



**MARRIAGE AND FAMILY THERAPIST SECTION
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING
AND SOCIAL WORK EXAMINING BOARD**

Room N208, 2nd Floor, 4822 Madison Yards Way, Madison, WI 53705

Contact: Dan Williams (608) 266-2112

July 24, 2018

The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Section. A quorum of the Marriage and Family Therapy, Professional Counseling And Social Work Examining Board may be present.

9:00 A.M.

AGENDA

CALL TO ORDER – ROLL CALL – OPEN SESSION

- A. Adoption of the Agenda (1-3)**
- B. Approval of the Minutes of April 16, 2018 (4-5)**
- C. Administrative Matters – Discussion and Consideration (6-11)**
 - 1. Election of Officers
 - 2. Appointment of Liaisons and Alternates
 - 3. Delegation of Authorities
 - 4. Department Updates
 - 5. Section Member – Term Expiration Date
 - a. Bridget Ellingboe – 7/1/2020
 - b. Peter Fabian – 7/1/2018
 - c. Alice Hanson-Drew – 7/1/2013
 - d. Linda Pellmann – 7/1/2019 (*reappointed not yet confirmed*)
- D. Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE) Email – Discussion and Consideration (12-13)**
- E. Position Statements Review – Discussion and Consideration (14-15)**
- F. Speaking Engagement(s), Travel, or Public Relation Request(s) – Discussion and Consideration (16)**
 - 1. Consider Attendance at the 32nd Association of Marital & Family Therapy Regulatory Boards (AMFTRB) Annual Meeting on September 25-26, 2018 in Philadelphia, PA
- G. Informational Item(s) (17-19)**
 - 1. LMFT License Mobility
- H. Legislative and Administrative Rule Matters**

1. Updates on Legislation and Pending or Possible Rulemaking Projects

I. Discussion and Consideration of Items Received After Preparation of the Agenda:

1. Introductions, Announcements and Recognition
2. Administrative Matters
3. Election of Officers
4. Appointment of Liaisons and Alternates
5. Delegation of Authorities
6. Education and Examination Matters
7. Credentialing Matters
8. Approval(s) for Psychometric Testing
9. Practice Matters
10. Legislative and Administrative Rule Matters
11. Liaison Reports
12. Board Liaison Training and Appointment of Mentors
13. Informational Items
14. Division of Legal Services and Compliance (DLSC) Matters
15. Presentations of Petitions for Summary Suspension
16. Petitions for Designation of Hearing Examiner
17. Presentation of Stipulations, Final Decisions and Orders
18. Presentation of Proposed Final Decisions and Orders
19. Presentation of Interim Orders
20. Petitions for Re-Hearing
21. Petitions for Assessments
22. Petitions to Vacate Orders
23. Requests for Disciplinary Proceeding Presentations
24. Motions
25. Petitions
26. Appearances from Requests Received or Renewed
27. Speaking Engagements, Travel, or Public Relation Requests, and Reports

J. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

K. **Deliberation on Division of Legal Services and Compliance (DLSC) Matters**

1. **Proposed Stipulations, Final Decisions, and Orders**
 - a. 17 MFT 004 – Jacob Pepper, M.S., L.A.M.F.T. **(20-28)**
2. Case Closings

L. Deliberation of Items Received After Preparation of the Agenda

1. Education and Examination Matters
2. Credentialing Matters
3. Application Reviews
4. Division of Legal Services and Compliance (DLSC) Matters
5. Monitoring Matters
6. Professional Assistance Procedure (PAP) Matters
7. Petitions for Summary Suspension
8. Petitions for Designation of Hearing Examiner

9. Proposed Stipulations, Final Decisions and Orders
10. Proposed Interim Orders
11. Administrative Warnings
12. Review of Administrative Warning
13. Proposed Final Decisions and Orders
14. Orders Fixing Costs/Matters Related to Costs
15. Case Closings
16. Petitions for Assessment and Evaluations
17. Petitions to Vacate Orders
18. Remedial Education Cases
19. Motions
20. Petitions for Re-hearings
21. Appearances from Requests Received or Renewed

M. Consulting with Legal Counsel

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

N. Voting on Items Considered or Deliberated on in Closed Session, If Voting is Appropriate

O. Open Session Items Noticed Above Not Completed in the Initial Open Session

P. **ADJOURNMENT**

NEXT SCHEDULED MEETING: OCTOBER 23, 2018

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 4822 Madison Yards Way, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.

TELECONFERENCE/VIRTUAL MEETING
MARRIAGE AND FAMILY THERAPY SECTION
TELECONFERENCE/VIRTUAL MEETING MINUTES
APRIL 16, 2018

PRESENT: Peter Fabian (*all via GoToMeeting*), Alice Hanson-Drew (*all via GoToMeeting*), Linda Pellmann (*all via GoToMeeting*)

EXCUSED: Bridget Ellingboe

STAFF: Dan Williams, Executive Director; Kate Stolarzyk, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Peter Fabian, Chair, called the meeting to order at 9:02 a.m. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

Amendments to the Agenda:

MOTION: Alice Hanson-Drew moved, seconded by Linda Pellmann, to approve the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF DECEMBER 4, 2017

Amendments to the Minutes:

MOTION: Linda Pellmann moved, seconded by Alice Hanson-Drew, to approve the December 4, 2017 minutes as published. Motion carried unanimously.

CLOSED SESSION

MOTION: Linda Pellmann moved seconded by Alice Hanson-Drew, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Peter Fabian, Chair read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Peter Fabian-yes; Alice Hanson-Drew-yes; Linda Pellmann-yes. Motion carried unanimously.

At this time, all external communication contacts will be terminated for purposes of going into Closed Session.

The Section convened into Closed Session at 9:06 a.m.

RECONVENE TO OPEN SESSION

MOTION: Alice Hanson-Drew moved, seconded by Linda Pellmann, to reconvene into open session. Motion carried unanimously.

The Section reconvened into Open Session at 9:31 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Linda Pellmann moved, seconded by Alice Hanson-Drew, to affirm all motions made in closed session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Proposed Stipulations, Final Decisions, and Orders

16 MFT 004 and 16 MFT 002 – Jacqueline E. Wright

MOTION: Linda Pellmann moved, seconded by Alice Hanson-Drew, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Jacqueline E. Wright, DLSC Case Number 16 MFT 004 and 16 MFT 002. Motion carried unanimously.

ADJOURNMENT

MOTION: Linda Pellmann moved, seconded by Alice Hanson-Drew, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:34 a.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Laura Smith, Bureau Assistant, on behalf of Dan Williams, Executive Director		2) Date When Request Submitted: 11/28/17 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Marriage and Family Therapists Section			
4) Meeting Date: 1/22/2018	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Matters/Updates 1) Election of Officers 2) Appointment of Liaisons and Alternates 3) Delegation of Authorities	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session		8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A
10) Describe the issue and action that should be addressed: 1) The Section should conduct Election of its Officers for 2018 2) The new Chairperson should review and appoint/reappoint Liaisons and Alternates as appropriate 3) The Section should review and then consider continuation or modification of previously delegated authorities			
11) Authorization <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <i>Laura Smith</i> </div> <div style="width: 35%;"> 11/28/2017 </div> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;">Signature of person making this request</div> <div style="width: 35%;">Date</div> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;">Supervisor (if required)</div> <div style="width: 35%;">Date</div> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;">Executive Director signature (indicates approval to add post agenda deadline item to agenda)</div> <div style="width: 35%;">Date</div> </div>			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

Marriage and Family Therapist Section

May 2017

2017 ELECTION RESULTS	
Section Chair	Peter Fabian
Vice Chair	Bridget Ellingboe
Secretary	Linda Pellmann
2017 LIAISON APPOINTMENTS	
WAMFT Liaison	Linda Pellmann
Professional Assistance Procedure (PAP) Liaison	Peter Fabian
Monitoring Liaison	Peter Fabian
Credentialing Liaison	Bridget Ellingboe, Peter Fabian, Linda Pellmann
Continuing Education Liaison	Peter Fabian
AMFTRB Liaison	Peter Fabian
2017 SCREENING PANEL APPOINTMENTS	
Beginning June 2017	Alice Hanson-Drew, Peter Fabian <i>Alternate:</i> Linda Pellmann

Delegated Authority for Urgent Matters

MOTION: Bridget Ellingboe moved, seconded by Linda Pellmann, that, in order to facilitate the completion of assignments between meetings, the Section delegates its authority to the Chair to appoint liaisons to carry out the duties of the Section in accordance with the law. Motion carried unanimously.

Document Signature Delegation

MOTION: Alice Hanson-Drew moved, seconded by Bridget Ellingboe, the Section delegates authority to the Chair to sign documents on behalf of the Section. In order to carry out duties of the Section, the Chair has the ability to delegate this signature authority to the Section's Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

Credentialing Authority Delegations

MOTION: Linda Pellmann moved, seconded by Bridget Ellingboe, to delegate authority to the Credentialing Liaisons to address all issues related to credentialing matters. Motion carried unanimously.

MOTION: Bridget Ellingboe moved, seconded by Alice Hanson-Drew, to delegate credentialing authority to DSPS for those submitted applications that meet the criteria of Rule and Statute and thereby would not need further Section or Section liaison review. Motion carried unanimously.

Delegated Authority for Application Denial Reviews

MOTION: Linda Pellmann moved, seconded by Bridget Ellingboe, that the Section counsel or another department attorney is formally authorized to serve as the Section's designee for purposes of Wis. Admin Code § SPS 1.08(1). Motion carried unanimously.

Monitoring Delegations

MOTION: Linda Pellmann moved, seconded by Alice Hanson-Drew, to adopt the 'Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor' document as presented. Motion carried unanimously.

Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor

The Monitoring Liaison (“Liaison”) is a Board/Section designee who works with department monitors to enforce Board/Section orders as explained below.

Current Authorities Delegated to the Monitoring Liaison

The Liaison may take the following actions on behalf of the Board/Section:

1. Grant a temporary reduction in random drug screen frequency upon Respondent’s request if he/she is unemployed and is otherwise compliant with Board/Section order. The temporary reduction will be in effect until Respondent secures employment in the profession. The Department Monitor (“Monitor”) will draft an order and sign on behalf of the Liaison.
2. Grant a stay of suspension if Respondent is eligible per the Board/Section order. The Monitor will draft an order and sign on behalf of the Liaison.
3. Remove the stay of suspension if there are repeated violations or a substantial violation of the Board/Section order. In conjunction with removal of any stay of suspension, the Liaison may prohibit Respondent from seeking reinstatement of the stay for a specified period of time. The Monitor will draft an order and sign on behalf of the Liaison.
4. Grant or deny approval when Respondent proposes continuing/remedial education courses, treatment providers, mentors, supervisors, change of employment, etc. unless the order specifically requires full-Board/Section approval.
5. Grant a maximum of one 90-day extension, if warranted and requested in writing by Respondent, to complete Board/Section-ordered continuing education.
6. Grant a maximum of one extension or payment plan for proceeding costs and/or forfeitures if warranted and requested in writing by Respondent.
7. Grant full reinstatement of licensure if Respondent has fully complied with all terms of the order without deviation. The Monitor will draft an order and obtain the signature or written authorization from the Liaison.
8. Grant or deny a request to appear before the Board/Section in closed session.
9. *(Except Pharmacy)* Accept Respondent’s written request to surrender credential. If accepted by the Liaison, Monitor will consult with Board Counsel to determine if a stipulation is necessary. If a stipulation is not necessary, Monitor will draft an order and sign on behalf of the Liaison. If denied by the Liaison, the request to surrender credential will go to the full Board for review.
10. *(Except Pharmacy)* Grant Respondent’s petition for a reduction in drug screens per the standard schedule, below. If approved, Monitor will draft an order and sign on behalf of the Liaison.
 - a. Year 1: 49 screens (including 1 hair test, if required by original order)
 - b. Year 2: 36 screens (plus 1 hair test, if required by original order)
 - c. Year 3: 28 screens plus 1 hair test
 - d. Year 4: 28 screens plus 1 hair test
 - e. Year 5: 14 screens plus 1 hair test
11. *(Dentistry only)* – Ability to approve or deny all requests from a respondent.

Current Authorities Delegated to the Department Monitor

The Monitor may take the following actions on behalf of the Board/Section, draft an order and sign:

1. Grant full reinstatement of licensure if CE is the sole condition of the limitation and Respondent has submitted the required proof of completion for approved courses.
 2. Suspend the license if Respondent has not completed Board/Section-ordered CE and/or paid costs and forfeitures within the time specified by the Board/Section order. The Monitor may remove the suspension and issue an order when proof completion and/or payment have been received.
 3. Suspend the license (or remove stay of suspension) if Respondent fails to enroll and participate in an Approved Program for drug and alcohol testing within 30 days of the order, or if Respondent ceases participation in the Approved Program without Board approval. This delegated authority only pertains to respondents who must comply with drug and/or alcohol testing requirements.
-

Proposed (New) Delegations to the Monitoring Liaison

The Monitoring Unit is proposing the following additions to the Monitoring Liaison's authority:

1. Board Monitoring Liaison may determine whether Respondent's petition is eligible for consideration by the full Board/Section.
2. Board Monitoring Liaison may approve or deny Respondent's request to be excused from drug and alcohol testing for work, travel, etc.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Stephanie Oren LPPA		2) Date When Request Submitted: 6/28/18 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>									
3) Name of Board, Committee, Council, Sections: Marriage and Family											
4) Meeting Date: 07/24/2018	5) Attachments: Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Review of Credentialing delegated authority									
7) Place Item in: <input checked="" type="checkbox"/> Open Session Closed Session		8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (<u>Fill out Board Appearance Request</u>) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:								
10) Describe the issue and action that should be addressed: <p style="margin-left: 40px;">Credentialing is requesting the following delegated authorities:</p> <ol style="list-style-type: none"> 1. Authority for DSPS staff to approve applications where criminal background checks have been approved for a previous Marriage and Family training license credential and no criminal activity has occurred since that approval. 2. Authority to DSPS staff for those submitted applications that meet the criteria of rule and statute and thereby would not need further section or section liaison review. 											
11) <div style="text-align: center;">Authorization</div> <table style="width: 100%; border: none;"> <tr> <td style="border: none; width: 60%;"> <u>Stephanie Oren</u> Signature of person making this request </td> <td style="border: none; width: 40%; text-align: right;"> <u>06/28/18</u> Date </td> </tr> <tr> <td colspan="2" style="border: none; height: 40px;"> </td> </tr> <tr> <td style="border: none;"> Supervisor (if required) </td> <td style="border: none; text-align: right;"> Date </td> </tr> <tr> <td colspan="2" style="border: none;"> _____ Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date </td> </tr> </table>				<u>Stephanie Oren</u> Signature of person making this request	<u>06/28/18</u> Date			Supervisor (if required)	Date	_____ Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date	
<u>Stephanie Oren</u> Signature of person making this request	<u>06/28/18</u> Date										
Supervisor (if required)	Date										
_____ Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date											
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.											

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams Executive Director		2) Date When Request Submitted: <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting </div>	
3) Name of Board, Committee, Council, Sections: Marriage and Family Therapists Section			
4) Meeting Date: July 24, 2018	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? <p style="text-align: center;">COAMFTE email – Discussion and Consideration</p>	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: <p>From: COAMFTE <COA@aamft.org> Sent: Thursday, June 21, 2018 7:37 AM Subject: COAMFTE - Licensure Boards Survey</p> <p>Dear Marriage and Family Therapy Licensing Board Director,</p> <p>As an accreditor that is recognized by the Council for Higher Education Accreditation (CHEA) and a member of the Association of Specialized and Professional Accreditors (ASPA), the Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE) is required to review and update accreditation standards each five-year cycle. The review and revision process includes seeking input from the COAMFTE's communities of interest, which include MFT state licensure boards.</p> <p>The COAMFTE Standards Review Committee (SRC), charged with the review and revision of COAMFTE Accreditation Standards, is seeking feedback from communities of interest about the current accreditation standards to assist the Commission in making standards revisions in 2020. The SRC would like to receive feedback from the MFT state licensure boards on the sufficiency of the COAMFTE degree to meet the education requirement for MFT state licensure.</p> <p>With that in mind, we seek your feedback on this short (5-item) survey. The survey will be open until July 14, 2018 and we ask that you provide your feedback by that date. If you have any questions or about the survey, please contact COAMFTE office at coa@aamft.org.</p> <p>Thank you,</p> <p>Elizabeth Fawcett, PhD, LMFT Chair, Standards Review Committee</p>			

11)	Authorization	
Signature of person making this request		Date
Supervisor (if required)		Date
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date		
<p>Directions for including supporting documents:</p> <ol style="list-style-type: none"> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. 		

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams Executive Director		2) Date When Request Submitted: <div style="border: 1px solid black; padding: 5px; background-color: #f0f0f0;"> Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting </div>	
3) Name of Board, Committee, Council, Sections: Marriage and Family Therapists Section			
4) Meeting Date: July 24, 2018	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? <p style="text-align: center;">FAQ review – Discussion and Consideration</p>	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: See attached FAQ's from MFT webpage. Section will review and discuss as to legal sufficiency, currentness, possible revision or removal.			
11) <div style="text-align: center;">Authorization</div> <div style="border-top: 1px solid black; margin-top: 10px;"> <div style="display: flex; justify-content: space-between;"> Signature of person making this request Date </div> </div> <div style="border-top: 1px solid black; margin-top: 10px;"> <div style="display: flex; justify-content: space-between;"> Supervisor (if required) Date </div> </div> <div style="border-top: 1px solid black; margin-top: 10px;"> <div style="display: flex; justify-content: space-between;"> Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date </div> </div>			
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State of Wisconsin
Department of Safety and Professional Services

Marriage and Family Therapist Section - Position Statement

What is the Practice of Marriage and Family Therapy?

Pursuant to Wis. Stat. § 457.01(5) Marriage and Family Therapy means applying psychotherapeutic and marital or family systems theories and techniques in the assessment, marital or family diagnosis, prevention, treatment or resolution of a cognitive, affective, behavioral, nervous or mental disorder of an individual, couple or family.

Revised: 03/28/2016

How Many Hours of Supervised Experience do Applicants Need?

The minimum requirements are: 3000 hours of marriage and family therapy practice, including at least 1000 hours of face to face client contact with 1 hour of LMFT supervision for every 10 hours of client contact. (See Wis. Stat. § 457.10 (3) and Wis. Admin. Code ch. MPSW 16.03)

Revised: 03/28/2016

Who can Supervise Applicants for Licensure?

A person who meets one of the following requirements as stipulated by Wis. Admin. Code MPSW 16.05:

- (1) A LMFT who holds a doctorate degree in Marriage and Family Therapy.
- (2) A LMFT who has engaged in the equivalent of 5 years full-time MFT practice.
- (3) A psychiatrist or psychologist licensed in Wisconsin.
- (4) An AAMFT approved supervisor or AAMFT approved supervisor candidate.
- (5) A person who is approved in advance by the MFT Section.

All requests for approval of supervisors are considered by the board on a case-by-case basis. Approval must be requested and received before starting supervision.

Revised: 03/28/2016

Are LMFTS Required to Carry Malpractice Insurance?

Yes, LMFT's are required to have professional liability insurance. Exceptions exist for licensees employed in federal, state or local governmental agencies who only work for those agencies. These requirements are outlined in Wis. Stat. § 457.24 and Wis. Admin. Code § MPSW 1.10.

Revised: 03/28/2016

Additional Resources

[Section Page](#)
[MPSW Board Page](#)
[Suggest an Agenda Item](#)
[Statutes and Administrative Code](#)

Related Links

[A-Z Profession List](#)
[Check for Pending Rules](#)
[Orders and Disciplinary Actions](#)
[Professional Assistance Procedure](#)
[Monitoring](#)
[File a Complaint](#)

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Pete Anderson on behalf of Dan Williams		2) Date When Request Submitted: 5/29/18 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Marriage and Family Therapists			
4) Meeting Date: 7/23/18	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Consider Attendance at the 32 nd AMFTRB Annual Meeting on Conference Dates 9/25 – 9/26, 2018 in Philadelphia, PA	
7) Place Item in: <input type="checkbox"/> Open Session <input type="checkbox"/> Closed Session		8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:
10) Describe the issue and action that should be addressed: Consider whether the Board will designate someone to attend the conference. MOTION LANGUAGE: To designate NAME (as the Board's delegate) to attend the 32 nd AMFTRB Annual Meeting on Conference Dates 9/25 – 9/26, 2018 in Philadelphia, PA and to authorize travel.			
11) Authorization			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)			
Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

From: AMFTRB <lois=amftrb.org@mail215.atl171.mcdlv.net> on behalf of AMFTRB <lois@amftrb.org>
Sent: Wednesday, April 04, 2018 1:31 PM
To: Williams, Dan - DSPS
Subject: LMFT License Mobility

Annual Meeting 2017 Documents

[View this email in your browser](#)



Dear State Executive Director, State LMFT Board Staff, and AMFTRB State Delegate,

AMFTRB, knows the critical importance of the work that State Licensing Boards are conducting on the regulatory issue of licensure mobility. As well, LMFTs are looking at the need to be licensed in multiple states in order to provide teletherapy services. The process of licensure mobility continues to be a challenge for both states and licensed clinicians. In 2009, AMFTRB recommended a Model for Endorsement for states to accept the policy of licensing already licensed individuals from other states if the applicant had been licensed and in good standing for 5 years, completed a criminal background check, taken and passed the MFT National Examination, and taken and passed a state jurisprudence exam, workshop, or training for the state in which they were seeking an additional license.

AMFTRB is aware that the Federal Government is also interested in licensure mobility. In March, 2017, the Federal Trade Commission (FTC) announced the creation of the agency's "Economic Liberty Task Force" (ELFT). The Task Force's mission is to address the proliferation of occupational licensing and related barriers to economic opportunity, and promote consideration of less restrictive alternatives in situations where licensing may be unnecessary. Difficulty of license mobility has

been a central topic for this Task Force.

In response to the need to increase licensure mobility, AMFTRB has updated the 2009 model and is recommending each state adopt the attached AMFTRB Model for Licensure By Endorsement. The goal is to create a pathway for licensure for multi-state practice for LMFTs with an expedited license process without the formal reviews normally utilized. Thus, decreasing state staff work load and increasing protection of the public, as more licensed clinicians under each state's jurisdiction are available for underserved populations and areas as well as via the use of teletherapy. This time reduction is based on the fact that the previous state has already confirmed minimal competence of the licensee, including review of academic credentials and supervised experience hours.

To assist State Boards with this policy, AMFTRB developed a unified form (attached) for use by all states to expedite the licensure process of those already licensed in another state. Also provided is the audio PowerPoint presentation link from AMFTRB's 2017 Annual Meeting of State Delegates, in which this policy was introduced. A second video on this link is the response of California's BBS Executive Director.

<https://amftrb.org/mobility-committee/>

AMFTRB requests your feedback. How does your state see this recommended policy? How are you working on mobility of licenses? What are the potential barriers you see for your Board to the policy? What would your Board need to be able to accept it and to use the attached form?

A member of AMFTRB's Board of Directors will be reaching out as a resource for you and to follow up on your Board's feedback and progress. A major focus of the September 2018 Annual Meeting of State Delegates will be the status of this policy recommendation.

Your feedback is crucial and is much appreciated. Thank you for your time and

work.

On behalf of AMFTRB's Board of Directors,

Joanni Sailor, PhD, LMFT
President AMFTRB

Lois Paff Bergen, PhD, LMFT
Executive Director AMFTRB

AMFTRB 2017 Mobility Committee Presentation

2017 Policy License Mobility Endorsement Recommendations

LMFT Mobility Verification of Initial Licensure Instructions

LMFT Mobility Verification of Initial Licensure

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Association for Marital and Family Therapy Regulatory Boards
1843 Austin Bluffs Parkway
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