveyor Licensure, and delegate the Chair to approve the Scope Statement for submission to the Rules Committee and A-E Board. Motion carried unanimously.

ADJOURNMENT

MOTION: Christina Martin moved, seconded by Daniel Fedderly, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:02 p.m.

DRAFT