



**VIRTUAL/TELECONFERENCE
MEDICAL EXAMINING BOARD**
Virtual, 4822 Madison Yards Way, Madison
Contact: Tom Ryan (608) 266-2112
February 15, 2023

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

8:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-5)**
- B. Approval of Minutes of January 18, 2023 (6-10)**
- C. Introductions, Announcements and Recognition**
 - 1) Recognition: Rachel Sattler, Public Member (Resigns: 2/17/2023)
- D. Reminders: Conflicts of Interest, Scheduling Concerns**
- E. Administrative Matters – Discussion and Consideration**
 - 1) Department, Staff and Board Updates
 - 2) Annual Policy Review **(11-14)**
 - 3) Appointments of Liaisons and Alternates, Delegation of Authorities **(15-24)**
 - 4) Board Members – Term Expiration Dates
 - a. Bond, Jr., Milton – 7/1/2023
 - b. Chou, Clarence P. – 7/1/2023
 - c. Ferguson, Kris – 7/1/2025
 - d. Gerlach, Diane M. – 7/1/2024
 - e. Goel, Sumeet K. – 7/1/2023
 - f. Lerma, Carmen – 7/1/2024
 - g. Parish, Michael A. – 7/1/2023
 - h. Sattler, Rachel E. – 7/1/2024
 - i. Schmeling, Gregory J. – 7/1/2025
 - j. Siebert, Derrick R. – 7/1/2025
 - k. Wasserman, Sheldon A. – 7/1/2023
 - l. Yerby, Lemuel G. – 7/1/2024
 - m. Yu, Emily S. – 7/1/2024
 - 5) **Wis. Stat. § 15.085 (3)(b) – Affiliated Credentialing Boards’ Biannual Meeting with the Medical Examining Board to Consider Matters of Joint Interest**

- a. Physician Assistant Affiliated Credentialing Board – Jennifer Jarrett, Chairperson
- F. DSPS Announces Partnership with CE Broker – Discussion and Consideration (25-26)**
- G. Legislative and Policy Matters – Discussion and Consideration
- H. Administrative Rule Matters – Discussion and Consideration (27)**
 - 1) Additional Materials: Med 26, Relating to Military Medical Personnel
 - 2) Pending or Possible Rulemaking Projects **(28)**
- I. Speaking Engagements, Travel, or Public Relation Requests, and Reports**
 - 1) Consider Attendance: Federation of State Medical Boards (FSMB) Annual Meeting – May 4 – 6, 2023 – Minneapolis, MN
- J. Controlled Substances Board Report – Discussion and Consideration
- K. Federation of State Medical Boards (FSMB) Matters – Discussion and Consideration
- L. Newsletter Matters – Discussion and Consideration
- M. Interstate Medical Licensure Compact Commission (IMLCC) – Report from Wisconsin’s Commissioners – Discussion and Consideration
- N. Screening Panel Report
- O. Future Agenda Items
- P. Discussion and Consideration of Items Added After Preparation of Agenda:
 - 1) Introductions, Announcements and Recognition
 - 2) Elections, Appointments, Reappointments, Confirmations, and Committee, Panel and Liaison Appointments
 - 3) Administrative Matters
 - 4) Election of Officers
 - 5) Appointment of Liaisons and Alternates
 - 6) Delegation of Authorities
 - 7) Education and Examination Matters
 - 8) Credentialing Matters
 - 9) Practice Matters
 - 10) Public Health Emergencies
 - 11) Legislative and Policy Matters
 - 12) Administrative Rule Matters
 - 13) Liaison Reports
 - 14) Board Liaison Training and Appointment of Mentors
 - 15) Informational Items
 - 16) Division of Legal Services and Compliance (DLSC) Matters
 - 17) Presentations of Petitions for Summary Suspension
 - 18) Petitions for Designation of Hearing Examiner
 - 19) Presentation of Stipulations, Final Decisions and Orders
 - 20) Presentation of Proposed Final Decisions and Orders
 - 21) Presentation of Interim Orders

- 22) Petitions for Re-Hearing
- 23) Petitions for Assessments
- 24) Petitions to Vacate Orders
- 25) Requests for Disciplinary Proceeding Presentations
- 26) Motions
- 27) Petitions
- 28) Appearances from Requests Received or Renewed
- 29) Speaking Engagements, Travel, or Public Relation Requests, and Reports

Q. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 448.02(8), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

R. Deliberation on DLSC Matters

- 1) Proposed Stipulations, Final Decisions and Orders**
 - a. 21 MED 479, 22 MED 009, 22 MED 250 – Edward P. Hagen, D.O. **(29-37)**
 - b. 22 MED 151 – Julie E. Faber, M.D. **(38-46)**
 - c. 22 MED 180 – Elzbieta Perry, M.D. **(47-53)**
 - d. 22 MED 406 – Thomas M. Tamlyn, M.D. **(54-59)**
 - e. 22 MED 461 – Thomas F. Micka , M.D. **(60-65)**
- 2) Administrative Warnings**
 - a. 20 MED 404 – L.W.C. **(66-67)**
 - b. 22 MED 056 – T.N.N. **(68-76)**
- 3) Case Closings**
 - a. 21 MED 455 – G.N.W. **(77-80)**
 - b. 21 MED 488 – A.A. & H.R. **(81-96)**
 - c. 22 MED 059 – C.E. **(97-102)**
 - d. 22 MED 061 – J.H.S. **(103-108)**
 - e. 22 MED 123 – A.Z. **(109-112)**
 - f. 22 MED 229 – A.A.E. **(113-119)**
 - g. 22 MED 348 – G.J.D. **(120-123)**
 - h. 22 MED 359 – B.R.S. **(124-127)**
 - i. 22 MED 412 – C.M.T. **(128-132)**
 - j. 22 MED 416 – S.O. **(133-145)**
 - k. 22 MED 460 – M.I.Q. **(146-152)**
 - l. 22 MED 497 – L.B. **(153-156)**
- 4) Monitoring Matters**
 - a. Joseph Spennetta, M.D. – Requesting Full Licensure **(157-247)**

S. Proposed Final Decisions and Orders

- 1) Siamak B. Arassi, M.D. Respondent (DHA Case Number SPS-22-0031/DLSC Case Number 20 MED 375 and 21 MED 284) **(248-269)**

- T. Deliberation on Review of Administrative Warnings**
 - 1) **10:00 A.M. APPEARANCE:** Julie Zimmer, DLSC Attorney; John J. Richardson, Attorney for Respondent; K.L.G, Respondent: WARN000001464 – 21 MED 367 – K.L.G. (270-309)
- U. Credentialing Matters**
 - 1) **Application Reviews**
 - a. David Stein – Medicine and Surgery (MD) Renewal Applicant
- V. Deliberation of Items Added After Preparation of the Agenda**
 - 1) Education and Examination Matters
 - 2) Credentialing Matters
 - 3) DLSC Matters
 - 4) Monitoring Matters
 - 5) Professional Assistance Procedure (PAP) Matters
 - 6) Petitions for Summary Suspensions
 - 7) Petitions for Designation of Hearing Examiner
 - 8) Proposed Stipulations, Final Decisions and Order
 - 9) Proposed Interim Orders
 - 10) Administrative Warnings
 - 11) Review of Administrative Warnings
 - 12) Proposed Final Decisions and Orders
 - 13) Matters Relating to Costs/Orders Fixing Costs
 - 14) Complaints
 - 15) Case Closings
 - 16) Board Liaison Training
 - 17) Petitions for Extension of Time
 - 18) Petitions for Assessments and Evaluations
 - 19) Petitions to Vacate Orders
 - 20) Remedial Education Cases
 - 21) Motions
 - 22) Petitions for Re-Hearing
 - 23) Appearances from Requests Received or Renewed
- W. Open Cases**
- X. Consulting with Legal Counsel**

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

- Y. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate**
- Z. Open Session Items Noticed Above Not Completed in the Initial Open Session**
- AA. Delegation of Ratification of Examination Results and Ratification of Licenses and Certificates**

ADJOURNMENT

ORAL INTERVIEWS OF CANDIDATES FOR LICENSURE

VIRTUAL/TELECONFERENCE

11:00 A.M. OR IMMEDIATELY FOLLOWING THE FULL BOARD MEETING

CLOSED SESSION – Reviewing Applications and Conducting Oral Interview(s) of **one (1)** (at time of agenda publication) Candidate(s) for Licensure – **Dr. Wasserman** and **Dr. Gerlach**

NEXT MEETING: MARCH 15, 2023

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board’s agenda, please visit the Department website at <https://dps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer, or reach the Meeting Staff by calling 608-267-7213.

**VIRTUAL/TELECONFERENCE
MEDICAL EXAMINING BOARD
MEETING MINUTES
JANUARY 18, 2023**

PRESENT: Milton Bond, Jr. (*excused at 8:35 a.m.*); Clarence Chou, M.D.; Kris Ferguson, M.D.; Diane Gerlach, D.O.; Sumeet Goel, D.O.; Michael Parish, M.D.; Gregory Schmeling, M.D.; Derrick Siebert, M.D. (*arrived at 9:05 a.m.*); Sheldon Wasserman, M.D.; Lemuel Yerby, M.D.; Emily Yu, M.D.

EXCUSED: Carmen Lerma; Rachel Sattler

STAFF: Tom Ryan, Executive Director; Jameson Whitney, Legal Counsel; Nilajah Hardin, Administrative Rules Coordinator; Dialah Azam, Bureau Assistant; Katlin Schwartz, Bureau Assistant; and other Department staff

CALL TO ORDER

Sheldon Wasserman, Chairperson, called the meeting to order at 8:00 a.m. A quorum was confirmed with ten (10) members present.

(*Derrick Siebert arrived at 9:05 a.m.*)

ADOPTION OF AGENDA

Amendment to the Agenda

- **OPEN SESSION:** Change next meeting date from “January 18, 2023” to “February 15, 2023”
- **CLOSED SESSION:** Change Item P.1.F from “22 MED 535” to “22 MED 534”

MOTION: Diane Gerlach moved, seconded by Michael Parish, to adopt the Agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF DECEMBER 21, 2022

MOTION: Lemuel Yerby moved, seconded by Sumeet Goel, to approve the Minutes of December 21, 2022 as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Election of Officers

Chairperson

NOMINATION: Clarence Chou nominated Sheldon Wasserman for the Office of Chairperson. Sheldon Wasserman accepted the nomination.

Tom Ryan, Executive Director, called for nominations three (3) times.

Sheldon Wasserman was elected as Chairperson by unanimous voice vote.

Vice Chairperson

NOMINATION: Sheldon Wasserman nominated Clarence Chou for the Office of Vice Chairperson. Clarence Chou accepted the nomination.

Tom Ryan, Executive Director, called for nominations three (3) times.

Clarence Chou was elected as Vice Chairperson by unanimous voice vote.

Secretary

NOMINATION: Sheldon Wasserman nominated Sumeet Goel for the Office of Secretary. Sumeet Goel accepted the nomination.

Tom Ryan, Executive Director, called for nominations three (3) times.

Sumeet Goel was elected as Secretary by unanimous voice vote.

ELECTION RESULTS	
Chairperson	Sheldon Wasserman
Vice Chairperson	Clarence Chou
Secretary	Sumeet Goel

LEGISLATIVE AND POLICY MATTERS

Board Osteopathic Physician Membership

MOTION: Diane Gerlach moved, seconded by Clarence Chou, to support a clarification to the Wisconsin statutes regarding the membership of the Medical Examining Board to include a minimum of one doctor of osteopathy among the ten professional members of the Board. Motion carried unanimously.

ADMINISTRATIVE RULE MATTERS

Board Member Work Group on MED 26, Relating to Military Medical Personnel

MOTION: Michael Parish moved, seconded by Emily Yu, to expand the existing workgroup consisting of Emily Yu and Lemuel Yerby to include Clarence Chou, Sumeet Goel, and Derrick Siebert as additional members and to authorize these members to work with DSPS staff to draft Med 26, relating to Military Medical Personnel. Motion carried unanimously.

(Milton Bond Jr. excused at 8:23 a.m., arrived at 8:25 a.m.)

CLOSED SESSION

MOTION: Gregory Schmeling moved, seconded by Diane Gerlach, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1)(a), Stats.); to consider licensure or certification of individuals (§ 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85(1)(b), Stats. and § 448.02(8), Stats.); to consider individual histories or disciplinary data (§ 19.85(1)(f), Stats.); and to confer with legal counsel (§ 19.85(1)(g), Stats.). Sheldon Wasserman, Chairperson, read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Milton Bond, Jr.-yes; Clarence Chou-yes; Kris Ferguson-yes; Diane Gerlach-yes; Sumeet Goel-yes; Michael Parish-yes; Gregory Schmeling-yes; Derrick Siebert-yes; Sheldon Wasserman-yes; Lemuel Yerby-yes; and Emily Yu-yes. Motion carried unanimously.

The Board convened into Closed Session at 8:33 a.m.

DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Proposed Stipulations, Final Decisions and Orders

20 MED 125 – Samuel E. Inkumsah, M.D.

MOTION: Michael Parish moved, seconded by Sumeet Goel, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Samuel E. Inkumsah, M.D., DLSC Case Number 20 MED 125. Motion carried unanimously.

(Milton Bond Jr. excused at 8:35 a.m.)

22 MED 147 – Mainor R. Antillon, M.D.

MOTION: Lemuel Yerby moved, seconded by Gregory Schmeling, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Mainor R. Antillon, M.D., DLSC Case Number 22 MED 147. Motion carried unanimously.

22 MED 188 – Deanna D. Benish, M.D.

MOTION: Sumeet Goel moved, seconded by Michael Parish, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Deanna D. Benish, M.D., DLSC Case Numbers 22 MED 188. Motion carried unanimously.

22 MED 252 – Kavita H. Vyas, M.D.

MOTION: Clarence Chou moved, seconded by Lemuel Yerby, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary

proceedings against Kavita H. Vyas, M.D., DLSC Case Number 22 MED 252. Motion carried unanimously.

22 MED 314 – John P. Wall, M.D.

MOTION: Michael Parish moved, seconded by Sumeet Goel, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against John P. Wall, M.D., DLSC Case Number 22 MED 314. Motion carried unanimously.

22 MED 534 – Darren R. Ellenbolt, D.O.

MOTION: Lemuel Yerby moved, seconded by Michael Parish, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Darren R. Ellenbolt, D.O., DLSC Case Number 22 MED 535. Motion carried unanimously.

Administrative Warnings

22 MED 155 – D.W.Q.

MOTION: Sumeet Goel moved, seconded by Clarence Chou, to issue an Administrative Warning in the matter of D.W.Q., DLSC Case Number 22 MED 155. Motion carried unanimously.

Case Closings

MOTION: Gregory Schmeling moved, seconded by Clarence Chou, to close the following DLSC Cases for the reasons outlined below:

1. 20 MED 060 – R.J.D. – No Violation
2. 21 MED 375 – W.G.K. – Insufficient Evidence
3. 21 MED 431 – N.H.K. – No Violation
4. 21 MED 560 – M.K. – No Violation
5. 22 MED 205 – M.M.D. – No Violation
6. 22 MED 303 – A.G.D. – Insufficient Evidence
7. 22 MED 391 – J.P.C. – No Violation
8. 22 MED 455 – H.B. – No Violation
9. Motion carried unanimously.

MOTION: Michael Parish moved, seconded by Sumeet Goel, to close the following DLSC Cases for the reasons outlined below:

1. 22 MED 404 – K.S.R. – No Violation
2. 22 MED 438 – A.J.P. – No Violation
3. Motion carried unanimously.

(Diane Gerlach recused herself and left the room for deliberation and voting in the matter concerning K.S.R. and A.J.P., DLSC Case Numbers 22 MED 404 and 22 MED 438.)

Monitoring Matters

*Michael Perez Rodriguez, M.D.
Requesting Full Licensure*

MOTION: Sumeet Goel moved, seconded by Gregory Schmeling, to table the request of Michael Perez Rodriguez, for full licensure. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Gregory Schmeling moved, seconded by Diane Gerlach, to reconvene to Open Session. Motion carried unanimously.

The Board reconvened to Open Session at 9:24 a.m.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

MOTION: Sumeet Goel moved, seconded by Michael Parish, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)

**DELEGATION OF RATIFICATION OF EXAMINATION RESULTS AND
RATIFICATION OF LICENSES AND CERTIFICATES**

MOTION: Sumeet Goel moved, seconded by Gregory Schmeling, to delegate ratification of examination results to DSPS staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

ADJOURNMENT

MOTION: Gregory Schmeling moved, seconded by Sumeet Goel, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:28 a.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Katlin Schwartz, Bureau Assistant on behalf of Division of Policy Development Executive Directors		2) Date when request submitted: 12/14/2022 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting											
3) Name of Board, Committee, Council, Sections: All Boards													
4) Meeting Date: First Meeting of 2023	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Annual Policy Review											
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: N/A											
10) Describe the issue and action that should be addressed: Please be advised of the following Annual Policy Review items: <ol style="list-style-type: none"> 1. In-Person Meeting Policy: Depending on the frequency of Board meetings, a Board may be allowed a certain number of in-person meetings. <ul style="list-style-type: none"> • 4-5 Meetings per year = 1 in-person opportunity • 6-8 Meetings per year = 2 in-person opportunities • 12 Meetings per year = 4 in-person opportunities 2. Attendance/Quorum: Thank you for your service and for your commitment to meeting attendance. If you cannot attend a meeting or if you have scheduling conflicts impacting your attendance, please let us know ASAP. Timely notification is appreciated as quorum is required for our Boards, Sections and Councils to meet pursuant to Open Meetings Law. 3. Walking Quorum: Board/Section/Council members must not collectively discuss the body's business outside of a properly noticed meeting. Should several members of a body do so, the members could be violating the open meetings law. 4. Mandatory Training: All Board Members must complete their annual Public Records and Ethics Trainings, if not complete, the training will be done at the next meeting. 5. Agenda Deadlines: Please communicate agenda topics to your Executive Director before the agenda submission deadline which is at 12:00 pm, 8 business days prior to a meeting. (Attachment: Timeline of a Meeting) 6. Travel Voucher and Per Diem Submissions: Please submit all Per Diem and Reimbursement claims to DSPS within 30 days of the close of each month in which expenses are incurred. (Attachments: Per Diem Example, Travel Voucher Example) 7. Lodging Accommodations/Hotel Cancellation Policy: Lodging accommodations are available to eligible members. Standard eligibility: member must leave home before 6:00 a.m. to attend a meeting by the scheduled start time. <ul style="list-style-type: none"> • If a member cannot attend a meeting it is their responsibility to cancel their reservation within the applicable cancellation timeframe. If a meeting is changed to occur remotely or is cancelled or rescheduled DSPS staff will cancel or modify reservations as appropriate. 8. Inclement Weather Policy: In the event of inclement weather the agency may change a meeting from an in-person venue to one that is executive remotely. 													
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">11) Authorization</td> <td style="width: 30%;"></td> </tr> <tr> <td>Katlin Schwartz</td> <td style="text-align: right;">12/14/2022</td> </tr> <tr> <td style="border-top: 1px solid black;">Signature of person making this request</td> <td style="text-align: right; border-top: 1px solid black;">Date</td> </tr> <tr> <td style="border-top: 1px solid black;">Supervisor (Only required for post agenda deadline items)</td> <td style="text-align: right; border-top: 1px solid black;">Date</td> </tr> <tr> <td style="border-top: 1px solid black;">Executive Director signature (Indicates approval for post agenda deadline items)</td> <td style="text-align: right; border-top: 1px solid black;">Date</td> </tr> </table>				11) Authorization		Katlin Schwartz	12/14/2022	Signature of person making this request	Date	Supervisor (Only required for post agenda deadline items)	Date	Executive Director signature (Indicates approval for post agenda deadline items)	Date
11) Authorization													
Katlin Schwartz	12/14/2022												
Signature of person making this request	Date												
Supervisor (Only required for post agenda deadline items)	Date												
Executive Director signature (Indicates approval for post agenda deadline items)	Date												
Directions for including supporting documents: <ol style="list-style-type: none"> 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. 													

Timeline of a Meeting

8 business days prior to the meeting: All agenda materials are due to the Department by 12:00 pm, 8 business days prior to the meeting date.

7 business days prior to the meeting: The draft agenda page is due to the Executive Director. The Executive Director transmits to the Chair for review and approval.

5 business days prior to the meeting: The approved agenda is returned to the Bureau Assistant for agenda packet production and compilation.

4 business days prior to the meeting: Agenda packets are posted on the DSPS Board SharePoint site and on the Department website.

Agenda Item Examples:

- Approval of the Agenda and Minutes (from the last meeting)
- Open Session Items
 - Public Hearings (on Admin Rules)
 - Administrative Matters
 - Legislation and Policy Matters
 - Administrative Rules Matters
 - Credentialing Matters
 - Education and Exam Issues
 - Public Agenda Requests
 - Current Issues Affecting the Profession
 - Public Comments
- Closed Session items
 - Deliberations on Proposed Disciplinary Actions
 - Stipulations
 - Administrative Warnings
 - Case Closings
 - Monitoring Matters
 - Professional Assistance Procedure (PAP) Issues
 - Proposed Final Decisions and Orders
 - Orders Fixing Costs/Matters Relating to Costs
 - Credentialing Matters
 - Education and Exam Issues

Thursday of the Week Prior to the Meeting: Agendas are published for public notice on the Public Notices and Meeting Minutes website: publicmeetings.wi.gov.

1 business day after the Meeting: "Action" lists are distributed by staff detailing board actions on closed session business.

5 business days after the Meeting: "To Do" lists are distributed to staff to ensure that board decisions are acted on and/or implemented within the appropriate divisions in the Department. Minutes approved by the board are published on the the Public Notices and Meeting Minutes website: publicmeetings.wi.gov.

Department of Safety and Professional Services

PER DIEM REPORT

INSTRUCTIONS: Claimant records board-related activities by entering the date of an activity, the duration of time spent in that activity, the relevant purpose code (see purpose code descriptions below), where the activity is conducted, and the type of activity performed. Only one (1) \$25.00 per diem payment can be issued on any given calendar day.

Purpose Codes:

- A. Official meetings including video/teleconference calls** (automatic day of per diem): i.e., board, committee, board training or screening panels; **Hearings**, i.e., Senate Confirmation, legislative, disciplinary or informal settlement conferences; **Examinations and Test Development Sessions**, i.e., test administration, test review or analysis events, national testing events, tour of test facilities, etc.)
- B. Other** (One (1) per diem will be issued for every five (5) hours spent in category B, per calendar month): i.e., review of disciplinary cases, consultation on cases, review of meeting materials, board liaison work e.g., contacts regarding Monitoring, Professional Assistance Procedure, Credentialing, Education and Examinations

NAME OF EXAMINING BOARD OR COUNCIL			BOARD OR COUNCIL MEMBER'S NAME	
EXAMPLE EXAMINING BOARD			MARY SUNSHINE	
Activity Date	Duration of Activity	Purpose Code	Where Performed	Activity
MM/DD/YY	Hours/Minutes	A or B	City/Location (Home, Work, DSPS)	Describe Activity Performed (see purpose codes)
12/2/20	2 hrs	B	Pleasant Prairie/Home	Review of screening panel materials
12/3/20	2 hr / 30 mins	B	Pleasant Prairie/Home	Review of screening panel materials
12/10/20	1 hr	A	Pleasant Prairie/Home	Screening Panel Meeting - Teleconference
12/12/20	1 hr / 30 mins	B	Pleasant Prairie/Home	Case consultation
12/13/20	1 hr	B	Pleasant Prairie/Home	Liaison: Application Review
12/16/20	6 hrs	A	Madison/DSPS	Board Member Training
				<p>The 5-hour rule applies to "B" code activities. Add the 'B' codes within the calendar month and then divide by five (5) hours to calculate your per diem payment. In this case the total is seven (7) hours which equals one (1) day of per diem.</p> <p>Each 'A' code is an automatic day of per diem regardless of time spent in that activity. Ms. Sunshine is eligible for two (2) additional days of payment.</p> <p>Department staff completes the fields titled "Total Days Claimed".</p>
CLAIMANT'S CERTIFICATION			Comments:	
The undersigned certifies, in accordance with § 16.53, Wis. Stats., that this account for per diem, is just and correct; and that this claim is for service necessarily incurred in the performance of duties required by the State, as authorized by law.				
<i>Mary Sunshine</i>		1/4/2021		
Claimant's Signature	Date	Supervisor	Date	

EMPL ID: 100012345-0

To be completed by Department staff: **TOTAL DAYS CLAIMED: 3 @ \$25.00 = 75.00**

Travel Voucher

Staple Receipts Face Up On Backside

Safety & Professional Services														
Department/ Division				Example Examining Board		Emp ID		100012345		Z				
State Officer/Employee Name				Mary Sunshine		Address		2424 Happy Road						
Mo/Yr				From/To:		City		Pleasant Prairie		State WI Zip-Code 53158				
FY	FUND	BUSINESS UNIT	DEPART	APPR CLASS	OBJECT	PROJECT			BALANCE SHEET ACCT	REPORTING CATEGORY	PROJECT NUMBER	AMOUNT		
2021	10000	16500	1651300200	12100	7340000	16500P1<BRD ID>						DEBIT	CREDIT	
				12800		16500P2<TRD ID>								
				22100										
											TOTALS			

Official Business		Travel Points		HDQS-TIME		Personal Vehicle	Lodging	Meals, including tips			Other Allowable Expenses		Total Allowable Expenses	
Date	Purpose of Trip	From	To	Depart	Return	Miles		Morning	Noon	Evening	Item	Amount	Taxable	Non-Taxable
Use	Board Meeting	Home base	Madison	Report times you left		Miles	P-card	\$8.00	\$10.00	\$20.00			Report	Report
separate		Madison	Home base	and returned home if		must be		Maximum in-state amounts					meal cost	meal cost
lines for	You must identify			meals are claimed		split.	Enter		or				here if there	here if there
each leg	the purpose of					Cannot	"P-card"	\$10.00	\$15.00	\$25.00			is NO	IS an
of your	your trip.					place	when hotel	Maximum out-of-state amounts					overnight	overnight
trip.						roundtrip	is provided						stay.	stay.
						total on	by DSPS	Must leave	Must leave	Must return				
						one line.		home	home	home after				
								before	before	7:00 p.m.				
								6:00 a.m.	10:30 a.m.					
									and return					
									home after					
									2:30 p.m.					
LEGEND:						Staff can fill in these areas.								
						Board Member MUST fill in these areas								

*Item billed directly to the state agency

Sub-Totals														
											Mileage Costs			
						Miles at	0.510 cents/mile				Totals			
											Total Expenditure			
											Less Travel Advance			
											Net Amount Due			

Claimant's Statement § 16.53 Wisconsin Statutes

I declare, under penalties, that all claimed travel expenses are true and correct and are in conformity with Wisconsin statute 16.53 and related agreements. This claim represents reasonable and actual expenses necessarily incurred by me personally in the performance of official duties and no portion was previously reimbursed to me by the State or any other source.

Date _____ Claimant's Signature _____

I certify that this travel claim is reasonable, proper, and in conformity with applicable statutes, travel schedule amounts, and/or collective bargaining agreements.

Date _____ Supervisor's Signature _____

I certify that all expenses on this voucher conform to statutory, departmental or applicable collective bargaining provisions, and were necessary in the official performance of duties required by the State Expenditures are determined to be reasonable and proper, and that sufficient funds are available to pay this claim.

Agency Head or Authorized Representative _____

Audited in accordance with S. 16.53 Wisconsin Statutes and allowed by the provisions of chapter 20.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Dialah Azam, Bureau Assistant		2) Date when request submitted: 12/14/2022 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Medical Examining Board			
4) Meeting Date: 2/15/2023	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Matters • Appointment of Liaisons and Alternates, Delegation of Authorities	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: N/A	
10) Describe the issue and action that should be addressed: 1) The newly elected Chairperson should review and appoint/reappoint Liaisons and Alternates as appropriate 2) The Board should review and then consider its existing delegated authorities including any modification of these delegations and any proposals for additional delegations. a. Credentialing Delegations b. Monitoring Delegations			
11) Authorization <hr/> <i>Dialah Azam</i> 12/14/2022 <hr/> Signature of person making this request Date <hr/> Supervisor (Only required for post agenda deadline items) Date <hr/> Executive Director signature (Indicates approval for post agenda deadline items) Date			
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

Election of Officers

ELECTION RESULTS	
Chairperson	Sheldon Wasserman
Vice Chairperson	Clarence Chou
Secretary	Sumeet Goel

Appointment of Liaisons and Alternates

LIAISON APPOINTMENTS	
Credentialing Liaison(s)	Lemuel Yerby, Emily Yu, Michael Parish, Diane Gerlach, Kris Ferguson, Gregory Schmeling, Derrick Siebert <i>Alternate: Clarence Chou</i>
Education and Examinations Liaison(s)	Continuing Education: Diane Gerlach <i>Alternate: Clarence Chou</i> Examinations: Gregory Schmeling <i>Alternate: Clarence Chou</i>
Monitoring Liaison(s)	Kris Ferguson <i>Alternate: Clarence Chou</i>
Professional Assistance Procedure (PAP) Liaison(s)	Kris Ferguson <i>Alternate: Clarence Chou</i>
Legislative Liaison(s)	Sheldon Wasserman <i>Alternate: Sumeet Goel</i>
Travel Authorization Liaison(s)	Sumeet Goel <i>Alternate: Diane Gerlach</i>
Newsletter Liaison(s)	Sheldon Wasserman <i>Alternate: Sumeet Goel</i>
Website Liaison(s)	Sumeet Goel <i>Alternate: Milton Bond, Jr</i>
Opioid Abuse Report Liaison(s) per 440.035(2m)(c)	Kris Ferguson <i>Alternate: Derrick Siebert</i>
Prescription Drug Monitoring Program Liaison(s)	Kris Ferguson <i>Alternate: Michael Parish</i>

Appointed to Controlled Substances Board as per Wis. Stats. §15.405(5g) (MED)	Kris Ferguson <i>Alternate:</i> Michael Parish, Sheldon Wasserman (9/21/2022)
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OTHER APPOINTMENTS	
Council on Anesthesiologist Assistants	Kris Ferguson
Interstate Medical Licensure Compact Commission (IMLCC) Representatives	Sheldon Wasserman, Clarence Chou

Delegation of Authorities

Document Signature Delegations

MOTION: Diane Gerlach moved, seconded by Michael Parish, to delegate authority to the Chairperson (or in absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) to sign documents on behalf of the Board in order to carry out its duties. Motion carried unanimously.

MOTION: Lemuel Yerby moved, seconded by Carmen Lerma, in order to carry out duties of the Board, the Chairperson (or in absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) has the ability to delegate signature authority for purposes of facilitating the completion of assignments during or between meetings. The members of the Board hereby delegate to the Executive Director or DPD Division Administrator, the authority to sign on behalf of a board member as necessary. Motion carried unanimously.

Delegated Authority for Urgent Matters

MOTION: Gregory Schmeling moved, seconded by Sumeet Goel, that in order to facilitate the completion of urgent matters between meetings, the Board delegates its authority to the Chairperson (or, in the absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession), to appoint liaisons to the Department to act in urgent matters. Motion carried unanimously.

Delegation to Chief Legal Counsel Due to Loss of Quorum Declined in 2022

Monitoring Delegations

Delegation of Authorities for Monitoring

MOTION: Gregory Schmeling moved, seconded by Michael Parish, to adopt the “Roles and Authorities Delegated for Monitoring” document as presented in the January 19, 2022 agenda materials on pages 22-23 with the following provision: strike Item 4 under Authorities Delegated to the Department Monitor. Motion carried unanimously.

Delegation of Authorities for Legal Counsel to Sign Monitoring Orders

MOTION: Sumeet Goel moved, seconded by Diane Gerlach, to delegate to Legal Counsel the authority to sign Monitoring orders that result from Board meetings on behalf of the Board Chairperson. Motion carried unanimously.

Credentialing Authority Delegations

Delegation of Authority to Credentialing Liaison (Denial Decisions)

MOTION: Michael Parish moved, seconded by Emily Yu, to delegate authority to the Credentialing Liaison(s) to serve as a liaison between the Department and the Board and to act on behalf of the Board in regard to credentialing applications or questions presented to them, including the signing of documents related to applications, except that potential denial decisions shall be referred to the full Board for final determination. Motion carried unanimously.

Delegation of Authority for Predetermination Reviews

MOTION: Sumeet Goel moved, seconded by Michael Parish, to delegate authority to the Department Attorneys to make decisions regarding predetermination applications pursuant to Wis. Stat. § 111.335(4)(f). Motion carried unanimously.

Delegation of Authority for Conviction Reviews *(accepted 2/16/2022)*

MOTION: Michael Parish moved, seconded by Kris Ferguson, to delegate authority to the Department Attorneys to review and approve applications with convictions which are not substantially related to the practice of medicine. The Board requests that the Department provide a statistics report by January 2023. Motion carried unanimously.

Delegation to DSPS When Applicant’s History Has Been Previously Reviewed

MOTION: Clarence Chou moved, seconded by Lemuel Yerby, to delegate authority to Department staff to approve applications where criminal background checks have been approved for a previous Medical Examining Board credential and there is no new conviction record. Motion carried unanimously.

Delegation of Authority to DSPS When Credentialing Criteria is Met

MOTION: Clarence Chou moved, seconded by Michael Parish, to delegate credentialing authority to DSPS to act upon applications that meet all credentialing statutory and regulatory requirements without Board or Board liaison review. Motion carried unanimously.

Councils Delegation

MOTION: Diane Gerlach moved, seconded by Sumeet Goel, to delegate to the Board's Councils and/or its liaison(s), the authority to review applications and conduct examinations of candidates for licensure and to make recommendations regarding the licensure of applicants based upon the application reviews and examinations. Recommended credential denials should be considered by the Medical Examining Board. This delegation motion is not intended to be exhaustive of the Councils' advisory authority. Motion carried unanimously.

Delegated Authority for Application Denial Reviews

MOTION: Michael Parish moved, seconded by Carmen Lerma, to delegate authority to the Department's Attorney Supervisors to serve as the Board's designee for purposes of reviewing and acting on requests for hearing as a result of a denial of a credential. Motion carried unanimously.

Voluntary Surrenders Declined in 2022

Education and Examination Liaison(s) Delegation

MOTION: Sumeet Goel moved, seconded by Diane Gerlach, to delegate authority to the Education and Examination Liaisons to address all issues related to continuing education and examinations. Motion carried unanimously.

Authorization for DSPS to Provide Board Member Contact Information to National Regulatory Related Bodies

MOTION: Michael Parish moved, seconded by Sumeet Goel, to authorize the Department staff to provide national regulatory related bodies with all board member contact information that the Department retains on file. Motion carried unanimously.

Optional Renewal Notice Insert Delegation

MOTION: Lemuel Yerby moved, seconded by Michael Parish, to designate the Chairperson (or, in the absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) to provide a brief statement or link relating to board-related business within the license renewal notice at the Board's or Board designee's request. Motion carried unanimously.

Legislative Liaison(s) Delegation

MOTION: Lemuel Yerby moved, seconded by Michael Parish, to delegate authority to the Legislative Liaison(s) to speak on behalf of the Board regarding legislative matters. Motion carried unanimously.

Travel Authorization Liaison(s) Delegation

MOTION: Michael Parish moved, seconded by Sumeet Goel, to delegate authority to the Travel Authorization Liaison to approve any board member travel to and/or participation in events germane to the Board, and to designate representatives from the Board to speak and/or act on the Board's behalf at such events. Motion carried unanimously.

Newsletter Liaison(s) Delegation

MOTION: Clarence Chou moved, seconded by Emily Yu, to delegate authority to the Newsletter Liaison(s) to handle all matters relating to the Board's newsletter. Motion carried unanimously.

Website Liaison(s) Delegation

MOTION: Michael Parish moved, seconded by Lemuel Yerby, to authorize to the Website Liaison(s) to act on behalf of the Board in working with Department staff to identify and execute website updates. Motion carried unanimously.

Opioid Abuse Report Liaison(s) Delegation

MOTION: Gregory Schmeling moved, seconded by Diane Gerlach, to authorize the Opioid Abuse Report Liaison authority to review and approve the Annual Opioid Abuse Report required under Wis. Stat. s. 440.035 (2m). Motion carried unanimously.

Committee Membership Delegation

MOTION: Michael Parish moved, seconded by Emily Yu, that in order to facilitate the completion of its duties between meetings, the Board delegates authority to the Chairperson (or, in the absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) to appoint members to its committees between meetings as necessary. Motion carried unanimously.

PDMP Liaison(s) Delegation

MOTION: Clarence Chou moved, seconded by Sumeet Goel, to delegate authority to the PDMP Liaison(s) to address all matters relating to the PDMP. Motion carried unanimously.

Roles and Authorities Delegated for Monitoring

The Monitoring Liaison (“Liaison”) is a Board/Section designee who works with department monitors (“Monitor”) to enforce Board/Section orders as explained below.

Authorities Delegated to the Monitoring Liaison

The Liaison may take the following actions on behalf of the Board/Section:

1. Grant a temporary reduction in random drug screen frequency upon Respondent’s request if he/she is unemployed and is otherwise compliant with Board/Section order. The temporary reduction will be in effect until Respondent secures employment in the profession. The Department Monitor (“Monitor”) will draft an order and sign on behalf of the Liaison.
2. Grant a stay of suspension if Respondent is eligible per the Board/Section order. The Monitor will draft an order and sign on behalf of the Liaison.
3. Remove the stay of suspension if there are repeated violations or a substantial violation of the Board/Section order. In conjunction with removal of any stay of suspension, the Liaison may prohibit Respondent from seeking reinstatement of the stay for a specified period of time. The Monitor will draft an order and sign on behalf of the Liaison.
4. Grant or deny approval when Respondent proposes continuing/disciplinary/remedial education courses, treatment providers, mentors, supervisors, change of employment, etc. unless the order specifically requires full-Board/Section approval.
- ~~5. Grant a maximum of one 90-day extension, if warranted and requested in writing by Respondent, to complete Board/Section ordered continuing/disciplinary/remedial education.~~
- ~~6. Grant a maximum of one extension or payment plan for proceeding costs and/or forfeitures if warranted and requested in writing by Respondent.~~
- ~~7. Grant a maximum of one extension, if warranted and requested in writing by Respondent, to complete a Board/Section ordered evaluation or exam.~~
5. Grant full reinstatement of licensure if Respondent has fully complied with all terms of the order without deviation. The Monitor will draft an order and obtain written authorization from the Liaison to sign on their behalf.
6. Grant or deny a request to appear before the Board/Section in closed session.
7. The Liaison may determine whether Respondent’s petition is eligible for consideration by the full Board/Section.
8. *(Except Pharmacy and Medical)* Accept Respondent’s written request to surrender credential. If accepted by the Liaison, Monitor will consult with Board Counsel to determine if a stipulation is necessary. If a stipulation is not necessary, Monitor will draft an order and sign on behalf of the Liaison. If denied by the Liaison, the request to surrender credential will go to the full Board for review.

9. Grant Respondent's petition for a reduction in drug screens per the standard schedule, below. If approved, Monitor will draft an order and sign on behalf of the Liaison. Orders that do not start at 49 screens will still follow the same standard schedule.
 - a. Initial: 49 screens (including 1 hair test, if required by original order)
 - b. 1st Reduction: 36 screens (plus 1 hair test, if required by original order)
 - c. 2nd Reduction: 28 screens plus 1 hair test
 - d. 3rd Reduction: 14 screens plus 1 hair test
10. (*Dentistry only*) Ability to approve or deny all requests from a respondent.

~~11. The Liaison may approve or deny Respondent's request to be excused from drug and alcohol testing for work, travel, etc.~~

Authorities Delegated to the Department Monitor

The Monitor may take the following actions on behalf of the Board/Section, draft an order and sign:

1. Grant full reinstatement of licensure if education is the sole condition of the limitation and Respondent has submitted the required proof of completion for approved courses.
2. Suspend the license if Respondent has not completed Board/Section-ordered education and/or paid costs and forfeitures within the time specified by the Board/Section order. The Monitor may remove the suspension and issue an order when proof of completion and/or payment have been received.
3. Suspend the license (or remove stay of suspension) if Respondent fails to enroll and participate in an Approved Program for drug and alcohol testing within 30 days of the order, or if Respondent ceases participation in the Approved Program without Board approval. This delegated authority only pertains to respondents who must comply with drug and/or alcohol testing requirements.
4. Grant or deny approval when Respondent proposes treatment providers [, mentors, supervisors, etc.] unless the Order specifically requires full-Board/Section or Board designee approval.
5. Grant a maximum of one 90-day extension, if warranted and requested in writing by Respondent, to complete Board/Section-ordered continuing/disciplinary/remedial education.
6. Grant a maximum of one 90-day extension or payment plan for proceeding costs and/or forfeitures if warranted and requested in writing by Respondent.
7. Grant a maximum of one 90-day extension, if warranted and requested in writing by Respondent, to complete a Board/Section-ordered evaluation or exam.

Authorities Delegated to Board Legal Counsel

Board Legal Counsel may take the following actions on behalf of the Board/Section:

1. Sign Monitoring orders that result from Board/Section meetings on behalf of the Board/Section Chair.

Updated 12/13/2021

2022 Roles & Authorities

PRESS RELEASE—Contact DSPS Newsroom at dspnewsroom@wisconsin.gov

February 7, 2023

DSPS Secretary-designee Dan Hereth Announces New Service to Help Physicians, Physician Assistants, and Others Manage Continuing Education Requirements

New partnership with CE Broker to simplify continuing education compliance

Madison, Wis. – Wisconsin Department of Safety and Professional Services Secretary-designee Dan Hereth today announced a new partnership with [CE Broker](#) to offer a cloud-based continuing education management platform to Wisconsin credential holders. Wisconsin joins states including Texas, Wyoming, and New Mexico in offering CE Broker services to individuals who must satisfy continuing education requirements to maintain their occupational licenses.

“I am pleased to offer this user-friendly, cloud-based tool to the thousands of individuals who fulfill and track their statutory continuing education requirements,” Hereth said. “This will make it easier for our customers to maintain their records and find relevant continuing education courses.”

Hereth says the agency is working with the [Wisconsin Medical Examining Board](#) to offer the service first to the occupations licensed by the MEB. These include physicians, dietitians, physician assistants, respiratory care practitioners, and others. Eventually, Hereth says, the agency plans to offer the service to other professions with CE requirements.

“This partnership demonstrates the fact the Medical Examining Board and the Department prioritize license holders,” said Dr. Sheldon Wasserman, the MEB chair. “It also makes Wisconsin—which is already a top place for physicians to practice—even more attractive to those working in medicine.”

The service is free to the state and to license holders, although individual users can upgrade to fee-based subscription options that offer more customized and personal service. Currently 85 percent of CE Broker users choose the free service option, which includes free customer service provided by CE Broker employees trained to consult on Wisconsin continuing education requirements.

“This service reflects our commitment to continuous improvement and innovation so that qualified individuals can acquire or renew their licenses as quickly and efficiently as possible,” Hereth said. “I remain eager to explore and leverage this and other technology that streamlines or simplifies the license application or renewal process.”


Hereth said the department is working with the company on announcements to share directly with credential holders and with related organizations. The service will be available later this month, and enrollment instructions will be posted on the [DSPS website](#).

About DSPS: The Department of Safety and Professional Services issues more than 240 unique licenses, administers dozens of boards and councils that regulate professions, enforces state building codes, runs the state fire prevention program, and maintains the award-winning Wisconsin Enhanced Prescription Drug Monitoring Program, which is a key tool in the multi-faceted public health campaign to stem excessive opioid prescribing. A fee-based agency, the Department of Safety and Professional Services is self-sustaining and receives no general fund tax dollars for its day-to-day operations. With five offices and 250 employees throughout Wisconsin, DSPS

collaborates with constituents and stakeholders across a wide range of industries to promote safety and advance the economy.

###

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Nilajah Hardin, Administrative Rules Coordinator		2) Date when request submitted: 02/03/23 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Medical Examining Board			
4) Meeting Date: 02/15/23	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Rule Matters – Discussion and Consideration 1. Additional Materials: Med 26, Relating to Military Medical Personnel 2. Pending or Possible Rulemaking Projects	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Attachments: Med 26 Rule Draft (to be updated and added after 02/09 Work Group Meeting) Rule Project Chart (Board Rule projects can be Viewed Here if Needed: https://dsps.wi.gov/Pages/RulesStatutes/PendingRules.aspx)			
11) Authorization			
 Signature of person making this request		02/03/23 Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

Rule Projects (updated 02/03/23)

Clearinghouse Rule Number	Scope #	Scope Expiration	Code Chapter Affected	Relating clause (description)	Current Stage	Next Step
22-063	012-21	08/08/2023	Med 10	Performance of Physical Examinations (Chaperones and Observers during Physical Examinations)	Drafting Legislative Report and Final Rule	Submit to Governor's Office for Review and Approval
20-053	094-20	01/20/2023	Med 13	Continuing Medical Education (Physician use of Electronic CE Tracking)	Legislative Review	Adoption
22-067	035-22	10/25/2024	Med 13	Continuing Medical Education (Controlled Substances Prescribing CE)	Drafting Legislative Report and Final Rule	Submit to Governor's Office for Review and Approval
Not Assigned Yet	Not Assigned Yet	Not Assigned Yet	Med 20	Respiratory Care Practitioner Examinations (RCP Jurisprudence Exam)	Project on hold pending results of spring 2022 test software update	N/A
Not Assigned Yet	044-22	11/23/2024	Med 26	Military Medical Personnel	Drafting; Work Group Meeting on 02/09/23	Board Approval of Emergency and Preliminary Rule Drafts